

AGENDA
JEFFERSON COUNTY COMMISSION
FOURTH QUARTERLY SESSION - OCTOBER - DECEMBER 2021
THURSDAY, NOVEMBER 18, 2021
6:00 P.M.

County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

This meeting will be accessible live through GoToWebinar. Invites will be posted on Facebook and email alerts.

The meeting will be limited to the number of in-person attendees due to COVID 19 restrictions. Five (5) attendees will be allowed in the meeting room at a time. Please email info@jeffersoncountywv.org no later than 5:00 p.m. prior to the meeting to be added to the list. There is no registration needed for public comment.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- November 4, 2021 - Regular Meeting

APPROVAL OF REQUISITIONS

- November 4, 2021

APPROVAL OF ACCOUNTS PAYABLE

- November 10, 2021
- November 18, 2021

APPROVAL OF MANUAL CHECKS

- November 11, 2021
- November 19, 2021

APPROVAL OF PAYROLL

- November 10, 2021

ANNOUNCEMENTS

- Report if there are changes in the agenda if applicable

PRESENTATIONS

1. 6:05 p.m. Angie Banks, Assessor
- Approval of Exonerations
2. 6:10 p.m. Matthew Harvey, Prosecuting Attorney
- Discussion of staffing needs and request approval to hire new employees
3. 6:20 p.m. Tom Hansen, Sheriff
- Grant Award
- Hire Part-time Bailiff
4. 6:30 p.m. Michelle Gordon, Finance Director
- Highmark One-time Premium Credit issued: Discuss options for the employee portion of the premium credit
- Review of FY22 financials as of 10/31/2021
5. 6:40 p.m. Roger Goodwin, Chief County Engineer
- Request approval to amend Law Enforcement Impact Fees - FY 2022 Capital Improvement Plan
6. 6:50 p.m. PUBLIC COMMENT ***You may participate in public comment during the virtual meeting by raising your hand. Please submit comments via email to info@jeffersoncountywv.org. Your comments will be included in the minutes and agenda correspondence. Please include your name.*
7. 7:05 p.m. Nathan Cochran, Assistant Prosecuting Attorney
 1. Report by counsel as previously assigned by Commission: creation of Jefferson County Fire Board, Jefferson County Emergency Ambulance Service Board, and organization of Jefferson County Emergency Services Agency; including potential structure, financial issues and matters related thereto
 2. Discussion of legal issues regarding proposed solar text amendment including bonding, comprehensive plan, and related matters, including Jefferson County Civil Action No.'s 2021-C-33 through 37 and Jefferson County Civil Action No.'s 2021-C-46 through 50
 3. Report by counsel regarding County Commission's assignment of drafting new solar text amendment and presentation of draft amendment. Discussion and potential action by County Commission, including potential referral to Planning Commission, and/or other action required by law

4. Consider matters involving or affecting the construction planning, or purchase, sale or lease of property
5. Report by counsel on opioid case. (Jefferson County Commission v. Purdue Pharmaceutical, et al. US District Court, Northern District of West Virginia, Civil Action #1:17-OP-45170)

NEW BUSINESS

8. Discuss Early Voting Locations (CA)

COUNTY ADMINISTRATOR REPORTS

COUNTY COMMISSION REPORTS

9. ADJOURN

CORRESPONDENCE/INFORMATION

The Jefferson County Assessor's office will be closed the week of December 6th - 10th for staff training.

Notice of Public Hearing December 2, 2021 at 11:00 a.m. regarding a Zoning Map Amendment (rezoning) for the property designated as Tax District Kabletown (06), Map: 12; Parcels: 12,12.2, 12.3, 12.4, 12.5, 12.8, 12.9, 12.10, and 12.11.

Notice of Public Hearing December 2, 2021 at 11:15 a.m. regarding proposed text amendment to the Jefferson County Zoning and Land Development Ordinance, File #ZTA21-01.

At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.