



AGENDA

Jefferson County Planning Commission

Tuesday, March 9, 2021 at 7:00 PM

All Citizens that desire to speak must sign-in prior to the Agenda Item being addressed. This meeting will NOT be a live broadcast on our website. Instead, it will be accessible through a live ZOOM Meeting.

If you wish to participate in Citizen's Communication or public comment for one of the agenda items, please type your name, address, and agenda item # in the chat function at the start of the meeting.

****Please use the following information to join the ZOOM Meeting****

Join Zoom Meeting

<https://us02web.zoom.us/j/88955446230>

Meeting ID: 889 5544 6230

Dial by your location

+1 301 715 8592 US (Washington DC)

Find your local number: <https://us02web.zoom.us/u/kfJMdU3z5>

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1. Approval of Meeting Minutes: February 9, 2021 and February 23, 2021
 2. Citizen Communication: If you wish to comment, please sign-in to speak for issues that are not on the agenda or items that are not open for public comment. Items not open for public comment are noted below.
 3. Request for postponement.
 4. **Public Hearing:** Waiver from Section 20.201B.3, which requires all lots in Minor Family Transfer Subdivision to have motor vehicle access via a 50' access easement. The applicant is proposing to utilize an existing 40' access easement instead of the required 50' access easement for the creation of a family transfer parcel.. Property Location: 1332 Billmyer Mill Road, Shepherdstown, WV. Tax District: Shepherdstown (9); Tax Map: 6; Parcel No: 5.6. Total Project Size: 10.38; Zoning District: Rural. (21-3-PCW; discussion and possible action)

There is no public comment for the following items:

5. Planning Commission review and recommendation to the County Commission regarding whether the Zoning Map Amendment (rezoning) for the property designated as Tax District: Charles Town (02); Tax Map: 16; Parcel: 1. The property is located northeast of Augustine Avenue and Route 340 intersection in Charles Town, WV. The property owner is Guy Chicchirichi. The applicant is Sheetz, Inc. / Contact: Bob Franks. The parcel size is 4.42 acres; however, 2.5 acres are proposed as part of the rezoning request. The property is currently zoned Rural and a petition has been made to the County Commission by the property owner to change the zoning classification to Highway Commercial (Planning Commission File # 21-1-Z).
6. **Discussion and Possible Action:** Proposed text amendment to the Jefferson County Zoning and Land Development Ordinance, File #ZTA19-03, to allow Solar Energy Facilities to process as a Principal Permitted Use in the following Zoning Districts: General Commercial, Highway Commercial, Light Industrial, Major Industrial, Rural, Residential Growth, Residential-Light Industrial-Commercial, and

Industrial Commercial. The text amendment proposes revisions to Article 2 Definitions; Article 8 Supplemental Use Regulations (creation of Section 8.20 Solar Energy Facilities); and Appendix C Principal Permitted and Conditional Uses Table.

7. Discussion and possible action related to the format of meeting agendas (Shepp).
8. Planning and Zoning FY 2021 2nd Quarterly Report
9. Reports from Legal Counsel
10. Planner's Memo
11. President's Report
12. Actionable Correspondence
13. Non-Actionable Correspondence