



# JEFFERSON COUNTY EMERGENCY SERVICES AGENCY

419 Sixteenth Avenue ■ Ranson, WV 25438  
Tel: 304-728-3287 ■ Fax: 304-728-6221 ■ [jcesa.org](http://jcesa.org)

## Meeting Minutes August 18, 2020

The August meeting of the Jefferson County Emergency Services Agency (JCESA) Board was held at 7:02 p.m. on Tuesday, August 18, 2020 at the JCESA building located at 419 Sixteenth Avenue, Ranson, WV 25438.

This meeting was held via video conferencing and the public was not admitted into the building, but invited to attend via live stream and provided a link that was posted on the JCESA website, agenda, and displayed on the front lobby window.

### CALL TO ORDER

- The meeting was called to order at 7:02 p.m. - confirmed quorum by Chairman Simon

### PLEDGE OF ALLEGIANCE

### ROLL CALL

Member	Present	Member	Present
Allen Keyser	Yes	Debbie Lancaster	Yes
Elliot Simon	Yes	Tony Troxel	Yes*
Jane Tabb	Yes*	Craig Simpson	Yes*
Tricia Jackson	Yes*	Bob Faas	Yes
Dr. Marney Treese	Yes*	Ronnie Shutts	Yes*
Nathan Cochran	Yes*		

(\*)Present via live stream WebEx

### APPROVAL OF MINUTES

- Motioned by Faas, 2nd by Tabb to approve the July 21, 2020 regular meeting minutes as submitted - Motion carries unanimously on voice vote.

### TREASURER'S REPORT

- Director Allen Keyser presented an overview of all the agency expenses, accounts, and payroll for the month of July. Motion by Faas, 2<sup>nd</sup> by Jackson to approve - Motion carries unanimously on voice vote.

### CHAIRMAN'S REPORT

- Simon mentioned that ESA received a FOIA request from Mr. Tim Ross requesting copies of all documents related to the Rockwool donation and the ESA purchase of the 20 sets of PPE gear. Simon and Faas briefly thanked Rockwool at a June 23<sup>rd</sup> Ranson Public Zoning meeting. This FOIA request was completed and satisfied within the time required.

### *It's About Saving Lives*

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# JEFFERSON COUNTY EMERGENCY SERVICES AGENCY

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## CHAIRMAN'S REPORT (cont.)

- Simon mentioned on June 13<sup>th</sup> the first informal joint meeting between FRA and ESA took place at Independent Fire Co. in Ranson. There was open discussion amongst representatives from all 7 of the county VFD's, as well as ESA's board members and Jane Tabb. It was put together by Faas, Shutts, and Chief Morgan. Basically, what was discussed in general was; what might the joint fire and ambulance board look like, the budgets and those kinds of procedures. No decisions were made, and it was more of a fact finding meeting. A follow-up meeting is planned to take place sometime in October 2020. The committee (Faas, Shutts) will work on a place and time.
- Simon asked Tabb is County Commission was working on some type of a workshop – she believes she requested to have it placed on the agenda, but if not she will make sure it is for the next meeting. Cochran commented that it is on the next upcoming County Commission Agenda.

## JCFRA REPORT - None

## DIRECTOR'S REPORT

- Director Keyser mentioned that FY20/21 Audit Request for Proposals have been mailed out to 6 CPA firms for biddings to be accepted for consideration for the agency. Soon as all bids have been received the agency CPA will make a selection around the end of August.
- A Life Saving Award Recognition Ceremony was held on August 13<sup>th</sup> and we had the honor to recognize some of our staff members, as well as the patient was able to meet face to face those who saved his life.
- ESA applied for a grant, was selected and approved for the Jefferson County Tuberculosis Association grant in the amount of \$7,813. We purchased half face piece respirators, replaceable cartridges, protective bags, and Reality Realcare Baby Accessories and supplies for child and infant CPR.
- The new Chase Car purchase through the FY20 Capital Outlay arrived and is in the process of being outfitted with equipment and will be placed in service as soon as it's completed.

