



## JEFFERSON COUNTY EMERGENCY SERVICES AGENCY

419 Sixteenth Avenue ■ Ranson, WV 25438

Tel: 304-728-3287 ■ Fax: 304-728-6221 ■ [jcesa.org](http://jcesa.org)

### Meeting Minutes March 16, 2021

The March regular meeting of the Jefferson County Emergency Services Agency (JCESA) Board was held at 7:01 p.m. on Tuesday, March 16, 2021 at the JCESA Operations Center, located at 419 Sixteenth Avenue, Ranson, West Virginia 25438.

This meeting was held via video conferencing and was limited to the number of attendees in compliance with COVID19 restrictions agreed to by the ESA Board. A live stream link was made available to the public to attend, and posted on the JCESA website, agenda, and displayed on the front lobby window.

#### CALL TO ORDER

- The meeting was called to order at 7:01p.m. – confirmed quorum by Chairman Simon.

#### PLEDGE OF ALLEGIANCE

#### ROLL CALL

Member	Present	Member	Present
Allen Keyser	Yes	Debbie Lancaster	Yes
Elliot Simon	Yes	Tony Troxel	Yes
Tricia Jackson	Yes	Craig Simpson	No
Nathan Cochran	Yes*	Bob Faas	Yes*
Dr. Marney Treese	Yes*	Steve Harris	Yes
Joshua Stillwell	Yes*	Ross Morgan	Yes

#### APPROVAL OF MINUTES

- Motion by Jackson, 2nd by Troxel to approve the February 16, 2021 *Regular* meeting minutes as submitted - Motion carries unanimously on voice vote.

#### PROGRESS REPORT – BRM VFC

- Faas mentioned that all progress reports are currently waiting on the final decision from the WV Fire Commission. Their monthly meeting will take place on April 4<sup>th</sup>, and the ESA Board hopes to receive an update soon thereafter, and then can provide an update progress report at the next regular meeting.

#### TREASURER'S REPORT

- Craig Simpson assisted by Director Allen Keyser. Keyser presented an overview of all the agency expenses, accounts, and payroll for the month of February 2021. This included the Directors financial report for the month of February 2021

#### *It's About Saving Lives*

*JCESA is an equal opportunity emergency service provider,  
Employer, and community partner of Jefferson County, WV.*

- Motion by Jackson, 2<sup>nd</sup> by Harris to approve - Motion carries unanimously on voice vote.

## CHAIRMAN'S REPORT - None

## JCFRA REPORT

- Chief Ross Morgan provided the following Association update:
  - The Association unanimously accepted the report from the Standards Committee as written, related to Blue Ridge Mountain Volunteer Fire Company 5. Further mentioning that it was very positive.
  - Came across OG's that will need to be reviewed and updated.
  - Discussed *Nature Codes* with Joe Murphy the Deputy Director of the JC Communications Center. Will meet again to further discuss updates.
    - Morgan mentioned Stephanie Grove was present and reported that she is still waiting to hear back from Stillman Contract Services regarding a price to install a response plan – Ross expressed his concerns regarding the time and money already invested, and still no response plan.

## DIRECTOR'S REPORT

Director Keyser reported on the following:

- ESA submitted a grant request to the TB Association on March 5, 2021, which was approved on March 15<sup>th</sup>. This grant will allow ESA to purchase critically needed lifesaving respiratory related training equipment that will be utilized by staff, students, and community in training.
- ESA received a letter of "Financial Monitoring Review & Certificate" on February 17, 2021 in regards to the FEMA Grant stating there were no issues, corrective actions, or questions, as it is now completed and closed out.

## BOARD MEMBER REQUESTS – None

## UNFINISHED BUSINESS - None

## NEW BUSINESS

- Jackson stated that she and the County Commission are aware of the challenges ESA faces when assigning staff coverage. Although ESA requested 7 additional staff members and only 3 were approved, she asked Capt. Burner to explain to the board the challenges ESA faces. He explained the challenges, and the importance of how it affects the end goal of having 7 staff members' verses 3.
  - Board members agreed that ESA needs to place staffing in areas where they can be most utilized. Dr. Treese mentioned that the data clearly shows Capt. Burner is doing it right.

