



# JEFFERSON COUNTY EMERGENCY SERVICES AGENCY

419 Sixteenth Avenue ■ Ranson, WV 25438  
Tel: 304-728-3287 ■ Fax: 304-728-6221 ■ [jcesa.org](http://jcesa.org)

## Meeting Minutes September 15, 2020

The September meeting of the Jefferson County Emergency Services Agency (JCESA) Board was held at 7:04 p.m. on Tuesday, September 15, 2020 at the JCESA building located at 419 Sixteenth Avenue, Ranson, WV 25438.

This meeting was held via video conferencing and the public was not admitted into the building, but invited to attend via live stream and provided a link that was posted on the JCESA website, agenda, and displayed on the front lobby window.

### CALL TO ORDER

- The meeting was called to order at 7:04 p.m. - confirmed quorum by Chairman Simon

### PLEDGE OF ALLEGIANCE

### ROLL CALL

Member	Present	Member	Present
Allen Keyser	Yes	Debbie Lancaster	Yes
Elliot Simon	Yes	Tony Troxel	No
Jane Tabb	Yes*	Craig Simpson	Yes
Tricia Jackson	Yes	Bob Faas	Yes
Dr. Marney Treese	Yes*	Ronnie Shutts	Yes*
Nathan Cochran	Yes*		

(\* )Present via WebEx

### APPROVAL OF MINUTES

- Motioned by Faas, 2nd by Simpson to approve the August 13, 2020 special meeting minutes as submitted - Motion carries unanimously on voice vote.
- Motioned by Faas, 2nd by Jackson to approve the August 18, 2020 regular meeting minutes as submitted - Motion carries unanimously on voice vote.

### NOMINATION AND ELECTION OF ESA OFFICERS FY21

- Simon mentioned per the ESA Bylaws, Article 3 (a)-(f) the board shall nominate and elect one each of its appointed members as: Chairman, Vice-Chairman, Treasurer, and Secretary.
  - Motioned by Jackson, 2<sup>nd</sup> by Faas to nominate Elliot Simon as ESA Board Chair.
  - Motioned by Simpson, 2<sup>nd</sup> by Faas to nominate Tricia Jackson as ESA Board Vice-Chair.
  - Motioned by Jackson, 2<sup>nd</sup> by Faas to nominate Craig Simpson as ESA Board Treasurer.

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## NOMINATION AND ELECTION OF ESA OFFICERS FY21 (cont.)

- Motioned by Simpson, 2<sup>nd</sup> by Faas to nominate Debbie Lancaster as ESA Board Secretary
- Motion carries unanimously for all selected officers on voice vote.

## TREASURER'S REPORT

- Director Allen Keyser presented an overview of all the agency expenses, accounts, and payroll for the month of August 2020. Motion by Jackson, 2<sup>nd</sup> by Faas to approve - Motion carries unanimously on voice vote.

## CHAIRMAN'S REPORT

- Simon mentioned that when joint meetings occur between ESA and FRA, he would like Board Member Faas to take the lead and run these meetings representing ESA.
  - Faas questioned why the Fire Board meeting date was changed by County Commission from Oct 8<sup>th</sup> to Nov 4<sup>th</sup>, as he is not available.
  - Tabb will bring it up at the next County Commission meeting to see what dates in November County Commissioners are available to meet.

## JCFRA REPORT - None

## DIRECTOR'S REPORT

- Breast Cancer T-Shirts are on sale for \$10.00 ea. (sizes small to 3x) – plans are to donate proceeds to BCA of Cumberland Valley later this year.
- ESA has selected (1) EMS & (1) Fire Service Provider Nominee both will be featured in a 1-hour video in the next Jefferson County Chamber of Commerce 20<sup>th</sup> Annual Public Service Recognition Virtual Ceremony.
- IRS 990 Packets for County VFD's FY20 Allocated Funding are starting to come in. Once reviewed by Lancaster and Keyser they are delivered to the County Finance Director Gordon for processing. So far only 2 out of 7 VFD's 990 packets have been received to date.

## BOARD MEMBER REQUESTS - None

## UNFINISHED BUSINESS - None

## NEW BUSINESS

- Board to appoint (3) board members to serve as "Audit Committee" to be available as needed for the CPA conducting the ESA independent audit for years ending June 2020 and June 2021.
  - Motioned by Simon, 2<sup>nd</sup> by Tabb to approve Simpson, Jackson, and Faas as the three appointed Audit Committee Board members – Motion carries unanimously on voice vote.

