

AGENDA
JEFFERSON COUNTY COMMISSION
FOURTH QUARTERLY SESSION - OCTOBER - DECEMBER 2019
THURSDAY, OCTOBER 17, 2019
6:00 P.M.

County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- October 3, 2019

APPROVAL OF ACCOUNTS PAYABLE

- October 10, 2019
- October 17, 2019

APPROVAL OF MANUAL CHECKS

- October 11, 2019
- October 18, 2019

APPROVAL OF PAYROLL

- October 3, 2019

ANNOUNCEMENTS

- Report if there are changes in the agenda if applicable

PUBLIC COMMENT

PRESENTATIONS

1. 6:30 p.m. Angie Banks, Assessor
 - Exonerations - Discussion/Action
 - Split Tickets - Discussion/Action

2. 6:45 p.m. Pete Dougherty, Sheriff
 - Appointment to fill vacant deputy position - Discussion/Action
 - Request to transfer \$10,000 from Home Confinement Account to salary line item to cover increasing personnel needs based on re-starting Juvenile Court - Discussion/Action
 - Discuss possible service demands on Sheriff's budget with new programs - Discussion/Action

3. 7:00 p.m. Michelle Gordon, Finance Director
 - Review and Approval of FY2020 State Budget Revision 3 for the Coal Severance Fund - Discussion/Action
 - Review and Approval of FY2020 State Budget Revision 2 for the General County Fund - Discussion/Action
 - Approval of the FY19 Financial Statements - Discussion/Action

4. 7:15 p.m. Alexandra Beaulieu, Zoning Administrator
 - Decision on Proposed text amendment to the Jefferson County Zoning and Land Development Ordinance, File #ZTA19-01 - Discussion/Action

5. 7:30 p.m. **BREAK**

6. 7:45 p.m. Todd Cotgreave, Town Run Tap House and Brewery
 - Approval of Floor Plan Extension for Town Run Tap House - Discussion/Action

7. 8:00 p.m. Stephen Allen, Director - Jefferson County Office of Homeland Security and Emergency Management
 - Approval and signature of Homeland Security Grant application for Bovine Emergency Response Program training course - Discussion/Action
 - Approval and signature of County Commission President on Memorandum of Understanding between the Jefferson County Board of Education and the Jefferson County Office of Homeland Security and Emergency Management for the use of Jefferson County schools (18 school facilities) for emergency shelters, Command centers, or Points of Distribution for emergency supplies - Discussion/Action

8. 8:15 p.m. Interviews and Appointments - Jefferson County Broadband Planning Team - Two (2) Citizens - Discussion/Action

9. 8:30 p.m. Nathan Cochran, Assistant Prosecuting Attorney
- Discussion of renewal of County cable franchise agreement and related issues - Discussion/Action
 - Discussion of Jefferson County Circuit Court Civil Action #18-C-171 - Discussion/Action
 - Discussion of EEOC Charge #533-2017-00706 and 533-2019-01397 - Discussion/Action
 - Discussion of Jefferson County Circuit Court Civil Action #19-P-69 - Discussion/Action
 - Discussion of WV Supreme Court #19-0412 (from Jefferson County Circuit Court Civil Action #17-C-282) - Discussion/Action

NEW BUSINESS

10. Discuss New Neutrality Letter of Support - Discussion/Action (PN)

COUNTY ADMINISTRATOR REPORTS

- Discussion of JCFRA Appointees to the JCESA - Discussion/Action
- FMLA Policy revision - Discussion/Action
- Annual Roundtable with Legislative Delegation - Discussion/Action

COUNTY COMMISSION REPORTS

10. ADJOURN

DEPARTMENTS, BOARDS, COMMISSIONS AND AGENCY WRITTEN REPORTS

Jefferson County Historic Landmarks Commission Quarterly Report.

CORRESPONDENCE/INFORMATION

Jefferson County Broadband Team Meeting on Tuesday, October 22, 2019 at 10:30 a.m.

Board of Assessment Appeals will meet on Tuesday, October 22, 2019 at 10:00 a.m.

Correspondence received from the WV Department of Transportation - Division of Motor Vehicles regarding the Highway Safety Grant award in the amount of \$231,000 to be used to continue the Jefferson County EP Traffic Safety Enforcement Program.

Correspondence received from Tina Reddington regarding comment on ZTA19-01, Special Event Facilities.

Correspondence received from Doug Rockwell regarding comment on ZTA19-01, Special Event

Facilities

Correspondence received from David Michael Glenn, PhD. regarding Wind Behavior Study in Eastern Panhandle, September 2019 Update.

Impact Fee Status Report for September, 2019 received.

At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.