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- Motion by Jackson, 2<sup>nd</sup> by Troxel recommending that Director Keyser and Capt. Burner assign staff based on call volume and demand - Motion carries unanimously on voice vote.
- Chairman Simon on the recommendation of Counsel Cochran asked that the Board go into executive session in order to receive legal advice regarding the Jefferson County Circuit Court Civil Action #17-C-174; and to discuss any legal liability related to policies between volunteer fire departments and ambulance services.
  - Motion by Jackson, 2<sup>nd</sup> by Troxel at 7:31pm to go into executive session - Motion carries unanimously on voice vote.
- Chairman Simon recommended that the Board come out of executive session at 8:30pm - Motion by Troxel, 2<sup>nd</sup> by Harris - Motion carries unanimously on voice vote.
- Chairman Simon on the recommendation of legal counsel the ESA Board authorizes James Marshall, Esq., to proceed to negotiate a settlement regarding JCCC Civil Action #17-C-174.
  - Motion by Jackson, 2<sup>nd</sup> by Troxel authorizing James Marshall, Esq., to proceed with the settlement of JCCC Civil Action #17-C-174 – Motion passed 5 to 1, with Stillwell opposed.
- The ESA Board discussed the Policy regarding ESA Staff and Volunteering at Fire Departments - The board voted to table this topic allowing them to further research to better understand the full implications before making any conclusion taking into consideration to recognize the potential impact. This would allow them more time to carefully consider the issues and be well-informed in order to reach an appropriate decision.
  - Motion by Troxel, 2<sup>nd</sup> by Faas to table for future meeting discussion - Motion carries unanimously on voice vote.

**PUBLIC COMMENT** - None

**BOARD MEMBER COMMENTS** - None

## ADJOURNMENT

- Motion to adjourn by Jackson, 2<sup>nd</sup> by Harris - Motion carries unanimously on voice vote. Meeting adjourned at 8:36 p.m.

Respectfully submitted by Debbie Lancaster, Secretary.

  
Approved - Elliot Simon, JCESA Chair

  
Date

7:01 PM

SIGN-IN SHEET

BOARD MEETING OF THE JCESA

Type of Meeting: Regular Special

Meeting Date: MARCH 16, 2021

Location: JCESA, 419 Sixteenth Ave, Ranson, WV 25438

Time: 7:00 p.m

and Via Phone due to Covid-19 Pandemic

Board Members: (Please Print)

- 1- Allen King
- 2- Debbie Lancaster
- 3- Tricia Jackson
- 4- Steve Harris
- 5- Elliot Simon
- 6- Anthony Trazor
- 7- Dr. Arney Treese \*
- 8- Ross L Moran
- 9- Bob Faas \*
- 10- Nathan Cochran \*
- 11- Joshua Stillwell \*
- 12- \_\_\_\_\_

\*Present via live stream WebEx

OTHERS: Please sign below for the record of attendance. If you want to speak at the public comment section, please mark where indicated. \*(Limit 5 minutes per person) \*\* Note: Not all meetings will have public comments per the WV Open Meetings Act.

Name: (Please Print)	Representing	Would Like to Speak	
		YES	NO
1- <u>Jim Marshall</u>	<u>JCESA</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2- <u>Bob Burner</u>	<u>JCESA</u>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
3- <u>Craig Horn</u>	<u>JCESA</u>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4- _____	_____	<input type="checkbox"/>	<input type="checkbox"/>
5- _____	_____	<input type="checkbox"/>	<input type="checkbox"/>
6- _____	_____	<input type="checkbox"/>	<input type="checkbox"/>
7- _____	_____	<input type="checkbox"/>	<input type="checkbox"/>
8- _____	_____	<input type="checkbox"/>	<input type="checkbox"/>
9- _____	_____	<input type="checkbox"/>	<input type="checkbox"/>
10- _____	_____	<input type="checkbox"/>	<input type="checkbox"/>
11- _____	_____	<input type="checkbox"/>	<input type="checkbox"/>

