

## **SPECIAL SESSION**

State of West Virginia, County of Jefferson, to-wit:

At a Special Session of the County Commission of said County and State continued and held in-person and virtually via GoToWebinar in Charles Town, West Virginia on Wednesday, October 13, 2021, beginning at 9:30 o'clock a.m.

### **PRESENT:**

Steve Stolipher, President  
Tricia Jackson, Vice President  
Clare Ath, Commissioner  
Caleb Hudson, Commissioner  
Jane Tabb, Commissioner (via GoToWebinar)  
Michelle Gordon, Finance Director  
Stephanie Grove, County Administrator  
Jessica Carroll, Administrative Assistant

### **In re: Discussion of American Rescue Plan Act monies received by the County**

The meeting was called to order at 9:31 a.m. by Commissioner Jackson.

The purpose of the meeting was to discuss the disbursement of the approximately \$8 million dollars in American Rescue Plan Act monies left to be distributed as the Commission deems appropriate. Ms. Gordon provided the Commission with a demonstration and explanation of an online grant application portal and the application process she developed for consideration of the remaining ARPA requests from County, municipal, and community agencies.

- **Motion by Ms. Jackson to reopen the ARPA grant fund submission window with requests to be submitted no later than October 31, 2021. Motion seconded and unanimously approved.**

It was the consensus of the Commission to meet again concerning the ARPA submissions on Wednesday, November 10, 2021 at 9:30 am.

There being no further business, the meeting was adjourned at 10:05 am.

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Steve Stolipher, PRESIDENT

Respectively Submitted:  
Jessica D. Carroll  
Administrative Assistant