



ARPA-19

ARP Application - Jefferson County

Status: Active

Date Created: Nov 2, 2021

Applicant

Michelle Gordon
mgordon@jeffersoncountywv.org
PO Box 250, 124 E Washington St
124 E Washington St
Charles Town, WV 25414
3047248425

Internal Section

Certification

Digital Signature

Michelle Gordon
11/02/2021

Contact Information

Organization Name

Jefferson County Commission

Address

PO Box 250, Charles Town, WV 25414

Website (if applicable)

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Phone Number

304-724-8425

Email Address

mgordon@jeffersoncountywv.org

Project Summary

1. Brief description of the proposal

Restoration of 2 sheriff's deputy positions that were eliminated in FY21 due to funding loss.

2. Purpose and key anticipated outcomes

Restore staffing levels of 2 positions that were previously funded by the Governor's Highway Safety Program.

3. Individuals or communities served

All residents and businesses in Jefferson County are served by deputies of the Jefferson County Sheriff's Office.

4. How the COVID-19 pandemic has necessitated this request

Grant funding was cut during the pandemic for 2 positions.

5. Amount of funding requested

504,400

6. Amount of any bids or cost estimates received to date, if applicable

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7a. Amount of matching funds raised or committed by your organization

0

7b. Source of matching funds raised or committed by your organization

0

8. How ARP funds, if awarded, will be used

If awarded, funding will be used to restore 2 positions from the date of approval through 12/31/2024. (Partial FY22, FY23, FY24 and Partial FY25)

9. How long it will take you to complete the project if awarded funding

1-3 months to test, perform background checks, mental and physical agility testing and hiring of the selected individuals.

Proposal Details

1. Please describe the problem or need which your project seeks to address

To ensure adequate staffing levels for the sheriff's office.

2. Please describe goals and expected outcomes of your proposal.

To restore 2 positions that were eliminated as a result of funding cuts.

3. Please provide your project timeline

1-3 months to test, perform background checks, mental and physical agility testing and hiring of the selected individuals. These positions would remain filled after 12/31/2024 and be funded by General County Funds.

4. Please provide your project's total proposed budget.

504400

5. Please list any partners in this proposal, and the partner's role and your relationship with them.

n/a

6. Please describe your plan for sustainability of the project or initiative after the grant award has been exhausted.

These positions would remain filled after 12/31/2024 and be funded by General County Funds at an annual cost of approximately \$185,000 annually.

Organization Information

1. Please provide your organization's mission statement.

The mission of the Jefferson County Sheriff's Office is to provide the citizens and visitors of Jefferson County with professional law enforcement services, as well as respect, efficiency, and integrity. The Sheriff's Office strives to work in collaboration with the other law enforcement agencies in the county and surrounding areas. The Sheriff's Office endeavors to make our community proud of those that are sworn to protect it. Our desire is a safer Jefferson County with less crime and more involved citizens.

2. Describe the history of your organization, tell us about your current programs and activities

Jefferson County department

3. Please describe three significant accomplishments of your organization.

Jefferson County department

4. Please list your Owner(s), Board of Directors, senior staff members, or other key members of your organization:

Jefferson County department

5. Please list the staff involved with this project and describe their roles and responsibilities:

Jefferson County department

Cash flow statement for applicant's most recent fiscal year

Uploaded by ... on

Two years of audited financial statements

Uploaded by ... on

Current operating budget

Uploaded by ... on

If the applicant has not been audited, please include an unaudited balance sheet and income statement as prepared by the applicant

Uploaded by ... on

7. List any federal, state, local or private grant awards or funding received in the last three years and the current status of those funds. If your organization has previously received funds from Jefferson County, please list the amount, nature of the project(s) and current status of the funding and project(s).

Governor's Highway Safety Program, Department of Justice, Homeland Security Grants, Board of Education Grants. Grants are primarily used for equipment purchases, overtime for enforcement activities and partial funding for the school resource officer's salary.

8. If you have made an application for funding for this project from other sources (city, state, private or non-profit organizations) please list the same here.
COPS Hiring Grant. We applied for grant funding for additional positions.

Impact of the COVID-19 Pandemic

- 1. Please explain the impact of the COVID-19 pandemic and how it relates to your request.**
Grant funding was cut, and general county funding levels were down. As a result, these 2 positions were eliminated through attrition.
- 2. How will ARP funding, if awarded, aid in the recovery from the COVID-19 pandemic?**
ARP funding will be used through 12/31/2024.
- 3. Are you requesting lost revenue due to COVID-19**
No

Supplementary Information

- 1. Please enter contact information (name, email, and phone) for at least one third-party reference.**
Michelle Gordon, mgordon@jeffersoncountywv.org, (mailto:mgordon@jeffersoncountywv.org,) 304-724-8425
Debbie Lowe, dlowe@jeffersoncountywv.org, (mailto:dlowe@jeffersoncountywv.org,) 304-728-3205
- 2. Please include any supplementary information or documentation (such as letters of support, newspaper articles, etc) which you feel will be essential to the County’s review.**
- Uploaded by ... on

Attachments

No attachments

History

Date	Activity
Nov 2, 2021 at 1:41 pm	Michelle Gordon started a draft of Record ARPA-19
Nov 2, 2021 at 2:06 pm	Michelle Gordon submitted Record ARPA-19
Nov 2, 2021 at 2:07 pm	approval step Application Review was assigned to Michelle Gordon on Record ARPA-19
Nov 2, 2021 at 2:07 pm	changed the deadline to Nov 03, 2021 on approval step Application Review on Record ARPA-19