

Minutes

Jefferson County Commission

Thursday, August 6, 2020

A meeting of the Jefferson County Commission was held on Thursday, August 6, 2020 during the third quarterly session at 9:30 a.m. The meeting was held via GoToWebinar. Present were Commissioners Jane Tabb, President, Patricia Noland, Ralph Lorenzetti, Caleb Judson, and Josh Compton. Also present were Stephanie Grove, County Administrator; Sandy McDonald, Deputy County Administrator, and Jessica Carroll, Executive Administrative Assistant (The archived meeting of the Thursday, August 6, 2020 meeting is available on the Jefferson County Commission website.)

PLEDGE OF ALLEGIANCE

Commissioner Hudson led the Pledge of Allegiance.

APPROVAL OF ACCOUNTS PAYABLE

CHECK#	VENDOR NAME	AMOUNT
83566	84 LUMBER	\$ 922.02
83567	ALLAN THOMAS	\$ 3,935.79
83568	AMERICAN FAMILY LIFE INSURANCE COMPANY ICU	\$ 3,100.48
83569	BRANDON CONWAY	\$ 3,250.00
83570	BUREAU OF CHILD SUPPORT	\$ 248.31
83571	CACH LLC	\$ 276.76
83572	COAST TO COAST COMPUTER PRODUCTS	\$ 789.00
83573	COLONIAL LIFE	\$ 163.20
83574	DELTA DENTAL OF WV	\$ 6,990.63
83575	DR. ROBERT E JONES III	\$ 1,000.00
83576	EFTPS IRS TAXES	\$ 99,340.07
83577	EMPOWER RETIREMENT	\$ 4,551.68
83578	FIFTH THIRD BANK	\$ 108,773.98
83579	HIGHMARK WV	\$ 208,760.98

83580		JEFFERSON CO EMERGENCY SERVICES AGENCY		\$ 18,155.84
83581		JEFFERSON COUNTY DEVELOPMENT AUTHORITY		\$ 347.68
83582		JEFFERSON SECURITY BANK		\$ 4,720.00
83583		MILLENIUM INSURANCE GROUP		\$ 900.00
83584		NATIONAL VISION ADMIN.		\$ 1,768.90
83585		NATIONWIDE RETIREMENT SOLUTIONS		\$ 849.00
83586		OLD CHARLES TOWN LIBRARY		\$ 1,500.00
83587		R.E. MICHEL CO. LLC		\$ 381.12
83588		RICE TIRES CO		\$ 522.96
83589		RONALD FLETCHER		\$ 3,250.00
83590		RUSSELL BURGESS		\$ 4,275.79
83591		RYAN MILBOURNE		\$ 52.15
83592		SAMANTHA COMBS		\$ 684.05
83593		SHAYNA MASON		\$ 1,634.89
83594		THE HARTFORD		\$ 3,576.86
83595		WENDY SCHUTZ		\$ 788.75
83596		WV DEPUTY SHERIFF RETIREMENT SYSTEM		\$ 14,662.29
83597		WV PUBLIC EMPLOYEE RETIREMENT SYSTEM		\$ 47,932.05
83598		WV PUBLIC EMPLOYEE RETIREMENT SYSTEM		\$ 500.00
83599		WV PUBLIC EMPLOYEE RETIREMENT SYSTEM		\$ 166.49
83600		JEFFERSON DAY REPORT		\$ 5,293.40
TOTAL				\$ 554,065.12

Motion by Mr. Compton to approve the Accounts Payable for August 6, 2020 in the amount of \$554,065.12. Motion seconded and unanimously approved.

PUBLIC COMMENT

Public comment was received by Rob Hoxton and Diane Blust.

Please refer to the archived meetings on the jeffersoncountywv.org website to listen to public comment.

PRESENTATIONS

1. Angie Banks, Assessor requested the approval of the following Exonerations:

NAME	TYPE	DISTRICT	TICKET NO.	AMOUNT
Peter Baltusnik	PP	CTD	300618	\$175.25

- **Motion by Mr. Compton to approve the Exoneration for Ticket No. 300618 as presented. Motion seconded and unanimously approved.**

NAME	TYPE	DISTRICT	TICKET NO.	AMOUNT
Sarah Barz	PP	SD	315509	\$56.90

- **Motion by Ms. Noland to approve the Exoneration for Ticket No. 315509 as presented. Motion seconded and unanimously approved.**

NAME	TYPE	DISTRICT	TICKET NO.	AMOUNT
Kraig Burke	PP	RC	314038	\$88.38

- **Motion by Mr. Compton to approve the Exoneration for Ticket No. 314038 as presented. Motion seconded and unanimously approved.**

NAME	TYPE	DISTRICT	TICKET NO.	AMOUNT
Angela Chrisman	PP	SD	315783	\$289.05

- **Motion by Ms. Noland to approve the Exoneration for Ticket No. 315783 as presented. Motion seconded and unanimously approved.**

NAME	TYPE	DISTRICT	TICKET NO.	AMOUNT
Anna M. Sloan	PP	RC	315116	\$61.08

- **Motion by Mr. Lorenzetti to approve the Exoneration for Ticket No. 315116 as presented. Motion seconded and unanimously approved.**

NAME	TYPE	DISTRICT	TICKET NO.	AMOUNT
Anna M. Sloan	PP	RC	315128	\$70.30

- **Motion by Mr. Lorenzetti to approve the Exoneration for Ticket No. 315128 as presented. Motion seconded and unanimously approved.**

NAME	TYPE	DISTRICT	TICKET NO.	AMOUNT
Anna M. Sloan	PP	RC	314994	\$91.20

- **Motion by Mr. Lorenzetti to approve the Exoneration for Ticket No. 314994 as presented. Motion seconded and unanimously approved.**

