



JEFFERSON COUNTY EMERGENCY SERVICES AGENCY

419 Sixteenth Avenue ■ Ranson, WV 25438

Tel: 304-728-3287 ■ Fax: 304-728-6221 ■ jcesa.org

Meeting Minutes December 17, 2019

The December meeting of the Jefferson County Emergency Services Agency (JCESA) Board was held at 7:00 p.m. on Tuesday, December 17, 2019 at the JCESA Operations Center, located at 419 Sixteenth Avenue, Ranson, West Virginia 25438.

ROLL CALL

Member	Present	Member	Present
Allen Keyser	Yes	Debbie Lancaster	Yes
Elliot Simon	Yes	Tony Troxel	No
Jane Tabb	Yes	Craig Simpson	Yes
Tricia Jackson	Yes	Bob Faas	Yes
Dr. Marney Treese	Yes	Mike Mood	Yes
Nathan Cochran	Yes		

CALL TO ORDER

- The meeting was called to order at 7:00 p.m. by Chair Simon

APPROVAL OF MINUTES

- Motion by Faas, 2nd by Jackson to approve the November 19, 2019 regular meeting minutes as submitted. Motion carries unanimously on voice vote.

TREASURER'S REPORT

- Craig Simpson assisted by Director Allen Keyser. Keyser presented an overview of all the agency expenses, accounts, and payroll for the month of November 2019. This included the Directors financial report for the month of November 2019. Motioned by Faas, 2nd by Jackson to approve - Motion carries unanimously on voice vote.

CHAIRMAN'S REPORT

- Simon mentioned that Board Member Jane Tabb's term will expire 01/01/2020.

JCFRA REPORT - None

DIRECTOR'S REPORT

Director Keyser reported on the following:

- FY2019 Auditor's Report – Copy provided to each board member and a copy is also available on the agency webpage.
- NEREMS reappointment of Captain Craig Horn – Motioned by Faas, 2nd by Simpson to approve – Motion carries unanimously on voice vote.
- FEMA Grant Update - Reported for Caleb Taylor, Grant Recruiter. (**Exhibit A**)

It's About Saving Lives

*JCESA is an equal opportunity emergency service provider,
Employer, and community partner of Jefferson County, WV.*

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BOARD MEMBER REQUESTS - None

UNFINISHED BUSINESS - None

NEW BUSINESS - None

PUBLIC COMMENT

- Chief Ross, Shepherdstown VF Co. 3 - thanked the board members, and all who showed their support at the E911 meeting.
- Lt. Monte Conner thanked the board members for all they do for the agency.

BOARD MEMBER COMMENTS - None

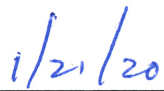
ADJOURNMENT

- Motion to adjourn by Jackson, 2nd by Faas - Motion carries unanimously on voice vote. Meeting adjourned at 7:18 p.m.

Respectfully submitted by Debbie Lancaster, Secretary.



Approved - Elliot Simon, JCESA Chair



Date

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Exhibit A

Board update on SAFER Grant EMW-00167-2015

So far to start this quarter we have 7 new grant participants.

We are being allowed to reallocate funds in the grant so that it may continue longer and be utilized to its best capacity. We are now expecting with reallocation of funding essentially up to 48 new recruits to be able to be taken, although this number may be off by a little due to expenses for recent members taken in not being accounted for yet. I will give continuous updates on how many we vacancies we can fill in the grant from this point forward updating each Chief officer as soon as I can.

When coming down to the end of this who gets these spots in the grant comes in the order of who is sent to me first to add. There will be no other way to fairly give away these spots.

At this time there is nothing further to report and if you have any questions do not hesitate to call or email me.

Thank you,

Caleb Taylor

Grant Manager

SIGN-IN SHEET

BOARD MEETING OF THE JCESA

Type of Meeting: Regular / Special

Meeting Date: December 17, 2019

Location: JCESA Building, 419 Sixteenth Ave, Ranson, WV 25438 7:00 p.m.

Board Members: (Please Print)

1 - <u>Allen Keyser</u>	2 - <u>Debbie Lancaster</u>	3 - <u>Jane Tabb</u>
4 - <u>Tricia Jackson</u>	5 - <u>John Fraz</u>	6 - <u>C. Chris Simpson</u>
7 - <u>Mike Moor</u>	8 - <u>Nate Schumacher</u>	9 - _____
10 - <u>Marney Treese</u>	11 - _____	12 - _____

OTHERS: Please sign below for the record of attendance. If you want to speak at the public comment section, please mark where indicated. **(Limit 5 minutes per person)*

**** Note:** Not all meetings will have public comments per the - WV Open Meetings Act.

Name: (Please Print)	Representing	Would Like to Speak	
		YES	NO
1 - <u>R. Craig Horn</u>	<u>JCESA</u>	_____	<u>✓</u>
2 - <u>Monte Connor</u>	<u>JCESA</u>	<u>x</u>	<u>✓</u>
3 - <u>ROBERT BURNER</u>	<u>JCESA</u>	_____	<u>✓</u>
4 - <u>Penny Smith</u>	<u>WVJRWV</u>	_____	<u>x</u>
5 - <u>Rob L. Myr</u>	<u>Co. 3</u>	<u>x</u>	_____
6 - _____	<u>[Signature]</u>	_____	_____
7 - _____	_____	_____	_____
8 - _____	_____	_____	_____
9 - _____	_____	_____	_____
10 - _____	_____	_____	_____
11 - _____	_____	_____	_____
12 - _____	_____	_____	_____
13 - _____	_____	_____	_____