## BOARD MEMBER REQUESTS

- Tabb will get more information on the guidelines and process of Pcards for the VFD's, but stated as far as she's aware County Commission will require everything done through Pcards.
- Shutts feels that VFD's and their members need more guidance on Pcards. (Do's/Don'ts)
- Simon asked Tabb on the status of the County Commission advertising for the 7<sup>th</sup> ESA Board Member – Tabb will check with her staff and give an update at the next board meeting. His concern is that the ordinance for the Fire Board does mention a 7-member board.

## UNFINISHED BUSINESS - None

## NEW BUSINESS - None

## PUBLIC COMMENT – None

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**BOARD MEMBER COMMENTS** - None

## **ADJOURNMENT**

Motion to adjourn by Faas, 2<sup>nd</sup> by Jackson - Motion carries unanimously on voice vote. Meeting adjourned at 7:24 p.m.

Respectfully submitted by Debbie Lancaster, Secretary.

  
\_\_\_\_\_  
Approved - Elliot Simon, JCESA Chair

9/15/20  
Date

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JCESA 2020 Budget Meeting  
8/18/20

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## JCESA 2019/2020 Overview – July

- 2020 Budget Approved = \$3,147K
  - This is allocated as follows: Amb. Fee department is \$916k and the JCESA department is \$2,231k (2 new staff)
  
- Bank Account Balances at 7/31/20:
  - General = \$629,555
  - Payroll = \$121,797
  - Ambulance Fee Funds = \$592,460
  - Mortgage = \$104,562

**Jefferson County Emergency Services Agency**

**Financial Summary - FY2021 (July 2020 - June 2021)**

FY21 Commission Allocations

General Fund (JCESA)	\$2,622,847
Ambulance Fee	\$ 936,973

Bank Account Balances	as of July 31, 2020
General	\$ 629,555
Payroll	\$ 121,767
Ambulance Fee	\$ 592,460
Mortgage	\$ 104,562

	A Amb Fee Actual YTD through July	B JCESA Actual YTD through July	A+B Actuals YTD through July	Pro rated Forecast through July	YTD Variance Budget vs Actuals	FY21 Annual Total Budget
Full Time Salaries	\$44,604	\$85,666	\$130,270	\$122,592	(\$7,678)	\$1,784,946
Fringe Benefits	\$21,600	\$29,769	\$51,368	\$56,783	\$5,415	\$745,021
Part Time Salaries	\$14,246	\$87	\$14,333	\$11,861	(\$2,472)	\$172,700
Overtime*	\$13,182	\$0	\$13,182	\$15,022	\$1,840	\$204,181
Workers Comp.	\$4,452	\$9,462	\$13,914	\$10,585	(\$3,329)	\$153,091
Liability Insurance	\$1,260	\$2,043	\$3,303	\$4,673	\$1,370	\$56,073
All Other Expenses	\$0	\$17,252	\$17,252	\$29,737	\$12,485	\$443,808
<b>Total</b>	<b>\$99,343</b>	<b>\$144,279</b>	<b>\$243,622</b>	<b>\$251,254</b>	<b>\$7,632</b> <i>under budget</i>	<b>\$ 3,559,820</b>

NOTES: 1. Above is expense budget and may not reflect all income (i.e. dedicated grants, etc.)  
 2. Annual mortgage cost of \$81K not included in above as it is covered through impact fee budget.  
 \*Includes Holiday pay paid at OT rate, which is not 'worked hours'

Jefferson County Emergency Services Agency

Monthly Expense Budget - FY2021 (July 2020 - June 2021)

