

AGENDA
JEFFERSON COUNTY COMMISSION
FOURTH QUARTERLY SESSION - OCTOBER - DECEMBER 2019
THURSDAY, NOVEMBER 21, 2019
6:00 P.M.
County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- October 17, 2019
- October 31, 2019

APPROVAL OF ACCOUNTS PAYABLE

- November 14, 2019
- November 21, 2019

APPROVAL OF MANUAL CHECKS

- November 15, 2019
- November 22, 2019

APPROVAL OF PAYROLL

- November 14, 2019

ANNOUNCEMENTS

- Report if there are changes in the agenda if applicable

PUBLIC COMMENT (20 minutes)

PRESENTATIONS

1. 6:30 p.m. Jefferson County Commission
 - Presentation of Resolution to Eleanor Finn - League of Women Voters. Effie Kallas, President, League of Women Voters of Jefferson County
 - Presentation of a plaque of appreciation for Eleanor Finn

2. 6:45 p.m. Pete Dougherty, Sheriff
- Approval of renewal grant for Resource Officer at Jefferson High School - Discussion/Action
3. 7:00 p.m. Michael Tolbert
- Presentation regarding Jefferson County Development Authority - Discussion/Action
4. 7:15 p.m. Alexandra Beaulieu, Zoning Administrator
- Review and possible action on Planning Commission's recommended Zoning Ordinance Text Amendment File #ZTA19-01 which includes provisions to establish Special Event Facilities in the Rural, Village, and Residential Growth zoning districts and provisions to allow an Alternative Farm Enterprise, which may or may not be agricultural in nature, to be established on a farm as a means to support the agricultural operation - Discussion/Action
5. 7:30 p.m. BREAK
6. 7:45 p.m. Roger Goodwin, Chief County Engineer
- Withdrawal of Site Plan Approval and Complete Construction Bond Release for Bloomery Plantation Distillery, LLC - Bloomery Distillery (File #S11-14) - Discussion/Action
7. 8:00 p.m. Interviews and Appointment - E911 Advisory Board - One 3-year term ending September 1, 2022 - Represents Emergency Medical Services - Discussion/Action
8. 8:15 p.m. Lyn Goodwin, Jefferson County Development Authority
- Approval of Resolution for the Local Economic Development Grant Program - Discussion/Action
9. 8:30 p.m. Nathan Cochran, Assistant Prosecuting Attorney
- Discussion of renewal of County cable franchise agreement and related issues - Discussion/Action
- Discussion of Jefferson County Circuit Court Civil Action #18-C-171 - Discussion/Action
- Discussion of EEOC Charge #533-2017-00706 and 533-2019-01397 - Discussion/Action
- Discussion of Jefferson County Circuit Court Civil Action #19-P-69 - Discussion/Action
- Discussion of WV Supreme Court #19-0412 (from Jefferson County Circuit Court Civil Action #17-C-282) - Discussion/Action
- Discussion of EPA Administrative Complaint #04R-19-R3 - Discussion/Action

- Discussion of Jefferson County Circuit Court Civil Action #19-AA-1 -
Discussion/Action

NEW BUSINESS

10. Discuss Administrative Order regarding Possession of Deadly Weapon on Premises Housing Courts of Law - Discussion/Action
11. Acknowledgment of the "Assessor's additional duties" as delineated in WV Code §7-7-6b - Discussion/Action
12. Appointment to the Hagerstown Eastern Panhandle Metropolitan Planning Organization (HEPMPO) Municipality Representative - Discussion/Action
13. Appointment to the Jefferson County Development Authority - Represents the City of Ranson - Discussion/Action

COUNTY ADMINISTRATOR REPORTS

- Jefferson County Commission/Tax Office relocation - Discussion/Action

COUNTY COMMISSION REPORTS

14. ADJOURN

DEPARTMENTS, BOARDS, COMMISSIONS AND AGENCY WRITTEN REPORTS

- 1ST Quarterly Report for Planning and Zoning

CORRESPONDENCE/INFORMATION

Correspondence received from The Honorable Jim Justice, Governor, regarding being awarded the Justice Assistance Grant (JAG).

Correspondence received from Internet Essentials from Comcast regarding expansion to eligibility for the program to include all qualified low-income households in their service area.

At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.