LIMITED TO PUBLIC DUE TO COVID-19

Income		Expenses	Full-Year Allocation	YTD Spend	Forecast
JCC - Gen. Fund	\$ 2,622,847	Full-time wages	\$ 1,979,621	\$ 1,282,895 ▲65%	\$ 1,978,318 ▲ 1,302
JCC - Amb. Fee	\$ 936,973	Part-time wages	\$ 163,668	\$ 103,157 ▲63%	\$ 163,371 ▲ 296
TB Assn.	\$ 17,378.69	Overtime*	\$ 188,627	\$ 120,215 ▲64%	\$ 183,595 ▲ 5,032
CARES	\$ 120,532.06	WC & payroll tax	\$ 347,568	\$ 224,961 ▲65%	\$ 343,271 ▲ 4,297
Sale of assets	\$ 12,999.99	Fringe	\$ 565,250	\$ 347,680 ▲62%	\$ 554,834 ▲ 10,416
Other	\$ 6,637.17	All other expenses	\$ 441,996	\$ 273,767 ▲62%	\$ 463,340 ▼ (21,344)
<b>Some income (i.e., dedicated grants) may not be reflected here.</b>		<b>Total</b>	<b>\$ 3,686,729</b>	<b>\$ 2,352,675 ▲64%</b>	<b>\$ 3,686,729</b>

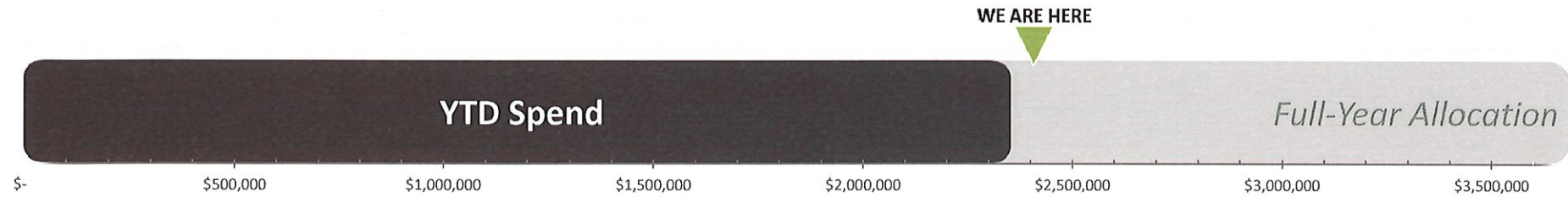
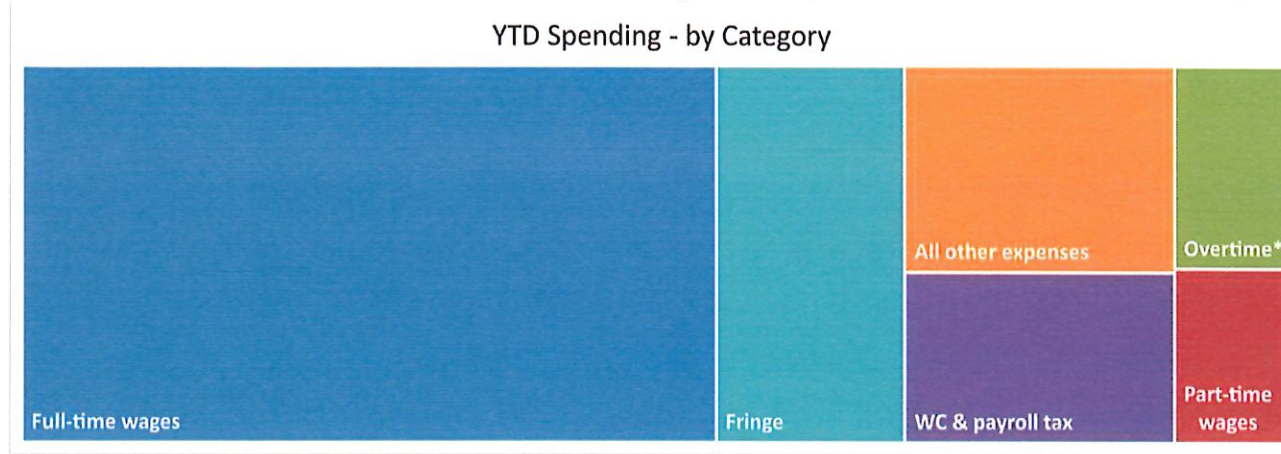
\*Includes Holiday pay paid at OT rate, which is not 'worked hours'