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## NEW BUSINESS (cont.)

- David Howell, CPA – Audit Proposal Bid for FY20-21 has been accepted – completion dates will be Nov 2020 and Nov 2021

**PUBLIC COMMENT** – None

**BOARD MEMBER COMMENTS** - None

## ADJOURNMENT

Motion to adjourn by Faas, 2<sup>nd</sup> by Jackson - Motion carries unanimously on voice vote. Meeting adjourned at 7:29 p.m.

Respectfully submitted by Debbie Lancaster, Secretary.

  
\_\_\_\_\_  
Approved - Elliot Simon, JCESA Chair

10/20/20  
Date

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# Financial Summary - FY2021 (July 2020 - June 2021)

## Jefferson County Emergency Services Agency

FY21 Commission Allocations  
 General Fund (JCESA) \$2,622,847  
 Ambulance Fee \$ 936,973

Bank Account Balances as of August 31, 2020  
 General \$ 642,541  
 Payroll \$ 144,628  
 Ambulance Fee \$ 518,399  
 Mortgage \$ 97,850

	A	B	A+B	Pro rated Forecast through August	YTD Variance Budget vs Actuals	FY21 Annual Total Budget
	Amb Fee Actual YTD through August	JCESA Actual YTD through August				
Full Time Salaries	\$119,680	\$152,504	\$272,185	\$259,896	(\$12,289)	\$1,784,946
Fringe Benefits	\$48,314	\$52,996	\$101,310	\$116,583	\$15,273	\$745,021
Part Time Salaries	\$26,572	\$149	\$26,720	\$25,146	(\$1,575)	\$172,700
Overtime*	\$21,583	\$0	\$21,583	\$31,356	\$9,774	\$204,181
Workers Comp.	\$8,904	\$18,924	\$27,828	\$22,406	(\$5,422)	\$153,091
Liability Insurance	\$2,520	\$4,086	\$6,606	\$9,346	\$2,740	\$56,073
All Other Expenses	\$0	\$63,649	\$63,649	\$61,490	(\$2,159)	\$443,808
<b>Total</b>	<b>\$227,572</b>	<b>\$292,308</b>	<b>\$519,881</b>	<b>\$526,223</b>	<b>\$6,342</b>	<b>\$ 3,559,820</b>

*under budget*

- NOTES: 1. Above is expense budget and may not reflect all income (i.e. dedicated grants, etc.)  
 2. Annual mortgage cost of \$81K not included in above as it is covered through impact fee budget.  
 \*Includes Holiday pay paid at OT rate, which is not 'worked hours'

