

**Jefferson County  
Emergency Services Agency**



**Board Meeting  
September 15, 2020  
7:00pm**



# JEFFERSON COUNTY EMERGENCY SERVICES AGENCY

419 Sixteenth Avenue ■ Ranson, WV 25438  
Tel: 304-728-3287 ■ Fax: 304-728-6221 ■ [jcesa.org](http://jcesa.org)

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## AGENDA September 15, 2020

The September meeting of the Jefferson County Emergency Services Agency (JCESA) Board will be held at 7:00 p.m. on Tuesday, September 15, 2020.

This meeting will be held via video conferencing and the public will not be permitted into the building. However, they are invited to attend via live stream by following the link *Live Board Meeting*, which will appear on the [jcesa.org](http://jcesa.org) website under the *Board of Directors* tab.

Public comments are welcome via email to [dlancaster@jcesa.org](mailto:dlancaster@jcesa.org). All public comments received by 5:00 p.m. on the day of the meeting will be read during the meeting and included in the minutes. Please indicate in your e-mail that it is public comment and include your name.

ROLL CALL Sign-in Sheet – Call to Order by Elliot Simon, Chairman

### APPROVAL OF MINUTES

- August 13, 2020 – Special Meeting Minutes (Discussion/Action)
- August 18, 2020 - Regular Meeting Minutes (Discussion/Action)

### NOMINATION AND ELECTION OF ESA OFFICERS FY21

- Per ESA Bylaws, Article 3 (a)-(f) the board shall nominate and elect one each of its appointed members as: Chairman, Vice-Chairman, Treasurer, and Secretary – Simon (Discussion/Action)

### TREASURER'S REPORT

- Craig Simpson assisted by Allen Keyser, Director  
– August 2020 Financials (Discussion/Action)

### CHAIRMAN'S REPORT

- Delegate Board Member Faas to run next joint meeting between ESA and FRA

JCFRA REPORT – None

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## DIRECTORS'S REPORT

- Breast Cancer T-Shirts \$10.00 ea. (sizes small to 5x) - next year new design based on submitted and voted on by staff - BCACV Breast Cancer Awareness – Cumberland Valley
- JC Chamber of Commerce - 20<sup>th</sup> Annual Public Service Recognition Virtual Ceremony – EMS/Fire Service Provider Nominee Selection
- IRS Form 990 Packets for County VFD's – Update

## BOARD MEMBER REQUESTS - None

## UNFINISHED BUSINESS - None

## NEW BUSINESS

- Board to appoint (3) board members to serve as “Audit Committee” to be available as needed for the CPA conducting the ESA independent audit for years ending June 2020 and June 2021 (Discussion/Action)
- David Howell, CPA – Audit Proposal Bid for FY20-21 has been accepted – completion dates will be Nov 2020 and Nov 2021

## PUBLIC COMMENT – (Limit 5 minutes per person)

## ADJOURNMENT

Members of the public having any questions about the meeting may contact JCESA at 304-728-3287 during normal business hours.

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## Special Meeting Minutes August 13, 2020

The August *Special* meeting of the Jefferson County Emergency Services Agency (JCESA) Board was held at 6:39 p.m. on Tuesday, August 13, 2020 at the Independent Fire Company, Station 4 (Social Hall Building) located at 200 W. 2<sup>nd</sup> Ave., Ranson, WV 25438.

### CALL TO ORDER

- The meeting was called to order at 7:47 p.m. by Chairman Simon

### PLEDGE OF ALLEGIANCE

### ROLL CALL

Member	Present	Member	Present
Allen Keyser	Yes	Debbie Lancaster	Yes
Elliot Simon	Yes	Tony Troxel	Yes
Jane Tabb	Yes	Craig Simpson	Yes
Tricia Jackson	Yes	Bob Faas	Yes
Dr. Marney Treese	Yes	Ronnie Shutts	Yes

