



Jefferson County
Board of Zoning Appeals
Thursday, August 26, 2021 at 2:00 p.m.

Members
Tyler Quynn, Chair
Deirdre Catterton, Vice Chair
Matthew McKinney
Leeds Corbin
Steven Guier
Mikala Shremshock, Alternate

By order of Tyler Quynn, Chair of the Jefferson County Board of Zoning Appeals, this meeting will be held both in-person and virtually. This meeting will NOT be a LIVE broadcast on our website. Instead, it will be accessible live through ZOOM Meeting.

Physical (In-person) Location: Charles Town Library Conference Room (entrance on Samuel St.)
200 East Washington Street, Charles Town, WV 25414.

Virtual Meeting Information: The virtual meeting will be conducted via ZOOM.
Please use the following information to join the ZOOM Meeting:
<https://us02web.zoom.us/j/89377434977>
Meeting ID: 893 7743 4977
Dial by location: 301-715-8592
Find your local number: <https://us02web.zoom.us/u/kb65f6MrBt>

If you wish to participate virtually in public comment for one of the agenda items, please type your name, address, and agenda item # in the chat function at the start of the meeting.

Please mute yourself when you are not talking. When participating, remember that your video is streaming to others.

Access from desktop, laptop, iPad, or from a phone. You will be prompted to download the software. If accessing from a phone, you must have the ZOOM app.

All requests are pursuant to the Zoning & Land Development Ordinance.

Approval of Minutes: July 22, 2021 and August 11, 2021

Public Hearing – Administer Oath

ITEM #1 FILE #: 21-27-ZV

Request: Variance request from Section 5.4B of the Zoning Ordinance, as amended on May 18, 1998, to reduce the side setback from 12' to 7' 4" for an existing 12' x 16' (192 sf) accessory structure.

Owner: Martin & Jacqueline Cline

Parcel Info: Eastland Subdivision, Lot 73, 558 Eastland Dr., Charles Town, WV

Parcel ID: 02001600960000; Size: 0.92 ac; Zoning District: Residential Growth

Zoning Administrator Report

- a. Monthly Zoning Certificate Activity Report

Legal Update

- a. Discussion of the following pending lawsuits:
 1. Discussion/Action: Neighbors Against River Chase Event Center v. BZA re: 20-8-CUP (Civil Action No.: CC-19-2021-C-22)
- b. Discussion with possible deliberative session and signing of draft Findings/Decisions

Meeting: July 22, 2021

1. Variance from Sec. 5.4B. Owner/Applicant: Thomas and Barbara Yeagar. File: 21-26-ZV.