Expenses	Actual	Jul		Aug		Sept		Oct		Nov		Dec		Jan		Feb		Mar		Apr		May		June		Total	
		2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2		3
Full Time	85,666	66,838.18	116,178	116,178	116,178	116,178	116,178	116,178	116,178	116,178	116,178	116,178	116,178	116,178	116,178	116,178	116,178	116,178	116,178	116,178	116,178	116,178	116,178	116,178	116,178	1,438,541	
Part Time - Ops	87	61.42	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	149	
Overtime - OPS	-	0	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Medical Director	650	650	650	650	650	650	650	650	650	650	650	650	650	650	650	650	650	650	650	650	650	650	650	650	650	7,800	
Worker Comp	9,462	9,462.00	8,227	8,227	8,227	8,227	8,227	8,227	8,227	8,227	8,227	8,227	8,227	8,227	8,227	8,227	8,227	8,227	8,227	8,227	8,227	8,227	8,227	8,227	8,227	109,995	
FICA/Med	6,761	5,081.62	8,888	8,888	8,888	8,888	8,888	8,888	8,888	8,888	8,888	8,888	8,888	8,888	8,888	8,888	8,888	8,888	8,888	8,888	8,888	8,888	8,888	8,888	8,888	110,224	
<b>Subtotal</b>	<b>102,626</b>	<b>82,093</b>	<b>133,943</b>	<b>133,943</b>	<b>133,943</b>	<b>133,943</b>	<b>133,943</b>	<b>133,943</b>	<b>133,943</b>	<b>133,943</b>	<b>133,943</b>	<b>133,943</b>	<b>133,943</b>	<b>133,943</b>	<b>133,943</b>	<b>133,943</b>	<b>133,943</b>	<b>133,943</b>	<b>133,943</b>	<b>133,943</b>	<b>133,943</b>	<b>133,943</b>	<b>133,943</b>	<b>133,943</b>	<b>133,943</b>	<b>1,666,710</b>	
Hosp	12,837	10,718.56	21,600	21,600	21,600	21,600	21,600	21,600	21,600	21,600	21,600	21,600	21,600	21,600	21,600	21,600	21,600	21,600	21,600	21,600	21,600	21,600	21,600	21,600	21,600	239,555	
Life	795	768.74	1,350	1,350	1,350	1,350	1,350	1,350	1,350	1,350	1,350	1,350	1,350	1,350	1,350	1,350	1,350	1,350	1,350	1,350	1,350	1,350	1,350	1,350	1,350	15,005	
Dental	441	571.46	1,600	1,600	1,600	1,600	1,600	1,600	1,600	1,600	1,600	1,600	1,600	1,600	1,600	1,600	1,600	1,600	1,600	1,600	1,600	1,600	1,600	1,600	1,600	17,013	
Retirement	8,995	6,086.53	12,199	12,199	12,199	12,199	12,199	12,199	12,199	12,199	12,199	12,199	12,199	12,199	12,199	12,199	12,199	12,199	12,199	12,199	12,199	12,199	12,199	12,199	12,199	150,115	
<b>Subtotal</b>	<b>23,008</b>	<b>18,146</b>	<b>36,749</b>	<b>36,749</b>	<b>36,749</b>	<b>36,749</b>	<b>36,749</b>	<b>36,749</b>	<b>36,749</b>	<b>36,749</b>	<b>36,749</b>	<b>36,749</b>	<b>36,749</b>	<b>36,749</b>	<b>36,749</b>	<b>36,749</b>	<b>36,749</b>	<b>36,749</b>	<b>36,749</b>	<b>36,749</b>	<b>36,749</b>	<b>36,749</b>	<b>36,749</b>	<b>36,749</b>	<b>36,749</b>	<b>421,688</b>	
Fuel	545	681.39	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	16,227	
Maintenance	266	39.96	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	14,306	
License Ops	-	0	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,400
Auto Insurance	763	763	875	875	875	875	875	875	875	875	875	875	875	875	875	875	875	875	875	875	875	875	875	875	875	875	10,316
Liability	2,043	2,043.00	2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800	32,086	
Ems Supplies	1,669	12,829.18	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	44,498	
Uniforms/Fire Gear	1,118	17,023.13	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	98,141	
Tech Svc	1,398	-	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	16,398	
Trav/Train (non-wage)	601	3,497.79	1,900	1,900	1,900	1,900	1,900	1,900	1,900	1,900	1,900	1,900	1,900	1,900	1,900	1,900	1,900	1,900	1,900	1,900	1,900	1,900	1,900	1,900	1,900	23,099	
<b>Subtotal</b>	<b>8,423</b>	<b>36,897</b>	<b>20,975</b>	<b>20,975</b>	<b>20,975</b>	<b>20,975</b>	<b>20,975</b>	<b>20,975</b>	<b>20,975</b>	<b>20,975</b>	<b>20,975</b>	<b>20,975</b>	<b>20,975</b>	<b>20,975</b>	<b>20,975</b>	<b>20,975</b>	<b>20,975</b>	<b>20,975</b>	<b>20,975</b>	<b>20,975</b>	<b>20,975</b>	<b>20,975</b>	<b>20,975</b>	<b>20,975</b>	<b>20,975</b>	<b>257,470</b>	
Prof Svc	1,400	4,504	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	33,704	
Medical Exp	-	70	2,708	2,708	2,708	2,708	2,708	2,708	2,708	2,708	2,708	2,708	2,708	2,708	2,708	2,708	2,708	2,708	2,708	2,708	2,708	2,708	2,708	2,708	2,708	27,153	
Postage	-	0	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	200
Office Exp	1,758	2,177	700	700	700	700	700	700	700	700	700	700	700	700	700	700	700	700	700	700	700	700	700	700	700	700	10,934
Equip Rent	932	312	550	550	550	550	550	550	550	550	550	550	550	550	550	550	550	550	550	550	550	550	550	550	550	6,743	
Utilities	1,749	1,734	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	24,983	
Rep & Maint	239	867	450	450	450	450	450	450	450	450	450	450	450	450	450	450	450	450	450	450	450	450	450	450	450	5,606	
Advertising	49	175	50	50	50	50	50	50	50	50	50	50	50	50	50	50	50	50	50	50	50	50	50	50	50	1,124	
Audit Costs	-	0	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	8,064
Backgroun Ck	167	0	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,034
Other (Unemp./Conting.)	2,875	0	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	81,095
<b>Subtotal</b>	<b>9,168</b>	<b>9,838</b>	<b>9,979</b>	<b>9,979</b>	<b>9,979</b>	<b>9,979</b>	<b>9,979</b>	<b>9,979</b>	<b>9,979</b>	<b>9,979</b>	<b>9,979</b>	<b>9,979</b>	<b>9,979</b>	<b>9,979</b>	<b>9,979</b>	<b>9,979</b>	<b>9,979</b>	<b>9,979</b>	<b>9,979</b>	<b>9,979</b>	<b>9,979</b>	<b>9,979</b>	<b>9,979</b>	<b>9,979</b>	<b>9,979</b>	<b>201,640</b>	
Equipment Dep.	1,054	1,054	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	18,774	
<b>Total</b>	<b>144,279</b>	<b>148,029</b>	<b>203,312</b>	<b>202,112</b>	<b>208,210</b>	<b>221,238</b>	<b>199,865</b>	<b>200,332</b>	<b>201,531</b>	<b>200,332</b>	<b>199,865</b>	<b>200,332</b>	<b>201,531</b>	<b>200,332</b>	<b>201,531</b>	<b>200,332</b>	<b>199,865</b>	<b>200,332</b>	<b>201,531</b>	<b>200,332</b>	<b>201,531</b>	<b>200,332</b>	<b>201,531</b>	<b>200,332</b>	<b>201,531</b>	<b>2,566,282</b>	
<b>Cumulative Expenses</b>	<b>292,308</b>	<b>292,308</b>	<b>495,620</b>	<b>697,732</b>	<b>905,942</b>	<b>1,401,303</b>	<b>1,601,168</b>	<b>1,801,499</b>	<b>2,003,030</b>	<b>1,801,499</b>	<b>1,601,168</b>	<b>1,801,499</b>	<b>2,003,030</b>	<b>1,801,499</b>	<b>2,003,030</b>	<b>1,801,499</b>	<b>1,601,168</b>	<b>1,801,499</b>	<b>2,003,030</b>	<b>1,801,499</b>	<b>2,003,030</b>	<b>1,801,499</b>	<b>2,003,030</b>	<b>1,801,499</b>	<b>2,003,030</b>	<b>2,566,282</b>	

