

**JEFFERSON COUNTY COMMISSION
FIRST QUARTERLY SESSION - APRIL-JUNE 2021
THURSDAY, APRIL 15, 2021
6:00 P.M.**

County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

***This meeting will NOT be a LIVE broadcast on our website. Instead, it will be accessible live through GoToWebinar. Invites will be posted on Facebook and email alerts.*

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- **APRIL 1, 2021 - Regular Meeting**

APPROVAL OF REQUISITIONS

- **April 1, 2021**

APPROVAL OF ACCOUNTS PAYABLE

- **April 8, 2021**
- **April 15, 2021**

APPROVAL OF MANUAL CHECKS

- **April 9, 2021**
- **April 16, 2021**

APPROVAL OF PAYROLL

- **April 1, 2021**

ANNOUNCEMENTS

- **Report if there are changes in the agenda if applicable**

PUBLIC COMMENT

*** You may participate in public comment during the virtual meeting by raising your hand. Please submit comments via email to info@jeffersoncountywv.org. Your comments will be included in the minutes and agenda correspondence. Please include your name.*

PRESENTATIONS

1. 6:15 p.m. Tom Hansen, Sheriff
 - New Rank Creation - Discussion/Action
 - Promotions - informational - Discussion/Action
 - Possible designation of Animal Control Supervisor - Discussion/Action

2. 6:30 p.m. Michelle Gordon, Finance Director
 - Review and Approval of Equal Employment Opportunity Plan (EEOP) and EEOP Utilization Analysis as of 03/22/2021 - Discussion/Action
 - Review and Approval of WVCORP Insurance Renewal 2022 - Discussion/Action
 - Review of Highmark Medical Insurance Renewal Options and Selection of Plan for FY2022 - Discussion/Action

3. 6:45 p.m. Mark Dyck, Gordon
 - Request zoning map amendment, refer to Planning Commission for review of Comprehensive Plan consistency and to schedule a public hearing before the County Commission - Discussion/Action

4. 7:00 p.m. Interviews and Appointments to the following:
 - Jefferson County Board of Health - One unexpired term ending June 30, 2022 - Discussion/Action

 - Jefferson County Development Authority Board of Directors - One 3-year term for a Labor Representative and one 3-year term for a Citizen Representative, both ending April 5, 2024 - Discussion/Action

5. 7:15 p.m. Nathan Cochran, Assistant Prosecuting Attorney
 1. Report by counsel as previously assigned by Commission: creation of Jefferson County Fire Board, Jefferson County Emergency Ambulance Service Board, and organization of Jefferson County Emergency Services Agency; including potential structure, financial issues and matters related thereto - Discussion/Action
 2. Discussion of legal issues regarding proposed solar text amendment including bonding and related matters - Discussion/Action
 3. Discussion of possible agreement with the City of Ranson regarding storage of extra PPE items and related matters - Discussion/Action
 4. Discussion of Jefferson County Civil Action No.'s 2021-C-33 through 37 - Discussion/Action
 5. Discussion of issues regarding impact fees and proffers - Discussion/Action

UNFINISHED BUSINESS

6. Set date and time for joint meeting for the Jefferson County Fire and Rescue Association, Jefferson County Emergency Services Agency, and Jefferson County Commission - Discussion/Action

NEW BUSINESS

7. Reschedule Public Hearing - Repeal the County ATV Ordinance and revert to existing state law - Discussion/Action
8. Proclamation - April Fair Housing Month - Discussion/Action
9. Recognize that structures on parcels in the WV Division of Forestry managed timberland program be processed as agriculture - Discussion/Action (SS)

COUNTY ADMINISTRATOR REPORTS

- Legislative Updates

COUNTY COMMISSION REPORTS

10. ADJOURN

CORRESPONDENCE/INFORMATION

Notice of Special Session - Lay the Levy - April 20, 2021 at 9:30 a.m.

Minutes for February 12, 2021 received from the Harpers Ferry/Bolivar PSD.

At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.