Fund: JCESA

	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
	2	2	2	2	2	3	2	2	2	2	2	3	26
Expenses	Actual	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget
Full Time	85,666	115,695	115,695	115,695	115,695	171,478	128,082	113,630	113,630	113,630	113,630	179,523	1,482,048
Part Time - Ops	87	-	-	-	-	-	-	-	-	-	-	-	87
Overtime - OPS	-	-	-	-	-	-	-	-	-	-	-	-	-
Medical Director	650	650	650	650	650	650	650	650	650	650	650	650	7,800
Worker Comp	9,462	8,193	8,193	8,193	8,193	12,143	9,070	6,047	6,047	6,047	6,047	12,713	108,348
FICA/Med	6,761	8,851	8,851	8,851	8,851	13,116	9,798	8,693	8,693	8,693	8,693	13,734	113,584
<b>Subtotal</b>	<b>102,626</b>	<b>133,388</b>	<b>133,388</b>	<b>133,388</b>	<b>133,388</b>	<b>197,389</b>	<b>147,600</b>	<b>131,020</b>	<b>131,020</b>	<b>131,020</b>	<b>131,020</b>	<b>206,620</b>	<b>1,711,887</b>
Hosp	12,837	21,600	21,600	21,600	21,600	21,600	21,600	21,600	21,600	21,600	21,600	21,600	250,437
Life	735	1,350	1,350	1,350	1,350	1,350	1,350	1,350	1,350	1,350	1,350	1,350	16,585
Dental	441	1,300	1,300	1,300	1,300	1,300	1,300	1,300	1,300	1,300	1,300	1,300	14,741
Vision	-	300	300	300	300	300	300	300	300	300	300	300	3,300
Retirement	8,985	11,687	11,687	11,687	11,687	17,342	12,821	11,498	11,498	11,498	11,498	18,198	150,096
<b>Subtotal</b>	<b>23,008</b>	<b>36,237</b>	<b>36,237</b>	<b>36,237</b>	<b>36,237</b>	<b>41,892</b>	<b>37,371</b>	<b>36,048</b>	<b>36,048</b>	<b>36,048</b>	<b>36,048</b>	<b>42,746</b>	<b>434,159</b>
Fuel	545	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	17,045
Maintenance	266	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	15,666
License Ops	-	-	-	-	-	-	2,000	-	-	-	-	100	300
Auto Insurance	783	875	875	875	875	875	875	875	875	875	875	875	10,408
Liability	2,043	2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800	32,843
Em's Supplies	1,669	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	34,669
Uniforms/Fire Gear	1,118	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	89,118
Tech Svc	1,398	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	17,898
Trav/Train (non-wage)	601	1,900	1,900	1,900	1,900	1,900	1,900	1,900	1,900	1,900	1,900	1,900	21,501
<b>Subtotal</b>	<b>8,423</b>	<b>20,975</b>	<b>20,975</b>	<b>20,975</b>	<b>20,975</b>	<b>20,975</b>	<b>22,975</b>	<b>20,975</b>	<b>20,975</b>	<b>20,975</b>	<b>20,975</b>	<b>21,075</b>	<b>241,548</b>
Prof Svc	1,400	2,300	3,500	2,300	2,300	2,300	3,500	2,300	2,300	3,500	2,300	3,500	31,500
Medical Exp	-	2,708	2,708	2,708	2,708	2,708	2,708	2,708	2,708	2,708	2,708	2,708	29,792
Postage	-	20	20	20	20	20	20	20	20	20	20	20	220
Office Exp	1,758	700	700	700	700	700	700	700	700	700	700	700	9,458
Equip Rent	932	550	550	550	550	550	550	550	550	550	550	550	6,982
Utilities	1,749	2,000	2,000	2,000	2,000	2,300	2,300	2,300	2,300	2,300	2,000	2,000	25,249
Rep & Maint	239	450	450	450	450	450	450	450	450	450	450	450	5,189
Advertising	49	50	50	50	100	100	100	100	100	100	100	100	999
Audit Costs	-	2,016	-	-	6,048	1,512	-	-	-	467	467	467	2,500
Backgroun Ck	167	467	-	-	-	-	-	-	-	-	-	-	81,095
Other (Unemp./Conting.)	2,875	-	-	-	-	-	-	-	-	-	-	78,220	203,063
<b>Subtotal</b>	<b>9,168</b>	<b>11,261</b>	<b>9,979</b>	<b>8,779</b>	<b>14,877</b>	<b>10,640</b>	<b>10,328</b>	<b>9,120</b>	<b>9,595</b>	<b>10,794</b>	<b>9,295</b>	<b>89,219</b>	<b>203,063</b>
Equipment Dep.	1,054	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	19,387
<b>Total</b>	<b>144,279</b>	<b>203,529</b>	<b>202,246</b>	<b>201,046</b>	<b>207,144</b>	<b>272,562</b>	<b>219,941</b>	<b>198,838</b>	<b>199,304</b>	<b>200,504</b>	<b>199,105</b>	<b>361,527</b>	<b>2,610,024</b>
Cumulative Expenses		347,808	550,053	751,089	958,243	1,230,806	1,450,747	1,649,584	1,848,888	2,049,393	2,248,497	2,610,024	-

