



## ARPA-15

ARP Application - Jefferson County

**Status:** Active

**Date Created:** Oct 31, 2021

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### Applicant

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### Internal Section

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### Certification

**Digital Signature**

Daphne Laura Wahl  
10/27/2021

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### Contact Information

**Organization Name**

African-American Community Association of  
Jefferson County

**Address**

PO Box 843, Charles Town, WV 25414

**Website (if applicable)**

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**Phone Number**

304-283-0262

**Email Address**

aacajcwv@gmail.com

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### Project Summary

**1. Brief description of the proposal**

Providing loss funding due to COVID-19 to cover utilities and a part time person to manage a restored black historic building currently providing health and education services and resources to a low income community.

**2. Purpose and key anticipated outcomes**

Continue to provide current services for free as well as expand to new services.

**3. Individuals or communities served**

Lower income area of Charles Town, WV

**4. How the COVID-19 pandemic has necessitated this request**

Income normally from rental of Fishermen's Hall was lost due to COVID-19 and has not returned to-date.

**5. Amount of funding requested**

35,000

**6. Amount of any bids or cost estimates received to date, if applicable**

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**7a. Amount of matching funds raised or committed by your organization**

13,000

**7b. Source of matching funds raised or committed by your organization**

local fundraising, grants

**8. How ARP funds, if awarded, will be used**

pay utilities, maintenance on building, and pay salary of part time building manager

**9. How long it will take you to complete the project if awarded funding**

Two years

**Proposal Details**

**1. Please describe the problem or need which your project seeks to address**

Keep the lights on by covering utilities cost as well as salary of part time bldg. manager

**2. Please describe goals and expected outcomes of your proposal.**

Continue to provide valuable resources to the low income community currently handled by historic Fishermen's Hall such as feeding the homeless, providing health and education resources, events, and classes, continuing to safely store local black historic documents for research and use by the community. To also continue to preserve a restore historic black structure that has played a key role in the black history of Jefferson County.

**3. Please provide your project timeline**

This is a 2 year project where with the additional funds basic utilities will be covered to where in person meetings and events will be more back to normal for rentals

**4. Please provide your project's total proposed budget.**

\$20,000 (electric, insurance, network, water)

\$15,000 (part time building manager- handles maintenance, cleaning, opening/closing)

**5. Please list any partners in this proposal, and the partner's role and your relationship with them.**

Willings Works - Partner with feeding homeless

**6. Please describe your plan for sustainability of the project or initiative after the grant award has been exhausted.**

Working to restore rental use income back to pre COVID levels, also looking at additional local fundraising as well as additional grants for education and health services that will also include cost for building usage.

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## Organization Information

### 1. Please provide your organization's mission statement.

To establish an African-American cultural center through which a series of county-wide programs may be designed and instituted. Our areas of concern will be youth involvement and development, health and environment education, cultural awareness and historical research, documentation and dissemination.

### 2. Describe the history of your organization, tell us about your current programs and activities

Original mission of organization was to restore and preserve historic 1880's Fishermen's Hall which served as an economic and business hub for the black community. That was completed in 2015 providing conference and meeting rooms for the community. Basement provide archive space for black historical documents, weekly free community exercise classes, 3 part program for kids to cope with COVID, one of the feed the homeless sites, health events, Paint nights for kids, black history events

### 3. Please describe three significant accomplishments of your organization.

Complete Restoration and preservation of Fishermen's Hall, Three Part Covid program for kids to cope with COVID, Feeding of homeless monthly

### 4. Please list your Owner(s), Board of Directors, senior staff members, or other key members of your organization:

Board Members

President - Daphne Wahl

Vice President - Dale Manuel

Secretary - George Rutherford

Treasurer - Harold Stewart

Jamila Fleet

Betty Newman


Vacant position

### 5. Please list the staff involved with this project and describe their roles and responsibilities:

Treasurer - Harold Stewart

Oversees current projects - Jamila Fleet, George Rutherford

### Cash flow statement for applicant's most recent fiscal year

 AACAJC 2021 Cash Flow.xlsx  
Uploaded by ... on Oct 31, 2021 at 7:51 am


### Two years of audited financial statements

  
Uploaded by ... on

### Current operating budget

 AACAJC Budget 2021v4.xlsx  
Uploaded by ... on Oct 31, 2021 at 7:02 am

**If the applicant has not been audited, please include an unaudited balance sheet and income statement as prepared by the applicant**

