

AGENDA
JEFFERSON COUNTY COMMISSION
SECOND QUARTERLY SESSION - APRIL-JUNE 2021
THURSDAY, MAY 6, 2021
9:30 A.M.
County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

***This meeting will NOT be a LIVE broadcast on our website. Instead, it will be accessible live through GoToWebinar. Invites will be posted on Facebook and email alerts.*

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- April 12, 2021 - Public Hearing on Solar Energy Facilities
- April 15, 2021 - Regular Meeting
- April 20, 2021 - Lay the Levy
- April 28, 2021 - Public Hearing - ATV Ordinance

APPROVAL OF REQUISITIONS

- May 6, 2021

APPROVAL OF ACCOUNTS PAYABLE

- April 22, 2021
- April 29, 2021
- May 6, 2021

APPROVAL OF MANUAL CHECKS

- April 23, 2021
- April 30, 2021
- May 7, 2021

APPROVAL OF PAYROLL

- April 15, 2021
- April 29, 2021

ANNOUNCEMENTS

- Report if there are changes in the agenda if applicable

PRESENTATIONS

1. 9:35 a.m. Angie Banks, Assessor
- Approval of Employment - Discussion/Action
2. 9:45 a.m. Bob Trainor, Mayor - City of Charles Town
- Discussion of the Social Services Coordinator position - Discussion/Action
3. 10:00 a.m. Michelle Gordon, Finance Director
- Review and Approval of FY2021 State Budget Revision 5 for the General County Fund - Discussion/Action
- Review and Approval of FY2021 State Budget Revision 2 for the Coal Severance Fund - Discussion/Action
- Review of Hartford Group Life and Voluntary Life Insurance Renewal for FY2022 and FY2023 (2 year contract) - Discussion/Action
4. 10:15 a.m. Interviews and Appointment to the Jefferson County Development Authority Board of Directors - One 3-year term for Citizen Representative ending April 5, 2024 - Discussion/Action
5. 10:30 a.m. Jeffrey A. Polczynski, ENP - Director of Communications
- Request Approvals of Promotion to Supervising Public Safety Dispatcher - Discussion/Action
- Advisement of Shift Schedule and Training Pay Changes - Discussion/Action
6. 10:40 a.m. Nathan Cochran, Assistant Prosecuting Attorney
 1. Report by counsel as previously assigned by Commission: creation of Jefferson County Fire Board, Jefferson County Emergency Ambulance Service Board, and organization of Jefferson County Emergency Services Agency; including potential structure, financial issues and matters related thereto - Discussion/Action
 2. Discussion of legal issues regarding proposed solar text amendment including bonding and related matters - Discussion/Action
 3. Discussion of possible agreement with Jefferson Medical Center regarding storage of extra PPE items and related matters - Discussion/Action
 4. Discussion of Jefferson County Civil Action No.'s 2021-C-33 through 37 - Discussion/Action

5. Discussion of issues regarding impact fees and proffers - Discussion/Action
6. Discussion of WV Human Rights Commission docket number EREP-49-21 - Discussion/Action
7. Discussion of Jefferson County Civil Action No.'s 2021-C-46 through 50 - Discussion/Action

UNFINISHED BUSINESS

7. Recognize that structures on parcels in the WV Division of Forestry managed timberland program be processed as agriculture - Discussion/Action (SS)

NEW BUSINESS

8. Proclamation - Law Enforcement Appreciation Week - Discussion/Action (TJ)
9. Discuss Article 147 - Charles Town Utility Board 147.023(a) Board of Directors voting member and 147.02(a)(5)D liaison non-voting member - Discussion/Action (CH)

PUBLIC COMMENT

***You may participate in public comment during the virtual meeting by raising your hand. Please submit comments via email to info@jeffersoncountywv.org. Your comments will be included in the minutes and agenda correspondence. Please include your name.*

COUNTY ADMINISTRATOR REPORTS

- Legislative Updates
- Revised Agenda Policy - Discussion/Action
- Approval of Bills - Discussion/Action
- Discuss Ambulance Fee Collections Plan - Discussion/Action

COUNTY COMMISSION REPORTS

10. ADJOURN

CORRESPONDENCE/INFORMATION

Impact Fee Status Report for April, 2021.

Notice - Applications being accepted for County Commissioner.

Quarterly report received from the Planning and Zoning.