**Bank Account Balances**

as of: February 28, 2021

General	\$ 744,094
Payroll	\$ 47,982
Amb. Fee	\$ 540,245
Mortgage	\$ 138,445

Annual mortgage cost of \$81K not included in expenses as it is covered through impact fee budget.



65% of fiscal year complete based on 17 out of 26 pay periods finalized.

Jefferson County Emergency Services Agency Monthly Expense Budget - FY2021 (July 2020 - June 2021) Through January Fund: **COMBINED**

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
	2	2	2	2	2	3	2	2	2	2	2	3	26
Expenses	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Forecast	Forecast	Forecast	Forecast	Forecast
Full Time	130,270	141,915	148,707	150,157	155,680	241,005	161,833	153,329	154,199	154,199	154,199	232,826	1,978,318
Part Time	14,333	12,388	11,156	11,769	14,252	17,030	12,625	9,605	14,057	13,527	13,527	19,103	163,371
Overtime	13,182	8,401	12,818	12,582	15,839	25,465	21,960	9,968	15,000	15,000	15,000	18,380	183,595
Worker Comp	13,150	13,914	13,914	13,914	13,914	13,914	13,914	13,914	13,914	13,914	13,914	13,914	166,204
FICA/Med	12,140	12,237	12,964	13,069	13,942	21,753	15,391	12,917	14,019	13,979	13,979	20,679	177,067
<b>Subtotal</b>	<b>183,075</b>	<b>188,854</b>	<b>199,558</b>	<b>201,491</b>	<b>213,627</b>	<b>319,168</b>	<b>225,722</b>	<b>199,732</b>	<b>211,189</b>	<b>210,619</b>	<b>210,619</b>	<b>304,901</b>	<b>2,668,555</b>
Medical Ins	21,407	20,054	19,993	28,728	27,187	(2,527)	27,313	26,144	27,983	27,983	27,983	27,983	280,232
Ancillary (dent,visn,life)	2,929	5,910	2,974	4,342	5,426	3,434	5,535	3,383	3,970	3,970	3,970	3,970	49,814
Retirement	14,891	14,844	17,373	17,088	18,005	27,858	18,627	16,760	17,667	17,611	17,611	26,453	224,789
<b>Subtotal</b>	<b>39,228</b>	<b>40,808</b>	<b>40,340</b>	<b>50,157</b>	<b>50,618</b>	<b>28,765</b>	<b>51,475</b>	<b>46,287</b>	<b>49,620</b>	<b>49,564</b>	<b>49,564</b>	<b>58,406</b>	<b>554,834</b>
Fuel	545	797	568	755	571	666	480	607	700	700	700	700	7,789
Rep & Maint (Auto)	266	40	33	270	85	882	694	121	500	500	500	500	4,391
