



**DRAFT**

**AGENDA**

Jefferson County Planning Commission  
Tuesday, August 11, 2020, 7:00 PM

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**All Citizens that desire to speak must sign-in prior to the Agenda Item being addressed.**

**This meeting will NOT be a LIVE broadcast on our website. Instead, it will be accessible live through ZOOM Meeting. If you wish to participate in Citizen's Communication or public comment for one of the agenda items, please type your name, address, and agenda item # in the chat function at the start of the meeting.**

**\*\*ZOOM Meeting Information:**

Topic: Planning Commission Meeting  
Time: Aug 11, 2020 07:00 PM Eastern Time (US and Canada)  
Join Zoom Meeting  
<https://us02web.zoom.us/j/83053272053>  
Meeting ID: 830 5327 2053  
Dial by your location  
+1 301 715 8592 US (Germantown)  
Find your local number: <https://us02web.zoom.us/u/kbpvarA6tB>

1. Approval of Meeting Minutes: July 14, 2020.
2. Citizen Communications: If you wish to comment, please sign-in to speak for issues that are not on the agenda or items that are not open for public comment. Items not open for public comment will be so noted.
3. Request for postponement.
4. **Public Hearing** (advertised for 7/14/20 PC meeting): Request by Christopher & Miriam Conroy for a Final Plat Amendment to lift the Single Family restriction from Lot 1 Residue of the Elizabeth L. West Minor Subdivision (PC File #01-33). The applicant is requesting to build an in-law suite above a detached garage. The property is designated as Tax District: Harpers Ferry (04); Tax Map: 3, Parcel: 1.2; Zoned: Rural; Size: 10.13 acres.
5. **Public Hearing:** Request by Variety Properties, LLC for a Waiver (20-4-PCW) from Section 20.201A(2) of the 2008 Subdivision Regulations, as amended, which requires all lots in minor residential subdivisions to have motor vehicle access via a 50' access easement, provided that the access easement serves no more than 5 lots or 12 Family Transfer lots. Applicant is requesting to utilize an existing 40' easement (Ma and Pa Parkway) to access a proposed two-lot subdivision. Property Location: 25 Ma and Pa Parkway, Kearneysville, WV. Tax District: Middleway (07); Tax Map: 2; Parcel: 10; Zoned: Rural; Size: 4.15 acres.
6. **Public Workshop:** Regarding the proposed Zoning Ordinance Text Amendment (ZTA20-01) to permit Commercial Cemeteries in various zones in Jefferson County. The purpose of the meeting will be to receive input on the proposed process for permitting cemeteries and possible development standards.

**There is no public comment for the following items.**

7. **Discussion and Action:** For the Planning Commission to vote to approve or deny the Rocky Ridge Preliminary Plat Application (File #19-7-SD) as complete in accordance with Sections 24.113 and 24.114 of the Subdivision Regulation, for the purpose of scheduling a Public Hearing for this application. The property is designated as Tax District: Middleway (07); Tax Map: 1; Parcels 1.1 & 1.2. Zoned: Residential - Light Industrial - Commercial; Size: Total of both parcels: 23.6 acres.
8. Reports from Legal Counsel
9. Planner's Memo
10. President's Report
11. Actionable Correspondence
12. Non-Actionable Correspondence: