



**Jefferson County
Board of Zoning Appeals
Thursday, October 22, 2020 at 2:00 p.m.**

Members
Jeffrey Bannon, Chair
Tyler Quynn, Vice Chair
Deirdre Catterton
Matthew McKinney
Leeds Corbin

By order of the Jefferson County Board of Zoning Appeals, Jeffrey Bannon, Chair, this Board of Zoning Appeals Meeting will be held virtually via ZOOM.

This meeting will NOT be a LIVE broadcast on our website. Instead, it will be accessible live through ZOOM Meeting. If you wish to participate in public comment for one of the agenda items, please type your name, address, and agenda item # in the chat function at the start of the meeting.

Please use the following information to join the ZOOM Meeting:

<https://us02web.zoom.us/j/82148916053>

Meeting ID: 821 4891 6053

Dial by your location: +1 301 715 8592 US

Find your local number: <https://us02web.zoom.us/u/kb65f6MrBt>

Access from desktop, laptop, iPad, or from a phone. You will be prompted to download the software. If accessing from a phone, you must have the ZOOM app.

Please mute yourself when you are not talking. When participating, remember that your video is streaming to others.

All requests are pursuant to the Zoning & Land Development Ordinance.

Approval of Minutes: September 24, 2020

Public Hearing – Administer Oath

FILE #: 20-32-ZV

Request: Variance from Section 10.4B.3 to reduce the front setback from 25' to 1.5' for a 64" W x 84" H (38 sf) double-sided pylon (monument) sign.
Owner: HDW, LLC
Parcel Info: Whale of a Wash, 104 Maddex Square Dr., Shepherdstown, WV
Parcel ID: 09000800150006; Size: .73 ac;
Zoning District: Residential-Light Industrial-Commercial

FILE #: 20-33-ZV

Request: Variance from Section 4.6B.2 to reduce the distance requirement from 75' to 65' along the rear property line for an 8' x 12' (96 sf) accessory structure (storage shed).
Owner: HDW, LLC
Parcel Info: Whale of a Wash, 104 Maddex Square Dr., Shepherdstown, WV
Parcel ID: 09000800150006; Size: .73 ac;
Zoning District: Residential-Light Industrial-Commercial

Zoning Administrator Report

- a. Monthly Zoning Certificate Activity Report

Request from Board Chair

- a. Discussion with possible action to amend the Rules of Procedure to create a process to allow for a summary judgment for applications that do not have public comment.

Legal Update

- a. Possible executive session on the following pending lawsuits. None
- b. Discussion with possible deliberative session and signing of draft Findings/Decisions.

Meeting: September 24, 2020

1. Variance from Section 5.4B. Owner: Lance and Michelle Paul. File: 20-28-ZV.
2. Variance from Section 5.4B. Owner: Kimberly Purvis. File: 20-29-ZV.
3. Variance from Section 5.4B. Owner: Sharon Neubauer. File: 20-30-ZV.
4. Request for a CUP for Automotive Repair, Sales and Service shop. Owner: Bret de Pedro. File: 20-7-CUP.
5. Variance from Section 5.7D.2.b.i(b). Owner: Lutman Land Development, LLC. File: 20-31-ZV.