

JEFFERSON COUNTY COMMISSION
SECOND QUARTERLY SESSION - APRIL-JUNE 2021
THURSDAY, JUNE 17, 2021
6:00 P.M.

County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

*****This meeting will NOT be a LIVE broadcast on our website. Instead, it will be accessible live through GoToWebinar. Invites will be posted on Facebook and email alerts.***

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- June 3, 2021 - Regular Meeting

APPROVAL OF ACCOUNTS PAYABLE

- June 10, 2021
- June 17, 2021

APPROVAL OF MANUAL CHECKS

- June 11, 2021
- June 18, 2021

APPROVAL OF PAYROLL

- June 10, 2021

ANNOUNCEMENTS

- Report if there are changes in the agenda if applicable

PRESENTATIONS

1. 6:05 p.m. Nikki Painter, County Clerk's Office
- Approval of Depository Bonds for Fiscal Year 2021-2022 - Discussion/Action
2. 6:15 p.m. Michelle Gordon, Finance Director
- FY22 COVID19 Emergency Financial Policy - Discussion/Action
- American Rescue Plan Act Public Sector Revenue Loss Replacement Transfer -

Discussion/Action

3. 6:30 p.m. Steve Holz and Benjamin Williams - Jefferson County Sheriff's Association
- Discussion on a DSA Member's payroll concern and request -
Discussion/Action
4. 6:45 p.m. Public Hearing and Decision - Amendment to Section 2(B)(2) of the Jefferson
County Impact Fee Procedures Ordinance to provide an exemption when
structures that existed prior to the adoption of impact fees when requesting a
change in use from commercial to residential - Discussion/Action
5. 7:00 p.m. Kelly Franklin, Jefferson Day Report Center, Inc.
- FY 2022 West Virginia Community Corrections Grant Program Award -
Discussion/Action
6. 7:10 p.m. PUBLIC COMMENT ***You may participate in public comment during
the virtual meeting by raising your hand. Please
submit comments via email to
info@jeffersoncountywv.org. Your comments will
be included in the minutes and agenda
correspondence. Please include your name.*
7. 7:25 p.m. Nathan Cochran, Assistant Prosecuting Attorney and Roger Goodwin, Chief
County Engineer
- Adoption of Ordinance & Order memorializing the adoption of the amended
Stormwater Management Ordinance on October 1, 2020; and establishing an
effective date of July 1, 2021 - Discussion/Action
8. 7:45 p.m. Nathan Cochran, Assistant Prosecuting Attorney
 1. Report by counsel as previously assigned by Commission: creation of
Jefferson County Fire Board, Jefferson County Emergency Ambulance Service
Board, and organization of Jefferson County Emergency Services Agency;
including potential structure, financial issues and matters related thereto -
Discussion/Action
 2. Discussion of legal issues regarding proposed solar text amendment
including bonding and related matters - Discussion/Action
 3. Discussion of issues regarding impact fees and proffers - Discussion/Action
 4. Discussion of Intergovernmental Agreement between the Jefferson County
Commission, The Jefferson County Sheriff's Department, and the Corporation
of Bolivar for Public Safety Services; and Intergovernmental Agreement
between the Jefferson County Commission, the Jefferson County Sheriff's
Department, and the Corporation of Bolivar for Tax Collection Services -
Discussion/Action

COUNTY ADMINISTRATOR REPORTS

- **Presentation by David Demer on Broadband Study and Fixed Point wireless options - Discussion/Action**
- **Discussion of Ambulance Fee Collector position and possible change in point of collection for ambulance fee - Discussion/Action**
- **Transition of ambulance fee collector position to administrative assistant and approval of amended job description - Discussion/Action**

COUNTY COMMISSION REPORTS

9. ADJOURN

CORRESPONDENCE/INFORMATION

Notice of Special Session on Wednesday, June 23, 2021 at 9:30 a.m. to receive input from department heads, elected officials, boards, and outside agencies regarding the use of the American Rescue Plan monies.

Notices of Intent to Appoint to Various Boards, Commissions, Committees

Correspondence received from the Public Service Commission of West Virginia regarding the disbursement of Wireless E-911 Subscriber Fees.

Correspondence received from the West Virginia Culture and History regarding Spring Grove historic property was listed in the National Register of Historic Places on May 17, 2021.

Letter received from Anna Mary Walsh re: Zoning Map Amendment application 21-2-Z.

Letter received from Aileen Curfman re: Zoning Map Amendment application 21-2-Z.

List of citizens who e-mailed a form letter re: Zoning Map Amendment application 21-2-Z.

Email received from Elizabeth Shockley regarding the Zoning Map Amendment application 21-2-Z.

Email received from Anastasya Tabb regarding the Zoning Map Amendment application 21-2-Z.

Email received from Catherine Jozwik regarding the Zoning Map Amendment application 21-2-Z.

Email received from Diane Blust regarding the Zoning Map Amendment application 21-2-Z.

Email received from Sarah Arzt regarding the Zoning Map Amendment application 21-2-Z.

Email received from Lizette L. Temple regarding the Zoning Map Amendment application 21-2-Z.

Email received from Patt Louise Welsh regarding the Zoning Map Amendment application 21-2-Z.

Email received from Susannah Buckles regarding the Zoning Map Amendment application 21-2-Z.

Email received from Maura Ross regarding the Zoning Map Amendment application 21-2-Z.

Email received from Michael and Shauna Azar regarding the Zoning Map Amendment application 21-2-Z.

Email received from Billie Pirner Garde regarding the Zoning Map Amendment application 21-2-Z.

Email received from Erik and Rose Wolf regarding the Zoning Map Amendment application 21-2-Z.

Email received from Lori and Kelly Maloney regarding the Zoning Map Amendment application 21-2-Z.

Email received from Scott McQuade regarding the Zoning Map Amendment application 21-2-Z.

Email received from Darron Soren regarding the Zoning Map Amendment application 21-2-Z.

Email received from Krystle Soren regarding the Zoning Map Amendment application 21-2-Z. Minutes for the meeting held on April 9, 2021 received from the Harpers Ferry/Bolivar PSD.

Email received from Krystle Soren regarding Comcast services.

Email received from Scott McQuade regarding Comcast services.

Email received from Darron Soren regarding Comcast services.

At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.