



Draft Agenda
Jefferson County Planning Commission
Tuesday, December 8, 2020, 7:00 PM

All Citizens that desire to speak must sign-in **prior** to the Agenda Item being addressed. This meeting will NOT be a live broadcast on our website. Instead, it will be accessible through a live ZOOM Meeting. If you wish to participate in Citizen's Communication or public comment for one of the agenda items, please type your name, address, and agenda item # in the chat function at the start of the meeting.

****Please use the following information to join the ZOOM Meeting****

Join Zoom Meeting: <https://us02web.zoom.us/j/81659958265>

Meeting ID: 816 5995 8265

Dial by your location: +1 301 715 8592 US (Germantown)

Find your local number: <https://us02web.zoom.us/u/keiyFa5cho>

1. Approval of Meeting Minutes: November 10, 2020.
2. Citizen Communication: If you wish to comment, please sign-in to speak for issues that are not on the agenda or items that are not open for public comment. Items not open for public comment are noted below.
3. Request for postponement.
4. **Public Hearing:** Postponed from the 11/10/2020 meeting. Request by applicant, Brickstreet Homes, LLC, for a waiver from Section 20.201A.2 to reduce the required 50' wide access easement to 40' for a proposed two lot (one lot and residue parcel) minor subdivision. Applicant: Brickstreet Homes, LLC. Property Owner: Shaun Alexander. Property Location: Sites Farm, Lot 1B, 10668 Leetown Rd., Kearneysville, WV. Tax District: Middleway (07); Tax Map: 14; Parcel: 20.4 (Parcel ID: 07001400200004); Size: 4.85 acres; Zoning District: Rural; File: 20-9-PCW.
5. **Public Hearing:** Request by applicant, David Acly, for a waiver from Section 20.201, which allows for a total of five (5) lots to process as a minor subdivision. Five lots have previously been approved from this parent parcel. The applicant is proposing to create an additional three lots (two lots and a residue parcel) as a minor subdivision as opposed to a processing a major subdivision. Property Owner: David Acly. Property Location: Avon Bend Subdivision, Lot 3C: vacant lot on the southeast corner of King Lear Dr. and Stratford Ln. Tax District: Kabletown (06); Tax Map: 9; Parcel: 27 (Parcel ID: 06000900270000); Size: 5.9 acres; Zoning District: Rural; File: 20-12-PCW.
6. **Public Hearing:** Request by applicant, Al Cobb, for a waiver from Section 20.201, which only allows for a total of five (5) lots to process as a minor subdivision. Two lots have previously been approved from this parent parcel. The applicant is proposing to create an additional five lots (four lots and a residue parcel) as a minor subdivision as opposed to a processing a major subdivision. Applicant: Al and LeAnne Cobb. Property Owner: Margaret Link (estate). Property Location: Link Minor Subdivision, Lot 3: vacant lot located .43 miles west of Shepherdstown Pike on the south side of French Road. Tax District: Shepherdstown (09); Tax Map: 2; Parcel: 11.4 (Parcel ID: 09002000110004); Size: 44.78 acres; Zoning District: Rural; File: 20-13-PCW.

There is no public comment for the following items.

7. Reports from Legal Counsel
 - a) Discussion of Jefferson County Circuit Court Civil Action #20-C-125 and 20-C-132-137. Discussion /Action
8. Planner's Memo
9. President's Report
10. Actionable Correspondence
11. Non-Actionable Correspondence