 AACAJC 2021 Balance Sheet.xlsx

Uploaded by ... on Oct 31, 2021 at 7:02 am

**7. List any federal, state, local or private grant awards or funding received in the last three years and the current status of those funds. If your organization has previously received funds from Jefferson County, please list the amount, nature of the project(s) and current status of the funding and project(s).**

Ranson Grant - \$2500 - Completed

**8. If you have made an application for funding for this project from other sources (city, state, private or non-profit organizations) please list the same here.**

NONE

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## Impact of the COVID-19 Pandemic

**1. Please explain the impact of the COVID-19 pandemic and how it relates to your request.**

The COVID-19 pandemic completely stopped all rental income and use of the building for most of 2020 and parts of 2021. Normally we had rentals from other organizations such as the city of Charles Town, Happy Retreat, and other organizations. This went to 0 while utilities such as electric, water, and network costs continued as before. This has taken a big hit on our cash balance. While we continue to fund raise it has not be enough to continue to cover basic costs and new projects.

**2. How will ARP funding, if awarded, aid in the recovery from the COVID-19 pandemic?**

It will cover the basic costs to allow us to continue to provide services to our low income community and to cover us till when people get back to in person events and meetings. It will also allow us to implement some current and new projects.

**3. Are you requesting lost revenue due to COVID-19**

Yes

**If yes, please explain**

Revenue for use of building for meetings, classes, and events was lost for 2020 and most of 2021. Due to COVID-19 the building was closed although utilities were still maintained.

**Upload supporting documentation for revenue loss**



Uploaded by ... on

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## Supplementary Information

**1. Please enter contact information (name, email, and phone) for at least one third-party reference.**

Liz Cook - ecook@charlestownwv.us 304-261-6279

Kareem Washington kareem.washington228@gmail.com 304-820-5376

Ann Paonessa ann@amorelaw.com 304-240-7821

Randy Hilton jrhilltonwv@gmail.com.

**2. Please include any supplementary information or documentation (such as letters of support, newspaper articles, etc) which you feel will be essential to the County's review.**

pdf Fishermen Hall Newsletter.pdf  
Uploaded by ... on Oct 31, 2021 at 8:40 am

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**Attachments**

pdf Flyer We Are Going to be Alright.pdf  
Uploaded by ... on Oct 31, 2021 at 8:42 am

pdf AACAJC Pamphlet.pdf  
Uploaded by ... on Oct 31, 2021 at 8:45 am

pdf African American Community Assoc of JC.pdf  
Uploaded by Michelle Gordon on Nov 2, 2021 at 1:25 pm

pdf African American Community Assoc of JC Email 2021-11-02.pdf  
Uploaded by Michelle Gordon on Nov 2, 2021 at 1:26 pm

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**History**

Date	Activity
Oct 27, 2021 at 10:39 pm	Daphne Wahl started a draft of Record ARPA-15
Oct 31, 2021 at 8:41 am	Daphne Wahl added attachment Flyer We Are Going to be Alright.pdf to Record ARPA-15
Oct 31, 2021 at 8:44 am	Daphne Wahl added attachment AACAJC Pamphlet.pdf to Record ARPA-15
Oct 31, 2021 at 8:46 am	Daphne Wahl submitted Record ARPA-15
Oct 31, 2021 at 8:46 am	approval step Application Review was assigned to Michelle Gordon on Record ARPA-15
Oct 31, 2021 at 8:46 am	changed the deadline to Nov 01, 2021 on approval step Application Review on Record ARPA-15
Nov 2, 2021 at 1:14 pm	Michelle Gordon changed Organization Name from "Africa-American Community Association of Jefferson County" to "African-American Community Association of Jefferson County" on Record ARPA-15
Nov 2, 2021 at 1:25 pm	Michelle Gordon added attachment African American Community Assoc of JC.pdf to Record ARPA-15
Nov 2, 2021 at 1:26 pm	Michelle Gordon added attachment African American Community Assoc of JC Email 2021-11-02.pdf to Record ARPA-15