



ARPA-25

ARP Application - Jefferson County

Status: Active

Date Created: Nov 3, 2021

Applicant

Internal Section

Certification

Digital Signature

Roger L Goodwin
11/03/2021

Contact Information

Organization Name

Jefferson County Engineering, Planning & Zoning

Address

116 East Washington Street, Charles Town, WV 25414

Website (if applicable)

<http://www.jeffersoncountywv.org/>

Phone Number

304-728-3256

Email Address

rgoodwin@jeffersoncountywv.org

Project Summary

1. Brief description of the proposal

Demolition of Smoot Building located on Jefferson County property in Charles Town, WV

2. Purpose and key anticipated outcomes

To remove dilapidated building and return impervious area to green space, thus reducing stormwater runoff from county employee parking lot and helping to mitigate flooding problem on Liberty Street. Improving the public health, safety and welfare of the citizens of Jefferson County.

3. Individuals or communities served

Jefferson County and City of Charles Town citizens and businesses.

4. How the COVID-19 pandemic has necessitated this request

Reduction in revenue due to COVID-19 and subsequent reduction in capital improvement funds for needed projects.

5. Amount of funding requested

100,000

6. Amount of any bids or cost estimates received to date, if applicable

100,000

7a. Amount of matching funds raised or committed by your organization

0

7b. Source of matching funds raised or committed by your organization

0

8. How ARP funds, if awarded, will be used

To develop scope of work, bid documents, bid the project, and pay for the demolition of dilapidated building; and to replace footprint of building and asphalt pavement with green space with rain garden.

9. How long it will take you to complete the project if awarded funding

From advertisement for bids to completion of construction is estimated to take 8 months.

Proposal Details

1. Please describe the problem or need which your project seeks to address

Stormwater flooding issue.

2. Please describe goals and expected outcomes of your proposal.

Remove health and safety hazard by demolishing a dilapidated building in downtown Charles Town (located on Jefferson County property) and replacing it with green space with a rain garden to reduce stormwater runoff and reduce flooding on Liberty Street.

3. Please provide your project timeline

Bid project in April 2022 and complete construction by November 2022.

4. Please provide your project's total proposed budget.

100000

5. Please list any partners in this proposal, and the partner's role and your relationship with them.

N/A

6. Please describe your plan for sustainability of the project or initiative after the grant award has been exhausted.

The green space and rain garden will be maintained by Jefferson County maintenance crew. The long term vision is for the green space project to become part of the stormwater reduction and landscaping for a future

Organization Information

1. Please provide your organization's mission statement.

To protect the public health, safety and welfare in the area of building construction and land development.

2. Describe the history of your organization, tell us about your current programs and activities

Engineering, Planning & Zoning has overseen land development projects in Jefferson County for more than 30 years.

3. Please describe three significant accomplishments of your organization.

1. Managed the bidding and construction of more than \$3 million of demolition and land development projects in Jefferson County.
2. Received floodplain management of the year award from the State of West Virginia.
3. The Department of Engineering, Planning & Zoning has maintained a nearly level budget amount, and operated under budget, for the past six years. Doing more work with the same level of staff by implementing more efficient work processes.
4. Managed the flood plains and flood insurance program in a manner that results in a 20% discount on flood insurance for the citizens of Jefferson County.

4. Please list your Owner(s), Board of Directors, senior staff members, or other key members of your organization:

Jefferson County Commission and the Department of Engineering, Planning & Zoning

5. Please list the staff involved with this project and describe their roles and responsibilities:

Roger Goodwin, P.E., Chief County Engineer - project manager
Jonathan Saunders, P.E., County Engineer - develop scope of work and bid documents
Joe Kent, Land Development Inspector - monitor and inspect work and review contractor requests for payment.

Cash flow statement for applicant's most recent fiscal year

Uploaded by ... on

Two years of audited financial statements

Uploaded by ... on

Current operating budget

Uploaded by ... on

If the applicant has not been audited, please include an unaudited balance sheet and income statement as prepared by the applicant

Uploaded by ... on

7. List any federal, state, local or private grant awards or funding received in the last three years and the current status of those funds. If your organization has previously received funds from Jefferson County, please list the amount, nature of the project(s) and current status of the funding and project(s).

N/A

8. If you have made an application for funding for this project from other sources (city, state, private or non-profit organizations) please list the same here.

N/A

Impact of the COVID-19 Pandemic

1. Please explain the impact of the COVID-19 pandemic and how it relates to your request.

COVID-19 has resulted in a decrease in revenue, which in turn results in less capital improvement funding being available for this project.

2. How will ARP funding, if awarded, aid in the recovery from the COVID-19 pandemic?

By reducing the effects of lost revenue and funding for projects, and allowing a return to completion of planned projects.

3. Are you requesting lost revenue due to COVID-19

Yes

If yes, please explain

Lost revenue = reduction in capital funds = delayed completion of projects for the public health, safety and welfare.

Upload supporting documentation for revenue loss

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Supplementary Information

1. Please enter contact information (name, email, and phone) for at least one third-party reference.

Roger Goodwin, rgoodwin@jeffersoncountywv.org, 304-728-3256

2. Please include any supplementary information or documentation (such as letters of support, newspaper articles, etc) which you feel will be essential to the County's review.

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Attachments

No attachments

History

Date	Activity
Nov 3, 2021 at 11:53 am	Roger Goodwin started a draft of Record ARPA-25
Nov 3, 2021 at 12:51 pm	Roger Goodwin submitted Record ARPA-25
Nov 3, 2021 at 12:51 pm	approval step Application Review was assigned to Michelle Gordon on Record ARPA-25
Nov 3, 2021 at 12:51 pm	changed the deadline to Nov 04, 2021 on approval step Application Review on Record ARPA-25