

2019

Jefferson County Broadband
Tuesday August 13th @ 10:30 AM
124 E Washington St, Charles Town, WV

Approved
10-22-19

Minutes

Members Present: Patsy Noland, Ralph Lorenzetti, Stephanie Grove, Sandy McDonald, Lyn Goodwin, Todd Fagan, Jeffrey Polczynski, Russell Burgess

Others present: Jennifer Wishmyer, Bill Clark, Bob Beckom, Danny Lutz and Mason Noland

- 1) Patsy Noland welcomed everyone and those present made introductions. It was agreed to have Commissioner Noland chair the meeting.
- 3) After an amendment proposed by Ralph Lorenzetti to add "citizens' to item #8 the Agenda was approved on a Ralph Lorenzetti/ Stephanie Grove motion and carried.
- 4) Bill Clark described the CBDG program and what's being done in other areas. He referred to the outline in the packet for steps in process. He explained that the areas of GIS, Emergency Management, EDA, and the Regional Council are recommended to participate and provide input throughout the planning process.
- 5) Bill expressed the need to get members input as to the results they wish to see. It is the WVDO hope that the report will lead to expansions of service and funding opportunities to provide greater services to the public. It was agreed that the quality and speed of service in Jefferson County is the main problem.
- 6) Bill presented the tasks that have been derived by other plans for the scope of work and described the Procurement Process. This committee will oversee the RFP process and get updates from the consultant and ultimately make certain the quality of the final document meets the needs of the community. Members were asked to review the scope of work and make suggestions. Reviewing the use of Air fiber may be an included task. Bill also distributed maps for review of Jefferson county printed from the WV Broadband council website.
- 7) The schedule will be updated to reflect any time changes that may result from these meetings Develop a reasonable time line .
- 8) A discussion regarding citizen members to added to the Team and it was determined that the county commission should make that decision at their next meeting. Representatives of the municipalities will be invited to the upcoming meetings. The meeting will be open to the public with comment period. The consultant will need citizen input and there will be avenues made available for public input. Other potential broadband champions will be encouraged to attend and participate in any surveys that are developed from this process. Anyone named as members will be updated with documentation and solicit their comments and input.
- 9) All the business today was considered new business
- 10) Public comment Bob Beckom stressed that Frontier service does not meet the definition of Broadband and Danny Lutz expressed that his Frontier area is even worse than what Mr. Beckom had described. Many areas do not have access to true broadband. Also he expressed concerns that the plan doesn't just say there is a problem and the consultant identifies solution(s).

11) Once the citizen members are appointed all the materials will be forwarded to those members to make comments and suggestions to the Scope of work. The schedule will be adjusted to accommodate this. The next meeting is scheduled for October 22nd at 10:30 AM .

12) Adjourned at 11:47