Jefferson County Emergency Services Agency

Monthly Expense Budget - FY2021 (July 2020 - June 2021)

Fund: **Amb. Fee**

	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
	2	2	2	2	2	3	2	2	2	2	2	3	26
Expenses	Actual	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget
Full Time	44,604	21,609	21,609	21,609	21,609	34,478	9,222	23,673	23,673	23,673	23,673	41,143	310,575
Part Time - Ops	14,246	13,285	13,285	13,285	13,285	19,927	13,285	13,285	13,285	13,285	13,285	21,350	175,084
Overtime - OPS	13,182	16,334	16,334	16,334	16,334	20,418	40,836	12,251	12,251	12,251	12,251	13,563	202,341
Medical Director	-	-	-	-	-	-	-	-	-	-	-	-	-
Worker Comp	4,452	3,628	3,628	3,628	3,628	5,299	4,486	3,485	3,485	3,485	3,485	5,386	48,072
FICA/Med	5,379	3,919	3,919	3,919	3,919	5,724	4,846	3,764	3,764	3,764	3,764	5,818	52,501
<b>Subtotal</b>	<b>81,862</b>	<b>58,775</b>	<b>58,775</b>	<b>58,775</b>	<b>58,775</b>	<b>85,845</b>	<b>72,674</b>	<b>56,458</b>	<b>56,458</b>	<b>56,458</b>	<b>56,458</b>	<b>87,261</b>	<b>788,573</b>
Hosp	8,571	5,417	5,417	5,417	5,417	5,417	5,417	5,417	5,417	5,417	5,417	5,417	68,158
Life	838	442	442	442	442	442	442	442	442	442	442	442	5,700
Dental	915	406	406	406	406	406	406	406	406	406	406	406	5,384
Vision	-	83	83	83	83	83	83	83	83	83	83	83	917
Retirement	5,897	4,445	4,445	4,445	4,445	6,427	5,884	4,205	4,205	4,205	4,205	6,398	59,204
<b>Subtotal</b>	<b>16,221</b>	<b>10,793</b>	<b>10,793</b>	<b>10,793</b>	<b>10,793</b>	<b>12,776</b>	<b>12,232</b>	<b>10,653</b>	<b>10,553</b>	<b>10,553</b>	<b>10,553</b>	<b>12,747</b>	<b>139,363</b>
Fuel	-	-	-	-	-	-	-	-	-	-	-	-	-
Maintenance	-	-	-	-	-	-	-	-	-	-	-	-	-
License Ops	-	-	-	-	-	-	-	-	-	-	-	-	-
Auto Insurance	-	-	-	-	-	-	-	-	-	-	-	-	-
Liability	1,260	1,873	1,873	1,873	1,873	1,873	1,873	1,873	1,873	1,873	1,873	1,873	21,860
Ems Supples	-	-	-	-	-	-	-	-	-	-	-	-	-
Uniforms/Fire Gear	-	-	-	-	-	-	-	-	-	-	-	-	-
Tech Svc	-	-	-	-	-	-	-	-	-	-	-	-	-
Trav/Train (non-wage)	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Subtotal</b>	<b>1,260</b>	<b>1,873</b>	<b>1,873</b>	<b>1,873</b>	<b>1,873</b>	<b>1,873</b>	<b>1,873</b>	<b>1,873</b>	<b>1,873</b>	<b>1,873</b>	<b>1,873</b>	<b>1,873</b>	<b>21,860</b>
Prof Svc	-	-	-	-	-	-	-	-	-	-	-	-	-
Medical Exp	-	-	-	-	-	-	-	-	-	-	-	-	-
Postage	-	-	-	-	-	-	-	-	-	-	-	-	-
Office Exp	-	-	-	-	-	-	-	-	-	-	-	-	-
Equip Rent	-	-	-	-	-	-	-	-	-	-	-	-	-
Utilities	-	-	-	-	-	-	-	-	-	-	-	-	-
Rep & Maint	-	-	-	-	-	-	-	-	-	-	-	-	-
Advertising	-	-	-	-	-	-	-	-	-	-	-	-	-
Audit Costs	-	-	-	-	-	-	-	-	-	-	-	-	-
Backgroun Ck	-	-	-	-	-	-	-	-	-	-	-	-	-
Other (Cars/Gear)	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Subtotal</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Equipment Dep.	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total</b>	<b>99,343</b>	<b>71,441</b>	<b>71,441</b>	<b>71,441</b>	<b>71,441</b>	<b>100,494</b>	<b>86,779</b>	<b>68,884</b>	<b>68,884</b>	<b>68,884</b>	<b>68,884</b>	<b>101,881</b>	<b>949,796</b>
Cumulative Expenses		170,784	242,224	313,665	385,106	485,600	572,378	641,263	710,147	779,031	847,916	949,796	

