



JEFFERSON COUNTY EMERGENCY SERVICES AGENCY

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Special Meeting Minutes June 08, 2021

The June *Special* meeting of the Jefferson County Emergency Services Agency (JCESA) Board was held at 6:03 p.m. on Tuesday, June 8, 2021, at the JCESA Operations Center located at 419 Sixteenth Avenue, Ranson, West Virginia 25438.

This meeting was held via video conferencing and was limited to the number of attendees in compliance with COVID19 restrictions agreed to by the ESA Board. A live stream link was made available to the public to attend, and posted on the JCESA website, agenda, and displayed on the front lobby window.

CALL TO ORDER

- The meeting was called to order at 6:03 p.m. – confirmed quorum by Chairman Simon.

ROLL CALL

Member	Present	Member	Present
Allen Keyser	No	Debbie Lancaster	Yes
Elliot Simon	Yes	Tony Troxel	Yes
Tricia Jackson	Yes	Craig Simpson	Yes
Nathan Cochran	No	Bob Faas	No
Dr. Marney Treese	Yes*	Steve Harris	Yes
Joshua Stillwell	No	Ross Morgan	Yes

PLEDGE OF ALLEGIANCE

AGENDA ITEMS

- Review of results of the information by the Selection Committee for Directors Position:
 - Simpson mentioned the Selection Committee was formed at the April meeting consisting of members: Troxel, Treese, Jackson, and Simpson.
 - Simpson then mentioned that several applicants applied for the Director's position externally. Four were automatically disqualified for not following instructions; two others did not meet the required qualifications, which left one qualified external candidate that was interviewed along with the two candidates who applied internally.
 - Simpson explained that the Selection Committee moved forward by interviewing the two internal candidates; R. Craig Horn, and Robert Burner,

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and the one qualified external candidate Ronnie Shutts. Thereafter, the committee narrowed it down between R. Craig Horn and Robert Burner.

- The Board agreed to call in the two candidates individually – giving them the opportunity to answer within 5-minutes “Why they feel they are the best person for the job” – Burner’s name was drawn to proceed first.
- Robert Burner and R. Craig Horn each expressed in their own words why they felt they would be the best person for the job and why they should be chosen as the Director of JCESA.
- Thereafter, Board voting members Harris, Troxel, Simpson, and Jackson casted their votes for Robert Burner as the new Director of JCESA.
- Both R. Craig Horn and Robert Burner were called back into the room and Simon announced the final outcome of the votes by the Board.

COMMITTEE COMMENTS

- Dr. Treese pointed out that both candidates Horn, and Burner are highly qualified and have their areas of expertise.
- Harris liked that both candidates expressed their concerns for their staff.
- Troxel feels highly qualified candidates are being overlooked and ESA is focusing too much on college degrees being a job requirement. He suggested that in the future ESA should consider revising job descriptions to lean more towards work and leadership experience.
- Simon thanked both candidates and the Selection Committee for their time during this process.

ADJOURNMENT

- Motion to adjourn by Jackson, 2nd by Simpson - Motion carries unanimously on voice vote. Meeting adjourned at 6:41p.m.

Respectfully submitted by Debbie Lancaster, Secretary.



Approved - Elliot Simon, JCESA Chair

6/15/21
Date

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