

AGENDA
JEFFERSON COUNTY COMMISSION
THIRD QUARTERLY SESSION - JULY - SEPTEMBER 2021
THURSDAY, JULY 15, 2021
6:00 P.M.

County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

***This meeting will NOT be a LIVE broadcast on our website. Instead, it will be accessible live through GoToWebinar. Invites will be posted on Facebook and email alerts.*

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- June 23, 2021 - Special Session
- July 1, 2021 - Regular Meeting

APPROVAL OF REQUISITIONS

- July 15, 2021

APPROVAL OF ACCOUNTS PAYABLE

- July 8, 2021
- July 15, 2021

APPROVAL OF MANUAL CHECKS

- July 9, 2021
- July 16, 2021

APPROVAL OF PAYROLL

- July 8, 2021

ANNOUNCEMENTS

- Report if there are changes in the agenda if applicable

PRESENTATIONS

1. 6:05 p.m. Laura Storm, Circuit Clerk
- Request to fill part-time position in the Circuit Clerk's office
2. 6:10 a.m. Nancy Strine, CDBG & HOME Administrator, City of Martinsburg
- Approval of Resolution for Jefferson County, WV Authorizing Participation in the Eastern Panhandle HOME Consortium of WV

- Approval of Cooperative Agreement
3. 6:20 p.m. Interview and Appointment to the Harpers Ferry-Bolivar Public Service District Board - One 6-year term ending June 30, 2027
4. 6:30 p.m. Roger Goodwin, Engineering
- Request approval of employment offer to fill the position of Office Clerk in the Department of Engineering, Planning & Zoning
5. 6:40 p.m. Elizabeth Wheeler, Director - Jefferson County Farmland Protection Board
- Approval of purchase of one Agricultural Conservation Easement
6. 6:55 p.m. Stephen S. Allen, Director - Jefferson County Office of Homeland Security and Emergency Management
- Consideration of changing the requirement for employees in the Office of Homeland Security and Emergency Management from residing in Jefferson County or an adjoining county to living within 50 travel miles of the office
7. 7:10 p.m. Public Hearing - Consideration of Draft and Revised Impact Fee Report
8. 7:20 p.m. PUBLIC COMMENT

***You may participate in public comment during the virtual meeting by raising your hand. Please submit comments via email to info@jeffersoncountywv.org. Your comments will be included in the minutes and agenda correspondence. Please include your name.*

9. 7:40 p.m. Nathan Cochran, Assistant Prosecuting Attorney
1. Report by counsel as previously assigned by Commission: creation of Jefferson County Fire Board, Jefferson County Emergency Ambulance Service Board, and organization of Jefferson County Emergency Services Agency; including potential structure, financial issues and matters related thereto
 2. Discussion of legal issues regarding proposed solar text amendment including bonding and related matters, including Jefferson County Civil Action No.'s 2021-C-33 through 37 and Jefferson County Civil Action No.'s 2021-C-46 through 50
 3. Discussion of Jefferson County Circuit Court Civil Action No. 2021-P-125

NEW BUSINESS

10. Discuss opening the County Commission meetings up to the public (SS)
11. Appoint a County Commissioner as a Liaison to the Telamon Community Board

COUNTY ADMINISTRATOR REPORTS

- Approve Professional Services Agreement with the West Virginia Development office for land use review of Hilltop Tourism Development District
- County Complex Project
- Discuss creating a Director of Emergency Services position

COUNTY COMMISSION REPORTS

12. ADJOURN

DEPARTMENTS, BOARDS, COMMISSIONS AND AGENCY WRITTEN REPORTS

- Jefferson County Historic Landmarks Commission Quarterly Report

CORRESPONDENCE/INFORMATION

Ethic News - Volume 10 - July 2021 received.

Email received by John Dittmann regarding fireworks.

Email received from Karin Dupree regarding traffic and litter in Millville.

Email received from Katherine Austin regarding litter and difficulty navigating Bloomery Road just outside of Millville.

Email received from Courtney Hoffman regarding traffic flow through Millville.

Email received from Thomas Ruprecht regarding trash issues in the area of the power plant.

Impact Fee Status Report for May 2021 received.

Impact Fee Status Report for June 2021 received.

At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.