

Jefferson County Commission FY23 Budget-DRAFT

07/01/2022– 06/30/2023





JEFFERSON COUNTY COMMISSION

124 East Washington Street, P.O. Box 250, Charles Town, WV 25414

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Web: www.jeffersoncountywv.org

PRESIDENT
Caleb Wayne Hudson

January 30, 2022

VICE PRESIDENT
Stephen Stolipher

Honorable Commissioners
Jefferson County, West Virginia

COMMISSIONER
Jane Tabb

I present to you the Fiscal Year 2023 operating and capital improvements program (CIP) budget requests from department heads, elected officials, and community organizations for Jefferson County. The budget document for FY23 represents the dedicated work of the County's senior leadership and support staff over the past several months. Adoption of the budget is one of the most important actions taken each year. The County's annual budget applies resources in an effective and responsible manner consistent with the policy direction set forth by the Jefferson County Commission. In the next few months, difficult decisions will be made to develop a balanced budget while allocating the county's scarce resources and maintaining sound financial management practices. The FY23 budget and outlook for future years comes with financial challenges that must be taken into consideration during the balancing process.

COMMISSIONER
Tricia Jackson

COMMISSIONER
Clare Ath

The last two years have been especially challenging for Jefferson County. National, state, county and private organizations have been negatively impacted by the COVID19 pandemic expenditure increases, office closures, and reductions in business hours and capacity. In response to the COVID19 pandemic, the County implemented sound financial management policies to counter the effects of revenue losses by deferring expenditures for capital projects, delaying filling of vacancies and deferring discretionary spending for travel, education, equipment, materials and supplies.

The economy is expected to rebound slowly over the next few fiscal years; and, the county experienced revenue growth in FY21 over FY20 in federal grants, gambling, permitting and property transfer tax revenue. This growth trend has continued into FY22 as the local economy begins to recover. Additionally, FY23's revenue projections reflect the addition of American Rescue Plan Act (ARPA) federal grant funding. The federal government enacted ARPA to provide state and local governments with funding to supplant revenue loss and offset expenditure increases that resulted from the COVID19 pandemic. Additionally, revenue projections include increases that resulted from legislative changes that took effect on July 1, 2021 related to the state's distribution of property transfer tax for real property. The County has experienced multiple years of lean operations and repeated deferment of capital projects, employee salary increases, and operating expenditures; and, as a result, many departments included requests for operating increases.

FY2023 Budget Focus

The FY23 budget continues to include recognition of the service provided by County employees through the proposed merit increases, pay equity adjustments, and a cost of living adjustment for employees. Numerous requests for position additions have been received and are needed to enhance and maintain needed levels of services provided. Additionally, the budget includes projects that promote planning for future capital outlay needs.

The FY23 requests for operating expenditure allocations for the General Fund totals \$31.4 million, an increase of 20.7% over last year's total operating budget of \$26.0 million. Total estimated revenue for FY23 is estimated at \$28.3 million. This is an 8.0% increase (\$2.1 million) over FY22's revised budgeted revenue of

County Administrator
John Nissel

Deputy County Administrator
Sandy Slusher McDonald

\$26.0 million. The increase is primarily a result of projected increases in assessable base growth for real and personal property tax (\$474,000), increases in property transfer tax (\$543,000), and gambling revenue (\$782,000). Transfers from other funds also includes ARPA federal grant revenue (\$800,000) for estimated lost revenue that resulted from the COVID19 pandemic.

Assessable Base & Tax Levy Rate

Assessable Base. In FY14, the assessable base decreased to a low of \$3.0 billion; however, the assessable base has been recovering in recent years. In FY23, it is projected that the total property assessable base will increase by 9.1% (from 3.98 billion to 4.33 billion). This is a good economic indicator and shows that market values for county property are on the rise. In FY23, new construction is estimated to be \$74 million and is consistent with prior year figures for new construction. Because total property values are expected to increase in FY23, the County may experience a change in the levy rate. The max levy rate was reached in FY19. The County normally realizes a tax revenue increase of approximately \$500,000; and, the FY23 budget includes a tax revenue increase of \$474,000.

The assessable base for class II owner occupied real property is projected to increase by 12.29%. At the time that revenue estimates were prepared in December 2021, assessment values for personal property and utilities were not completed. Those figures will be revised in late February. For projection purposes, 1.75% and 1.15% increases respectively were included based on historical trends. The assessable base broken down by category is estimated as follows:

	Real Prop	% Chg	Pers Prop	% Chg	Utilities	% Chg	Total Assess	% Chg
Tax Year 2022 for FY2023 ESTIMATED								
Grand Total	3,824,082,110	10.23%	348,623,225	1.75%	165,366,867	1.15%	4,338,072,202	9.12%
Tax Year 2021 for FY2022								
Grand Total	3,469,208,750	2.85%	342,641,290	1.05%	163,494,117	-2.07%	3,975,344,157	2.48%

Tax Levy Rate. According to *WV Code 11-8-6e*, the County is permitted to increase the Levy Rate each year without a public hearing as long as the levy rate increase doesn't result in an increase of more than 1% of the prior year projected property tax revenue. It is anticipated that in FY23, the levy rate for the County may change for the first time since FY19 when the county reached the State's max levy rate of \$28.60 cents per \$100 of assessed value for Class II properties (see table below). The Levy Rate and Max Levy Rate by Class in cents per \$100 of assessed value for FY20 and the previous four (4) fiscal years is as follows:

Fiscal Year	Levy Rate by Class				%	Max Levy Rate by Class			
	I	II	III	IV		I	II	III	IV
2023 Projected	13.68	27.36	54.72	54.72	-4.34%	14.30	28.60	57.20	57.20
2022	14.30	28.60	57.20	57.20	0.00%	14.30	28.60	57.20	57.20
2021	14.30	28.60	57.20	57.20	0.00%	14.30	28.60	57.20	57.20
2020	14.30	28.60	57.20	57.20	0.00%	14.30	28.60	57.20	57.20
2019	14.30	28.60	57.20	57.20	0.36%	14.30	28.60	57.20	57.20

Even though the FY23 levy rate is projected to decrease, some property owners may still see an increase in their annual tax bill due to the 12.29% increase in property assessment values. Owners with property value increases due to market and economic growth may experience an increase in their annual tax bills.

As other major events occur, **future increases to other revenue sources in the form of user fees may be needed to generate sufficient revenues to support current services.** As an alternative, expenditure cuts that would result in reductions in operations, reduced service levels, or shifting services to other service providers may need to be considered. In addition to the continued COVID19 pandemic business closures, other major events that could impact the County could include another economic or construction downturn causing loss

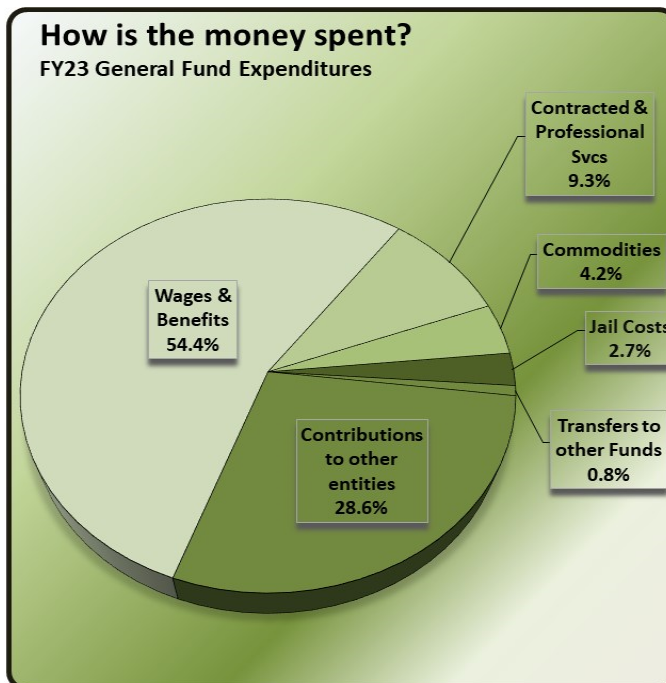
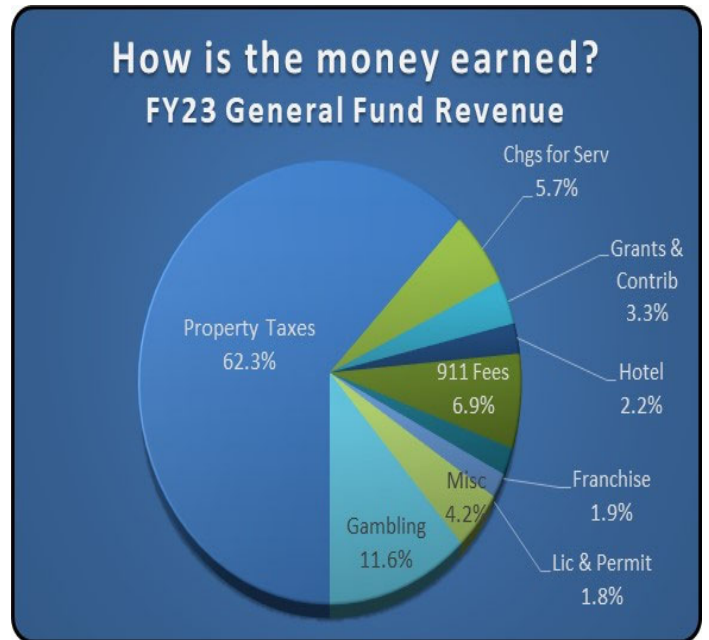
of revenue. Based on revenue projections and department requests for FY23, and Capital Outlay needs for FY23 and future years, the Commission must make approximately \$3.3 million in expenditure cuts or revenue additions to balance the budget for FY23.

Where does the money come from? Where does the money go?

