

AGENDA
JEFFERSON COUNTY COMMISSION
FOURTH QUARTERLY SESSION - OCTOBER - DECEMBER 2019
THURSDAY, OCTOBER 31, 2019
9:30 A.M.
County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- October 17, 2019 Special Session
- October 17, 2019 Regular Meeting
- October 22, 2019 Board of Assessment Appeals

APPROVAL OF ACCOUNTS PAYABLE

- October 24, 2019
- October 31, 2019

APPROVAL OF MANUAL CHECKS

- October 25, 2019
- November 1, 2019

APPROVAL OF PAYROLL

- October 17, 2019

ANNOUNCEMENTS

- Report if there are changes in the agenda if applicable

PUBLIC COMMENT

PRESENTATIONS

1. 9:45 a.m. Pete Dougherty, Sheriff
- Appointment to fill vacant deputy position - Discussion/Action

- Request to donate 2011 Ford Crown Victoria to the Calhoun County Sheriff's Office - Discussion/Action

2. 10:00 a.m. Jennifer Myers, Director, Jefferson County Parks and Recreation
- Presentation of the Eugene M. Fuller Program Awards awarded to the Jefferson County Parks and Recreation Commission for Let's Play! Mobile Recreation - Discussion/Action
3. 10:15 a.m. Russell Burgess, Director, Jefferson County IT Department
- Approval of part-time employment for Tyler Amick, IT Helpdesk support staff with an emphasis in Cybersecurity - Discussion/Action
4. 10:30 a.m. Alexandra Beaulieu, Zoning Administrator
- Decision on proposed text amendment to the Jefferson County Zoning and Land Development Ordinance, File #ZTA19-01.
5. 10:45 a.m. **BREAK**
6. 11:00 a.m. Nathan Cochran, Assistant Prosecuting Attorney
- Discussion of renewal of County cable franchise agreement, resolution of franchise fee audit, and related issues - Discussion/Action
- Discussion of Jefferson County Circuit Court Action #18-C-171 Discussion/Action
- Discussion of EEOC Charge #533-2017-00706 & #533-2019-01397 Discussion/Action
- Discussion of WV Supreme Court #19-0412 (from Jefferson County Circuit Court Civil Action #17-C-282) - Discussion/Action
- Discussion of opioid case, potential litigation, and settlement issues with legal counsel (Jefferson County Commission v. Perdue Pharmaceutical, et al. US District Court, Northern District of West Virginia, Civil Action #1:17-OP-45170) - Discussion/Action
- Discussion of EPA Administrative Complaint #04R-19-R3 - Discussion/Action

UNFINISHED BUSINESS

7. Continuation of discussion regarding MARC Train funding - Discussion/Action
8. Continuation of discussion on the Net Neutrality Letter of Support - Discussion/Action

NEW BUSINESS

9. Discussion of letter received from the Jefferson County Fire and Rescue Association, Inc. - Discussion/Action

COUNTY ADMINISTRATOR REPORTS

- Approval of FMLA Policy Revision - Discussion/Action
- Discussion of Tax Office space/location - Discussion/Action

COUNTY COMMISSION REPORTS

10. ADJOURN

DEPARTMENTS, BOARDS, COMMISSIONS AND AGENCY WRITTEN REPORTS

- Jefferson County Department of Homeland Security and Emergency Management Quarterly Report - First Quarter

CORRESPONDENCE/INFORMATION

At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.