Jefferson County Emergency Services Agency Monthly Expense Budget - FY2021 (July 2020 - June 2021)

Fund: Amb. Fee

Expenses	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
	2	2	2	2	2	3	2	2	2	2	2	3	26
Actual	44,604	75,076.46	21,126	21,126	21,126	33,761	8,687	23,199	23,199	23,199	23,199	40,393	358,693
Budget	14,246	12,326.16	13,285	13,285	13,285	19,927	13,285	13,285	13,285	13,285	13,285	21,350	174,126
Fuel	13,182	8,400.75	16,334	16,334	16,334	20,418	40,836	12,251	12,251	12,251	12,251	13,563	194,407
Maintenance	-	0	-	-	-	-	-	-	-	-	-	-	-
License Ops	4,452	4,452.00	3,594	3,594	3,594	5,248	4,448	3,451	3,451	3,451	3,451	5,333	48,518
Auto Insurance	5,379	7,155.77	3,882	3,882	3,882	5,669	4,805	3,728	3,728	3,728	3,728	5,761	55,328
Liability	81,862	107,411	58,220	58,220	58,220	85,024	72,060	55,913	55,913	55,913	55,913	86,401	831,073
Ems Supplies	8,571	9,335.91	5,417	5,417	5,417	5,417	5,417	5,417	5,417	5,417	5,417	5,417	72,077
Uniforms/Fire Gear	838	778.88	442	442	442	442	442	442	442	442	442	442	6,037
Tech Svc	915	685.94	490	490	490	490	490	490	490	490	490	490	6,497
Trav/Train (non-wage)	5,897	8,757.25	3,933	3,933	3,933	5,689	5,200	3,722	3,722	3,722	3,722	5,665	57,897
Subtotal	16,221	19,558	10,282	10,282	10,282	12,037	11,548	10,071	10,071	10,071	10,071	12,014	142,507
Prof Svc	-	0	-	-	-	-	-	-	-	-	-	-	0
Medical Exp	-	0	-	-	-	-	-	-	-	-	-	-	0
Postage	-	0	-	-	-	-	-	-	-	-	-	-	0
Office Exp	-	0	-	-	-	-	-	-	-	-	-	-	0
Equip Rent	-	0	-	-	-	-	-	-	-	-	-	-	0
Utilities	-	0	-	-	-	-	-	-	-	-	-	-	0
Rep & Maint	-	0	-	-	-	-	-	-	-	-	-	-	0
Advertising	-	0	-	-	-	-	-	-	-	-	-	-	0
Audit Costs	-	0	-	-	-	-	-	-	-	-	-	-	0
Backgroun Ck	-	0	-	-	-	-	-	-	-	-	-	-	0
Other (Cars/Gear)	-	0	-	-	-	-	-	-	-	-	-	-	0
Subtotal	-	0	-	-	-	-	-	-	-	-	-	-	0
Equipment Dep.	-	0	-	-	-	-	-	-	-	-	-	-	0
Total	95,343	128,229	70,375	70,375	70,375	98,934	85,481	67,857	67,857	67,857	67,857	100,288	994,827
Cumulative Expenses	227,572	297,947	438,697	537,630	623,112	690,969	758,826	826,683	894,540	994,827			

