



JEFFERSON COUNTY EMERGENCY SERVICES AGENCY

419 Sixteenth Avenue ■ Ranson, WV 25438
Tel: 304-728-3287 ■ Fax: 304-728-6221 ■ jcesa.org

AGENDA April 21, 2020

The April meeting of the Jefferson County Emergency Services Agency (JCESA) Board will be held at 7:00 p.m. on Tuesday, April 21, 2020.

In compliance with the Jefferson County Health Department Executive Order 20-20 Shelter in Place directive to avoid gatherings of more than 5 individuals in an effort to slow the spread of the COVID-19, this meeting will be held via video conferencing and the public will not be admitted into the building, but is invited to attend via live stream by following the link *Live Board Meeting* which will appear on the main page of jcesa.org.

Public comment is welcome via e-mail to dlancaster@jcesa.org. All public comment received by 5:00pm on the day of the meeting will be read during the meeting. Please indicate in your e-mail that it is public comment and include your name.

ROLL CALL

CALL TO ORDER

APPROVAL OF MINUTES

- February 18, 2020 - Regular Meeting Minutes
- March 17, 2020 – Meeting Canceled Due to COVID-19 Crisis

TREASURER'S REPORT

- Craig Simpson assisted by Director Allen Keyser
 - February and March 2020 Financials

CHAIRMAN'S REPORT

- Lt. Monte Conner – Retirement Letter **Exhibit-A**
- Review and approve changes to “Ordinance to Dissolve and Reconstitute the Jefferson County Emergency Services Agency” and “Bylaws of the Jefferson County Emergency Services Agency” regarding additional citizen board member (*Discussion / Action*)

JCFRA REPORT

- Update – County Commission / Volunteer Fire Association Budget Workshop - *Shutts*

DIRECTORS'S REPORT

- FEMA Grant Update – *Caleb Taylor, Recruitment Coordinator*
- Staffing Priorities (*Discussion / Action*) **Exhibit-B**
- Paid Coronavirus Leave Resolution (*Discussion / Action*) **Exhibit-C**

BOARD MEMBER REQUESTS – None

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UNFINISHED BUSINESS

- Status of report to County Commission regarding fire/ambulance issues – *Nathan Cochran, Esq.*
- Further discuss ESA's role as acting Fire Board – Senate Bill #224, WV Code, Chapter 7, Article 17 shared with all to review at last month's meeting – *Tabb **Exhibit-D***

NEW BUSINESS

- Discussion of Open Meetings Act requirements for board members – *Nathan Cochran, Esq.*

PUBLIC COMMENT – (Limit 5 minutes per person)

ADJOURNMENT

Members of the public having any questions about the meeting may contact JCESA at 304-728-3287 during normal business hours.