Jefferson County Emergency Services Agency

Monthly Expense Budget - FY2021 (July 2020 - June 2021)

Fund: **Combined**

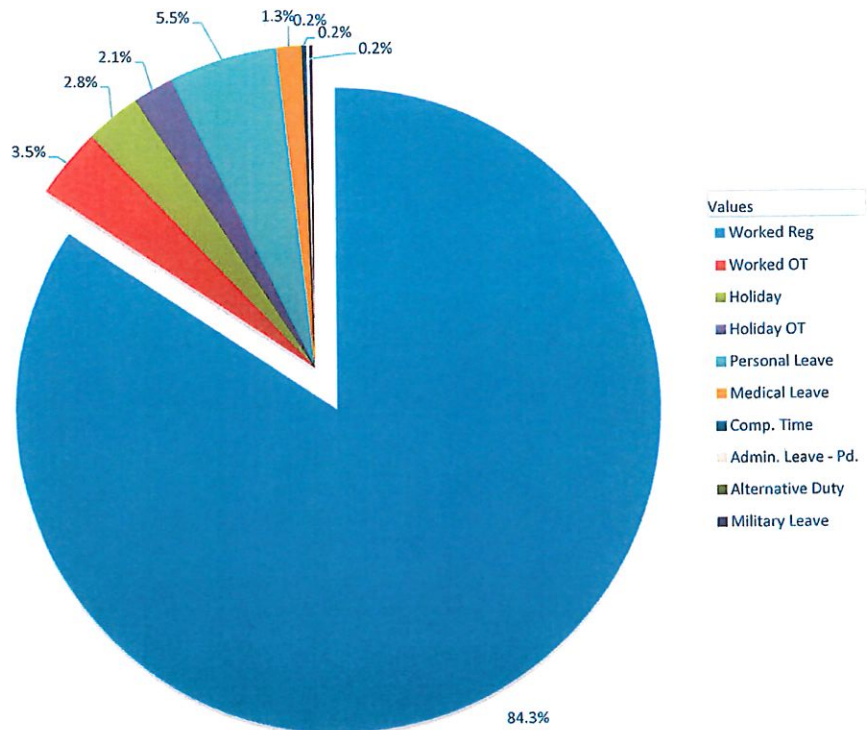
	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
	2	2	2	2	2	3	2	2	2	2	2	3	26
Expenses	Actual	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget
Full Time	130,270	137,304	137,304	137,304	137,304	205,955	137,304	137,304	137,304	137,304	137,304	220,666	1,792,623
Part Time - Ops	14,333	13,285	13,285	13,285	13,285	19,927	13,285	13,285	13,285	13,285	13,285	21,350	175,172
Overtime - OPS	13,182	16,334	16,334	16,334	16,334	20,418	40,836	12,251	12,251	12,251	12,251	13,563	202,341
Medical Director	650	650	650	650	650	650	650	650	650	650	650	650	7,800
Worker Comp	13,914	11,821	11,821	11,821	11,821	17,442	13,556	11,532	11,532	11,532	11,532	18,039	156,420
FICA/Med	12,140	12,770	12,770	12,770	12,770	18,842	14,644	12,457	12,457	12,457	12,457	19,552	166,085
<b>Subtotal</b>	<b>184,489</b>	<b>192,163</b>	<b>192,163</b>	<b>192,163</b>	<b>192,163</b>	<b>283,234</b>	<b>220,274</b>	<b>187,478</b>	<b>187,478</b>	<b>187,478</b>	<b>187,478</b>	<b>293,881</b>	<b>2,500,441</b>
Hosp	21,407	27,017	27,017	27,017	27,017	27,017	27,017	27,017	27,017	27,017	27,017	27,017	318,594
Life	1,573	1,792	1,792	1,792	1,792	1,792	1,792	1,792	1,792	1,792	1,792	1,792	21,285
Dental	1,356	1,706	1,706	1,706	1,706	1,706	1,706	1,706	1,706	1,706	1,706	1,706	20,125
Vision	-	383	383	383	383	383	383	383	383	383	383	383	4,217
Retirement	14,891	16,132	16,132	16,132	16,132	23,769	18,705	15,703	15,703	15,703	15,703	24,594	209,300
<b>Subtotal</b>	<b>39,228</b>	<b>47,031</b>	<b>47,031</b>	<b>47,031</b>	<b>47,031</b>	<b>54,668</b>	<b>49,603</b>	<b>46,602</b>	<b>46,602</b>	<b>46,602</b>	<b>46,602</b>	<b>55,493</b>	<b>573,521</b>
Fuel	545	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	17,045
Maintenance	266	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	15,666
License Ops	-	-	-	-	-	-	2,000	-	-	-	-	100	300
Auto Insurance	783	875	875	875	875	875	875	875	875	875	875	875	10,408