Jefferson County Commission
General Fund

Revenue by Type	FY23 Budget		FY22 Budget	
Property Taxes	18,216,091	62.3%	17,196,954	65.6%
Charges for Services	1,671,085	5.7%	1,669,652	6.4%
Grants & Contributions	972,500	3.3%	82,843	0.3%
Hotel Occupancy Taxes	656,600	2.2%	638,220	2.4%
911 Fees	2,009,900	6.9%	1,962,900	7.5%
Franchise Agreements	568,600	1.9%	577,300	2.2%
Licenses & Permits	515,000	1.8%	464,400	1.8%
Miscellaneous	1,228,744	4.2%	1,124,402	4.3%
Gambling Revenue	3,386,100	11.6%	2,480,200	9.5%
Total Revenues	29,224,620		26,196,871	

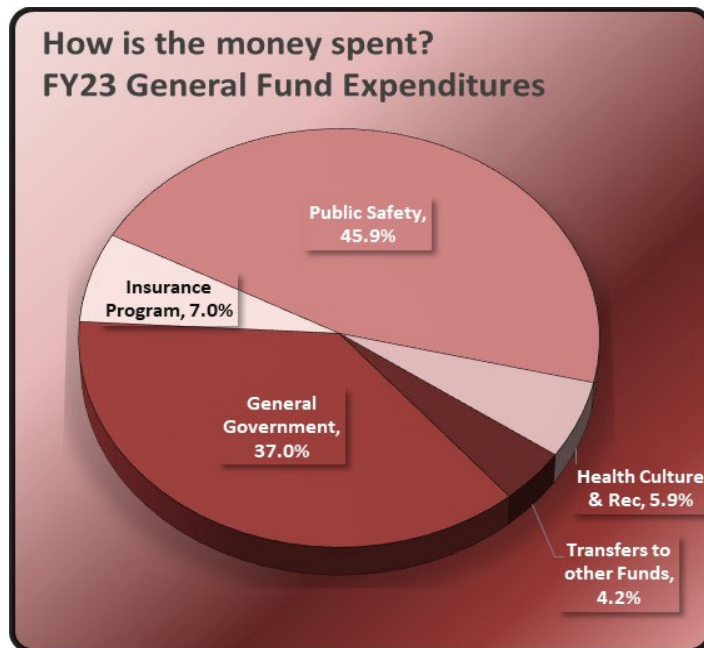
Revenue from the General Fund comes primarily from Taxes at 62.3% or \$18.2 million for FY23's Budget. Taxes consist of real and personal property taxes, gas & oil tax, horse racing, and hotel occupancy tax. Gambling revenue and 911 Fees make up the next largest revenue sources at 11.6% or \$3.4 million and 6.9% or \$2.0 million respectively. Total revenue is estimated at \$29.2 million for FY23's budget.



Jefferson County Commission
General Fund

Expenditure by Object	FY23 Budget		FY22 Budget	
Wages & Benefits	17,229,633	52.6%	15,020,765	51.2%
Contracted & Professional Svcs	2,939,870	9.0%	2,675,703	9.1%
Commodities	1,330,112	4.1%	1,119,306	3.8%
Jail Costs	850,000	2.6%	850,000	2.9%
Transfers to other Funds	260,006	0.8%	257,155	0.9%
Contributions to other entities	9,062,226	27.7%	6,351,179	21.6%
Capital Outlay	1,069,300	3.3%	3,087,995	10.5%
Total Expenditures	32,741,147		29,362,103	
Net Surplus (Deficit)	(4,436,527)		(3,361,953)	

Wages & Benefits are the largest General Fund expenditure at 52.6% or \$17.2 million for FY23's Budget. Other significant expenditures include \$9.1 million in Contributions and Transfers and \$0.9 million in Jail Costs. Total expenditures requests are \$32.7 million for FY23's budget.



Jefferson County Commission
General Fund

Expenditures by Type	FY23 Budget		FY22 Budget	
General Government	12,116,487	37.0%	10,684,082	36.4%
Insurance Program	2,279,846	7.0%	2,257,807	7.7%
Public Safety	15,032,556	45.9%	11,508,421	39.2%
Health Culture & Rec	1,945,952	5.9%	1,526,643	5.2%
Transfers to other Funds	1,366,306	4.2%	3,385,150	11.5%
Total Expenditures	32,741,147		29,362,103	

The County provides a variety of services, and the largest expense is for Public Safety at 45.9% of the FY23 submitted budget or \$15.0 million. Public Safety includes personnel and operating expenditures to maintain the County's police department, emergency services, and the 911 communications center. General Government makes up the next largest component at 37.0% or \$12.1 million in submissions for FY23. General Government includes personnel and operating expenditures for departments like the County and Circuit Court Clerks, Assessor, Tax Office, Engineering, Planning, Zoning and Maintenance.

Employee Salary and Benefits

In recognition of the outstanding service provided by employees for Jefferson County, the FY23 budget request includes a salary increases for full-time employees and permanent Sheriff's Officers. Future employee merit increases or cost of living adjustments will be evaluated for affordability annually during the budgetary process. Additionally, it is estimated that the County's medical insurance costs will increase by 5% or \$115,000 in FY23. It is anticipated that this increase will be shared between employees and the County. An estimated increase of 4-7% or \$115,000 is included for medical insurance benefits provided to full-time employees.

Additional department requests are outlined in the Department Highlights section.

Department Request Highlights

401-County Commission

Includes \$75,000 for employee COLA; \$195,000 for employee merit increases; \$ 1,020,000 and \$750,000 for employee salary equity adjustments.

402 & 413-County Clerk

The County Clerk is requesting \$12,000 for salary increases for department employees, and \$5,000 for book repairs. Elections is seeking \$11,000 for materials & supplies and training. 28,000

404-Sheriff's Tax Office

Requesting 2 new tax deputies (\$95,000); and employee Merit increases (\$8,600) 103,600

407-Assessor's Valuation Fund

Requesting \$50,000 for employee increases funded by the assessor's valuation fund. 50,000

Department Request Highlights-continued

428-Information Technology Department

Requesting \$23,000 for promotions related to four (4) employees; increases of \$60,000 in annual software and licensing, \$12,000 for a part time employee that is 90% grant funded. The increases are offset by \$59,000 in decreases to computer hardware. 36,000

431-Jefferson County Development Authority

Requesting increases to marketing (\$37,500); engineering (\$34,000); Other operating (\$23,000). Increases are offset by a \$20,000 decrease in legal services. 74,500

440-Engineering, Planning & Zoning

The department is asking for 2 new positions (a Building Inspector and a County Planner) and to upgrade 1 existing position (the Zoning Administrator to Deputy Director of Planning and Zoning). 166,405

700-Law Enforcement

1) The Sheriff would like additional funds for operating costs. 56,000

2) The Sheriff is requesting additional funds for overtime (from \$265,000 to \$326,000). 60,000

3) Sheriff is requesting the addition of 6 deputies (\$462,000) and 3 FT Bailiffs (\$65,000). 527,000

4) Sheriff is requesting PT Wage increases (\$18,000) and PT Bailiff wage increases (\$215,000) 233,000

5) Sheriff is requesting wage increases for: Merit increases (\$119,000); discretionary promotions (\$26,000); Sign on bonuses (\$32,600); shift differential (\$10,000); and a new pay scale (\$8,000). 195,600

704-Regional Jail

Decrease based on FY21 History

712-911 Communication Center

The department is requesting \$124,000 priority dispatch and spillman enhancements; \$108,000 to replace radio back ups at PSAP and Blue Ridge; and \$49,000 for motorola APX base station console replacements. 281,000

713-Fire Departments

No request was received from Fire departments -

715-JCESA

Requesting the addition of twenty-nine (29) new full time staff members (total 2,505,321 at 86,390 each) and increases for existing staff. 2,650,453

Department Request Highlights-continued

716-Animal Control

Sheriff is requesting the addition of one (1) new position (\$47,000); merit increases (\$3,600); salary adjustments (\$5,800); and overtime (\$8,200). 64,600

717-Central Garage

The department is requesting the addition of one (1) new position and included increases for fuel based on the current cost trend. 74,331

908-Jefferson County Community Ministries

Requesting \$80,000 (an increase of \$40,000). 80,000

909-Historic Commission

Requesting an additional \$25,000 as a WVDOH grant match to convert Duffields Depot into a museum 25,000

916-Libraries

Requesting an additional \$69,000 to fund County library operating costs. 69,000

950-CASA

CASA is asking for an increase from \$5,000 in FY22 to \$10,000 in FY23 10,000

952-Senior Citizens

Jefferson County Council on Aging is requesting new funding to cover the local portion of a grant match for meals for older citizens. 14,382

953-Public Transit

The EPTA is requesting funds as local match for federal funding (an increase of 40,000 from 60,000 in FY22). 60,000

The EWVRAA (Airport) is asking for 5,000 for the board seat and 34,370 for field maintenance. 39,370

Budget Schedule

County departments, component units, and community agencies will present their FY23 budget request to the Commission from February 8 through February 11, 2022, and budget balancing will commence the following week through February 28, 2022. All meetings are open to the public either in person or via a virtual platform and can be viewed online at the County's website www.jeffersoncountywv.org. A Special Session to approve the Fiscal Year 2023 Budget will be held at the end of March 2022 and must be held prior to March 28th. Lastly, a Special Session to Lay the Levy for Fiscal Year 2023 will be held on April 19, 2022.

The preparation of the budget each year is a significant undertaking by all County Departments, and I wish to express my appreciation to everyone who assisted in the development of the FY23 Budget.