Monthly Expense Budget - FY2021 (July 2020 - June 2021)

Jefferson County Emergency Services Agency

Expenses	Jul		Aug		Sept		Oct		Nov		Dec		Jan		Feb		Mar		Apr		May		June		Total	
	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget		
Full Time	130,270	137,304	141,915	137,304	137,304	137,304	137,304	137,304	137,304	137,304	137,304	137,304	137,304	137,304	137,304	137,304	137,304	137,304	137,304	137,304	137,304	137,304	137,304	137,304	1,797,234	
Part Time - Ops	14,333	13,285	12,388	13,285	13,285	13,285	13,285	13,285	13,285	13,285	13,285	13,285	13,285	13,285	13,285	13,285	13,285	13,285	13,285	13,285	13,285	13,285	13,285	13,285	174,275	
Overtime - OPS	13,182	16,334	8,401	16,334	16,334	16,334	16,334	16,334	16,334	16,334	16,334	16,334	16,334	16,334	16,334	16,334	16,334	16,334	16,334	16,334	16,334	16,334	16,334	16,334	194,407	
Medical Director	650	650	650	650	650	650	650	650	650	650	650	650	650	650	650	650	650	650	650	650	650	650	650	650	650	7,800
Worker Comp	13,914	11,821	13,914	11,821	11,821	11,821	11,821	11,821	11,821	11,821	11,821	11,821	11,821	11,821	11,821	11,821	11,821	11,821	11,821	11,821	11,821	11,821	11,821	11,821	158,513	
FICA/Med	12,140	12,770	12,237	12,770	12,770	12,770	12,770	12,770	12,770	12,770	12,770	12,770	12,770	12,770	12,770	12,770	12,770	12,770	12,770	12,770	12,770	12,770	12,770	12,770	165,553	
<b>Subtotal</b>	<b>184,489</b>	<b>182,163</b>	<b>189,584</b>	<b>182,163</b>	<b>182,163</b>	<b>182,163</b>	<b>182,163</b>	<b>182,163</b>	<b>182,163</b>	<b>182,163</b>	<b>182,163</b>	<b>182,163</b>	<b>182,163</b>	<b>182,163</b>	<b>182,163</b>	<b>182,163</b>	<b>182,163</b>	<b>182,163</b>	<b>182,163</b>	<b>182,163</b>	<b>182,163</b>	<b>182,163</b>	<b>182,163</b>	<b>182,163</b>	<b>2,497,792</b>	
Hosp	21,407	27,017	20,054	27,017	27,017	27,017	27,017	27,017	27,017	27,017	27,017	27,017	27,017	27,017	27,017	27,017	27,017	27,017	27,017	27,017	27,017	27,017	27,017	27,017	311,632	
Life	1,573	1,792	1,549	1,792	1,792	1,792	1,792	1,792	1,792	1,792	1,792	1,792	1,792	1,792	1,792	1,792	1,792	1,792	1,792	1,792	1,792	1,792	1,792	1,792	21,042	
Dental	1,356	2,090	1,257	2,090	2,090	2,090	2,090	2,090	2,090	2,090	2,090	2,090	2,090	2,090	2,090	2,090	2,090	2,090	2,090	2,090	2,090	2,090	2,090	2,090	23,510	
Retirement	14,891	16,132	14,844	16,132	16,132	16,132	16,132	16,132	16,132	16,132	16,132	16,132	16,132	16,132	16,132	16,132	16,132	16,132	16,132	16,132	16,132	16,132	16,132	16,132	208,012	
<b>Subtotal</b>	<b>39,228</b>	<b>47,031</b>	<b>37,704</b>	<b>47,031</b>	<b>47,031</b>	<b>47,031</b>	<b>47,031</b>	<b>47,031</b>	<b>47,031</b>	<b>47,031</b>	<b>47,031</b>	<b>47,031</b>	<b>47,031</b>	<b>47,031</b>	<b>47,031</b>	<b>47,031</b>	<b>47,031</b>	<b>47,031</b>	<b>47,031</b>	<b>47,031</b>	<b>47,031</b>	<b>47,031</b>	<b>47,031</b>	<b>47,031</b>	<b>564,195</b>	
Fuel	545	1,500	681	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	16,227	
Maintenance	266	1,400	40	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	14,306	
License Ops	-	-	0	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,400
Auto Insurance	783	875	783	875	875	875	875	875	875	875	875	875	875	875	875	875	875	875	875	875	875	875	875	875	875	10,316
