

AGENDA
JEFFERSON COUNTY COMMISSION
FIRST QUARTERLY SESSION - JANUARY-MARCH 2020
THURSDAY, FEBRUARY 6, 2020
9:30 A.M.

County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF REQUISITIONS

- February 6, 2020

APPROVAL OF ACCOUNTS PAYABLE

- February 6, 2020

APPROVAL OF MANUAL CHECKS

- February 7, 2020

ANNOUNCEMENTS

- Report if there are changes in the agenda if applicable

PUBLIC COMMENT (20 minutes)

PRESENTATIONS

1. 10:00 a.m. Matthew Harvey, Prosecuting Attorney
 - Discussion of staffing needs and request approval to hire new employee - Discussion/Action
2. 10:15 a.m. Pete Dougherty, Sheriff
 - COPS Hiring Grant - Discussion/Action
 - Vehicle Disposition - Discussion/Action
 - Bailiff/Trip Guard New Hires - Discussion/Action
 - Reserve Appointments - Discussion/Action
3. 10:30 a.m. Wayne Bishop, mayor of Harpers Ferry
 - Status if infrastructure Improvements, Current Projects in Design, National park Project Interface - Discussion/Action

4. 10:45 a.m. Jacki Shadle, Clerk of the County Commission
- Budget Revision - 402 - Health Insurance - Discussion/Action
5. 11:00 a.m. Lyn Goodwin, Jefferson County Development Authority
- JCDA six-month update report - Discussion/Action
6. 11:15 a.m. Roger Goodwin, Chief County Engineer
- Presentation of Calendar Year 2019 Annual Report for the Office of Impact Fees - Discussion/Action
- Presentation of the FY2021 Capital Improvement Plan for the Office of Impact Fees - Discussion/Action
7. 11:45 a.m. Nathan Cochran, Assistant Prosecuting Attorney
- Discussion of renewal of County cable franchise agreement, resolution of franchise fee audit, and related issues - Discussion/Action
- Discussion of EEOC Charge #533-2017-00706 and 533-2019-01397 - Discussion/Action
- Discussion of Jefferson County Circuit Court Civil Action #19-P-69 - Discussion/Action
- Discussion of WV Supreme Court #19-0412 (from Jefferson County Circuit Court Civil Action #17-C-282) - Discussion/Action
- Discussion of Jefferson County Circuit Court Civil Action #19-AA-1 - Discussion/Action
- Report by Counsel as previously assigned by Commission: creation of Jefferson County Fire Board, Jefferson County Emergency Ambulance Service Board, and organization of Jefferson County Emergency Services Agency, including potential structure, financial issues, and matters related thereto - Discussion/Action
- Discussion of opioid case, potential litigation, and settlement issues with legal counsel - Jefferson County Commission v. Purdue Pharmaceutical, et al - US District Court, Northern District of West Virginia, Civil Action #1:17-OP- 45170 - Discussion/Action
8. 12:15 p.m. **Break for Lunch**

NEW BUSINESS

9. Legislative Updates
10. Approval of Bid/Contract for a vendor to conduct a broadband feasibility study funded by the Broadband Grant - Discussion/Action
11. Approval of Bid/Contract for Architectural consulting for the purpose of selecting a firm to design a new Courthouse Complex - Discussion/Action

COUNTY ADMINISTRATOR REPORTS

- Policy 319: Financial System Access and Approval Policy

COUNTY COMMISSION REPORTS

----- AFTERNOON SESSION -----

**Location: Jefferson County Courthouse
100 East Washington Street, Charles Town, WV**

12. 1:30 p.m. Board of Review and Equalization

13. **ADJOURN**

CORRESPONDENCE/INFORMATION

Notice - Board of Review and Equalization.

Schedule of budget work sessions.

Information Workshop Public Meeting - US 340 Rock Slide.

Correspondence received from F. Mark Schiavone regarding the National Rifle Association of America.

Correspondence received from Ray Sibley regarding the National Rifle Association of America.

Minutes received for the November 8th, 2019 meeting for the Harpers Ferry/Bolivar PSD received.

Shepherdstown Public Library Audited Financial Statements received for the year ended June 30, 2019.

Impact Fee Status Report received for January 2020.

At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.