Sincerely,

Michelle Gordon
Finance Consultant
mgordon@jeffersoncountywv.org

Jefferson County Commission FY23 Budget				Date Prepared: 01/30/2022		
Department	No.	FY2020 Actual	FY2021 Actual	FY2022 Budget	FY2023 Submitted Budget	% Chg
Expenditures by Dept						
Commission	401	2,035,611	1,803,380	1,708,048	1,671,800	-2.12%
Merit Increase		-	-	-	195,000	
COLA		-	-	-	75,000	
Equity Adjustment		-	-	-	750,000	
New Req-Airport		-	-	-	-	
County Clerk	402	740,849	589,639	650,724	669,235	2.84%
Circuit Clerk	403	631,483	499,127	522,593	518,748	-0.74%
Sheriff's Tax Office	404	512,826	468,723	492,866	573,881	16.44%
Prosecuting Attorney	405	1,839,523	1,609,605	1,702,500	1,648,599	-3.17%
Assessor	406	507,400	432,908	439,385	448,795	2.14%
Assessor Valuation Fund	407	519,867	506,210	563,493	612,705	8.73%
State Wide Computer Network	408	32,984	55,461	60,000	60,000	0.00%
Agricultural Agent	412	126,621	109,002	116,113	118,541	2.09%
County Clerk Elections	413	321,820	276,941	268,953	279,743	4.01%
Magistrate Court	415	2,966	3,042	3,000	3,200	6.67%
Civil Service Commission	421	-	-	-	20,000	100.00%
Insurance Program	423	-	1,895,494	2,257,807	2,164,846	-4.12%
Insurance Premium Increase 4-7%		-	-	-	115,000	
Maintenance Dept	424	1,038,506	1,010,205	1,062,344	1,065,858	0.33%
Other Building	425	607,620	706,351	726,300	732,300	0.83%
Data Processing (IT)	428	519,882	603,975	812,537	839,854	3.36%
RDA	429	19,795	29,973	29,974	35,844	19.58%
EC Development	431	528,383	452,326	453,382	584,052	28.82%
Engineering, Planning, Zoning, GIS	440	1,472,453	1,147,497	1,071,870	1,213,332	13.20%
Transfers to Other Entities	697	38,193	27,905	40,000	37,000	100.00%
Law Enforcement	700	4,201,139	3,887,612	3,465,836	4,427,049	27.73%
Service of Process	701	9,006	18,900	15,175	11,412	-24.80%
Regional Jail	704	759,070	674,246	850,000	850,000	0.00%
Homeland Security	711	233,985	176,485	238,221	227,443	-4.52%
Communication Center (911)	712	1,907,582	1,756,447	1,959,663	2,224,943	13.54%
Fire	713	577,500	577,052	490,000	-	-100.00%
JCESA - Ambulance	715	3,179,476	3,699,014	3,939,138	6,622,638	68.12%
Animal Control	716	238,373	238,156	238,994	291,916	22.14%
Central Garage	717	255,317	261,176	311,394	377,154	21.12%
Health Department	800	80,380	80,782	81,186	81,592	0.50%
Landfill	808	-	-	-	-	
Parks and Recreation	900	675,974	984,338	704,682	835,729	18.60%
Arts and Humanities	903	12,010	16,775	12,764	13,132	2.88%
Community Center	908	-	-	-	80,000	100.00%
Historical Commission	909	17,784	24,840	18,901	44,445	135.15%
Visitors Bureau	911	307,758	523,482	319,110	328,300	2.88%
Library	916	330,000	330,000	330,000	399,002	20.91%
Social Services (CASA)	950	-	-	-	10,000	100.00%
Senior Citizens	952	-	-	-	14,382	100.00%
Public Transit	953	60,000	30,000	60,000	139,370	132.28%
Total Expenditures		\$ 24,342,136	\$ 25,507,069	\$ 26,016,953	\$ 31,411,840	20.74%
Revenue		\$ 28,406,412	\$ 29,792,578	\$ 26,192,408	\$ 28,304,620	8.06%
Operating Surplus / (Deficit)		\$ 4,064,276	\$ 4,285,509	\$ 175,455	\$ (3,107,220)	
Contingencies						
Contingency for Emergencies	699	\$ -	\$ -	\$ 196,721	\$ 200,000	1.67%
Operating Surplus / (Deficit)						
After Contingency for Emergency		4,064,276	4,285,509	(21,266)	(3,307,220)	
Transfers to Other Funds						
Trns to Capital Fund (5% Gambling)	698	\$ 600,000	\$ 630,000	\$ 899,350	\$ 1,069,300	
Trns to Capital Fund	698	-	7,397,155	2,188,645	-	
Subtotal Trns to C/O Fund		600,000	8,027,155	3,087,995	1,069,300	-65.37%
Trns to ARPA Fund	388	-	(1,534,634)	-	(800,000)	
Trns (from) to Other Funds	698	(101,429)	(126,359)	252,692	(59,994)	
Total Transfers Out of General Fund		\$ 498,571	\$ 6,366,162	\$ 3,340,687	\$ 209,306	-93.73%
Net Use of Funds - Surplus / (Deficit)		\$ 3,565,705	\$ (2,080,653)	\$ (3,361,953)	\$ (3,516,526)	
Beginning Fund Balance	299001	\$ 6,303,575	\$ 9,869,280	\$ 7,788,627	\$ 5,325,979	
Net Change in Fund Balance		3,565,705	(2,080,653)	(3,361,953)	(3,516,526)	
Ending Fund Balance	699	\$ 9,869,280	\$ 7,788,627	\$ 4,426,674	\$ 1,809,453	
Fund Balance as a % of Oper Exp		40.54%	30.54%	17.01%	5.76%	
Fund Balance Reserve Policy						
JCC Policy Minimum of 16.67% of Exp		\$ 4,057,834	\$ 4,252,028	\$ 4,337,026	\$ 5,236,354	
JCC Goal of 20.00% of Expenditures		\$ 4,868,427	\$ 5,101,414	\$ 5,203,391	\$ 6,282,368	
State Required 10.0% of Expenditures		\$ 2,434,214	\$ 2,550,707	\$ 2,601,695	\$ 3,141,184	

Jefferson County Commission
Budget Summary
Dept 401-COUNTY COMMISSION
FY2022- 2023

1/29/2022

001401-COUNTY COMMISSION	FY21 ACTUAL	FY22 BUDGET	FY22 YTD	% SPENT YTD	FY23 REQUEST	
PERSONNEL SERVICES						
410100 OFFICIALS SALARY	206,973	206,975	113,039	54.61%	206,975	0.00%
410300 EMPLOYEES SALARY AND WAGES	428,794	338,655	235,439	69.52%	324,124	-4.29%
410390 EMPLOYEES SALARY & WAGES-COLA	0	0	0	0.00%	75,000	100.00%
410391 EMPLOYEES SALARY & WAGES-MERIT	0	0	0	0.00%	945,000	100.00%
410400 FICA TAX	38,198	32,537	19,412	59.66%	32,323	-0.66%
410401 MEDICARE EXPENSE	8,933	7,613	4,968	65.25%	7,563	-0.66%
410500 HEALTH INSURANCE	107,451	103,818	37,781	36.39%	83,431	-19.64%
410599 HEALTH INSURANCE-CONTRA	(107,453)	(103,818)	(35,176)	33.88%	(83,431)	-19.64%
410600 RETIREMENT	51,049	46,288	24,916	53.83%	44,167	-4.58%
410801 OVERTIME	1,097	1,000	486	48.63%	1,000	0.00%
410802 PART TIME / EXTRA HELP	0	0	55	0.00%	0	100.00%
TOTAL PERSONNEL SERVICES	735,042	633,068	400,919	63.33%	1,636,152	158.45%
CONTRACTUAL SERVICES						
421100 TELEPHONE	638	850	16	1.84%	850	0.00%
421400 TRAVEL	226	1,000	1,114	111.44%	4,000	300.00%
421800 POSTAGE	78	100	436	435.55%	500	400.00%
422000 ADVERTISING / LEGAL PUBS	4,729	6,200	2,749	44.34%	6,200	0.00%
422100 TRAINING AND EDUCATION	1,599	2,500	600	24.00%	2,500	0.00%
422200 DUES AND SUBSCRIPTIONS	8,294	13,015	10,995	84.48%	13,015	0.00%
422300 PROFESSIONAL SERVICES	71,797	70,750	16,204	22.90%	70,750	0.00%
422301 HRA-HEALTH REIMBURSEMENT ACCT	175,351	205,000	81,660	39.83%	200,000	-2.44%
422320 EMPLOYEE ASSISTANCE PGM	3,744	3,800	2,808	73.89%	3,800	0.00%
422400 AUDIT COSTS	33,372	35,000	0	0.00%	35,000	0.00%
422600 INSURANCE AND BONDS	325,677	332,783	322,583	96.93%	330,348	-0.73%
422601 WORKERS COMP INSURANCE	113,839	136,172	88,837	65.24%	124,375	-8.66%
422602 UNEMPLOYMENT INSURANCE	17,227	20,000	0	0.00%	20,000	0.00%
422900 COURT COSTS AND DAMAGES	0	0	100	0.00%	0	100.00%
423000 CONTRACTED SERVICES	60,515	3,000	745	24.84%	3,000	0.00%
423000 CONTRACTED SERVICES COVID	805	0	0	0.00%	0	100.00%
423900 INSURANCE PREMIUM RETIREE	93,245	89,000	40,326	45.31%	85,000	-4.49%
TOTAL CONTRACTUAL SERVICES	911,135	919,170	569,172	61.92%	899,338	-2.16%
COMMODITIES						
434100 MATERIALS AND SUPPLIES	696	1,000	315	31.51%	1,000	0.00%
TOTAL COMMODITIES	696	1,000	315	31.51%	1,000	0.00%
CONTRIBUTIONS TO OTH						
456700 CONTR/TRSFR OTHR GOV UNIT	4,800	4,800	4,800	100.00%	4,800	0.00%
456800 CONTRIBUTION/ TRANSFER OTHER	500	0	0	0.00%	500	100.00%
456800 CONTRIBUTION/ TRANSFER OTHER G2011	150,010	150,010	112,508	75.00%	150,010	0.00%
TOTAL CONTRIBUTIONS TO OTH	155,310	154,810	117,308	75.78%	155,310	0.32%
TRANSFERS OUT						
TOTAL TRANSFERS OUT	0	0	0	0.00%	0	100.00%
DEPARTMENT GRAND TOTAL	1,802,184	1,708,048	1,087,714	63.68%	2,691,800	57.60%