Liability	3,303	4,673	3,303	4,673	4,673	4,673	4,673	4,673	4,673	4,673	4,673	4,673	4,673	4,673	4,673	4,673	4,673	4,673	4,673	4,673	4,673	4,673	4,673	4,673	53,334	
Ems Supplies	1,669	3,000	12,829	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	8,000	
Uniforms/Fire Gear	1,118	1,500	17,023	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	98,141	
Tech Svc	1,398	1,500	0	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	16,398	
Trav/Train (non-wage)	601	1,900	3,498	1,900	1,900	1,900	1,900	1,900	1,900	1,900	1,900	1,900	1,900	1,900	1,900	1,900	1,900	1,900	1,900	1,900	1,900	1,900	1,900	1,900	23,099	
<b>Subtotal</b>	<b>9,683</b>	<b>22,848</b>	<b>38,157</b>	<b>22,848</b>	<b>22,848</b>	<b>22,848</b>	<b>22,848</b>	<b>22,848</b>	<b>22,848</b>	<b>22,848</b>	<b>22,848</b>	<b>22,848</b>	<b>22,848</b>	<b>22,848</b>	<b>22,848</b>	<b>22,848</b>	<b>22,848</b>	<b>22,848</b>	<b>22,848</b>	<b>22,848</b>	<b>22,848</b>	<b>22,848</b>	<b>22,848</b>	<b>22,848</b>	<b>278,718</b>	
Prof Svc	1,400	2,300	4,504	2,300	2,300	2,300	2,300	2,300	2,300	2,300	2,300	2,300	2,300	2,300	2,300	2,300	2,300	2,300	2,300	2,300	2,300	2,300	2,300	2,300	33,704	
Medical Exp	-	2,708	70	2,708	2,708	2,708	2,708	2,708	2,708	2,708	2,708	2,708	2,708	2,708	2,708	2,708	2,708	2,708	2,708	2,708	2,708	2,708	2,708	2,708	2,708	27,153
Postage	-	20	0	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	200
Office Exp	1,758	700	2,177	700	700	700	700	700	700	700	700	700	700	700	700	700	700	700	700	700	700	700	700	700	700	10,934
Equip Rent	932	550	312	550	550	550	550	550	550	550	550	550	550	550	550	550	550	550	550	550	550	550	550	550	6,743	
Utilities	1,749	2,000	1,734	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	24,983	
Rep & Maint	239	450	867	450	450	450	450	450	450	450	450	450	450	450	450	450	450	450	450	450	450	450	450	450	450	5,606
Advertising	49	50	175	50	50	50	50	50	50	50	50	50	50	50	50	50	50	50	50	50	50	50	50	50	50	1,124
Audit Costs	-	-	0	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	8,064
Backgroun Ck	167	-	0	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,034
Other (Unemp./Conting.)	2,875	-	0	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	81,095
<b>Subtotal</b>	<b>9,168</b>	<b>9,979</b>	<b>9,838</b>	<b>9,979</b>	<b>9,979</b>	<b>9,979</b>	<b>9,979</b>	<b>9,979</b>	<b>9,979</b>	<b>9,979</b>	<b>9,979</b>	<b>9,979</b>	<b>9,979</b>	<b>9,979</b>	<b>9,979</b>	<b>9,979</b>	<b>9,979</b>	<b>9,979</b>	<b>9,979</b>	<b>9,979</b>	<b>9,979</b>	<b>9,979</b>	<b>9,979</b>	<b>9,979</b>	<b>201,640</b>	
Equipment Dep.	1,054	1,667	1,054	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	18,774
<b>Total</b>	<b>243,622</b>	<b>276,259</b>	<b>273,686</b>	<b>272,487</b>	<b>278,585</b>	<b>278,585</b>	<b>278,585</b>	<b>278,585</b>	<b>278,585</b>	<b>278,585</b>	<b>278,585</b>	<b>278,585</b>	<b>278,585</b>	<b>278,585</b>	<b>278,585</b>	<b>278,585</b>	<b>278,585</b>	<b>278,585</b>	<b>278,585</b>	<b>278,585</b>	<b>278,585</b>	<b>278,585</b>	<b>278,585</b>	<b>278,585</b>	<b>278,585</b>	<b>3,561,109</b>
Cumulative Expenses	-	519,881	793,567	1,066,054	1,344,638	1,717,695	2,024,414	2,292,136	2,560,325	2,829,713	3,097,702	3,367,407	3,646,291	3,935,179	4,234,171	4,543,163	4,862,155	5,191,147	5,530,139	5,879,131	6,238,123	6,607,115	6,986,107	7,375,099	7,774,091	-