Liability	3,303	4,673	4,673	4,673	4,673	4,673	4,673	4,673	4,673	4,673	4,673	4,673	54,703
Emis Supples	1,669	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	34,669
Uniforms/Fire Gear	1,118	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	89,118
Tech Svc	1,398	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	17,888
Trav/Train (non-wage)	601	1,900	1,900	1,900	1,900	1,900	1,900	1,900	1,900	1,900	1,900	1,900	21,501
<b>Subtotal</b>	<b>9,683</b>	<b>22,848</b>	<b>22,848</b>	<b>22,848</b>	<b>22,848</b>	<b>22,848</b>	<b>24,848</b>	<b>22,646</b>	<b>22,848</b>	<b>22,848</b>	<b>22,848</b>	<b>22,947</b>	<b>263,408</b>
Prof Svc	1,400	2,300	3,500	2,300	2,300	2,300	3,500	2,300	2,300	3,500	2,300	3,500	31,500
Medical Exp	-	2,708	2,708	2,708	2,708	2,708	2,708	2,708	2,708	2,708	2,708	2,708	29,782
Postage	-	20	20	20	20	20	20	20	20	20	20	20	220
Office Exp	1,758	700	700	700	700	700	700	700	700	700	700	700	9,458
Equip Rent	932	550	550	550	550	550	550	550	550	550	550	550	6,982
Utilities	1,749	2,000	2,000	2,000	2,000	2,300	2,300	2,300	2,300	2,300	2,000	2,000	25,249
Rep & Maint	239	450	450	450	450	450	450	450	450	450	450	450	5,189
Advertising	49	50	50	50	100	100	100	100	100	100	100	100	999
Audit Costs	-	2,016	-	-	6,048	1,512	-	-	-	-	-	504	10,080
Backgroun Ck	167	467	-	-	-	-	-	-	467	467	467	467	2,500
Other (Unemp./Conting.)	2,875	-	-	-	-	-	-	-	-	-	-	78,220	81,095
<b>Subtotal</b>	<b>9,168</b>	<b>11,261</b>	<b>9,979</b>	<b>8,779</b>	<b>14,877</b>	<b>10,640</b>	<b>10,328</b>	<b>9,128</b>	<b>9,595</b>	<b>10,784</b>	<b>9,295</b>	<b>89,219</b>	<b>203,063</b>
<b>Equipment Dep.</b>	<b>1,054</b>	<b>1,667</b>	<b>1,667</b>	<b>1,667</b>	<b>1,667</b>	<b>1,667</b>	<b>1,667</b>	<b>1,667</b>	<b>1,667</b>	<b>1,667</b>	<b>1,667</b>	<b>1,667</b>	<b>19,387</b>
<b>Total</b>	<b>243,622</b>	<b>274,969</b>	<b>273,686</b>	<b>272,487</b>	<b>278,685</b>	<b>373,056</b>	<b>306,720</b>	<b>267,722</b>	<b>268,189</b>	<b>269,388</b>	<b>267,989</b>	<b>463,407</b>	<b>3,559,820</b>
Cumulative Expenses	-	518,591	792,278	1,064,764	1,343,349	1,716,405	2,023,125	2,290,847	2,559,035	2,828,424	3,096,413	3,559,820	-

