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AGENDA

Jefferson County Planning Commission

Tuesday, March 10, 2020, 7:00 PM

Planning Commission meetings are held in the Old Charles Town Library Meeting Room located at 200 East Washington Street, at the side entrance on Samuel Street in the City of Charles Town.

All Citizens that desire to speak must sign-in prior to the Agenda Item being addressed.

1. Approval of Meeting Minutes: February 11, 2020.
2. Citizen Communications: If you wish to comment, please sign-in to speak for issues that are not on the agenda or items that are not open for public comment. Items not open for public comment will be so noted.
3. Request for postponement.
4. **Public Hearing:** Major Site Plan for the Martinsburg Pike ROCS Site Plan Application (#18-06-S), consisting of a 6,000 sq. ft. gas station with convenience store, including 5 fuel islands and 10 gas pumps. The property is designated as Tax District: Shepherdstown (09); Tax Map: 8A; Parcels: 19, 21 and 23; Zoned: Residential-Light Industrial-Commercial (RLIC); Size: 3.56 acres combined (total of 3 lots).
5. **Public Hearing:** Request by Michael C. Wilson (File #20-1-PCW). Applicant is requesting a waiver from Section 20.201A(2) of the 2008 Subdivision Regulations, as amended, which requires all lots in minor residential subdivisions to have motor vehicle access via a 50' access easement, provided that the access easement serves no more than 5 lots. Applicant is requesting to utilize an existing 30' easement (Amnesty Way) to access a proposed two additional lots for a total of 6 lots. The property is designated as Tax District: Shepherdstown (09); Tax Map: 4, Parcel: 5; Zoned: Rural; Size: 22.276 acres.

There is no public comment for the following items.

6. Reports from Legal Counsel
7. Planner's Memo
 - Status of Greenway Subdivision and Zoning Ordinance Amendments
8. President's Report
9. Actionable Correspondence
10. Non-Actionable Correspondence
 - Letter from Carmen Creamer