License / Svc Contracts	-	-	-	14,853	-	0	131	875	-	-	100	300	16,259
Medical Exp	-	-	-	29,899	35	105	-	469	70	70	70	70	30,788
Ems Supples	726	12,555	(3,710)	3,992	878	(1,663)	2,393	4,462	1,000	3,000	3,000	1,000	27,634
Uniforms/Fire Gear	1,973	17,113	602	4,362	6,224	11,594	3,365	431	8,000	8,000	18,000	23,000	102,664
Trav / Train (non-wage)	1,233	6,027	2,887	9,653	2,615	3,243	9,608	742	1,500	1,500	1,500	1,500	42,008
<b>Subtotal</b>	<b>4,744</b>	<b>36,532</b>	<b>380</b>	<b>63,784</b>	<b>10,408</b>	<b>14,827</b>	<b>16,671</b>	<b>7,707</b>	<b>11,770</b>	<b>13,770</b>	<b>23,870</b>	<b>27,070</b>	<b>231,533</b>
Auto & Liability Ins.	5,049	5,049	5,049	5,049	5,049	5,049	5,049	5,049	4,480	4,480	4,480	4,480	58,314
Prof Svc	2,252	2,120	2,464	2,950	3,560	3,850	3,350	2,750	3,417	3,417	3,417	3,417	36,963
Tech Svc	1,393	-	580	485	1,381	580	4,454	1,333	1,100	1,100	1,100	1,100	14,605
Office Exp/Equip Rent	1,422	1,143	2,440	1,393	784	1,988	581	598	1,370	1,370	1,370	1,370	15,829
Utilities	1,749	1,734	2,102	1,705	1,960	2,502	2,910	1,735	2,000	2,000	2,000	2,118	24,514
Rep & Maint (Facility)	67	47	65	208	65	-	-	-	450	450	450	450	2,252
Audit Costs	-	0	0	-	7,463	-	-	-	-	-	-	504	7,967
Other (Unemp./Conting	88	-	746	-	63	134	571	125	-	-	-	54,537	56,264
<b>Subtotal</b>	<b>12,020</b>	<b>10,093</b>	<b>13,446</b>	<b>11,790</b>	<b>20,325</b>	<b>14,102</b>	<b>16,915</b>	<b>11,590</b>	<b>12,817</b>	<b>12,817</b>	<b>12,817</b>	<b>67,976</b>	<b>216,709</b>
Equipment Dep.	1,054	1,054	1,054	1,054	1,054	1,054	1,054	1,054	1,667	1,667	1,667	1,667	15,098
<b>Total</b>	<b>240,121</b>	<b>277,342</b>	<b>254,779</b>	<b>328,276</b>	<b>296,032</b>	<b>377,917</b>	<b>311,837</b>	<b>266,370</b>	<b>287,063</b>	<b>288,436</b>	<b>298,536</b>	<b>460,019</b>	<b>3,686,729</b>
<b>Cumulative Expenses</b>	<b>240,121</b>	<b>517,463</b>	<b>772,242</b>	<b>1,100,518</b>	<b>1,396,550</b>	<b>1,774,467</b>	<b>2,086,304</b>	<b>2,352,675</b>	<b>2,639,737</b>	<b>2,928,174</b>	<b>3,226,710</b>	<b>3,686,729</b>	

