



# JEFFERSON COUNTY EMERGENCY SERVICES AGENCY

419 Sixteenth Avenue ■ Ranson, WV 25438  
Tel: 304-728-3287 ■ Fax: 304-728-6221 ■ jcesa.org

## Meeting Minutes December 17, 2019 CLASS II AMBULANCE FEE HEARING

The Annual Class II Hearing for the Ambulance Fee Ordinance was held at 6:30 p.m. on Tuesday December 17, 2019 at the JCESA Operations Center, located at 419 Sixteenth Avenue, Ranson, West Virginia 25438

### ROLL CALL

Member	Present	Member	Present
Allen Keyser	Yes	Debbie Lancaster	Yes
Elliot Simon	Yes	Tony Troxel	No
Jane Tabb	Yes	Craig Simpson	Yes
Tricia Jackson	Yes	Bob Faas	Yes
Dr. Marney Treese	No	Mike Mood	Yes
Nathan Cochran	Yes		

### CALL TO ORDER

- The meeting was called to order at 6:30 p.m. by Chair Simon

### PRESENTATION

- Director Keyser presented the Ambulance Fee Budget for fiscal year 2021. In addition, he presented the needs for staffing for fiscal year 2021. (Exhibit A)

### PUBLIC COMMENT - None

### ACTION

- Motion by Faas, 2<sup>nd</sup> by Simpson to accept and approve all budget outlines as presented. Motion passes 4 to 1, Tabb in opposition.

### ADJOURNMENT

- Motion to adjourn by Faas, 2<sup>nd</sup> by Jackson - Motion carries unanimously on voice vote. Meeting adjourned at 7:00 p.m.

Respectfully submitted by Debbie Lancaster, Secretary.

Approved – Elliot Simon, JCESA Chair

Date

***It's About Saving Lives***

*JCESA is an equal opportunity emergency service provider, Employer, and community partner of Jefferson County, WV.*

# Exhibit A

# JCESA FY21 Budget Request



# FY20 Budget Recap

Funding Source	Amount
General Fund	\$2,231k
Ambulance Fee	\$916k
Total	\$3,147k*

Expense Category	Amount
Labor	90%
Non-Labor (Supplies, Utilities, Maint./Repairs, EMS Supplies, Professional Services, Insurance, etc.)	10%

\*\$3,291k is total allocation. \$3,147k is the amount remitted to JCESA

# FY21 Budget Requests

1. Maintenance of Effort
2. Vision Insurance
3. Health Savings Account
4. Additional Training
5. Additional Staffing
6. 2 replacement vehicles

## Maintenance of Effort

\$77k

- Projected increases in workers compensation, health insurance, etc. and maintenance of pay table approved in FY19 (career ladder.)

# Employee Benefits

## Vision Insurance:

- None currently provided
- Vision care (Exams, eyeglasses, etc.) is becoming more expensive

\$4k

## Implement a Health Savings Account:

- Helps employees offset significant medical expenses
- Provides a source for employees to purchase insurance in retirement

\$36k

## Additional Training:

- EVOC & Live Burn: Risk reduction
- 12 Lead & Capnography Course: Improve EMS outcomes

\$11.5k



## 2 replacement vehicles

\$120k

- Continuation of Capital Replacement Plan
  - Began last year
  - Effort to upgrade fleet with median age of 10yrs and median mileage of 95k.
- Maintenance of older vehicles continues to be an issue
- For each vehicle purchased, one is decommissioned

This is a capital Request through the County's Capital Outlay Fund

# FY20 Budget Requests

<b>FY19 Total Budget</b>	<b>\$3,147k</b>
Maintenance of effort (cost increases + maintain pay scale*)	\$77k
Vision Insurance	\$4k
Health Savings Account	\$36k
Additional Training	\$11.5k
Additional Staffing Positions	\$2,160k
<b>Total FY20 Annual Operating Budget Request (all of above)</b>	<b>\$5,436k<sup>†</sup></b>
<b>Total FY20 Jefferson County CIP Request (2 Vehicles)</b>	<b>\$120K</b>

\* Continuation of Career Ladder / Pay Scale implemented in FY19 based on Class & Comp. Study

† \$5,436k is the amount remitted to JCESA, after costs associated with collection of fee are deducted.

# SIGN-IN SHEET

## CLASS II AMBULANCE FEE HEARING

Type of Meeting: Regular / **Special** Meeting Date: December 17, 2019

Location: JCESA Building, 419 Sixteenth Ave, Ranson, WV 25438 6:30 p.m.

**Board Members:** (Please Print)

- 1 - Allen Key
- 2 - Debbie Lancaster
- 3 - Jane Tabb
- 4 - Tricia Jackson
- 5 - Robert PNAS
- 6 - C. Grant Simpson
- 7 - NATHAN COOK / counsel
- 8 - \_\_\_\_\_
- 9 - \_\_\_\_\_
- 10 - \_\_\_\_\_
- 11 - \_\_\_\_\_
- 12 - \_\_\_\_\_

**OTHERS:** Please sign below for the record of attendance. If you want to speak at the public comment section, please mark where indicated. *\*(Limit 5 minutes per person)*

**\*\* Note:** Not all meetings will have public comments per the - WV Open Meetings Act.

Name: (Please Print)	Representing	Would Like to Speak	
		YES	NO
1 - <u>R. CRAIG HORN</u>	<u>JCESA</u>	_____	<input checked="" type="checkbox"/>
2 - <u>Monte Conner</u>	<u>JCESA</u>	_____	<input checked="" type="checkbox"/>
3 - <u>ROBERT BURNER</u>	<u>JCESA</u>	_____	<input checked="" type="checkbox"/>
4 - _____	_____	_____	_____
5 - _____	_____	_____	_____
6 - _____	_____	_____	_____
7 - _____	_____	_____	_____
8 - _____	_____	_____	_____
9 - _____	_____	_____	_____
10 - _____	_____	_____	_____
11 - _____	_____	_____	_____
12 - _____	_____	_____	_____