

AGENDA
JEFFERSON COUNTY COMMISSION
FOURTH QUARTERLY SESSION - OCTOBER - DECEMBER 2020
THURSDAY, OCTOBER 15, 2020
6:00 P.M.

County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

***This meeting will NOT be a LIVE broadcast on our website. Instead, it will be accessible live through GoToWebinar. Invites will be posted on Facebook and email alerts.*

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- October 1, 2020 - Regular Meeting

APPROVAL OF REQUISITIONS

- October 15, 2020

APPROVAL OF ACCOUNTS PAYABLE

- October 8, 2020
- October 15, 2020

APPROVAL OF MANUAL CHECKS

- October 9, 2020
- October 16, 2020

ANNOUNCEMENTS

- Report if there are changes in the agenda if applicable

PUBLIC COMMENT

*** You may participate in public comment during the virtual meeting by raising your hand. Please submit comments via email to info@jeffersoncountywv.org. Your comments will be included in the minutes and agenda correspondence. Please include your name.*

PRESENTATIONS

1. 6:45 p.m. Pete Dougherty, Sheriff
 - Grant Application Approval - Discussion/Action
 - Sheriff's Office Staffing - Discussion/Action
2. 7:00 p.m. Michelle Gordon, Finance Director
 - Approval of the FY20 Financial Statement - Discussion/Action
3. 7:15 p.m. Kelly Franklin, Jefferson Day Report Center, Inc.
 - Case Management Support Request - Discussion/Action
4. 7:30 p.m. Lynn Fields, Probate Office
 - Quarterly Review of Estates/Approval of Accounts and Waivers - Discussion/Action
5. 7:45 p.m. Dennis Jarvis, Jefferson County Development Authority
 - Request to extend 2020 Audit completion date to December 31, 2020 - Discussion/Action
6. 8:00 p.m. Nathan Cochran, Assistant Prosecuting Attorney
 - Discussion of renewal of County cable franchise agreement, resolution of franchise fee audit, and related issues - Discussion/Action
 - Discussion of EEOC Charge #533-2017-00706 and 533-2019-01397 - Discussion/Action
 - Discussion of Jefferson County Circuit Court Civil Action #19-P-69 - Discussion/Action
 - Discussion of WV Supreme Court #19-0412 (from Jefferson County Circuit Court Civil Action #17-C-282) - Discussion/Action
 - Discussion of WV Supreme Court #20-0012 (from Jefferson County Circuit Court Civil Action #19-AA-1) - Discussion/Action
 - Report by Counsel as previously assigned by Commission: creation of Jefferson County Fire Board, Jefferson County Emergency Ambulance Service Board, and organization of Jefferson County Emergency Services Agency; including potential structure, financial issues, and matters related thereto - Discussion/Action
 - Discussion of Jefferson County Circuit Court Civil Action #17-C-174 - Discussion/Action
 - Discussion of Jefferson County Circuit Court Civil Action #20-C-20 - Discussion/Action
 - Discussion of legal issues regarding proposed solar text amendment including bonding and related matters - Discussion/Action

- Discussion of Department of Interior inquiry of Historic Landmarks Commission activity for docket number PCRNPS-04-20 - Discussion/Action

NEW BUSINESS

7. Amendments/Updates to the Jefferson County Recycling Ordinance - Discussion/Action (JT)

COUNTY ADMINISTRATOR REPORTS

- Discuss request for funding: COVID-19 Pandemic Block Grant \$100,000 - Discussion/Action

COUNTY COMMISSION REPORTS

8. ADJOURN

CORRESPONDENCE/INFORMATION

Notice of Special Session - Board of Assessment Appeal - October 22, 2020 at 9:30 a.m.

Correspondence regarding Halloween Activities During COVID-19 received from the Jefferson County Health Department.

Correspondence received from the Stanley Dunn regarding Solar Energy Facilities.

Public Comment received from David Tabb regarding the September 17, 2020 meeting.

Minutes for February 14, 2020 and March 13, 2020 received from the Harpers Ferry/Bolivar PSD.

Impact Fee Status Report for September, 2020 received.

At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.