

**AGENDA**  
**JEFFERSON COUNTY COMMISSION**  
**FIRST QUARTERLY SESSION - JANUARY-MARCH 2020**  
**THURSDAY, FEBRUARY 20, 2020**  
**6:00 P.M.**  
County Commission Meeting Room  
located at the Old Charles Town Library  
200 E. Washington Street, Charles Town, WV

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**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES**

- January 30, 2020
- February 6, 2020

**APPROVAL OF REQUISITIONS**

- February 20, 2020

**APPROVAL OF ACCOUNTS PAYABLE**

- February 13, 2020
- February 20, 2020

**APPROVAL OF MANUAL CHECKS**

- February 14, 2020
- February 21, 2020

**APPROVAL OF PAYROLL**

- February 6, 2020

**ANNOUNCEMENTS**

- Report if there are changes in the agenda if applicable

**PUBLIC COMMENT** (20 minutes)

## PRESENTATIONS

1. 6:30 p.m. Jennifer Myers, Jefferson County Parks and Recreation Commission  
- Jefferson County Parks and Recreation presentation of 2019 annual report  
- Discussion/Action
2. 6:45 p.m. Ronda Eddy, Director - Jefferson Day Report Center, Inc.  
- Community Corrections Grant Application FY21 - Discussion/Action
3. 7:00 p.m. Lyn Goodwin, Jefferson County Development Authority  
- Burr Business Park Lot Option - Discussion/Action
4. 7:30 p.m. BREAK
5. 7:45 p.m. City of Ranson representative for the Jefferson County Development Authority - Discussion/Action
6. 8:00 p.m. Nathan Cochran, Assistant Prosecuting Attorney  
- Discussion of renewal of County cable franchise agreement, resolution of franchise fee audit, and related issues - Discussion/Action  
- Discussion of EEOC Charge #533-2017-00706 and 533-2019-01397 - Discussion/Action  
- Discussion of Jefferson County Circuit Court Civil Action #19-P-69 - Discussion/Action  
- Discussion of WV Supreme Court #19-0412 (from Jefferson County Circuit Court Civil Action #17-C-282) - Discussion/Action  
- Discussion of Jefferson County Circuit Court Civil Action #19-AA-1 - Discussion/Action  
- Report by Counsel as previously assigned by Commission: creation of Jefferson County Fire Board, Jefferson County Emergency Ambulance Service Board, and organization of Jefferson County Emergency Services Agency; including potential structure, financial issues, and matters related thereto - Discussion/Action

## NEW BUSINESS

7. Legislative Updates

## COUNTY ADMINISTRATOR REPORTS

- Legislative Updates on the following Senate & House Bills:  
SJR 9, SB 64, SB 163, SB 209, SB 579, SB 657, HB 2967, HB 4442, HB 4435, HB 4842

## COUNTY COMMISSION REPORTS

**8. ADJOURN**

**DEPARTMENTS, BOARDS, COMMISSIONS AND AGENCY WRITTEN REPORTS**

**Engineering Office Quarterly Update Report - 4<sup>th</sup> Quarter, 2019.**

**CORRESPONDENCE/INFORMATION**

**Notice of Workshop on February 26, 2020 at 7:00 p.m.**

**Correspondence received from the West Virginia Culture and History regarding the approved grant award to purchase a large format color document scanner to digitize oversize books and maps.**

**Correspondence received from Terrence Kramer regarding support for public libraries in Jefferson County.**

**Correspondence received from Jennifer Tillett regarding a thank you for Wendy Schutz being helpful and accommodating.**

***At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.***