Jefferson County Commission
Budget Detail
Dept 401-COUNTY COMMISSION
FY2022- 2023

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Name	Justificaton	Amount		
001401-COUNTY COMMISSION				
001401.410100	FY21 ACTUAL	FY22 YTD	FY22 BUDGET	FY23 REQUEST
OFFICIALS SALARY	206,973	113,039	206,975	206,975
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
ATH, CLARE	COUNTY COMMISSIONER			41,395
HUDSON, CALEB	COUNTY COMMISSIONER			41,395
JACKSON, TRICIA	COUNTY COMMISSIONER			41,395
STOLIPHER, STEPHEN	COUNTY COMMISSIONER			41,395
TABB, JANE	COUNTY COMMISSIONER			41,395
Total 001401.410100 - OFFICIALS SALARY				206,975

NOTES:

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
001401.410300	FY21 ACTUAL	FY22 YTD
EMPLOYEES SALARY AND WAGES	FY22 BUDGET	FY23 REQUEST
	428,794	235,439
		338,655
		324,124
MANDATED - Required by law or statute		
MISSION CRITICAL - Elimination would result in failure to meet critical functions		
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical		
NEW INITIATIVE - Spending not included in the prior year budget		
DESCRIPTION	JUSTIFICATION	DEPT REQUEST
NEW HIRE ADJUSTMENTS		7,500
RECLASS TO AMBULANCE FEE FUND		(31,560)
CARROLL JESSICA CARROLL, JESSICA	EXECUTIVE ADMIN ASST-80HR	43,046
GORDON MICHELLE GORDON, MICHELLE	CHIEF FINANCIAL OFFICER	99,171
VACANT008072 POSITION VACANT008072, POSITION	ADMINISTRATIVE ASSISTANT-80HR	31,560
VACANT008073 POSITION VACANT008073, POSITION	DEPUTY COUNTY ADMINISTRATOR	70,952
VACANT008074 POSITION VACANT008074, POSITION	COUNTY ADMINISTRATOR	103,455
Total 001401.410300 - EMPLOYEES SALARY AND WAGES		<u><u>324,124</u></u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001401.410390	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
EMPLOYEES SALARY & WAGES-COLA	0	0	0	75,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
COLA FT EMPLOYEES EFFECTIVE 7/1/22	DISCRETIONARY			75,000
Total 001401.410390 - EMPLOYEES SALARY & WAGES-COLA				75,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001401.410391	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
EMPLOYEES SALARY & WAGES-MERIT	0	0	0	945,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
2% MERIT ON EE ANNIVERSARY DATE				195,000
2-10% SALARY EQUITY ADJUSTMENT 7/1/22				750,000
Total 001401.410391 - EMPLOYEES SALARY & WAGES-MERIT				945,000

NOTES:

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 Dept 401-COUNTY COMMISSION
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<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
001401.410400	FY21 ACTUAL	FY22 YTD
FICA TAX	FY22 BUDGET	FY23 REQUEST
	38,198	19,412
		32,537
		32,323
MANDATED - Required by law or statute		
MISSION CRITICAL - Elimination would result in failure to meet critical functions		
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical		
NEW INITIATIVE - Spending not included in the prior year budget		
DESCRIPTION	JUSTIFICATION	DEPT REQUEST
NEW HIRE ADJUSTMENTS		465
RECLASS TO AMBULANCE FEE FUND		(1,900)
FICA FOR OVERTIME		62
ATH CLARE	COUNTY COMMISSIONER	2,567
ATH, CLARE		
CARROLL JESSICA	EXECUTIVE ADMIN ASST-80HR	2,612
CARROLL, JESSICA		
GORDON MICHELLE	CHIEF FINANCIAL OFFICER	5,763
GORDON, MICHELLE		
HUDSON CALEB	COUNTY COMMISSIONER	2,567
HUDSON, CALEB		
JACKSON TRICIA	COUNTY COMMISSIONER	2,510
JACKSON, TRICIA		
STOLIPHER STEPHEN	COUNTY COMMISSIONER	2,567
STOLIPHER, STEPHEN		
TABB JANE	COUNTY COMMISSIONER	2,510
TABB, JANE		
VACANT008072 POSITION	ADMINISTRATIVE ASSISTANT-80HR	1,900
VACANT008072, POSITION		
VACANT008073 POSITION	DEPUTY COUNTY ADMINISTRATOR	4,342
VACANT008073, POSITION		
VACANT008074 POSITION	COUNTY ADMINISTRATOR	6,358
VACANT008074, POSITION		
Total 001401.410400 - FICA TAX		32,323

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 401-COUNTY COMMISSION
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<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
001401.410401	FY21 ACTUAL	FY22 YTD
MEDICARE EXPENSE	FY22 BUDGET	FY23 REQUEST
	8,933	4,968
		7,613
		7,563
MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget		
DESCRIPTION	JUSTIFICATION	DEPT REQUEST
RECLASS TO AMBULANCE FEE FUND		(445)
NEW HIRE ADJUSTMENTS		109
MEDICARE FOR OVERTIME		15
ATH CLARE	COUNTY COMMISSIONER	601
ATH, CLARE		
CARROLL JESSICA	EXECUTIVE ADMIN ASST-80HR	611
CARROLL, JESSICA		
GORDON MICHELLE	CHIEF FINANCIAL OFFICER	1,348
GORDON, MICHELLE		
HUDSON CALEB	COUNTY COMMISSIONER	601
HUDSON, CALEB		
JACKSON TRICIA	COUNTY COMMISSIONER	587
JACKSON, TRICIA		
STOLIPHER STEPHEN	COUNTY COMMISSIONER	601
STOLIPHER, STEPHEN		
TABB JANE	COUNTY COMMISSIONER	587
TABB, JANE		
VACANT008072 POSITION	ADMINISTRATIVE ASSISTANT-80HR	445
VACANT008072, POSITION		
VACANT008073 POSITION	DEPUTY COUNTY ADMINISTRATOR	1,016
VACANT008073, POSITION		
VACANT008074 POSITION	COUNTY ADMINISTRATOR	1,487
VACANT008074, POSITION		
Total 001401.410401 - MEDICARE EXPENSE		7,563

NOTES:

Jefferson County Commission
Budget Detail
Dept 401-COUNTY COMMISSION
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Name	Justificaton	Amount
001401.410500	FY21 ACTUAL	FY22 YTD
HEALTH INSURANCE	FY22 BUDGET	FY23 REQUEST
	107,451	37,781
		103,818
		83,431
MANDATED - Required by law or statute		
MISSION CRITICAL - Elimination would result in failure to meet critical functions		
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical		
NEW INITIATIVE - Spending not included in the prior year budget		
DESCRIPTION	JUSTIFICATION	DEPT REQUEST
ATH, CLARE	COUNTY COMMISSIONER	153
CARROLL, JESSICA	EXECUTIVE ADMIN ASST-80HR	9,808
CARROLL, JESSICA	EXECUTIVE ADMIN ASST-80HR	258
CARROLL, JESSICA	EXECUTIVE ADMIN ASST-80HR	77
CARROLL, JESSICA	EXECUTIVE ADMIN ASST-80HR	153
GORDON, MICHELLE	CHIEF FINANCIAL OFFICER	21,244
GORDON, MICHELLE	CHIEF FINANCIAL OFFICER	258
GORDON, MICHELLE	CHIEF FINANCIAL OFFICER	77
GORDON, MICHELLE	CHIEF FINANCIAL OFFICER	153
HUDSON, CALEB	COUNTY COMMISSIONER	153
JACKSON, TRICIA	COUNTY COMMISSIONER	9,808
JACKSON, TRICIA	COUNTY COMMISSIONER	258
JACKSON, TRICIA	COUNTY COMMISSIONER	77
JACKSON, TRICIA	COUNTY COMMISSIONER	153
STOLIPHER, STEPHEN	COUNTY COMMISSIONER	153
TABB, JANE	COUNTY COMMISSIONER	9,808
TABB, JANE	COUNTY COMMISSIONER	258
TABB, JANE	COUNTY COMMISSIONER	153
VACANT008072, POSITION	ADMINISTRATIVE ASSISTANT-80HR	9,808
VACANT008072, POSITION	ADMINISTRATIVE ASSISTANT-80HR	258
VACANT008072, POSITION	ADMINISTRATIVE ASSISTANT-80HR	77

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
VACANT008073, POSITION	DEPUTY COUNTY ADMINISTRATOR	9,808
VACANT008073, POSITION	DEPUTY COUNTY ADMINISTRATOR	258
VACANT008073, POSITION	DEPUTY COUNTY ADMINISTRATOR	77
VACANT008074, POSITION	COUNTY ADMINISTRATOR	9,808
VACANT008074, POSITION	COUNTY ADMINISTRATOR	258
VACANT008074, POSITION	COUNTY ADMINISTRATOR	77
Total 001401.410500 - HEALTH INSURANCE		<u>83,431</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001401.410599	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
HEALTH INSURANCE-CONTRA	(107,453)	(35,176)	(103,818)	(83,431)
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
Total 001401.410599 - HEALTH INSURANCE-CONTRA				

