



JEFFERSON COUNTY EMERGENCY SERVICES AGENCY

419 Sixteenth Avenue ■ Ranson, WV 25438
Tel: 304-728-3287 ■ Fax: 304-728-6221 ■ jcesa.org

AGENDA April 21, 2020

The April meeting of the Jefferson County Emergency Services Agency (JCESA) Board will be held at 7:00 p.m. on Tuesday, April 21, 2020.

In compliance with the Jefferson County Health Department Executive Order 20-20 Shelter in Place directive to avoid gatherings of more than 5 individuals in an effort to slow the spread of the COVID-19, this meeting will be held via video conferencing and the public will not be admitted into the building, but is invited to attend via live stream by following the link *Live Board Meeting* which will appear on the main page of jcesa.org.

Public comment is welcome via e-mail to dlancaster@jcesa.org. All public comment received by 5:00pm on the day of the meeting will be read during the meeting. Please indicate in your e-mail that it is public comment and include your name.

ROLL CALL

CALL TO ORDER

APPROVAL OF MINUTES

- February 18, 2020 - Regular Meeting Minutes
- March 17, 2020 – Meeting Canceled Due to COVID-19 Crisis

TREASURER'S REPORT

- Craig Simpson assisted by Director Allen Keyser
– February and March 2020 Financials

CHAIRMAN'S REPORT

- Lt. Monte Conner – Retirement Letter **Exhibit-A**
- Review and approve changes to “Ordinance to Dissolve and Reconstitute the Jefferson County Emergency Services Agency” and “Bylaws of the Jefferson County Emergency Services Agency” regarding additional citizen board member (*Discussion / Action*)

JCFRA REPORT

- Update – County Commission / Volunteer Fire Association Budget Workshop - *Shutts*

DIRECTORS'S REPORT

- FEMA Grant Update – *Caleb Taylor, Recruitment Coordinator*
- Staffing Priorities (*Discussion / Action*) **Exhibit-B**
- Paid Coronavirus Leave Resolution (*Discussion / Action*) **Exhibit-C**

BOARD MEMBER REQUESTS – None

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UNFINISHED BUSINESS

- Status of report to County Commission regarding fire/ambulance issues – *Nathan Cochran, Esq.*
- Further discuss ESA's role as acting Fire Board – Senate Bill #224, WV Code, Chapter 7, Article 17 shared with all to review at last month's meeting – *Tabb **Exhibit-D***

NEW BUSINESS

- Discussion of Open Meetings Act requirements for board members – *Nathan Cochran, Esq.*

PUBLIC COMMENT – (Limit 5 minutes per person)

ADJOURNMENT

Members of the public are invited to attend the meeting. The JCESA Operations Center is handicapped accessible. Members of the public having any questions about the meeting may contact JCESA at 304-728-3287 during normal business hours.

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It's About Saving Lives

*JCESA is an equal opportunity emergency service provider,
Employer, and community partner of Jefferson County, WV.*