### AGENDA ITEM

- JCESA and JCVFRA Board – Expectations as Fire Board

### COMMENTS AND DISCUSSION

- Chairman Simon started off by stating that this is an exploratory meeting, as the ESA and FRA have never had a meeting in regard to the Fire Board before. Therefore, all we're going to be doing today is try and figure out a framework on how the two organizations will work together.
- Simon also mentioned that Commissioner Tabb pointed out at one of the meetings that we might be the only county in WV where the ESA is not only that agency, but also the Fire Board. So, this was an interesting discovering since ESA has never functioned this way before, but if there are laws and regulations involved, we want to make sure that we are operating in a lawful manner. And maybe even ways to improve by working and meeting together from time to time.
- Simon moved on to say that his recommendation would be to see what Commissioner Jane Tabb could share with the group as far as county code and ordinance and how they apply here, and the important sections of Chapter 7; Article 7-17-6 through 12 of Senate Bill No. 224. (*Exhibit A*)
- Simon read aloud 1-9 of Article 7-17-10 Powers generally. See (*Exhibit A – page 3*) He then asked – is this Fire Board independent of the County Commission or, under the direction of the County Commission?
  - Commissioner Tabb responded that the Fire Board is Independent. She further explained that ESA is a component unit of the County Commission, and ESA

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serves as both the Ambulance and Fire Board together. She briefly spoke of when Jay Watson had everything approved by the state legislature and how everyone assumed there would be just one combined fee.

- Simon - what we have is, ESA supplies the employees to the ambulance and EMS service, which then leaves the question that we have 7 independent VFD's that have always acted separately. What does this do in terms of getting everyone together as one unit? And what are the ramifications of it, and how do we go forward if that's what we're supposed to do?
  - Currently looking at the way things are now we are all under one umbrella and everything seems to be working just fine the way they are. Therefore, if it's not broke, you don't want to fix it.
- DeMeritt – his general understating of the legislation is the Fire Board is being misrepresented altogether and that the states intent to the Fire Board is a funding source to manage funding for independent volunteer fire organizations, not to manage or oversee any operational or combining of organizations in any way. A funding body, not a management body.
- Simon – it even gives the Fire Board the authority to go into debt. He assumes generally that would apply to purchasing of a fire truck, capital investment and rolling stock or major equipment purchases.
- Simpson – initially when Jay Watson was going back and forth to Charleston working on allowing this county to become one board, and the biggest reason behind that was to save money for the people of Jefferson County. Original intent was to have one fee to cover everything, but at state level it didn't happen. Now, we need to push the state to make this happen.
- Morgan – at the last association meeting this same topic came up and I volunteered to take the lead and go back to the legislation and work on getting this to be just one fee. Already spoke to Wysong and Sandy Slusher and there will be others involved.
- Simon – but if the Fire Board is a funding mechanism, then there needs to be a budget and that could get awkward since each fire company has their own budget.
- Faas – the money from the county is a gift it's not a line item on the budget.
- Malamas – you are correct, as each fire company already submit a copy of their budget each year in order to receive their county funding, which breaks down each general funding line item of what's needed for the year to run the fire company. This is submitted to the Fire Board, and then sent forward to the County Commission for approval of funding.
- Simpson – this county has an association and cannot oversee funds that come in from a fee, but ESA as acting Fire Board can, as far as he knows.
- Simon – stated that we recently discovered that we do have a Fire Board now; it just hasn't been functioning as a Fire Board.
- Simpson – replied, yes it has. JCESA is the Fire Board and has been putting out rules and regulations for the ESA employees. ESA employees now are allowed to ride the fire trucks, and they're providing them with gear, so we are a Fire Board and acting as one right now.
- Morgan – feels the Fire Board needs to come up with how funds will be distributed.