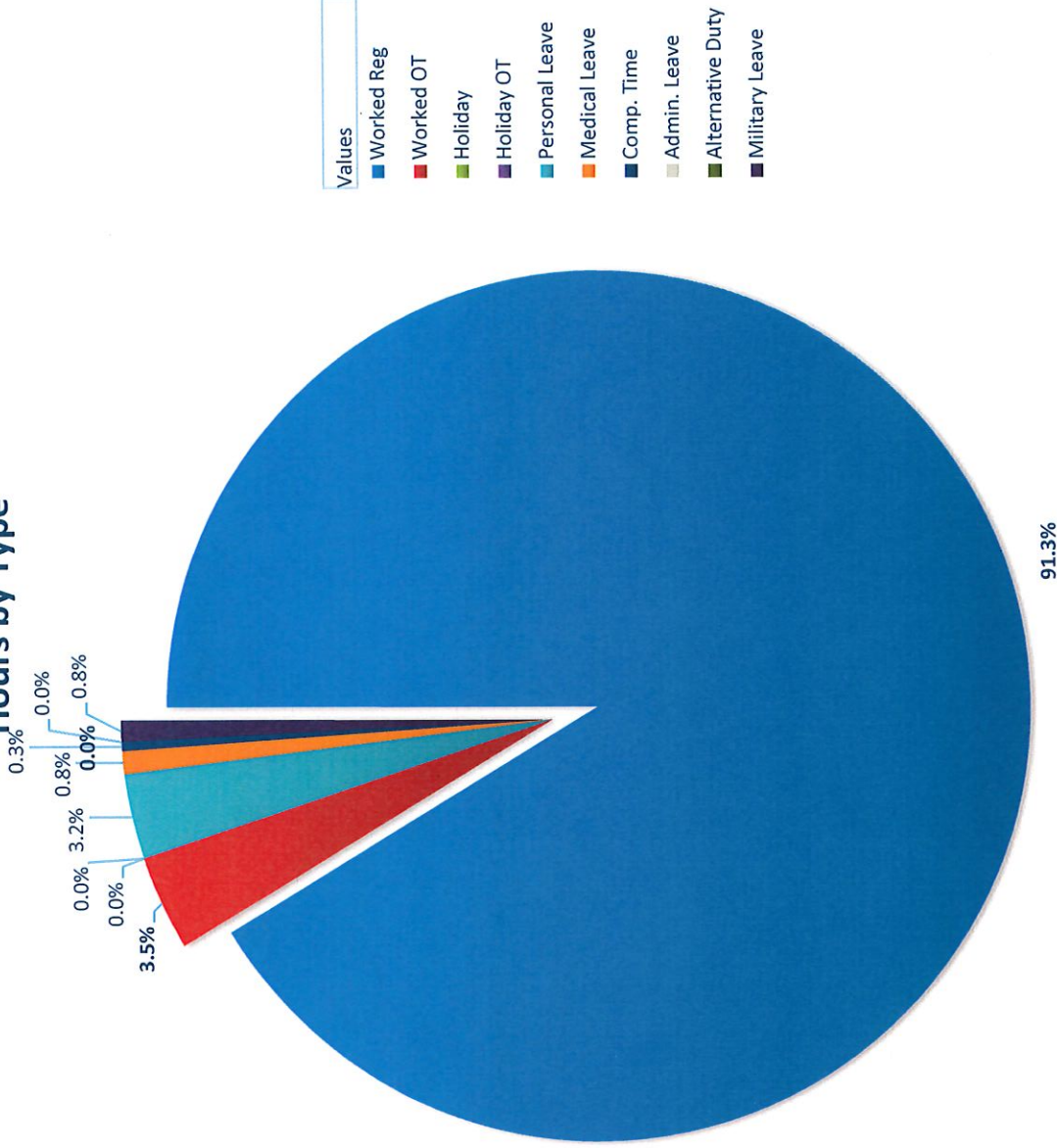
Fiscal Year FY2021  
 Pay Period (All)  
 Department (All)  
 Pay Month Aug-20

