



JEFFERSON COUNTY EMERGENCY SERVICES AGENCY

419 Sixteenth Avenue ■ Ranson, WV 25438
Tel: 304-728-3287 ■ Fax: 304-728-6221 ■ jcesa.org

AGENDA May 18, 2021

The May meeting of the Jefferson County Emergency Services Agency (JCESA) Board will be held at 7:00 p.m. on Tuesday, May 18, 2021.

This meeting will be held via video conferencing and the public will not be permitted into the building unless prior approval by request due to COVID19 restrictions and limited occupancy per the agreement of the JCESA Board. However, they are invited to attend via live stream by following the *Live Board Meeting* link, which will appear on the jcesa.org website under the *Board of Directors* tab.

Public comments are welcome via email to dlancaster@jcesa.org. All public comments received *by 5:00 p.m.* on the day of the meeting will be read during the meeting and included in the minutes. Please indicate in your e-mail that it is for *public comment* and include your name.

ROLL CALL Sign-in Sheet – Call to Order by *Elliot Simon, Chairman*

PLEDGE OF ALLEGEANCE

APPROVAL OF MINUTES

- April 20, 2021 - Regular Meeting Minutes (*Discussion/Action*)

PROGRESS REPORT - BRM VFC

TREASURER'S REPORT

- Craig Simpson assisted by *Director Allen Keyser*
– April 2021 Financials (*Discussion/Action*)

CHAIRMAN'S REPORT - None

JCFRA REPORT

- Association Update – *Chief Morgan*

DIRECTOR'S REPORT

- April 22-24, the ESA Hiring/Orientation Processing Team conducted more interviews and (4) offer letters were sent out on May 10, 2021.
- May 17-20, (4) new part time ESA employees will begin orientation class.

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Employer, and community partner of Jefferson County, WV.*

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- Reminder - Life Saving and Unit Citation Award Ceremony – Thursday, May 27th beginning at 8:30am and concluding around 12:30-1pm. All invited to attend. 52 First Responders and 6 Civilians will be recognized and receive awards.
- Director's Position was posted internally on May 5th and externally on May 10th.
- JCESA office will be closed Monday, May 31st in honor of Memorial Day.

BOARD MEMBER REQUESTS

- May 3rd – County Commissioners, JCFRA, and ESA had a meeting to discuss future funding plans – *Harris*
- Selection Committee Update - Director's Position – *Simpson*

UNFINISHED BUSINESS - None

NEW BUSINESS – None

PUBLIC COMMENT (*Limit 5 minutes per person*)

BOARD MEMBER COMMENTS – None

ADJOURNMENT

Members of the public having any questions about the meeting may contact JCESA at 304-728-3287 during normal business hours.

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