



Jefferson County
Board of Zoning Appeals
Thursday, October 28, 2021 at 2:00 p.m.

Members
Tyler Quynn, Chair
Deirdre Catterton, Vice Chair
Matthew McKinney
Leeds Corbin
Steven Guier
Mikala Shremshock, Alternate

By order of Tyler Quynn, Chair of the Jefferson County Board of Zoning Appeals, this meeting will be held both in-person and virtually. This meeting will NOT be a LIVE broadcast on our website. Instead, it will be accessible live through ZOOM Meeting.

Physical (In-person) Location: Charles Town Library Conference Room (entrance on Samuel St.)
200 East Washington Street, Charles Town, WV 25414.

Virtual Meeting Information: The virtual meeting will be conducted via ZOOM.
Please use the following information to join the ZOOM Meeting:
<https://us02web.zoom.us/j/82879034142>
Meeting ID: 828 7903 4142
Dial by location: 301-715-8592
Find your local number: <https://us02web.zoom.us/u/kb65f6MrBt>

If you wish to participate virtually in public comment for one of the agenda items, please type your name, address, and agenda item # in the chat function at the start of the meeting.

Please mute yourself when you are not talking. When participating, remember that your video is streaming to others.

Access from desktop, laptop, iPad, or from a phone. You will be prompted to download the software. If accessing from a phone, you must have the ZOOM app.

All requests are pursuant to the Zoning & Land Development Ordinance.

Approval of Minutes: September 23, 2021

Public Hearing – Administer Oath

ITEM #1 FILE #: 21-34-ZV and 21-35-ZV

Request 1: Variance from Section 9.6A to reduce the side setback from 5' to 3' along the western boundary for a 12' x 12' accessory structure (21-34-ZV).

Request 2: Variance from Section 9.6A to reduce the side setback from 5' to 3' along the western boundary for an 8' x 10' accessory structure (21-35-ZV).

Owner: Mary Arvin

Applicant: Toni Arvin

Parcel Info: Opequon Forest Park, Lots 4 & 5, 1631 Bowers Road, Kearneysville, WV
Parcel ID: 07007A00520000; Size: .54 ac (combined); Zoning District: Rural

ITEM #2 FILE #: 21-36-ZV

Request: Variance from Section 9.6C to allow an accessory structure within the required front yard; and, Section 5.4B of the 01/10/02 Zoning Ordinance (as emended) to reduce the front setback from 25' to 15' for a proposed 18' x 40' in-ground pool with surrounding concrete.

Owner: Tessa Lind and Jeffrey Bowers, Jr.

Parcel Info: Maddex Farm Subdivision, Phase 1, Lot 98, 47 Maddex Farm Dr. Shepherdstown, WV
Parcel ID: 09008C01580000; Size: .25 ac; Zoning District: Residential-Light Industrial-Commercial

Zoning Administrator Report

- a. Monthly Zoning Certificate Activity Report

Legal Update

- a. Discussion of the following pending lawsuits:
- b. Discussion with possible deliberative session and signing of draft Findings/Decisions

Meeting: September 23, 2021

1. Variance from App. A. Owner: JCDA/TeMa. Applicant: Howard Shockey & Sons. File: 21-28-ZV.
2. Variance from Sec. 5.4B. Owner/Applicant: Kara and Matthew Durrschmidt. File: 21-29-ZV.
3. Variance from Sec. 4.6 and App. B. Owner: Dead Rock Contractor Services, LLC. File: 21-30-ZV.
4. Variance from Sec. 4.11 and App. B. Owner: Dead Rock Contractor Services, LLC. File: 21-31-ZV.
5. Variance from Sec. 5.4B. Owner: Kirk and Charlene Lattner. File: 21-32-ZV.
6. Variance from Sec. 5.6D. Owner: Paul & Donna Ashbaugh. File: 21-33-ZV.