

Meeting Minutes
Jefferson County Planning Commission
October 5, 2021

The Jefferson County Planning Commission met on October 5, 2021 at 7:00 p.m. with the following Commission members present via ZOOM: Donnie Fisher, Vice President; Wade Louthan, Secretary; J Ware, Jack Hefestay, Ron Thomas, and Matt Knott.

The following Commission members were absent with notice: Mike Shepp, President; Steve Stolipher, County Commission Liaison; and Shane Roper.

Staff members present included Jennifer Brockman, County Planner; Alexandra Beaulieu, Zoning Administrator; Nathan Cochran, County Attorney; and Will Rohrbaugh, County's legal representative.

By order of the Vice President, the Special Called Planning Commission meeting was held virtually via ZOOM. Virtual meeting access information was made available on the agenda, which was posted to the County website.

Ms. Brockman conducted a roll call.

Ms. Brockman provided an overview of Staff's proposed edits. Ms. Brockman noted that the packet included a summary of public comments provided during the workshop held on September 28, 2021. Ms. Brockman reviewed the draft revisions as submitted by Todd and Susan Hough.

The Planning Commission discussed both the Staff's recommended draft and the draft submitted by the Hough's and provided feedback to staff on how to incorporate the recommendations into a single draft for consideration at a Public Hearing.

Mr. Cochran requested that the Planning Commission discuss when to hold their public hearing.

Mr. Cochran suggested that the Public Hearing be scheduled for December 7, 2021 in order to allow sufficient time for the Planning Commission to review their final edits prior to the hearing and still meet the legal notice requirements.

Mr. Fisher made a motion to schedule a public hearing for December 7, 2021. Mr. Thomas seconded the motion, which carried unanimously.

Mr. Knott made a motion to direct Staff to incorporate the changes as discussed. Mr. Hefestay seconded the motion, which carried unanimously.

Mr. Knott motioned to adjourn the meeting at 7:59 p.m. Mr. Hefestay seconded the motion, which carried unanimously.

These minutes were prepared by Alexandra Beaulieu, Zoning Administrator.