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- Faas – briefly gave an example about how outside gifted funds to VFD’s shouldn’t be included in budgets when reviewed for county funding. He feels that the way things are going with COVID and all, that if we’re even able to get an emergency service fee to pass will stabilize that potential. For example, the ambulance fee that we currently see only funds 8 people out of the 33 part-time/36 fulltime people.
- Cogle - feels people are tired of always hearing that there is another FEE, it needs to change.
- Faas – he agrees and it’s all in the way of how we sell it
- Jackson – in speaking with people in the community they have no idea why they’re paying a fee, no idea why their insurance gets billed for an ambulance, so we need to present the need and educate the people because they are confused.
- Faas and Lancaster echoed what Jackson said and feel there is a need to educate the community and maybe even consider having an open house where all the fire companies and ESA come together and educate people. Put stuff out on Face Book pages and websites, flyers, brochures, the more we can educate them the easier it’s going to be to sell. They don’t care if we’re career or volunteer, they just want their family to be taken care of.
- Commissioner Tabb – spoke briefly about the limitations on raising taxes and max levy rates and fees.
- Simon – commented that maybe the County Commission needs to prioritize budgetary items to provide more funds to emergency services or reach further into the pockets of the taxpayers, which some taxpayers can’t afford it.
- Malamas/Simpson – VFD’s have provided their budgets to the County Commission for years, but they need to decide which way to go. All VFD’s want more people, but so long as each can sustain themselves, they want to be able to purchase their own equipment as needed – they don’t want the board to do that.
- Simon – so, you’re saying we should maintain the structure as it is of each independent fire company, doing their own budget and managing its own affairs.
- DeMeritt – it was decided 6-7 years ago to have ESA present our needs to the County Commission. Another point that was brought up in the association meeting is the fire fee and what it would be for, which he doesn’t believe they ever came to a resolution, but there was discussion about getting out of the funding raising business, but at one point are we financially solvent and can we maintain the way we have for the last 230 years? Because not having fund raising events due to COVID is obviously hurting us and not a sustainable method.
- Malamas – due to COVID and no fund raisers they had a loss of 40k, luckily funds set aside to help for a while, but would like to see a guarantee stable funding source for something like this in the future.
- Keyser – mentioned the one thing everyone needs to think about is the current EAS Fee (Emergency Ambulance Service Fee) ordinance, which we have to follow and how it’s broke down and what all it covers. ESA has to move funds around between Ambulance Fee and General Fund account in order to cover 34 fulltime and 34 part-time ESA staff. 93% of ESA’s budget is for labor. He briefly went over the process of presenting the VFD’s budget presentation to the County Commission annually for funding. He emphasized on there’s a lot of work to be done and an ordinance that needs to be

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- followed - what it's for, how it's established and a definition of what that \$40 covers. He stated how each of them needs to get engaged with what Morgan has already started.
- Morgan – noted that the County ordinance can be changed at the state level.
  - Simon – commented on the Ambulance Fee in order to have it instituted it was dedicated to the EMT positions
  - Keyser – replied that there was a change in 2018 by the previous Director who was able to get the change made which saved the county money
  - Commissioner Tabb – briefly explained the process to change the ordinance and mentioned that Stephanie Grove is the person to talk to and has the knowledge. And that we all need to lobby our delegates.
  - Faas – stated the next meeting we need to have all the County officials attend, Attorney, Finance Director, Administrator, and her staff - Keyser and Tabb agreed.
  - Troxel – commented on the importance of a dedicated fee maintained by the Fire Board and not the County Commission
  - Simon – questioned about what's next, to form a committee to work more on integrating this or continue the way things have been going with the individual fire companies' budgets through ESA to the County Commission.
  - Commissioner Tabb – feels it's not going to work because there is not enough revenue for everyone. And that the WV State Constitution states that elected officials are the priority are taken care of first in terms of the budget.
  - Simon – asked Tabb for an overview of that money flow of what offices she's referring too.
  - Commissioner Tabb – Circuit Clerk, Magistrate Clerk, Assessor, Sheriff, Prosecuting Attorney
  - Morgan – first thing is come up with a reasonable dollar figure fee, and the Emergency Services Board and Association agree on the amount to cover the career staff and the rest be divided between the fire companies. And like Faas said, educate the community.
  - Jackson – stated as an ESA Board Member she would like to see the VFD's budgets so she can get an idea of what their needs are and what's coming in so we can proceed to talk about the shortfalls.
  - Simon – made a comment to all attending that you may not get what you want, but you absolutely must get what you need. It's a matter of public safety.
  - Faas – stated that there are tons of things that we all need, but educating the community is what's going to do it for us.
  - Commissioner Tabb – will have added to the County Commission agenda an evening workshop, legal meeting, and open forum. She asked that they come prepared with a plan and presentation of what they are thinking about. Looking at a time frame around Oct 2020.
  - Keyser – recommended to Faas and Morgan when working on their presentation to take into consideration the good faith funding of \$82,500 from the County Commission, and for the group moving forward to start thinking about working on budgets and emergency services fee.
  - Faas and Morgan will meet and plan the presentation
  - Simon – next meeting Thursday, October 8<sup>th</sup> at 6:30pm (tentative)

