



# JEFFERSON COUNTY EMERGENCY SERVICES AGENCY

419 Sixteenth Avenue ■ Ranson, WV 25438  
Tel: 304-728-3287 ■ Fax: 304-728-6221 ■ [jcesa.org](http://jcesa.org)

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## AGENDA March 17, 2020

The March meeting of the Jefferson County Emergency Services Agency (JCESA) Board will be held at 7:00 p.m. on Tuesday, March 17, 2020, at the JCESA Operations Center, located at 419 Sixteenth Avenue, Ranson, West Virginia 25438.

ROLL CALL Sign in Sheet

CALL TO ORDER

APPROVAL OF MINUTES

- February 18, 2020 - Regular Meeting Minutes

TREASURER'S REPORT

- Craig Simpson assisted by Director Allen Keyser.

CHAIRMAN'S REPORT

- Update - JC Circuit Court Civil Action No. 17-C-174 – *James Marshall, Esq. (Possible Executive Session)*
- Review and approve changes to “Ordinance to Dissolve and Reconstitute the Jefferson County Emergency Services Agency” and “Bylaws of the Jefferson County Emergency Services Agency” regarding additional citizen board member (*Discussion / Action*)

JCFRA REPORT

- Update – County Commission / Volunteer Fire Association Budget Workshop - *Shutts*

DIRECTORS'S REPORT

- FEMA Grant Update – *Caleb Taylor, Recruitment Coordinator*
- Staffing Priorities (*Discussion / Action*)

BOARD MEMBER REQUESTS - None

UNFINISHED BUSINESS

- Status of report to County Commission regarding fire/ambulance issues – *Nathan Cochran, Esq.*
- Further discuss ESA's role as acting Fire Board – Senate Bill #224, WV Code, Chapter 7, Article 17 document shared with all to review at last month's meeting - *Tabb*

NEW BUSINESS

- Discussion of Open Meetings Act requirements for board members – *Nathan Cochran, Esq.*

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*JCESA is an equal opportunity emergency service provider,  
Employer, and community partner of Jefferson County, WV.*

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PUBLIC COMMENT – (Limit 5 minutes per person)

## ADJOURNMENT

Members of the public are invited to attend the meeting. The JCESA Operations Center is handicapped accessible. Members of the public having any questions about the meeting may contact JCESA at 304-728-3287 during normal business hours.

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