

AGENDA
JEFFERSON COUNTY COMMISSION
FOURTH QUARTERLY SESSION - OCTOBER - DECEMBER 2020
THURSDAY, NOVEMBER 19, 2020
6:00 P.M.

County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

***This meeting will NOT be a LIVE broadcast on our website. Instead, it will be accessible live through GoToWebinar. Invites will be posted on Facebook and email alerts.*

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- October 1, 2020 - Amended Minutes - Regular Meeting

APPROVAL OF ACCOUNTS PAYABLE

- November 12, 2020
- November 19, 2020

APPROVAL OF MANUAL CHECKS

- November 13, 2020
- November 20, 2020

APPROVAL OF PAYROLL

- November 12, 2020

ANNOUNCEMENTS

- Report if there are changes in the agenda if applicable

PUBLIC COMMENT

*** You may participate in public comment during the virtual meeting by raising your hand. Please submit comments via email to info@jeffersoncountywv.org. Your comments will be included in the minutes and agenda correspondence. Please include your name.*

PRESENTATIONS

1. 6:15 p.m. Pete Dougherty, Sheriff
- Deputy Annual Leave Accrual Maximums - Discussion/Action
2. 6:30 p.m. Daniel L. Lutz, Jr.
- Discuss interest in the 2022 Centennial of the Miners' Trials - Discussion/Action
3. 6:45 p.m. Dennis Jarvis, II, Jefferson County Development Authority
- Request the process of advertising the position of Office Manager due to retirement - Discussion/Action
4. 7:00 p.m. Nathan Cochran, Assistant Prosecuting Attorney
 - Discussion of renewal of County cable franchise agreement, resolution of franchise fee audit, and related issues - Discussion/Action
 - Discussion of EEOC Charge #533-2017-00706 and 533-2019-01397 - Discussion/Action
 - Discussion of Jefferson County Circuit Court Civil Action #19-P-69 - Discussion/Action
 - Discussion of WV Supreme Court #19-0412 (from Jefferson County Circuit Court Civil Action #17-C-282) - Discussion/Action
 - Discussion of WV Supreme Court #20-0012 (from Jefferson County Circuit Court Civil Action #19-AA-1) - Discussion/Action
 - Report by Counsel as previously assigned by Commission: creation of Jefferson County Fire Board, Jefferson County Emergency Ambulance Service Board, and organization of Jefferson County Emergency Services Agency; including potential structure, financial issues, and matters related thereto - Discussion/Action
 - Discussion of Jefferson County Circuit Court Civil Action #17-C-174 - Discussion/Action
 - Discussion of Jefferson County Circuit Court Civil Action #20-C-20 - Discussion/Action
 - Discussion of legal issues regarding proposed solar text amendment including bonding and related matters - Discussion/Action
 - Discussion of Department of Interior inquiry of Historic Landmarks Commission activity for docket number PCRNPS-04-20 - Discussion/Action
 - Discussion with counsel regarding Charles Town Council changes to Article 147 - Discussion/Action
 - Discussion of Jefferson County Circuit Court Civil Action #20-C-125 - Discussion/Action

NEW BUSINESS

5. **Acknowledgment of the “Assessor’s additional duties” as delineated in WV Code 7-7-6b - Discussion/Action**

COUNTY ADMINISTRATOR REPORTS

- **Discuss Governor’s Order 77-20 - Discussion/Action**
- **Discuss expansion of telework in response to increase of COVID cases - Discussion/Action**
- **Discuss Task Force letter to Governor regarding COVID funding for small businesses - Discussion/Action**

COUNTY COMMISSION REPORTS

6. **ADJOURN**

CORRESPONDENCE/INFORMATION

Notice of Public Hearing on December 3, 2020 at 1:30 p.m. - Proposed text amendment to the Jefferson County Zoning and Land Development Ordinance to create provisions to allow Commercial Cemeteries to process as a Conditions Use in the Rural zoning district.

Notice of Public Hearing on December 3, 2020 at 1:45 p.m. - Proposed text amendment to the Jefferson County Zoning and Land Development Ordinance to change the classification for Drive-Through Restaurants in the Residential-Light Industrial-Commercial (RLIC) zoning district from Conditional Use (CU) to Permitted Use (P).

Notice of Public Hearing on December 3, 2020 at 2:00 p.m. - Regarding Zoning Map Amendment (rezoning) for the property designated as Tax District: Shepherdstown (09); Tax Map: 8; Parcels: 10.2, 13, 14, & 15.2.

Correspondence received from Christine Marshall regarding the Zoning Text Amendment on Commercial Cemeteries to process as a Conditions Use in the Rural zoning district

Administrative Order EE-20-34 received regarding Potomac Farms Water Co. Water System.

At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.