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- Cogle – asked if a fee study could be sent out to the residents of the county with information to educate them on what it's for and let them decide.
- Simon – explained a fire fee is a regressive tax where a person on a fixed low income would be paying the same fee as a millionaire. That's the problem with the fee and you'll get the push back. What's needed is revenue assured through County Commission somehow, but if a fee is what is needed then we need a fee.
- Simpson – our biggest part of selling this to get it as one combined fee is to the State Association.
- DeMeritt – we only got one legal opinion on this and that was when Stephanie Grove was the County Attorney and we took her word on it. We don't think anyone else has studied it, and they haven't explained to us why. I'm assuming not otherwise inconsistent with state law, that we can't do it. DeMeritt feels it's worth getting a 2<sup>nd</sup>/3<sup>rd</sup> legal opinion on it.
- Commissioner Tabb – we're dealing with the state and unless it specifically states that we can collect a fee you have to have an enabling legislation that's pretty specific.
- Morgan – we need to promote, welcome, and bring back more big businesses like Rockwood to our county to help bring in revenue.
- Simon – in closing he thanked Faas and Morgan for coordinating the first Fire Board meeting.

## ADJOURNMENT

Motion to adjourn by Faas, 2<sup>nd</sup> by Jackson - Motion carries unanimously on voice vote. Meeting adjourned at 7:47 p.m.

Respectfully submitted by Debbie Lancaster, Secretary.

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Approved - Elliot Simon, JCESA Chair

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Date

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## Meeting Minutes

August 18, 2020

The August meeting of the Jefferson County Emergency Services Agency (JCESA) Board was held at 7:02 p.m. on Tuesday, August 18, 2020 at the JCESA building located at 419 Sixteenth Avenue, Ranson, WV 25438.

This meeting was held via video conferencing and the public was not admitted into the building, but invited to attend via live stream and provided a link that was posted on the JCESA website, agenda, and displayed on the front lobby window.

### CALL TO ORDER

- The meeting was called to order at 7:02 p.m. - confirmed quorum by Chairman Simon

### PLEDGE OF ALLEGIANCE

### ROLL CALL

Member	Present	Member	Present
Allen Keyser	Yes	Debbie Lancaster	Yes
Elliot Simon	Yes	Tony Troxel	Yes*
Jane Tabb	Yes*	Craig Simpson	Yes*
Tricia Jackson	Yes*	Bob Faas	Yes
Dr. Marney Treese	Yes*	Ronnie Shutts	Yes*
Nathan Cochran	Yes*		

(\*Present via live stream WebEx

### APPROVAL OF MINUTES

- Motioned by Faas, 2nd by Tabb to approve the July 21, 2020 regular meeting minutes as submitted - Motion carries unanimously on voice vote.

### TREASURER'S REPORT

- Director Allen Keyser presented an overview of all the agency expenses, accounts, and payroll for the month of July. Motion by Faas, 2<sup>nd</sup> by Jackson to approve - Motion carries unanimously on voice vote.

### CHAIRMAN'S REPORT

- Simon mentioned that ESA received a FOIA request from Mr. Tim Ross requesting copies of all documents related to the Rockwool donation and the ESA purchase of the 20 sets of PPE gear. Simon and Faas briefly thanked Rockwool at a June 23<sup>rd</sup> Ranson Public Zoning meeting. This FOIA request was completed and satisfied within the time required.

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## CHAIRMAN'S REPORT (cont.)

- Simon mentioned on June 13<sup>th</sup> the first informal joint meeting between FRA and ESA took place at Independent Fire Co. in Ranson. There was open discussion amongst representatives from all 7 of the county VFD's, as well as ESA's board members and Jane Tabb. It was put together by Faas, Shutts, and Chief Morgan. Basically, what was discussed in general was; what might the joint fire and ambulance board look like, the budgets and those kinds of procedures. No decisions were made, and it was more of a fact finding meeting. A follow-up meeting is planned to take place sometime in October 2020. The committee (Faas, Shutts) will work on a place and time.
- Simon asked Tabb is County Commission was working on some type of a workshop – she believes she requested to have it placed on the agenda, but if not she will make sure it is for the next meeting. Cochran commented that it is on the next upcoming County Commission Agenda.

## JCFRA REPORT - None

## DIRECTOR'S REPORT

- Director Keyser mentioned that FY20/21 Audit Request for Proposals have been mailed out to 6 CPA firms for biddings to be accepted for consideration for the agency. Soon as all bids have been received the agency CPA will make a selection around the end of August.
- A Life Saving Award Recognition Ceremony was held on August 13<sup>th</sup> and we had the honor to recognize some of our staff members, as well as the patient was able to meet face to face those who saved his life.
- ESA applied for a grant, was selected and approved for the Jefferson County Tuberculosis Association grant in the amount of \$7,813. We purchased half face piece respirators, replaceable cartridges, protective bags, and Reality Realcare Baby Accessories and supplies for child and infant CPR.
- The new Chase Car purchase through the FY20 Capital Outlay arrived and is in the process of being outfitted with equipment and will be placed in service as soon as it's completed.