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 401-COUNTY COMMISSION
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<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
001401.410600	FY21 ACTUAL	FY22 YTD
RETIREMENT	FY22 BUDGET	FY23 REQUEST
	51,049	24,916
		46,288
		44,167
MANDATED - Required by law or statute		
MISSION CRITICAL - Elimination would result in failure to meet critical functions		
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical		
NEW INITIATIVE - Spending not included in the prior year budget		
DESCRIPTION	JUSTIFICATION	DEPT REQUEST
RECLASS TO AMBULANCE FEE FUND		(2,841)
NEW HIRE ADJUSTMENTS		675
COLA / MI		90
ATH CLARE	COUNTY COMMISSIONER	3,726
CARROLL JESSICA	EXECUTIVE ADMIN ASST-80HR	3,875
GORDON MICHELLE	CHIEF FINANCIAL OFFICER	8,926
JACKSON TRICIA	COUNTY COMMISSIONER	3,726
STOLIPHER STEPHEN	COUNTY COMMISSIONER	3,726
TABB JANE	COUNTY COMMISSIONER	3,726
VACANT008072 POSITION	ADMINISTRATIVE ASSISTANT-80HR	2,841
VACANT008073 POSITION	DEPUTY COUNTY ADMINISTRATOR	6,386
VACANT008074 POSITION	COUNTY ADMINISTRATOR	9,311
Total 001401.410600 - RETIREMENT		44,167

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001401.410801	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
OVERTIME	1,097	486	1,000	1,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
OVERTIME FOR CLERICAL STAFF	EVENING MEETINGS			1,000
OVERTIME FOR AMBULANCE BILLING	SEASONAL PROCESSING.			1,000
TRANSFER TO AMBULANCE BILLINGS	SEASONAL PROCESSING			(1,000)
Total 001401.410801 - OVERTIME				1,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001401.410802	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
PART TIME / EXTRA HELP	0	55	0	0
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST

Total 001401.410802 - PART TIME / EXTRA HELP

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001401.421100	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
TELEPHONE	638	16	850	850
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
DEPUTY ADMINISTRATOR CELL	DISCRETIONARY-BACK UP TO ADMINISTRATOR & EM DIR			850
Total 001401.421100 - TELEPHONE				850

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001401.421400	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
TRAVEL	226	1,114	1,000	4,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
AUDITOR TRNG-REQ'D FOR COMMISSIONERS	MISSION CRITICAL-STATE CODE REQUIRED			2,000
COMMISSIONER TRAVEL-LEGISLATURE, TRAING, ST MEETGS	DISCRETIONARY			1,000
STAFF TRAVEL-TRAING, MEETINGS THROUGHOUT STATE	DISCRETIONARY			1,000
Total 001401.421400 - TRAVEL				4,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001401.421800	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
POSTAGE	78	436	100	500
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
DEPARTMENT POSTAGE NEEDS				500
Total 001401.421800 - POSTAGE				500

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001401.422000	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
ADVERTISING / LEGAL PUBS	4,729	2,749	6,200	6,200
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
PUBLISH FINANCIAL STATEMENTS	MANDATED BY STATE CODE			3,200
NOTICES, BDS & COMM APPTMTS, PUBLIC HEARINGS, ETC	MANDATED BY STATE CODE			3,000
Total 001401.422000 - ADVERTISING / LEGAL PUBS				6,200

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001401.422100	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
TRAINING AND EDUCATION	1,599	600	2,500	2,500
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
TRAINING AND CONFERENCES	DISCRETIONARY			2,500
Total 001401.422100 - TRAINING AND EDUCATION				2,500

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001401.422200	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
DUES AND SUBSCRIPTIONS	8,294	10,995	13,015	13,015
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
WVACO ANNUAL DUES	MISSION CRITICAL			6,500
NACO ANNUAL DUES	MISSION CRITICAL			965
NACO ANNUAL DUES	DISCRETIONARY			600
SOCIETY FOR HR MGMT DUES	DISCRETIONARY-PROVIDES HR MGMT RESOURCES			200
WV STATE BAR	DISCRETIONARY-CO ADMINISTRATOR ANNUAL DUES			250
GOVT FINANCE OFFICER ASSOC	DISCRETIONARY-FINANCE DIRECTOR ANNUAL DUES			600
CCAWV ANNUAL DUES	DISCRETIONARY-CO COMMISSIONER ANNUAL DUES			3,900
Total 001401.422200 - DUES AND SUBSCRIPTIONS				13,015

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001401.422300	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
PROFESSIONAL SERVICES	71,797	16,204	70,750	70,750
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
HIRE RIGHT-BACKGROUND CHECKS FOR NEW HIRES	MISSION CRITICAL			250
MENTAL HLTH HEARGS-LEWIS CO CLK-	MISSION CRITICAL-REQ FOR MENTAL HYGIENE CASES			500
ATTY-SPECIALIZED LEGAL ISSUES	DISCRETIONARY			60,000
LEADERSHIP DEVELOPMENT/HR TRAINING	NEW INITIATIVE-DEPT HEAD MGMT/HR TRAINING			10,000
Total 001401.422300 - PROFESSIONAL SERVICES				70,750

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001401.422301	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
HRA-HEALTH REIMBURSEMENT ACCT	175,351	81,660	205,000	200,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
EMPLOYEE HRA-USED TO REDUCE EE DEDUCTIBLE	MISSION CRITICAL			200,000
Total 001401.422301 - HRA-HEALTH REIMBURSEMENT ACCT				200,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001401.422320	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
EMPLOYEE ASSISTANCE PGM	3,744	2,808	3,800	3,800
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
EAP -MAZZITTI & SULLIVAN	DISCRETIONARY			3,800
Total 001401.422320 - EMPLOYEE ASSISTANCE PGM				3,800

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001401.422400	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
AUDIT COSTS	33,372	0	35,000	35,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
AUDIT-FEE SET BY STATE AUDITOR'S OFFICE	MANDATED-STATE CODE			35,000
Total 001401.422400 - AUDIT COSTS				35,000

NOTES:

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>
001401.422600	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>
INSURANCE AND BONDS			<u>FY23 REQUEST</u>
	325,677	322,583	332,783
			330,348
MANDATED - Required by law or statute			
MISSION CRITICAL - Elimination would result in failure to meet critical functions			
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical			
NEW INITIATIVE - Spending not included in the prior year budget			
DESCRIPTION	JUSTIFICATION		DEPT REQUEST
WVCORP-AUTO 2.2% INCREASE	MANDATED		92,225
WVCORP-CRIME EXPOSURE 2.2% INCREASE	MANDATED		971
WVCORP-GENERAL LIABILITY 2.2% INCREASE	MANDATED		133,321
WVCORP-INCREASED LIMITS OF LIAB 2.2% INCREASE	MANDATED		28,318
WVCORP-INLAND MARINE 2.2% INCREASE	MANDATED		5,308
WVCORP-PUBLIC OFFICIALS LIAB 2.2% INCREASE	MANDATED		33,178
WVCORP-PROPERTY INSURANCE 2.2% INCREASE	MANDATED		36,314
WVCORP-VOLUNTEER POLICY NO INCREASE	MANDATED		713
Total 001401.422600 - INSURANCE AND BONDS			330,348

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001401.422601	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
WORKERS COMP INSURANCE	113,839	88,837	136,172	124,375
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
WVCORP-W/C INSURANCE 5.0% INCREASE	MANDATED			124,375
Total 001401.422601 - WORKERS COMP INSURANCE				124,375

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001401.422602	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
UNEMPLOYMENT INSURANCE	17,227	0	20,000	20,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
WV UNEMPLOYMENT INSURANCE	MANDATED			20,000
Total 001401.422602 - UNEMPLOYMENT INSURANCE				20,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001401.422900	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
COURT COSTS AND DAMAGES	0	100	0	0
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST

Total 001401.422900 - COURT COSTS AND DAMAGES

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001401.423000	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
CONTRACTED SERVICES	60,515	745	3,000	3,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
COLOR COPIER-ADD'L FOR COLOR COPIES	MISSION CRITICAL			3,000
Total 001401.423000 - CONTRACTED SERVICES				3,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001401.423000 COVID CONTRACTED SERVICES	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
	805	0	0	0
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
Total 001401.423000 COVID- CONTRACTED SERVICES				

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001401.423900	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
INSURANCE PREMIUM RETIREE	93,245	40,326	89,000	85,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
PEIA-RETIREE HEALTH INSURANCE	MANDATED			85,000
Total 001401.423900 - INSURANCE PREMIUM RETIREE				85,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001401.434100	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
MATERIALS AND SUPPLIES	696	315	1,000	1,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
OFFICE SUPPLIES, BATTERIES, INK, LAW ORDER BOOKS	MISSION CRITICAL			1,000
Total 001401.434100 - MATERIALS AND SUPPLIES				1,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001401.456700	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
CONTR/TRSFR OTHR GOV UNIT	4,800	4,800	4,800	4,800
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
PROSECUTING ATTORNEY INSTITUTE	MANDATED BY STATE CODE			4,800
Total 001401.456700 - CONTR/TRSFR OTHR GOV UNIT				4,800

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001401.456800	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
CONTRIBUTION/ TRANSFER OTHER	500	0	0	500
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
EPCD FY21 REQUEST SEE ATTACHED	NEW INITIATIVE			500
Total 001401.456800 - CONTRIBUTION/ TRANSFER OTHER				500

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001401.456800 G2011	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
CONTRIBUTION/ TRANSFER OTHER	150,010	112,508	150,010	150,010
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
PERSONNEL-CASH MATCH- COMMUNITY CORRECTIONS GRANT	MANDATED			41,600
RENT-CASH MATCH-COMMUNITY CORRECTIONS GRANT	MANDATED			35,640
UTILITIES-CASH MATCH-COMMUNITY CORRECTIONS GRANT	MANDATED			21,000
BRIM-PROC LIAB, PROPERTY & VEHICLES INSURANCE	MISSION CRITICAL			8,500
EMPLOYEE HEALTH INSURANCE	MISSION CRITICAL TO RETAIN EMPLOYEES			25,486
RETIREMENT (3%)	MISSION CRITICAL TO RETAIN EMPLOYEES			13,184
W/C INSURANCE	MISSION CRITICAL TO RETAIN EMPLOYEES			4,600
Total 001401.456800 G2011- CONTRIBUTION/ TRANSFER OTHER				<u>150,010</u>