Fiscal Year FY2021  
 Pay Period (All)  
 Department (All)  
 Pay Month 7/1/2020

Fiscal Year Pay Period Department Pay Month  
 Worked Reg Worked OT Holiday Holiday OT Personal Leave Medical Leave Comp. Time Admin. Leave - Pd. Alternative Duty Military Leave

Values	
Worked Reg	8828
Worked OT	370
Holiday	292
Holiday OT	216
Personal Leave	574
Medical Leave	132
Comp. Time	24
Admin. Leave - Pd.	17
Alternative Duty	
Military Leave	16
Worked OT/Total	3.5%
Worked OT/Worked Total	4.0%

Hours by Type



## SIGN-IN SHEET FOR BOARD MEETING OF THE JCESA

Type of Meeting: Regular / Special Meeting Date: AUGUST 18, 2020

Location: Via Phone due to Covid-19 Pandemic 7:00 p.m

**Board Members:** ( Please Print )

- |                             |                             |                             |
|-----------------------------|-----------------------------|-----------------------------|
| 1 - <u>Debbie Lancaster</u> | 2 - <u>Elliott Simon</u>    | 3 - <u>Allen Keyser</u>     |
| 4 - <u>Bob FAAS</u>         | 5 - <u>Jane Tabb *</u>      | 6 - <u>Ronnie Shotts *</u>  |
| 7 - <u>Tony Traxel *</u>    | 8 - <u>Tricia Jackson *</u> | 9 - <u>Nathan Cochran *</u> |
| 10 - <u>Dore Treese *</u>   | 11 - <u>Craig Simpson *</u> | 12 - _____                  |
- \* call in Remote

**OTHERS:** Please sign below for the record of attendance. If you want to speak at the public comment section, please mark where indicated. *\*(Limit 5 minutes per person) \*\* Note: Not all meetings will have public comments per the - WV Open Meetings Act.*

Name: ( Please Print )	Representing	Would Like to Speak	
		YES	NO
1 - <u>R. Craig Horn</u>	<u>JCESA</u>	_____	_____ ✓
2 - <u>Bob Burner</u>	<u>JCESA</u>	_____	_____ ✓
3 - _____	_____	_____	_____
4 - _____	_____	_____	_____
5 - _____	_____	_____	_____
6 - _____	_____	_____	_____
7 - _____	_____	_____	_____
8 - _____	_____	_____	_____
9 - _____	_____	_____	_____
10 - _____	_____	_____	_____
11 - _____	_____	_____	_____
12 - _____	_____	_____	_____
13 - _____	_____	_____	_____
14 - _____	_____	_____	_____

NOT OPEN TO PUBLIC DUE TO COVID-19