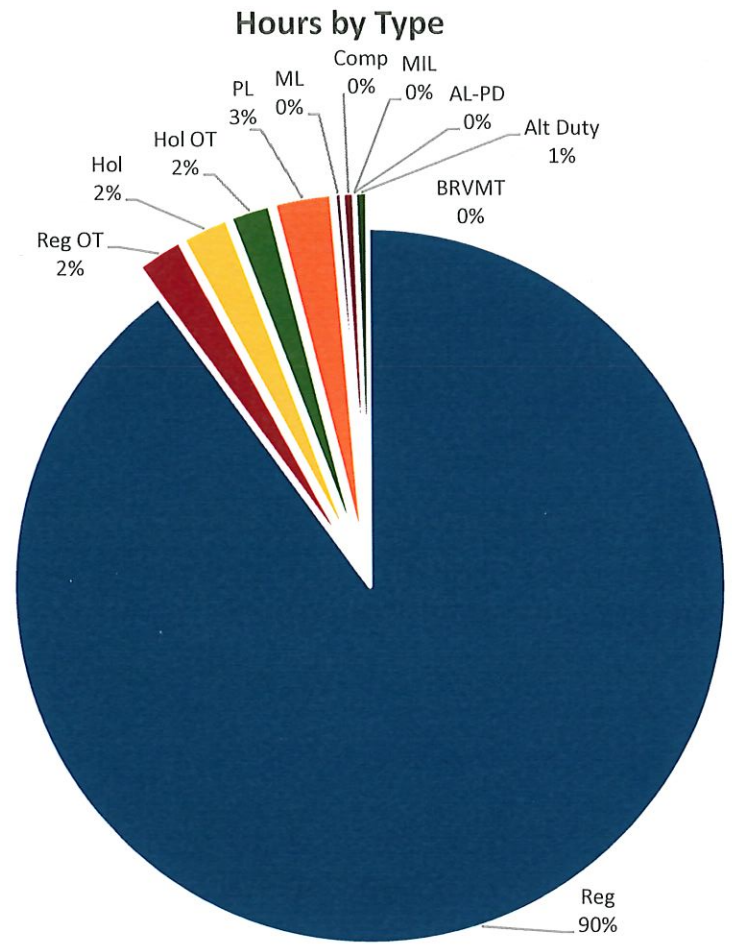
Jefferson County Emergency Services Agency Monthly Expense Budget - FY2021 (July 2020 - June 2021) Through January Fund: GENERAL