NOTES:

Jefferson County Commission
Payroll Projection
FY2022- 2023

1/29/2022

Amount

001401-COUNTY COMMISSION

3180-ATH, CLARE	ECOM- 40110 COUNTY COMMISSIONER	
001401.410100-OFFICIALS SALARY		41,395
001401.410400-FICA TAX		2,567
001401.410401-MEDICARE EXPENSE		601
001401.410500-HEALTH INSURANCE		153
001401.410600-RETIREMENT		3,726
Totals 3180-ATH, CLARE		48,442
1127-CARROLL, JESSICA	0504- 40103 EXECUTIVE ADMIN ASST-80HR	
001401.410300-EMPLOYEES SALARY AND WAGES		43,046
001401.410400-FICA TAX		2,612
001401.410401-MEDICARE EXPENSE		611
001401.410500-HEALTH INSURANCE		10,296
001401.410600-RETIREMENT		3,875
Totals 1127-CARROLL, JESSICA		60,440
1149-GORDON, MICHELLE	0907- 40105 CHIEF FINANCIAL OFFICER	
001401.410300-EMPLOYEES SALARY AND WAGES		99,171
001401.410400-FICA TAX		5,763
001401.410401-MEDICARE EXPENSE		1,348
001401.410500-HEALTH INSURANCE		21,732
001401.410600-RETIREMENT		8,926
Totals 1149-GORDON, MICHELLE		136,940
1164-HUDSON, CALEB	ECOM- 40111 COUNTY COMMISSIONER	
001401.410100-OFFICIALS SALARY		41,395
001401.410400-FICA TAX		2,567
001401.410401-MEDICARE EXPENSE		601
001401.410500-HEALTH INSURANCE		153
Totals 1164-HUDSON, CALEB		44,716
3167-JACKSON, TRICIA	ECOM- 40107 COUNTY COMMISSIONER	
001401.410100-OFFICIALS SALARY		41,395
001401.410400-FICA TAX		2,510
001401.410401-MEDICARE EXPENSE		587
001401.410500-HEALTH INSURANCE		10,296
001401.410600-RETIREMENT		3,726
Totals 3167-JACKSON, TRICIA		58,514
3166-STOLIPHER, STEPHEN	ECOM- 40108 COUNTY COMMISSIONER	
001401.410100-OFFICIALS SALARY		41,395
001401.410400-FICA TAX		2,567
001401.410401-MEDICARE EXPENSE		601
001401.410500-HEALTH INSURANCE		153
001401.410600-RETIREMENT		3,726
Totals 3166-STOLIPHER, STEPHEN		48,442
1032-TABB, JANE	ECOM- 40109 COUNTY COMMISSIONER	
001401.410100-OFFICIALS SALARY		41,395
001401.410400-FICA TAX		2,510
001401.410401-MEDICARE EXPENSE		587
001401.410500-HEALTH INSURANCE		10,219

Jefferson County Commission
Payroll Projection
FY2022- 2023

1/29/2022

	<u>Amount</u>
001401.410600-RETIREMENT	3,726
Totals 1032-TABB, JANE	58,437
8072-VACANT008072, POSITION 0205- 40101 ADMINISTRATIVE ASSISTANT-80HR	
001401.410300-EMPLOYEES SALARY AND WAGES	31,560
001401.410400-FICA TAX	1,900
001401.410401-MEDICARE EXPENSE	445
001401.410500-HEALTH INSURANCE	10,143
001401.410600-RETIREMENT	2,841
Totals 8072-VACANT008072, POSITION	46,889
8073-VACANT008073, POSITION 0802- 40104 DEPUTY COUNTY ADMINISTRATOR	
001401.410300-EMPLOYEES SALARY AND WAGES	70,952
001401.410400-FICA TAX	4,342
001401.410401-MEDICARE EXPENSE	1,016
001401.410500-HEALTH INSURANCE	10,143
001401.410600-RETIREMENT	6,386
Totals 8073-VACANT008073, POSITION	92,839
8074-VACANT008074, POSITION 1000- 40106 COUNTY ADMINISTRATOR	
001401.410300-EMPLOYEES SALARY AND WAGES	103,455
001401.410400-FICA TAX	6,358
001401.410401-MEDICARE EXPENSE	1,487
001401.410500-HEALTH INSURANCE	10,143
001401.410600-RETIREMENT	9,311
Totals 8074-VACANT008074, POSITION	130,754
Department Total-001401-COUNTY COMMISSION	1,718,583

		<u>Amount</u>
001401-COUNTY COMMISSION		
001401.410100 - OFFICIALS SALARY		
0-	- 0	0.00
3180-ATH, CLARE	ECOM- 40110 COUNTY COMMISSIONER	41,395.00
1164-HUDSON, CALEB	ECOM- 40111 COUNTY COMMISSIONER	41,395.00
3167-JACKSON, TRICIA	ECOM- 40107 COUNTY COMMISSIONER	41,395.00
3166-STOLIPHER, STEPHEN	ECOM- 40108 COUNTY COMMISSIONER	41,395.00
1032-TABB, JANE	ECOM- 40109 COUNTY COMMISSIONER	41,395.00
Total 001401.410100 - OFFICIALS SALARY		206,975
001401.410300 - EMPLOYEES SALARY AND WAGES		
0-	- 0	-24,060.00
1127-CARROLL, JESSICA	0504- 40103 EXECUTIVE ADMIN ASST-80HR	43,046.00
1149-GORDON, MICHELLE	0907- 40105 CHIEF FINANCIAL OFFICER	99,171.00
8072-VACANT008072, POSITION	0205- 40101 ADMINISTRATIVE ASSISTANT-80HR	31,560.00
8073-VACANT008073, POSITION	0802- 40104 DEPUTY COUNTY ADMINISTRATOR	70,952.00
8074-VACANT008074, POSITION	1000- 40106 COUNTY ADMINISTRATOR	103,455.00
Total 001401.410300 - EMPLOYEES SALARY AND WAGES		324,124
001401.410390 - EMPLOYEES SALARY & WAGES-COLA		
0-	- 0	75,000.00
Total 001401.410390 - EMPLOYEES SALARY & WAGES-COLA		75,000
001401.410391 - EMPLOYEES SALARY & WAGES-MERIT		
0-	- 0	945,000.00
Total 001401.410391 - EMPLOYEES SALARY & WAGES-MERIT		945,000
001401.410400 - FICA TAX		
0-	- 0	-1,373.00
3180-ATH, CLARE	- 40110 COUNTY COMMISSIONER	2,567.00
1127-CARROLL, JESSICA	- 40103 EXECUTIVE ADMIN ASST-80HR	2,612.00
1149-GORDON, MICHELLE	- 40105 CHIEF FINANCIAL OFFICER	5,763.00
1164-HUDSON, CALEB	- 40111 COUNTY COMMISSIONER	2,567.00
3167-JACKSON, TRICIA	- 40107 COUNTY COMMISSIONER	2,510.00
3166-STOLIPHER, STEPHEN	- 40108 COUNTY COMMISSIONER	2,567.00
1032-TABB, JANE	- 40109 COUNTY COMMISSIONER	2,510.00
8072-VACANT008072, POSITION	- 40101 ADMINISTRATIVE ASSISTANT-80HR	1,900.00
8073-VACANT008073, POSITION	- 40104 DEPUTY COUNTY ADMINISTRATOR	4,342.00
8074-VACANT008074, POSITION	- 40106 COUNTY ADMINISTRATOR	6,358.00
Total 001401.410400 - FICA TAX		32,323
001401.410401 - MEDICARE EXPENSE		
0-	- 0	-321.00
3180-ATH, CLARE	- 40110 COUNTY COMMISSIONER	601.00
1127-CARROLL, JESSICA	- 40103 EXECUTIVE ADMIN ASST-80HR	611.00
1149-GORDON, MICHELLE	- 40105 CHIEF FINANCIAL OFFICER	1,348.00
1164-HUDSON, CALEB	- 40111 COUNTY COMMISSIONER	601.00
3167-JACKSON, TRICIA	- 40107 COUNTY COMMISSIONER	587.00
3166-STOLIPHER, STEPHEN	- 40108 COUNTY COMMISSIONER	601.00
1032-TABB, JANE	- 40109 COUNTY COMMISSIONER	587.00
8072-VACANT008072, POSITION	- 40101 ADMINISTRATIVE ASSISTANT-80HR	445.00
8073-VACANT008073, POSITION	- 40104 DEPUTY COUNTY ADMINISTRATOR	1,016.00
8074-VACANT008074, POSITION	- 40106 COUNTY ADMINISTRATOR	1,487.00
Total 001401.410401 - MEDICARE EXPENSE		7,563
001401.410500 - HEALTH INSURANCE		

