

AGENDA
JEFFERSON COUNTY COMMISSION
FOURTH QUARTERLY SESSION - OCTOBER - DECEMBER 2019
THURSDAY, NOVEMBER 7, 2019
9:30 A.M.
County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF ACCOUNTS PAYABLE

- November 7, 2019

APPROVAL OF MANUAL CHECKS

- November 8, 2019

APPROVAL OF PAYROLL

- October 31, 2019

ANNOUNCEMENTS

- Report if there are changes in the agenda if applicable

PUBLIC COMMENT *(20 minutes)*

PRESENTATIONS

1. 10:00 a.m. Angie Banks, Assessor
 - Exonerations - Discussion/Action
 - Split Tickets - Discussion/Action
2. 10:15 a.m. Murall Limited Partnership
 - Request and Landowner Petition for Map Amendment for Murall Limited Partnership: Middleway District, Map 2, Parcel 1.3 containing 5.68+- Acres - Discussion/Action
3. 10:30 a.m. Debra Young, Jefferson County Victim Assistance Program
 - Approval and signing of VOCA Grant Contract - 17-VA-026 - Discussion/Action

4. 10:45 a.m. BREAK
5. 11:00 a.m. Jennifer Myers, Jefferson County Parks and Recreation Commission
- Asking support from the Jefferson County Commission to help get the word out to the community and get votes for the Levitt AMP grant - Discussion/Action
6. 11:15 a.m. Roger Goodwin, Chief County Engineer
- Request to close out the Rose Hill Estates Subdivision (JCPC File No. 02-09)
- Bond Funds Bank Escrow Account - Discussion/Action
7. 11:30 a.m. Nathan Cochran, Assistant Prosecuting Attorney
- Discussion of renewal of County cable franchise agreement, resolution of franchise fee audit, and related issues - Discussion/Action
- Discussion of Jefferson County Circuit Court Action #18-C-171 Discussion/Action
- Discussion of EEOC Charge #533-2017-00706 & #533-2019-01397 Discussion/Action
- Discussion of Jefferson County Circuit Court Civil Action #19-P-69 - Discussion/Action
- Discussion of WV Supreme Court #19-0412 (from Jefferson County Circuit Court Civil Action #17-C-282) - Discussion/Action
- Discussion of EPA Administrative Complaint #04R-19-R3 - Discussion/Action

FINANCIAL DIRECTOR REPORTS

- Discussion of Employee Performance Appraisal for a specific employee - Possible Executive Session - Discussion/Action

COUNTY ADMINISTRATOR REPORTS

- Approval of FMLA Policy amendments - Discussion/Action
- Discussion of Tax Office space/location - Discussion/Action
- Discuss meeting with Hillsboro officials regarding Rt. 9 construction - Discussion/Action

COUNTY COMMISSION REPORTS

~~~~~ AFTERNOON SESSION ~~~~~

8. 1:30 p.m. Legislative Work Session

9. ADJOURN

**CORRESPONDENCE/INFORMATION**

Impact Fee Status Report for October 2019 received.

*At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.*