

**AGENDA**  
**JEFFERSON COUNTY COMMISSION**  
**SECOND QUARTERLY SESSION - APRIL - JUNE 2020**  
**THURSDAY, MAY 21, 2020**  
**6:00 P.M.**

*\*\*In compliance with the Jefferson County Commission declaration approved May 7, 2020, the public will not be admitted to the meeting room but is invited to attend via virtual meeting.*

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**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES**

- March 17, 2020 - Emergency Meeting
- March 19, 2020 - Regular Meeting
- March 24, 2020 - Emergency Meeting
- April 2, 2020 - Regular Meeting
- April 7, 2020 - Emergency Meeting
- April 8, 2020 - Special Session
- April 16, 2020 - Regular Meeting
- April 21, 2020 - Special Session - Lay the Levy
- May 7, 2020 - Regular Session

**APPROVAL OF REQUISITIONS**

- May 21, 2020

**APPROVAL OF ACCOUNTS PAYABLE**

- May 14, 2020
- May 21, 2020

**APPROVAL OF MANUAL CHECKS**

- May 15, 2020
- May 22, 2020

**APPROVAL OF PAYROLL**

- May 14, 2020

## ANNOUNCEMENTS

- Report if there are changes in the agenda if applicable

## PUBLIC COMMENT (20 minutes)

- Please submit comments via email to [info@jeffersoncountywv.org](mailto:info@jeffersoncountywv.org). Your comments will be included in the minutes and agenda correspondence. Please remember to include your name. You may also participate in public comment during the virtual meeting.

## PRESENTATIONS

1. 6:20 p.m. Angie Banks, Assessor
  - Certificate of Oaths for the Real Estate and Personal Property Books - Discussion/Action
2. 6:30 p.m. Elizabeth Wheeler, Director - Jefferson County Farmland Protection Board
  - Approval of purchase of two Agricultural Conservation Easements - Discussion/Action
3. 6:40 p.m. Michelle Gordon, Finance Director
  - Review and Approval of FY2020 State Budget Revision 4 for the Coal Severance Fund - Discussion/Action
  - Review and Approval of FY2020 Internal Budget Revisions 3, 4 and 5 for the General County Fund - Discussion/Action
  - Review and Approval of FY2020 State Budget Revisions 4 and 5 for the General County Fund - Discussion/Action
  - Review of FY21 Revenue Projections - Discussion/Action
4. 7:00 p.m. Nathan Cochran, Assistant Prosecuting Attorney
  - Discussion of renewal of County cable franchise agreement, resolution of franchise fee audit, and related issues - Discussion/Action
  - Discussion of EEOC Charge #533-2017-00706 and 533-2019-01397 - Discussion/Action
  - Discussion of Jefferson County Circuit Court Civil Action #19-P-69 - Discussion/Action
  - Discussion of WV Supreme Court #19-0412 (from Jefferson County Circuit Court Civil Action #17-C-282) - Discussion/Action
  - Discussion of WV Supreme Court #20-0012 (from Jefferson County Circuit Court Civil Action #19-AA-1) - Discussion/Action
  - Report by Counsel as previously assigned by Commission: creation of Jefferson County Fire Board, Jefferson County Emergency Ambulance Service Board, and organization of Jefferson County Emergency Services Agency; including potential structure, financial issues, and matters related thereto - Discussion/Action
  - Discussion of Jefferson County Circuit Court Civil Action #17-C-174 - Discussion/Action

- Discussion of Jefferson County Circuit Court Civil Action #20-C-26 - Discussion/Action
- Review and report on aspects of county policies and local government/component/agency/department involvement based on the C-19 - Discussion/Action
- Discussion of Jefferson County Circuit Court Civil Action #20-C-20 - Discussion/Action

5. 7:15 p.m. Nikki Painter, County Clerk/Elections
  - Polling Place Location Change for 2020 Primary and Election Night Reporting Procedures - Discussion/Action
  
6. 7:30 p.m. Pete Dougherty, Sheriff
  - Request to approve a Court Security Grant to upgrade the camera and add Americans with Disability Act compliant metal detectors. In light of current and future budget concerns the grant application is being requested without a county cash match - Discussion/Action
  - Request to approve a promotion of two deputies to the rank of Corporal (this effectively will fill the existing vacancies that are approved by the Jefferson County Civil Service Commission - Discussion/Action

**COUNTY ADMINISTRATOR REPORTS**

- County Guidelines for Public Access to building during COVID-19 - Discussion/Action
- 100,000 block grant for COVID-19 expenditures - Discussion/Action
- Revision for Policy 216A - Discussion/Action
- Discuss Jefferson County Declaration and related issues - Discussion/Action
- CARES Act funding - expenses for COVID-19 and how to distribute - Discussion/Action

**COUNTY COMMISSION REPORTS**

7. **ADJOURN**

**CORRESPONDENCE/INFORMATION**

Impact Fee Status Report for April 2020 received.

*At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.*