		<u>Amount</u>
0-	- 0	0.00
3180-ATH, CLARE	- 40110 COUNTY COMMISSIONER	153.00
1127-CARROLL, JESSICA	- 40103 EXECUTIVE ADMIN ASST-80HR	10,296.00
1149-GORDON, MICHELLE	- 40105 CHIEF FINANCIAL OFFICER	21,732.00
1164-HUDSON, CALEB	- 40111 COUNTY COMMISSIONER	153.00
3167-JACKSON, TRICIA	- 40107 COUNTY COMMISSIONER	10,296.00
3166-STOLIPHER, STEPHEN	- 40108 COUNTY COMMISSIONER	153.00
1032-TABB, JANE	- 40109 COUNTY COMMISSIONER	10,219.00
8072-VACANT008072, POSITION	- 40101 ADMINISTRATIVE ASSISTANT-80HR	10,143.00
8073-VACANT008073, POSITION	- 40104 DEPUTY COUNTY ADMINISTRATOR	10,143.00
8074-VACANT008074, POSITION	- 40106 COUNTY ADMINISTRATOR	10,143.00
Total 001401.410500 - HEALTH INSURANCE		83,431
001401.410600 - RETIREMENT		
0-	- 0	-2,076.00
3180-ATH, CLARE	- 40110 COUNTY COMMISSIONER	3,726.00
1127-CARROLL, JESSICA	- 40103 EXECUTIVE ADMIN ASST-80HR	3,875.00
1149-GORDON, MICHELLE	- 40105 CHIEF FINANCIAL OFFICER	8,926.00
3167-JACKSON, TRICIA	- 40107 COUNTY COMMISSIONER	3,726.00
3166-STOLIPHER, STEPHEN	- 40108 COUNTY COMMISSIONER	3,726.00
1032-TABB, JANE	- 40109 COUNTY COMMISSIONER	3,726.00
8072-VACANT008072, POSITION	- 40101 ADMINISTRATIVE ASSISTANT-80HR	2,841.00
8073-VACANT008073, POSITION	- 40104 DEPUTY COUNTY ADMINISTRATOR	6,386.00
8074-VACANT008074, POSITION	- 40106 COUNTY ADMINISTRATOR	9,311.00
Total 001401.410600 - RETIREMENT		44,167
Department Total 001401-COUNTY COMMISSION		1,718,583

Jefferson County Commission
WVCorp Insurance Rates
FY23 Renewal

Description	FY21 Amount	FY22 Amount	FY22 to FY23 Inc/(Dec)	% Inc/(Dec)	FY23 Budget
Business Auto	89,112	90,240	3,113	2.2%	92,225
Crime Exposure	950	950	21	2.2%	971
General Liability	134,048	130,451	(727)	2.2%	133,321
Increased Limits of Liability	27,636	27,708	682	2.2%	28,318
Inland Marine	5,011	5,194	297	2.2%	5,308
Public Officials Liability	32,633	32,464	545	2.2%	33,178
PR-Boiler & Machinery	35,532	35,532	782	2.2%	36,314
Subtotal Bond Ins 226.000	324,922	322,539	4,713	2.2%	329,635
Workers' Comp 226.001	125,293	118,449	(918)	5.0%	124,375
Less: Dividend Credit (P&C)		(8,775)	-		
Total WVCorp	450,215	432,213	3,795	5.0%	454,010



Eastern Panhandle Conservation District

151 Aikens Center, Suite 2

Martinsburg, WV 25404

(681) 247-3010 ~ Fax 263-4986

January 14, 2022

Dear Jefferson County Commission,

The Eastern Panhandle Conservation District (EPCD) would like to thank you for your FY 2021-2022 contribution in the amount of \$500. It was greatly accepted and appreciated by the entire board of supervisors.

The money was put towards the education/outreach specialist salary. This position provides programs to Jefferson County residents (including Berkeley and Morgan counties as well) on various conservation and stewardship topics. Monthly programs are held at the Jefferson County Parks and Recreation Commission building at Sam Michael's Park. These programs are provided free of charge and include hands on activities. Other programming is done in the county school system that focus on science standards that also include hands on programs. With the restrictions in place in the schools this past year, our Education Specialist developed backpack programs that could be dropped off to the teacher and contained a complete environmental program. EPCD won the inaugural 2021 District of the Year Award presented by the WV Association of Conservation Districts.

The Eastern Panhandle Conservation District is unique to other area non-profits and organizations as our programming is offered to the community free of charge. Due to Covid we had to postpone the construction of our pinball type machine that will include scenes from Jefferson County. This interactive game will be used at local fairs and festivals, schools, and other community events to showcase not only Jefferson County scenery and local artists, but it will also allow participants to understand our county's unique geography and learn how Best Management Practices can help to make our environment healthier.

We would like to ask the Jefferson County Commission for \$500 for FY 2022-2023. We thank you for your cooperation and understanding on past programs and projects and we look forward continuing to work with you in the future.

Sincerely,

Nancy Lutz,
Eastern Panhandle Conservation District Chair
Jefferson County Supervisor

Jefferson County Commission
Budget Summary
Dept 402-COUNTY CLERK
FY2022- 2023

1/27/2022

001402-COUNTY CLERK	FY21 ACTUAL	FY22 BUDGET	FY22 YTD	% SPENT YTD	FY23 REQUEST	
PERSONNEL SERVICES						
410100 OFFICIALS SALARY	62,332	62,093	33,912	54.62%	62,093	0.00%
410300 EMPLOYEES SALARY AND WAGES	395,761	426,621	231,992	54.38%	436,830	2.39%
410400 FICA TAX	27,166	29,429	15,892	54.00%	29,961	1.81%
410401 MEDICARE EXPENSE	6,353	6,869	3,717	54.11%	7,010	2.05%
410500 HEALTH INSURANCE	91,836	107,371	52,778	49.15%	110,085	2.53%
410599 HEALTH INSURANCE-CONTRA	(91,836)	(107,371)	(43,606)	40.61%	(110,085)	2.53%
410600 RETIREMENT	45,615	49,377	26,503	53.67%	45,358	-8.14%
410801 OVERTIME	0	5,000	0	0.00%	5,000	0.00%
TOTAL PERSONNEL SERVICES	537,228	579,389	321,189	55.44%	586,252	1.18%
CONTRACTUAL SERVICES						
421200 PRINTING	0	500	0	0.00%	500	0.00%
421400 TRAVEL	1,308	1,237	141	11.40%	5,500	344.62%
421600 MAINT/REP EQUIPMENT	0	200	0	0.00%	0	100.00%
421800 POSTAGE	75	150	201	133.90%	200	33.33%
422000 ADVERTISING / LEGAL PUBS	3,887	4,100	1,643	40.08%	4,100	0.00%
422100 TRAINING AND EDUCATION	775	4,865	235	4.83%	5,490	12.85%
422200 DUES AND SUBSCRIPTIONS	828	1,490	650	43.62%	1,500	0.67%
422300 PROFESSIONAL SERVICES	0	1,500	0	0.00%	1,500	0.00%
423000 CONTRACTED SERVICES	38,620	39,020	30,304	77.66%	39,020	0.00%
TOTAL CONTRACTUAL SERVICES	45,492	53,062	33,174	62.52%	57,810	8.95%
COMMODITIES						
434100 MATERIALS AND SUPPLIES	3,319	17,383	11,863	68.25%	18,023	3.68%
434200 RECORD BOOKS	0	0	0	0.00%	5,000	100.00%
435400 COMPUTER HARDWARE	3,600	890	0	0.00%	2,150	141.57%
TOTAL COMMODITIES	6,919	18,273	11,863	64.92%	25,173	37.76%
DEPARTMENT GRAND TOTAL	589,639	650,724	366,225	56.28%	669,235	2.84%

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
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001402-COUNTY CLERK

001402.410100	FY21 ACTUAL	FY22 YTD	FY22 BUDGET	FY23 REQUEST
OFFICIALS SALARY	62,332	33,912	62,093	62,093
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				

DESCRIPTION	JUSTIFICATION	DEPT REQUEST
SHADLE JACQUELINE		
SHADLE, JACQUELINE	COUNTY CLERK	62,093
Total 001402.410100 - OFFICIALS SALARY		62,093

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 402-COUNTY CLERK
 FY2022- 2023

1/27/2022

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
001402.410300	FY21 ACTUAL	FY22 YTD
EMPLOYEES SALARY AND WAGES	FY22 BUDGET	FY23 REQUEST
	395,761	231,992
		426,621
		436,830
MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget		
DESCRIPTION	JUSTIFICATION	DEPT REQUEST
CARR, SHARI	DEPUTY CLERK-PR/AP -70HR	48,770
CLARK, KATRINA	DEPUTY CLERK -70HR	45,098
FIELDS, VIVIAN	DEPUTY CLERK-PR/AP -70HR	50,524
FIELDS, SHAKIRA	DEPUTY CLERK -70HR	41,600
HEFFNER, AMANDA	DEPUTY CLERK -70HR	32,001
NELSON, BESSIE	DEPUTY CLERK-PR/AP -70HR	44,962
OLDEN, KAREN	DEPUTY CLERK -70HR	43,326
PAINTER, ALICE	SR CHIEF DEPUTY CLERK-70HR	61,111
SPARKS, KELLY	DEPUTY CLERK -70HR	33,001
WILSON, HEATHER	DEPUTY CLERK -70HR	36,437
Total 001402.410300 - EMPLOYEES SALARY AND WAGES		436,830

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 402-COUNTY CLERK
 FY2022- 2023

1/27/2022

<u>Name</u>		<u>Justificaton</u>	<u>Amount</u>
001402.410400		FY21 ACTUAL	FY22 YTD
FICA TAX		FY22 BUDGET	FY23 REQUEST
		27,166	15,892
		29,429	29,961
MANDATED - Required by law or statute			
MISSION CRITICAL - Elimination would result in failure to meet critical functions			
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical			
NEW INITIATIVE - Spending not included in the prior year budget			
DESCRIPTION		JUSTIFICATION	DEPT REQUEST
FICA FOR OVERTIME			310
CARR	SHARI		
CARR, SHARI		DEPUTY CLERK-PR/AP -70HR	2,967
CLARK	KATRINA		
CLARK, KATRINA		DEPUTY CLERK -70HR	2,410
FIELDS	VIVIAN		
FIELDS, VIVIAN		DEPUTY CLERK-PR/AP -70HR	3,131
FIELDS	SHAKIRA		
FIELDS, SHAKIRA		DEPUTY CLERK -70HR	2,523
HEFFNER	AMANDA		
HEFFNER, AMANDA		DEPUTY CLERK -70HR	1,928
NELSON	BESSIE		
NELSON, BESSIE		DEPUTY CLERK-PR/AP -70HR	2,788
OLDEN	KAREN		
OLDEN, KAREN		DEPUTY CLERK -70HR	2,415
PAINTER	ALICE		
PAINTER, ALICE		SR CHIEF DEPUTY CLERK-70HR	3,518
SHADLE	JACQUELINE		
SHADLE, JACQUELINE		COUNTY CLERK	3,805
SPARKS	KELLY		
SPARKS, KELLY		DEPUTY CLERK -70HR	1,990
WILSON	HEATHER		
WILSON, HEATHER		DEPUTY CLERK -70HR	2,176
Total 001402.410400 - FICA TAX			29,961

