



JEFFERSON COUNTY EMERGENCY SERVICES AGENCY

419 Sixteenth Avenue ■ Ranson, WV 25438
Tel: 304-728-3287 ■ Fax: 304-728-6221 ■ jcesa.org

Meeting Minutes January 13, 2021

The January *Special* meeting of the Jefferson County Emergency Services Agency (JCESA) Board was held at 10:01 a.m. on Wednesday, January 13, 2021 at the JCESA Operations Center, located at 419 Sixteenth Avenue, Ranson, West Virginia 25438.

This meeting was held via video conferencing and the public was not admitted into the building but invited to attend via live stream and provided a link that was posted on the JCESA website, agenda, and displayed on the front lobby window.

CALL TO ORDER

- The meeting was called to order at 10:01 a.m. – confirmed quorum by Chairman Simon

PLEDGE OF ALLEGIANCE

ROLL CALL

Member	Present	Member	Present
Allen Keyser	Yes	Debbie Lancaster	Yes
Elliot Simon	Yes	Tony Troxel	Yes*
Tricia Jackson	Yes	Craig Simpson	Yes*
Nathan Cochran	Yes*	Bob Faas	Yes
Dr. Marney Treese	Yes*		

AGENDA ITEMS

- Follow-up of fact finding conducted by staff regarding Blue Ridge Mountain Volunteer Fire Company – Station 5

EXECUTIVE SESSION

- Motion by Faas, 2nd by Jackson to enter executive session to receive legal advice at 10:04 a.m. – Motion carries unanimously on voice vote.
- Motion by Faas, 2nd by Jackson to come out of executive session at 11:04 a.m. – Motion carries unanimously on voice vote.

It's About Saving Lives

*JCESA is an equal opportunity emergency service provider,
Employer, and community partner of Jefferson County, WV.*

JEFFERSON COUNTY EMERGENCY SERVICES AGENCY

Page 2

ACTION:

The JCESA Board moves to issue the following Directives:

- To temporarily withdraw JCESA staffing from assignment to the BRM VFC area and to relocate those staff at the Director's discretion to best serve the county, including the mountain;
- To temporarily prohibit JCESA staff from driving or operating from any BRM VFC vehicle or apparatus;
- To temporarily suspend BRM
- VFC EMS units from being dispatched or respond to any incident;
- Effective immediately and to be implemented ASAP and remain in effect until the JCESA Board of Director's is assured that all deficiencies have been corrected and all requirements have been met;
- And to create a standing item on the JCESA agenda to receive progress reports from BRM VFC until the matter is resolved.
- Motion by Simpson, 2nd by Jackson to approve the directive as listed – Motion carries unanimously on voice vote.

ADJOURNMENT

- Motion to adjourn by Jackson, 2nd by Troxel - Motion carries unanimously on voice vote. Meeting adjourned at 11:10 a.m.

Respectfully submitted by Debbie Lancaster, Secretary.



Approved - Elliot Simon, JCESA Chair



Date

It's About Saving Lives

*JCESA is an equal opportunity emergency service provider,
Employer, and community partner of Jefferson County, WV.*

SIGN-IN SHEET

BOARD MEETING OF THE JCESA

Type of Meeting: Regular **Special**

Meeting Date: January 13, 2021

Location: JCESA , 419 Sixteenth Ave, Ranson, WV 25438

Time: 10:00 a.m.

and Via Phone due to Covid-19 Pandemic

Board Members: (Please Print)

- 1- Debbie Lancaster 2- Tricia Jackson 3- Allen Keyser
4- Robert FAAS 5- Elbert Simon 6- Dr. Marney Treese *
7- Tony Troxel * 8- Craig Simpson * 9- Nathan Cochran *
10- _____ 11- _____ 12- _____

*Present via live stream WebEx

OTHERS: Please sign below for the record of attendance. If you want to speak at the public comment section, please mark where indicated. *(Limit 5 minutes per person) ** Note: Not all meetings will have public comments per the - WV Open Meetings Act.

Name: (Please Print)	Representing	Would Like to Speak	
		YES	NO
1- <u>Bob Burner</u>	<u>JCESA</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2- <u>Craig Horn</u>	<u>JCESA</u>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3- _____	_____	<input type="checkbox"/>	<input type="checkbox"/>
4- _____	_____	<input type="checkbox"/>	<input type="checkbox"/>
5- _____	_____	<input type="checkbox"/>	<input type="checkbox"/>
6- _____	_____	<input type="checkbox"/>	<input type="checkbox"/>
7- _____	_____	<input type="checkbox"/>	<input type="checkbox"/>
8- _____	_____	<input type="checkbox"/>	<input type="checkbox"/>
9- _____	_____	<input type="checkbox"/>	<input type="checkbox"/>
10- _____	_____	<input type="checkbox"/>	<input type="checkbox"/>
11- _____	_____	<input type="checkbox"/>	<input type="checkbox"/>

NOT OPEN TO PUBLIC DUE TO COVID-19