

AGENDA
JEFFERSON COUNTY COMMISSION
THIRD QUARTERLY SESSION - JULY - SEPTEMBER 2020
THURSDAY, JULY 16, 2020
6:00 P.M.

***This meeting will NOT be a LIVE broadcast on our website. Instead, it will be accessible live through GoToWebinar. Invites will be posted on Facebook and email alerts.*

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- June 15, 2020 - 2020 Primary Election Canvass
- June 18, 2020 - Regular Meeting
- June 25, 2020 - Special Session

APPROVAL OF REQUISITIONS

- July 16, 2020

APPROVAL OF ACCOUNTS PAYABLE

- June 25, 2020
- July 2, 2020
- July 9, 2020
- July 16, 2020

APPROVAL OF MANUAL CHECKS

- June 26, 2020
- July 3, 2020
- July 10, 2020
- July 17, 2020

APPROVAL OF PAYROLL

- July 9, 2020

ANNOUNCEMENTS

- Report if there are changes in the agenda if applicable

- **PUBLIC COMMENT (20 minutes)** ***You may participate in public comment during the virtual meeting raising your hand. Please submit comments via email to info@jeffersoncountywv.org. Your comments will be included in the minutes and agenda correspondence. Please include your name.*

PRESENTATIONS

1. 6:20 p.m. Angie Banks, Assessor
- Exonerations - Discussion/Action
2. 6:30 p.m. Jacqueline C. Shadle, Clerk of the County Commission
- Resolution for Gail Magaha - Retirement - Discussion/Action
3. 6:40 p.m. Pete Dougherty, Sheriff
- Request to approve the employment of a deputy to fill a current vacancy within the ranks - Discussion/Action
4. 6:50 p.m. Ronda Eddy, Jefferson County Day Report Center, Inc.
- Introduce new Executive Director for Jefferson Day Report Center, Inc. - Kelly Franklin and Community Engagement & Economic Development Director, John Unger
5. 6:55 p.m. Neil McLaughlin and/or Lyn Goodwin, Jefferson County Development Authority
- Introduction of Dennis Jarvis, New Executive Director of Jefferson County Development Authority
6. 7:00 p.m. Jennifer Myers, Jefferson County Parks and Recreation Commission
- Update on budgetary effects of COVID-19 to Jefferson County Parks and Recreation Commission - Discussion/Action
7. 7:15 p.m. Edgar Aguilar and Nathan Fox, Kinsley Construction
- Request approval to place a field office trailer on County Property - Discussion/Action
8. 7:30 p.m. Lynn Fields, Probate
- Quarterly Review - Discussion/Action
9. 7:40 p.m. Interviews and Appointments to the Summit Point Library Committee - One 5-year term ending June 30, 2025 - Discussion/Action

Interviews and Appointments to the Jefferson County Solid Waste Authority - One 4-year term ending June 30, 2024 - Discussion/Action

Interviews and Appointments to the Harpers Ferry-Bolivar Public Service District - One 6-year term ending June 30, 2026 - Discussion/Action
Eastern Panhandle Regional Planning and Development Council: One 2-year ending June 30, 2022 - Discussion/Action

Interviews and Appointments to the Jefferson County Parks and Recreation Commission - Three 3-year terms ending June 30, 2023 - Discussion/Action

Interviews and Appointments to the Jefferson County Board of Health - One 5-year term ending June 30, 2025 and one unexpired term ending June 30, 2021 - Discussion/Action

10. 8:00 p.m. Kathy M. Santa Barbara, Attorney
- Legally defective notice of public hearing by the Planning Commission as respects to the Solar Energy Facilities text amendment. - Discussion/Action

11. 8:15 p.m. Alexandra Beaulieu, Zoning Administrator, Department of Planning, Zoning, and Engineering
- Overview of the Planning Commission's recommended Zoning Ordinance Text Amendment (ZTA 19-03) which includes a separate text amendment to the Stormwater Management Ordinance; and to request the County Commission schedule a Public Hearing in accordance with WV Code §8A-7-8 - Discussion/Action

12. 8:30 p.m. Nathan Cochran, Assistant Prosecuting Attorney
 - Discussion of renewal of County cable franchise agreement, resolution of franchise fee audit, and related issues - Discussion/Action
 - Discussion of EEOC Charge #533-2017-00706 and 533-2019-01397 - Discussion/Action
 - Discussion of Jefferson County Circuit Court Civil Action #19-P-69 - Discussion/Action
 - Discussion of WV Supreme Court #19-0412 (from Jefferson County Circuit Court Civil Action #17-C-282) - Discussion/Action
 - Discussion of WV Supreme Court #20-0012 (from Jefferson County Circuit Court Civil Action #19-AA-1) - Discussion/Action
 - Report by Counsel as previously assigned by Commission: creation of Jefferson County Fire Board, Jefferson County Emergency Ambulance Service Board, and organization of Jefferson County Emergency Services Agency; including potential structure, financial issues, and matters related thereto - Discussion/Action
 - Discussion of Jefferson County Circuit Court Civil Action #17-C-174 - Discussion/Action
 - Review and report on aspects of county policies and local

**government/component/agency/department involvement based on the C-19
- Discussion/Action**

- **Discussion of Jefferson County Circuit Court Civil Action #20-C-20 -
Discussion/Action**

- Discussion of legal issues regarding proposed solar text amendment including bonding and related matters - Discussion/Action
- Discussion of issues regarding implementation of compensation standards for certain employees under compensation policy 204 and associated policies - Discussion/Action

NEW BUSINESS

13. Discuss/update the Jefferson County Recycling Ordinance - Discussion/Action (JC)
14. Discuss relocation of the Solid Waste Authority Transfer Station - possible land at the Burr Industrial Park - Discussion/Action (JC)
15. Discussion of JCC Meeting Room use by outside agencies during COVID-19 - Discussion/Action
16. Approval of the Cooperative Law Enforcement Agreement - Discussion/Action

COUNTY ADMINISTRATOR REPORTS

- COVID-19 Updates - Discussion/Action
- Updates on 2020 Ambulance Fee Billing - Discussion/Action

COUNTY COMMISSION REPORTS

16. ADJOURN

DEPARTMENTS, BOARDS, COMMISSIONS AND AGENCY WRITTEN REPORTS

- Jefferson County Historic Landmarks Commission Quarterly Report - April 1, 2020 - June 30, 2020

CORRESPONDENCE/INFORMATION

WARN Act Notice of Layoff at Hollywood Casino at Charles Town Races received.

Impact Fee Status Report for June 2020 received.

At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.