

**AGENDA**  
**JEFFERSON COUNTY COMMISSION**  
**THIRD QUARTERLY SESSION - JULY - SEPTEMBER 2021**  
**THURSDAY, AUGUST 19, 2021**  
**6:00 P.M.**

County Commission Meeting Room  
located at the Old Charles Town Library  
200 E. Washington Street, Charles Town, WV

*This meeting will be accessible live through GoToWebinar. Invites will be posted on Facebook and email alerts.*

*The meeting will be limited to the number of in-person attendees due to COVID 19 restrictions. Five (5) attendees will be allowed in the meeting room at a time. Please email [info@jeffersoncountywv.org](mailto:info@jeffersoncountywv.org) no later than 5:00 p.m. prior to the meeting to be added to the list. There is no registration needed for public comment.*

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**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES**

- August 5, 2021 - Regular Meeting

**APPROVAL OF ACCOUNTS PAYABLE**

- August 12, 2021
- August 19, 2021

**APPROVAL OF MANUAL CHECKS**

- August 13, 2021
- August 20, 2021

**APPROVAL OF PAYROLL**

- August 5, 2021
- August 13, 2021

## ANNOUNCEMENTS

- Report if there are changes in the agenda if applicable

## PRESENTATIONS

1. 6:05 p.m. Angie Banks, Assessor  
- Approval of Exonerations
2. 6:10 p.m. Interviews and Appointments  
- Jefferson County Building Commission - Three 5-year terms ending July 27, 2026  
- Jefferson County Parks and Recreation Commission - One unexpired term ending June 30, 2023  
- Jefferson County Community Criminal Justice Board - One three-year term for a citizen with a background in mental health care and services, ending July 3, 2024
4. 6:20 p.m. PUBLIC COMMENT  
*\*\*You may participate in public comment during the virtual meeting by raising your hand. Please submit comments via email to [info@jeffersoncountywv.org](mailto:info@jeffersoncountywv.org). Your comments will be included in the minutes and agenda correspondence. Please include your name.*
5. 6:30 p.m. Nathan Cochran, Assistant Prosecuting Attorney
  1. Report by counsel as previously assigned by Commission: creation of Jefferson County Fire Board, Jefferson County Emergency Ambulance Service Board, and organization of Jefferson County Emergency Services Agency; including potential structure, financial issues and matters related thereto
  2. Discussion of legal issues regarding proposed solar text amendment including bonding and related matters, including Jefferson County Civil Action No.'s 2021-C-33 through 37 and Jefferson County Civil Action No.'s 2021-C-46 through 50
  3. Discussion of Jefferson County Circuit Court Civil Action No. 2021-P-125
  4. Discussion of Jefferson County Circuit Court Civil Action No. 2021-C-109

## NEW BUSINESS

6. Approval of 2021 Sheriff's Commission
7. Discuss joint meeting with Jefferson County Fire and Rescue Association, Jefferson County

Commission, and Jefferson County Emergency Services Agency

8. Request that the Finance Director review stipends for part-time employees

COUNTY ADMINISTRATOR REPORTS

- Approval of FMLA

COUNTY COMMISSION REPORTS

9. ADJOURN

CORRESPONDENCE/INFORMATION

Correspondence received from the West Virginia Offices of the Insurance Commissioner regarding flood insurance.

Correspondence received from Mia Humphreys regarding Mask Mandate.

Correspondence received from Jessica Hennesy regarding students returning to school and mas wearing.

Correspondence received from Mark Kheim regarding trash on the Bloomery access.

Correspondence received from Louise Kemp regarding safety and trash at the Millville Dam.

Impact Fee Status Report received from July 2021.

*At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.*