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
	2	2	2	2	2	3	2	2	2	2	2	3	26
Expenses	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Forecast	Forecast	Forecast	Forecast	Forecast
Full Time	85,666	66,838	114,794	120,407	131,982	205,857	133,615	133,775	140,000	140,000	140,000	210,000	1,622,934
Part Time	87	61	20	-	51	-	-	-	-	-	-	-	219
Overtime	-	-	-	-	-	-	-	-	-	-	-	-	-
Worker Comp	8,698	9,462	9,462	9,462	9,462	9,462	9,462	9,462	9,462	9,462	9,462	9,462	112,780
FICA/Med	6,761	5,082	8,595	8,998	9,885	15,836	10,640	9,966	10,710	10,710	10,710	16,065	123,959
<b>Subtotal</b>	<b>101,212</b>	<b>81,443</b>	<b>132,871</b>	<b>138,867</b>	<b>151,380</b>	<b>231,156</b>	<b>153,717</b>	<b>153,203</b>	<b>160,172</b>	<b>160,172</b>	<b>160,172</b>	<b>235,527</b>	<b>1,859,892</b>
Hosp	12,837	10,719	17,894	21,504	23,767	(2,232)	23,893	23,727	25,252	25,252	25,252	25,252	233,117
Life	1,176	4,445	1,448	3,417	4,321	2,796	4,596	3,152	3,417	3,417	3,417	3,417	39,019
Retirement	8,995	6,087	12,470	12,643	13,858	21,615	14,030	13,662	14,700	14,700	14,700	22,050	169,509
<b>Subtotal</b>	<b>23,008</b>	<b>21,250</b>	<b>31,812</b>	<b>37,564</b>	<b>41,946</b>	<b>22,179</b>	<b>42,518</b>	<b>40,541</b>	<b>43,369</b>	<b>43,369</b>	<b>43,369</b>	<b>50,719</b>	<b>441,644</b>
Fuel	545	797	568	755	571	666	480	607	700	700	700	700	7,789
Rep & Maint (Auto)	266	40	33	270	85	882	694	121	500	500	500	500	4,391
License / Svc Contracts	-	-	-	14,853	-	0	131	875	-	-	100	300	16,259
Medical Exp	-	-	-	29,899	35	105	-	469	70	70	70	70	30,788
Ems Supples	726	12,555	(3,710)	3,992	878	(1,663)	2,393	4,462	1,000	3,000	3,000	1,000	27,634
Uniforms/Fire Gear	1,973	17,113	602	4,362	6,224	11,594	3,365	431	8,000	8,000	18,000	23,000	102,664
Trav/Train (non-wage)	1,233	6,027	2,887	9,653	2,615	3,243	9,608	742	1,500	1,500	1,500	1,500	42,008
<b>Subtotal</b>	<b>4,744</b>	<b>36,532</b>	<b>380</b>	<b>63,784</b>	<b>10,408</b>	<b>14,827</b>	<b>16,671</b>	<b>7,707</b>	<b>11,770</b>	<b>13,770</b>	<b>23,870</b>	<b>27,070</b>	<b>231,533</b>
Auto & Liability Ins.	3,789	3,789	3,789	3,789	3,789	3,789	3,789	3,789	3,220	3,220	3,220	3,220	43,194
Prof Svc	2,252	2,120	2,464	2,950	3,560	3,850	3,350	2,750	3,417	3,417	3,417	3,417	36,963
Tech Svc	1,393	-	580	485	1,381	580	4,454	1,333	1,100	1,100	1,100	1,100	14,605
Office Exp/Equip Rent	1,422	1,143	2,440	1,393	784	1,988	581	598	1,370	1,370	1,370	1,370	15,829
Utilities	1,749	1,734	2,102	1,705	1,960	2,502	2,910	1,735	2,000	2,000	2,000	2,118	24,514
Rep & Maint (Facility)	67	47	65	208	65	-	-	-	450	450	450	450	2,252
Audit Costs	-	0	0	-	7,463	-	-	-	-	-	-	504	7,967
Other (Unemp./Conting)	88	-	746	-	63	134	571	125	-	-	-	54,537	56,264
<b>Subtotal</b>	<b>10,760</b>	<b>8,833</b>	<b>12,186</b>	<b>10,530</b>	<b>19,065</b>	<b>12,842</b>	<b>15,655</b>	<b>10,330</b>	<b>11,557</b>	<b>11,557</b>	<b>11,557</b>	<b>66,716</b>	<b>201,589</b>
Equipment Dep.	1,054	1,054	1,054	1,054	1,054	1,054	1,054	1,054	1,667	1,667	1,667	1,667	15,098
<b>Total</b>	<b>140,778</b>	<b>149,113</b>	<b>178,303</b>	<b>251,799</b>	<b>223,853</b>	<b>282,058</b>	<b>229,615</b>	<b>212,835</b>	<b>228,535</b>	<b>230,535</b>	<b>240,635</b>	<b>381,699</b>	<b>2,749,757</b>
<b>Cumulative Expenses</b>	<b>140,778</b>	<b>289,891</b>	<b>468,194</b>	<b>719,993</b>	<b>943,846</b>	<b>1,225,904</b>	<b>1,455,519</b>	<b>1,668,354</b>	<b>1,896,889</b>	<b>2,127,423</b>	<b>2,368,058</b>	<b>2,749,757</b>	