## BOARD MEMBER REQUESTS

- Tabb will get more information on the guidelines and process of Pcards for the VFD's, but stated as far as she's aware County Commission will require everything done through Pcards.
- Shutts feels that VFD's and their members need more guidance on Pcards. (Do's/Don'ts)
- Simon asked Tabb on the status of the County Commission advertising for the 7<sup>th</sup> ESA Board Member – Tabb will check with her staff and give an update at the next board meeting. His concern is that the ordinance for the Fire Board does mention a 7-member board.

## UNFINISHED BUSINESS - None

## NEW BUSINESS - None

## PUBLIC COMMENT – None

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BOARD MEMBER COMMENTS - None

## ADJOURNMENT

Motion to adjourn by Faas, 2<sup>nd</sup> by Jackson - Motion carries unanimously on voice vote. Meeting adjourned at 7:24 p.m.

Respectfully submitted by Debbie Lancaster, Secretary.

\_\_\_\_\_  
Approved - Elliot Simon, JCESA Chair

\_\_\_\_\_  
Date

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## Jefferson County Emergency Services Agency

## Financial Summary - FY2021 (July 2020 - June 2021)

FY21 Commission Allocations	Bank Account Balances	as of August 31, 2020
General Fund (JCESA)	General	\$ 642,541
Ambulance Fee	Payroll	\$ 144,628
	Ambulance Fee	\$ 518,399
	Mortgage	\$ 97,850

	A	B	A+B	Pro rated Forecast through August	YTD Variance Budget vs Actuals	FY21 Annual Total Budget
	Amb Fee Actual YTD through August	JCESA Actual YTD through August				
Full Time Salaries	\$119,680	\$152,504	\$272,185	\$259,896	(\$12,289)	\$1,784,946
Fringe Benefits	\$48,314	\$52,996	\$101,310	\$116,583	\$15,273	\$745,021
Part Time Salaries	\$26,572	\$149	\$26,720	\$25,146	(\$1,575)	\$172,700
Overtime*	\$21,583	\$0	\$21,583	\$31,356	\$9,774	\$204,181
Workers Comp.	\$8,904	\$18,924	\$27,828	\$22,406	(\$5,422)	\$153,091
Liability Insurance	\$2,520	\$4,086	\$6,606	\$9,346	\$2,740	\$56,073
All Other Expenses	\$0	\$63,649	\$63,649	\$61,490	(\$2,159)	\$443,808
<b>Total</b>	<b>\$227,572</b>	<b>\$292,308</b>	<b>\$519,881</b>	<b>\$526,223</b>	<b>\$6,342</b>	<b>\$ 3,559,820</b>

*under budget*

NOTES: 1. Above is expense budget and may not reflect all income (i.e. dedicated grants, etc.)

2. Annual mortgage cost of \$81K not included in above as it is covered through impact fee budget.

\*Includes Holiday pay paid at OT rate, which is not 'worked hours'





Jefferson County Emergency Services Agency

Monthly Expense Budget - FY2021 (July 2020 - June 2021)

