



**DRAFT**  
**AGENDA**

Jefferson County Planning Commission  
Tuesday, April 14, 2020, 7:00 PM

Planning Commission meetings are held in the Old Charles Town Library Meeting Room located at 200 East Washington Street, at the side entrance on Samuel Street in the City of Charles Town.

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**All Citizens that desire to speak must sign-in prior to the Agenda Item being addressed.**

**\*Please check back next week for confirmation of the April 14, 2020 Meeting.**

1. Approval of Meeting Minutes: March 10, 2020.
2. Citizen Communications: If you wish to comment, please sign-in to speak for issues that are not on the agenda or items that are not open for public comment. Items not open for public comment will be so noted.
3. Request for postponement.
4. **Public Hearing:** Request by Roger and Sherley Channing for a Final Plat Amendment to lift the Single Family restriction from Lot 20 of the Mission Ridge Subdivision (PC File #03-03) for the purpose of building an in-law suite above a detached garage. The property is designated as Tax District: Charles Town (02); Tax Map: 21F, Parcel: 20; Zoned: Rural; Size: 5.18 acres.
5. **Public Hearing:** Request by Joshua and Andrea Baddorf (File #06-34) for a Final Plat Amendment to lift the single family restriction for Lot C of the Herpst-Gregory Land Minor Subdivision, recorded 01/03/07 (PB23/PG87). The single family restriction is found in Note 312 on this subdivision plat. The property is designated as Tax District: Harpers Ferry (04); Tax Map: 11, Parcel: 12.2; Zoned: Rural; Size: 5.1 acres.
6. **Public Hearing:** Request by Rodney & Stacy Smith (File #80-04) for a Final Plat Amendment to vacate the storm drainage easement located on Lot 1C of the Grainlands Subdivision, approved June 10, 1980. The property is designated as Tax District: Kabeltown (06); Tax Map: 2; Parcel: 2.2; Zoned: Rural; Size: 5.1 acres.
7. **Public Hearing:** Request by Diana Townsend (File #90-46) for a Final Plat Amendment to change the platted setbacks of 30' front, 15' side and 40' rear to the setbacks required in the Zoning Ordinance in effect at the time the subdivision processed of 25' front, 12' side and 12' rear. This request is related to Duplex Lot 4 found on "Final Plat showing Locust Hill DP1-DP8 & Lots 48-64 and Residue B," (PB12/PG8-8D) and the note on PB12/PG8D., The property is designated as Tax District: Charles Town (02); Tax Map: 13A; Parcel: 70; Zoned: Rural; Size: 0.1947 acres.
8. **Variance 1979 Subdivision Ordinance:** Subdivision Variance request by Roderick Planes, LLC., for Aspen Greens Phase IIB (File#20-1-PCV) for a variance from Article 6; Section 6.3 of the 1979 Subdivision Ordinance to extend, for an additional two years, the required Final Plat Public Hearing for Phase IIB, previously granted a three-year variance extension, which extended it to 6/10/20. The property is designated as Tax District: Charles Town (02); Tax Map: 4; Parcel: 19. Zoned: Rural; Size: 110 acres.

**There is no public comment for the following items.**

9. Reports from Legal Counsel
10. Planner's Memo
11. President's Report
12. Actionable Correspondence
13. Non-Actionable Correspondence