NAME	TYPE	DISTRICT	TICKET NO.	AMOUNT
Sandra and Charles Cavalier	RE	CTC	7885	\$276.80

- **Motion by Ms. Noland to approve the Exoneration for Ticket No. 7885 as presented. Motion seconded and unanimously approved.**

2. **Laura Storm, Circuit Clerk**

a. Approval of Order – Use of Alternative Facility for Jury Selection

- **Motion by Ms. Noland to approve the Order allowing the use of an alternative facility for jury selection and authorize the President to sign the Order. Motion seconded and unanimously approved.**

b. Parking – Jury Trials – Funding Requested

- **Motion by Ms. Noland to create a line item in the Circuit Clerk’s budget for parking expenses associated with jury trials and provide the Circuit Clerk with \$1,200 from the Coal Severance fund to assist with parking costs for this fiscal year. Motion seconded and unanimously approved.**

3. Interviews and Appointments to the Jefferson County Community Criminal Justice Board – seven 3-year terms ending July 3, 2023

- **Motion by Ms. Noland to reappoint Dale Manuel and Gil Heiman and appoint Jan Hafer to the Jefferson County Community Corrections Board as at-large members each for a term of three years ending July 3, 2023. Motion seconded and unanimously approved.**
- **Motion by Mr. Lorenzetti to reappoint Chris Stroech to the Jefferson County Community Corrections Board as the Criminal Defense Attorney for a term of three years ending July 3, 2023. Motion seconded and passes on a vote of 4-1 with Commission Compton opposing.**

4. Russell Burgess, Information Technology – request to approve the promotion of Andrew Rosen from Level 1 IT Support to Level 2 IT Support

- **Motion by Ms. Noland to approve the promotion of Andrew Rosen from Level 1 IT Support to Level 2 IT Support with a raise in salary from base**

of \$35,000 per year to \$42,000 per year. Motion seconded and unanimously approved.

5. Kelly Franklin, Jefferson Day Report Center – requested the approval of a Community Corrections Grant Contract.

- **Motion by Ms. Noland to approve the Community Corrections Grant Contract as presented and authorize the President of the Commission to sign the associated documents.**

6. Nathan Cochran, Assistant Prosecuting Attorney

- Discussion of renewal of County cable franchise agreement, resolution of franchise fee audit, and related issues. Discussion/Action.
- Discussion of EEOC Charge #533-2017-00706 & #533-2019-01397. Discussion/Action.
- Discussion of Jefferson County Circuit Court Civil Action #19-P-69. Discussion/Action.
- Discussion of WV Supreme Court #19-0412 (from Jefferson County Circuit Court Civil Action #17-C-282). Discussion/Action.
- Discussion of WV Supreme Court #20-0012 (from Jefferson County Circuit Court Civil Action #19-AA-1). Discussion/Action.
- Report by counsel as previously assigned by Commission: creation of Jefferson County Fire Board, Jefferson County Emergency Ambulance Service Board, and organization of Jefferson County Emergency Services Agency; including potential structure, financial issues and matters related thereto.
- Discussion of Jefferson County Circuit Court Civil Action #17-C-174. Discussion/Action.
- Discussion of Jefferson County Circuit Court Civil Action #20-C-20. Discussion/Action.
- Discussion of legal issues regarding proposed solar text amendment including bonding and related matters – Discussion/Action
- Discussion of issues regarding implementation of compensation standards for certain employees under compensation policy 204 and associated policies – Discussion/Action
- Legal clarification of Senate Bill 690 and the Jefferson County Ordinance relating to the regulation of All-Terrain Vehicles – Discussion/Action
- Report and review issues surrounding the County Commission’s appointment to the Planning Commission – Discussion/Action
- Review and report on aspects of county policies and local government/component/agency/department involvement based on C-19 crisis – Discussion/Action.

- Mr. Cochran provided updates regarding the vote for Planning Commission appointments from the July 30, 2020 meeting and SB690 and the operation of all-terrain vehicles within the County.
7. Staff Workshop on Proposed Solar Facilities Text Amendment – Ms. Beaulieu discussed the solar facilities text amendment with the Commission and answered questions that arose from the discussion. It was the consensus of the Commission to hold another workshop on the amendment on August 20, 2020 at 1:00 pm and schedule a public hearing on the matter on Friday, September 11, 2020 at 1:00 pm.

UNFINISHED BUSINESS

8. Follow up discussion and anticipated action on the litter problem along the Shenandoah – it was the consensus of the Commission to request a letter be drafted to Millville Quarry, Eagle Creek Energy, and the Millville Hydroelectric Plant to discuss the issue of litter mitigation by the river and to also create an ad hoc committee to address the litter issue countywide with assistance from the Sheriff and the Prosecuting Attorney.

NEW BUSINESS

9. Discuss Commissioners return to convening in the County Commission Meeting Room – Ms. Tabb decided to remove this item from the agenda as she did not believe it was the appropriate time to return to in-person meetings given the COVID-19 numbers.
10. Discussion of Executive Order (EO) on Building and Rebuilding Monuments to American Heroes – it was the consensus of the Commission to provide a general response to the letter stating there were no monuments under the Commission’s purview that would be appropriate for a monument park.
11. Approval of Lease – Department of Health and Human Resources
- **Motion by Ms. Noland to renew the lease between the Jefferson County Commission and the West Virginia Department of Health and Human Resources for space in the Public Services Center in Bardane. Motion seconded and unanimously approved.**

12. The Commission adjourned at 2:40 p.m. on a motion by Ms. Noland. Motion was seconded and unanimously approved.

Jane M. Tabb, PRESIDENT

Respectfully submitted
Jessica Carroll
Executive Administrative Assistant