Jefferson County Emergency Services Agency Monthly Expense Budget - FY2021 (July 2020 - June 2021) Through January Fund: **Amb. Fee**

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
	2	2	2	2	2	3	2	2	2	2	2	3	26
Expenses	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Forecast	Forecast	Forecast	Forecast	Forecast
Full Time	44,604	75,076	33,913	29,750	23,698	35,148	28,218	19,554	14,199	14,199	14,199	22,826	355,384
Part Time	14,246	12,326	11,136	11,769	14,201	17,030	12,625	9,605	14,057	13,527	13,527	19,103	163,152
Overtime	13,182	8,401	12,818	12,582	15,839	25,465	21,960	9,968	15,000	15,000	15,000	18,380	183,595
Worker Comp	4,452	4,452	4,452	4,452	4,452	4,452	4,452	4,452	4,452	4,452	4,452	4,452	53,424
FICA/Med	5,379	7,156	4,368	4,071	4,057	5,917	4,750	2,951	3,309	3,269	3,269	4,614	53,109
<b>Subtotal</b>	<b>81,862</b>	<b>107,411</b>	<b>66,687</b>	<b>62,624</b>	<b>62,247</b>	<b>88,013</b>	<b>72,005</b>	<b>46,529</b>	<b>51,017</b>	<b>50,447</b>	<b>50,447</b>	<b>69,374</b>	<b>808,663</b>
Hosp	8,571	9,336	2,099	7,224	3,420	(295)	3,420	2,417	2,731	2,731	2,731	2,731	47,115
Life	1,753	1,465	1,526	924	1,105	638	940	232	553	553	553	553	10,795
Retirement	5,897	8,757	4,903	4,445	4,147	6,243	4,597	3,098	2,967	2,911	2,911	4,403	55,280
<b>Subtotal</b>	<b>16,221</b>	<b>19,558</b>	<b>8,528</b>	<b>12,593</b>	<b>8,672</b>	<b>6,586</b>	<b>8,957</b>	<b>5,746</b>	<b>6,251</b>	<b>6,195</b>	<b>6,195</b>	<b>7,687</b>	<b>113,190</b>
Fuel	-	-	-	-	-	-	-	-	-	-	-	-	-
Rep & Maint (Auto)	-	-	-	-	-	-	-	-	-	-	-	-	-
License / Svc Contracts	-	-	-	-	-	-	-	-	-	-	-	-	-
Medical Exp	-	-	-	-	-	-	-	-	-	-	-	-	-
Ems Supples	-	-	-	-	-	-	-	-	-	-	-	-	-
Uniforms/Fire Gear	-	-	-	-	-	-	-	-	-	-	-	-	-
Trav/Train (non-wage)	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Subtotal</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Auto & Liability Ins.	1,260	1,260	1,260	1,260	1,260	1,260	1,260	1,260	1,260	1,260	1,260	1,260	15,120
Prof Svc	-	-	-	-	-	-	-	-	-	-	-	-	-
Tech Svc	-	-	-	-	-	-	-	-	-	-	-	-	-
Office Exp/Equip Rent	-	-	-	-	-	-	-	-	-	-	-	-	-
Utilities	-	-	-	-	-	-	-	-	-	-	-	-	-
Rep & Maint (Facility)	-	-	-	-	-	-	-	-	-	-	-	-	-
Audit Costs	-	-	-	-	-	-	-	-	-	-	-	-	-
Other (Cars/Gear)	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Subtotal</b>	<b>1,260</b>	<b>1,260</b>	<b>1,260</b>	<b>1,260</b>	<b>1,260</b>	<b>1,260</b>	<b>1,260</b>	<b>1,260</b>	<b>1,260</b>	<b>1,260</b>	<b>1,260</b>	<b>1,260</b>	<b>15,120</b>
Equipment Dep.	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total</b>	<b>99,343</b>	<b>128,229</b>	<b>76,476</b>	<b>76,478</b>	<b>72,179</b>	<b>95,859</b>	<b>82,222</b>	<b>53,535</b>	<b>58,528</b>	<b>57,902</b>	<b>57,902</b>	<b>78,321</b>	<b>936,973</b>
<b>Cumulative Expenses</b>	<b>99,343</b>	<b>227,572</b>	<b>304,048</b>	<b>380,525</b>	<b>452,705</b>	<b>548,563</b>	<b>630,785</b>	<b>684,320</b>	<b>742,848</b>	<b>800,750</b>	<b>858,652</b>	<b>936,973</b>	

FisYr	2021
PayMo.	2
<b>Pay Type</b>	<b>Hours</b>
Reg	6,742
Reg OT	158
Hol	160
Hol OT	136
PL	195
ML	24
Comp	39
MIL	-
AL-PD	-
Alt Duty	40
BRVMT	-
UL	-
<b>Total:</b>	<b>7,494</b>
<b>OT/Total:</b>	<b>2.1%</b>
<b>Worked:</b>	<b>6,900</b>
<b>OT/Worked</b>	<b>2.3%</b>



**Definitions**

Reg	Regular worked hours (Straight time)
Reg OT	Regular worked OT (1.5x Reg rate)
Hol	Holiday (8hrs at Reg. rate per emp., per
Hol OT	Holiday OT (8hrs at OT rate per emp., per holiday, if they worked it)
PL	Personal Leave
ML	Medical Leave
Comp	Comp Time used
MIL	Military Leave
AL-PD	Paid Admin Leave (incl. COVID leave)
Alt Duty	Alternative Duty
BRVMT	Bereavement
UL	Unpaid Leave