Fund: Combined

Expenses	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
	2	2	2	2	2	3	2	2	2	2	2	3	26
	Actual	Actual	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget
Full Time	130,270	141,915	137,304	137,304	137,304	205,955	137,304	137,304	137,304	137,304	137,304	220,666	1,797,234
Part Time - Ops	14,333	12,388	13,285	13,285	13,285	19,927	13,285	13,285	13,285	13,285	13,285	21,350	174,275
Overtime - OPS	13,182	8,401	16,334	16,334	16,334	20,418	40,836	12,251	12,251	12,251	12,251	13,563	194,407
Medical Director	650	650	650	650	650	650	650	650	650	650	650	650	7,800
Worker Comp	13,914	13,914	11,821	11,821	11,821	17,442	13,556	11,532	11,532	11,532	11,532	18,099	158,513
FICA/Med	12,140	12,237	12,770	12,770	12,770	18,842	14,644	12,457	12,457	12,457	12,457	19,552	165,553
<b>Subtotal</b>	<b>184,489</b>	<b>189,504</b>	<b>192,163</b>	<b>192,163</b>	<b>192,163</b>	<b>283,234</b>	<b>220,274</b>	<b>187,478</b>	<b>187,478</b>	<b>187,478</b>	<b>187,478</b>	<b>293,881</b>	<b>2,497,782</b>
Hosp	21,407	20,054	27,017	27,017	27,017	27,017	27,017	27,017	27,017	27,017	27,017	27,017	311,632
Life	1,573	1,549	1,792	1,792	1,792	1,792	1,792	1,792	1,792	1,792	1,792	1,792	21,042
Dental	1,356	1,257	2,090	2,090	2,090	2,090	2,090	2,090	2,090	2,090	2,090	2,090	23,510
Retirement	14,891	14,844	16,132	16,132	16,132	23,769	18,705	15,703	15,703	15,703	15,703	24,594	208,012
<b>Subtotal</b>	<b>39,228</b>	<b>37,704</b>	<b>47,031</b>	<b>47,031</b>	<b>47,031</b>	<b>54,668</b>	<b>49,603</b>	<b>46,602</b>	<b>46,602</b>	<b>46,602</b>	<b>46,602</b>	<b>55,493</b>	<b>564,195</b>
Fuel	545	681	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	16,227
Maintenance	266	40	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	14,306
License Ops	-	0	-	-	-	-	2,000	-	-	-	100	300	2,400
Auto Insurance	783	783	875	875	875	875	875	875	875	875	875	875	10,316
Liability	3,303	3,303	4,673	4,673	4,673	4,673	4,673	4,673	4,673	4,673	4,673	4,673	53,334
Em's Supplies	1,669	12,829	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	44,498
Uniforms/Fire Gear	1,118	17,023	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	98,141
Tech Svc	1,398	0	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	16,398
Trav/Train (non-wage)	601	3,498	1,900	1,900	1,900	1,900	1,900	1,900	1,900	1,900	1,900	1,900	23,099
<b>Subtotal</b>	<b>9,683</b>	<b>38,157</b>	<b>22,848</b>	<b>22,848</b>	<b>22,848</b>	<b>22,848</b>	<b>24,848</b>	<b>22,848</b>	<b>22,848</b>	<b>22,848</b>	<b>22,848</b>	<b>23,148</b>	<b>278,718</b>
Prof Svc	1,400	4,504	3,500	2,300	2,300	2,300	3,500	2,300	2,300	3,500	2,300	3,500	33,704
Medical Exp	-	70	2,708	2,708	2,708	2,708	2,708	2,708	2,708	2,708	2,708	2,708	27,153
Postage	-	0	20	20	20	20	20	20	20	20	20	20	200
Office Exp	1,758	2,177	700	700	700	700	700	700	700	700	700	700	10,934
Equip Rent	932	312	550	550	550	550	550	550	550	550	550	550	6,743
Utilities	1,749	1,734	2,000	2,000	2,000	2,300	2,300	2,300	2,300	2,300	2,000	2,000	24,983
Rep & Maint	239	867	450	450	450	450	450	450	450	450	450	450	5,606
Advertising	49	175	50	50	100	100	100	100	100	100	100	100	1,124
Audit Costs	-	0	-	-	6,048	1,512	-	-	-	-	-	-	8,064
Background Ck	167	0	-	-	-	-	-	-	-	-	-	-	2,034
Other (Unemp./Conting.)	2,875	0	-	-	-	-	-	-	-	-	-	-	81,095
<b>Subtotal</b>	<b>9,168</b>	<b>9,838</b>	<b>9,979</b>	<b>8,779</b>	<b>14,877</b>	<b>10,640</b>	<b>10,328</b>	<b>9,128</b>	<b>9,595</b>	<b>10,794</b>	<b>9,295</b>	<b>89,219</b>	<b>201,640</b>
Equipment Dep.	1,054	1,054	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	18,774
<b>Total</b>	<b>243,622</b>	<b>276,259</b>	<b>273,686</b>	<b>272,487</b>	<b>278,585</b>	<b>373,056</b>	<b>306,720</b>	<b>267,722</b>	<b>268,189</b>	<b>269,388</b>	<b>267,989</b>	<b>463,407</b>	<b>3,561,109</b>
Cumulative Expenses	-	519,881	793,567	1,066,054	1,344,638	1,717,695	2,024,414	2,292,136	2,560,325	2,829,713	3,097,702	3,561,109	-