Fiscal Year Pay Period Department Pay Month

Worked Reg Worked OT Holiday Holiday OT Personal Leave Medical Leave Comp. Time Admin. Leave Alternative Duty Military Leave

Values	
6462	Worked Reg
250	Worked OT
0	Holiday
0	Holiday OT
224	Personal Leave
60	Medical Leave
24	Comp. Time
0	Admin. Leave
0	Alternative Duty
56	Military Leave
3.5%	Worked OT/Total
3.7%	Worked OT/Worked Total

### Hours by Type



- Values
- Worked Reg
  - Worked OT
  - Holiday
  - Holiday OT
  - Personal Leave
  - Medical Leave
  - Comp. Time
  - Admin. Leave
  - Alternative Duty
  - Military Leave

## SIGN-IN SHEET FOR BOARD MEETING OF THE JCESA

Type of Meeting: Regular / Special

Meeting Date: SEPTEMBER 15, 2020

Location: Via Phone due to Covid-19 Pandemic

7:00 p.m

**Board Members:** (Please Print)

- |                                |                            |                             |
|--------------------------------|----------------------------|-----------------------------|
| 1 - <u>Debbie Lancaster</u>    | 2 - <u>Allen Keyser</u>    | 3 - <u>Elliot Simon</u>     |
| 4 - <u>Bob Foss</u>            | 5 - <u>Tricia Jackson</u>  | 6 - <u>Craig Simpson</u>    |
| 7 - <u>* Jane Tabb</u>         | 8 - <u>* Ronnie Shutts</u> | 9 - <u>* Nathan Cochran</u> |
| 10 - <u>* Dr Marney Treese</u> | 11 - _____                 | 12 - _____                  |
- \* Present via live stream webex

**OTHERS:** Please sign below for the record of attendance. If you want to speak at the public comment section, please mark where indicated. *\*(Limit 5 minutes per person)* **\*\* Note:** Not all meetings will have public comments per the WV Open Meetings Act.

Name: (Please Print)	Representing	Would Like to Speak	
		YES	NO
1 - <u>Bob Burner</u>	_____	_____	<input checked="" type="checkbox"/>
2 - <u>Craig Horn</u>	_____	_____	<input checked="" type="checkbox"/>
3 - _____	_____	_____	_____
4 - _____	_____	_____	_____
5 - _____	_____	_____	_____
6 - _____	_____	_____	_____
7 - _____	_____	_____	_____
8 - _____	_____	_____	_____
9 - _____	_____	_____	_____
10 - _____	_____	_____	_____
11 - _____	_____	_____	_____
12 - _____	_____	_____	_____
13 - _____	_____	_____	_____
14 - _____	_____	_____	_____

NOT OPEN TO PUBLIC DUE TO COVID-19

NOTE: Tony Troxel (not present) out of town