



AGENDA
Jefferson County Planning Commission
Tuesday, July 14, 2020, 7:00 PM

****Planning Commission meetings are temporarily being held virtually. Please see below.**

All Citizens that desire to speak must sign-in prior to the Agenda Item being addressed.

This meeting will NOT be a LIVE broadcast on our website. Instead, it will be accessible live through ZOOM Meeting. If you wish to participate in Citizen's Communication or public comment for one of the agenda items, please type your name, address, and agenda item # in the chat function at the start of the meeting.

****ZOOM Meeting Information:**

Topic: Planning Commission Meeting

Time: Jul 14, 2020 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/82976736335>

Meeting ID: 829 7673 6335

Dial by your location

+1 301 715 8592 US (Germantown)

Meeting ID: 829 7673 6335

Find your local number: <https://us02web.zoom.us/u/kbQPSGD8ny>

1. Approval of Meeting Minutes: June 02, 2020 and June 23, 2020.
2. Citizen Communications: If you wish to comment, please sign-in to speak for issues that are not on the agenda or items that are not open for public comment. Items not open for public comment will be so noted.
3. Request for postponement.
4. **Public Hearing:** File #: 20-3-PCW Request by Federal Group, Inc. (Ken Lowe) for two waivers of the 2008 Subdivision Regulations, as amended:
 - Appendix B, Section 2.2H, which requires a non-residential subdivision to have a 60' road right-of-way rather than an easement; and
 - Sections 21.402D which states that no permanent encroachments, structures, fences or landscaping shall be allowed to be located in any easement area.

Property Owner: Federal Group, Inc.; Property Address: 233 Lowe Drive, Shepherdstown, WV 25443;
Parcel Information: Tax District: Shepherdstown (09); Tax Map: 8; Parcels: 10.9; Size 30.01 acres;
Zone: Residential-Growth

There is no public comment for the following items.

5. **Discussion and Possible Action:** Discussion of next steps related to petition from landowner Hillary Banachowski, represented by ElderBranch, LLC for a proposed text amendment to the Zoning Ordinance to create a process to allow Commercial Cemeteries in the Rural zoning district.
6. **Review and Approval:** Planning Commission's FY 2020 Annual Report to the County Commission per WV Code §8A-2-11. The Planning Commission is required by State Code to make an annual report to the appropriate governing body concerning the operation of the planning commission and the status of planning within its jurisdiction.

7. Reports from Legal Counsel
8. Planner's Memo
9. President's Report
10. Actionable Correspondence
11. Non-Actionable Correspondence