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 402-COUNTY CLERK
 FY2022- 2023

1/27/2022

<u>Name</u>		<u>Justificaton</u>	<u>Amount</u>
001402.410401		FY21 ACTUAL	FY22 YTD
MEDICARE EXPENSE		FY22 BUDGET	FY23 REQUEST
		6,353	3,717
		6,869	7,010
MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget			
DESCRIPTION		JUSTIFICATION	DEPT REQUEST
MEDICARE FOR OVERTIME			73
CARR	SHARI		
CARR, SHARI		DEPUTY CLERK-PR/AP -70HR	694
CLARK	KATRINA		
CLARK, KATRINA		DEPUTY CLERK -70HR	564
FIELDS	VIVIAN		
FIELDS, VIVIAN		DEPUTY CLERK-PR/AP -70HR	733
FIELDS	SHAKIRA		
FIELDS, SHAKIRA		DEPUTY CLERK -70HR	590
HEFFNER	AMANDA		
HEFFNER, AMANDA		DEPUTY CLERK -70HR	451
NELSON	BESSIE		
NELSON, BESSIE		DEPUTY CLERK-PR/AP -70HR	652
OLDEN	KAREN		
OLDEN, KAREN		DEPUTY CLERK -70HR	565
PAINTER	ALICE		
PAINTER, ALICE		SR CHIEF DEPUTY CLERK-70HR	823
SHADLE	JACQUELINE		
SHADLE, JACQUELINE		COUNTY CLERK	890
SPARKS	KELLY		
SPARKS, KELLY		DEPUTY CLERK -70HR	466
WILSON	HEATHER		
WILSON, HEATHER		DEPUTY CLERK -70HR	509
Total 001402.410401 - MEDICARE EXPENSE			7,010

NOTES:

Jefferson County Commission
Budget Detail
Dept 402-COUNTY CLERK
FY2022- 2023

1/27/2022

Name	Justificaton	Amount
001402.410500	FY21 ACTUAL	FY22 YTD
HEALTH INSURANCE	FY22 BUDGET	FY23 REQUEST
	91,836	52,778
		107,371
		110,085
MANDATED - Required by law or statute		
MISSION CRITICAL - Elimination would result in failure to meet critical functions		
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical		
NEW INITIATIVE - Spending not included in the prior year budget		
DESCRIPTION	JUSTIFICATION	DEPT REQUEST
CARR, SHARI	DEPUTY CLERK-PR/AP -70HR	9,808
CARR, SHARI	DEPUTY CLERK-PR/AP -70HR	258
CARR, SHARI	DEPUTY CLERK-PR/AP -70HR	77
CARR, SHARI	DEPUTY CLERK-PR/AP -70HR	153
CLARK, KATRINA	DEPUTY CLERK -70HR	21,244
CLARK, KATRINA	DEPUTY CLERK -70HR	258
CLARK, KATRINA	DEPUTY CLERK -70HR	77
CLARK, KATRINA	DEPUTY CLERK -70HR	153
FIELDS, VIVIAN	DEPUTY CLERK-PR/AP -70HR	258
FIELDS, VIVIAN	DEPUTY CLERK-PR/AP -70HR	77
FIELDS, VIVIAN	DEPUTY CLERK-PR/AP -70HR	153
FIELDS, SHAKIRA	DEPUTY CLERK -70HR	9,808
FIELDS, SHAKIRA	DEPUTY CLERK -70HR	258
FIELDS, SHAKIRA	DEPUTY CLERK -70HR	77
FIELDS, SHAKIRA	DEPUTY CLERK -70HR	153
HEFFNER, AMANDA	DEPUTY CLERK -70HR	9,808
HEFFNER, AMANDA	DEPUTY CLERK -70HR	258
HEFFNER, AMANDA	DEPUTY CLERK -70HR	77
HEFFNER, AMANDA	DEPUTY CLERK -70HR	153
NELSON, BESSIE	DEPUTY CLERK-PR/AP -70HR	153
OLDEN, KAREN	DEPUTY CLERK -70HR	17,384

Jefferson County Commission
 Budget Detail
 Dept 402-COUNTY CLERK
 FY2022- 2023

1/27/2022

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
OLDEN, KAREN	DEPUTY CLERK -70HR	258
OLDEN, KAREN	DEPUTY CLERK -70HR	77
OLDEN, KAREN	DEPUTY CLERK -70HR	153
PAINTER, ALICE	SR CHIEF DEPUTY CLERK-70HR	17,384
PAINTER, ALICE	SR CHIEF DEPUTY CLERK-70HR	258
PAINTER, ALICE	SR CHIEF DEPUTY CLERK-70HR	77
PAINTER, ALICE	SR CHIEF DEPUTY CLERK-70HR	153
SHADLE, JACQUELINE	COUNTY CLERK	258
SHADLE, JACQUELINE	COUNTY CLERK	77
SHADLE, JACQUELINE	COUNTY CLERK	153
SPARKS, KELLY	DEPUTY CLERK -70HR	9,808
SPARKS, KELLY	DEPUTY CLERK -70HR	258
SPARKS, KELLY	DEPUTY CLERK -70HR	77
SPARKS, KELLY	DEPUTY CLERK -70HR	153
WILSON, HEATHER	DEPUTY CLERK -70HR	9,808
WILSON, HEATHER	DEPUTY CLERK -70HR	258
WILSON, HEATHER	DEPUTY CLERK -70HR	77
WILSON, HEATHER	DEPUTY CLERK -70HR	153
Total 001402.410500 - HEALTH INSURANCE		<u>110,085</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001402.410599	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
HEALTH INSURANCE-CONTRA	(91,836)	(43,606)	(107,371)	(110,085)
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST

Total 001402.410599 - HEALTH INSURANCE-CONTRA

NOTES:

<u>Name</u>		<u>Justificaton</u>	<u>Amount</u>
001402.410600		<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>
RETIREMENT		<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
		45,615	26,503
		49,377	45,358
MANDATED - Required by law or statute			
MISSION CRITICAL - Elimination would result in failure to meet critical functions			
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical			
NEW INITIATIVE - Spending not included in the prior year budget			
DESCRIPTION		JUSTIFICATION	DEPT REQUEST
RETIREMENT FOR OVERTIME			450
CARR	SHARI		
CARR, SHARI		DEPUTY CLERK-PR/AP -70HR	4,390
CLARK	KATRINA		
CLARK, KATRINA		DEPUTY CLERK -70HR	4,059
FIELDS	VIVIAN		
FIELDS, VIVIAN		DEPUTY CLERK-PR/AP -70HR	4,548
FIELDS	SHAKIRA		
FIELDS, SHAKIRA		DEPUTY CLERK -70HR	3,744
HEFFNER	AMANDA		
HEFFNER, AMANDA		DEPUTY CLERK -70HR	2,880
NELSON	BESSIE		
NELSON, BESSIE		DEPUTY CLERK-PR/AP -70HR	4,047
OLDEN	KAREN		
OLDEN, KAREN		DEPUTY CLERK -70HR	3,900
PAINTER	ALICE		
PAINTER, ALICE		SR CHIEF DEPUTY CLERK-70HR	5,500
SHADLE	JACQUELINE		
SHADLE, JACQUELINE		COUNTY CLERK	5,589
SPARKS	KELLY		
SPARKS, KELLY		DEPUTY CLERK -70HR	2,971
WILSON	HEATHER		
WILSON, HEATHER		DEPUTY CLERK -70HR	3,280
Total 001402.410600 - RETIREMENT			45,358

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001402.410801	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
OVERTIME	0	0	5,000	5,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
OVERTIME	CRITICAL			5,000
Total 001402.410801 - OVERTIME				5,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001402.421200	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
PRINTING	0	0	500	500
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
BIRTH AND MARRIAGE LICENSE FOLDERS	DISCRETIONARY			500
Total 001402.421200 - PRINTING				500

NOTES:

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>
001402.421400	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>
TRAVEL			<u>FY23 REQUEST</u>
	1,308	141	1,237
			5,500
MANDATED - Required by law or statute			
MISSION CRITICAL - Elimination would result in failure to meet critical functions			
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical			
NEW INITIATIVE - Spending not included in the prior year budget			
DESCRIPTION	JUSTIFICATION		DEPT REQUEST
WVACO-SPRING MEETING-COUNTY CLERK	CRITICAL		400
STATE AUDITOR TRAINING, 4 EMPLOYEES	CRITICAL		2,200
PAYROLL, MILEAGE, ETC. YEAR END GOVERNMENT SECTOR	CRITICAL		100
COMMUNITY LEADERSHIP ACADEMY, COUNTY CLERK	CRITICAL		400
WVACO-FALL MEETING-COUNTY CLERK	CRITICAL		400
MISC. ADDITIONAL TRAINING IF OFFERED	DISCRETIONARY		2,000
Total 001402.421400 - TRAVEL			5,500

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001402.421600	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
MAINT/REP EQUIPMENT	0	0	200	0
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
Total 001402.421600 - MAINT/REP EQUIPMENT				<u>0</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001402.421800	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
POSTAGE	75	201	150	200
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
UNITED STATES POSTAL SERVICE, YEARLY BOX RENTAL	MANDATED			200
Total 001402.421800 - POSTAGE				200

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001402.422000	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
ADVERTISING / LEGAL PUBS	3,887	1,643	4,100	4,100
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
PROBATE ADS, PUBLISH ESTATES	MANDATED			4,000
EMPLOYEE ADS, HELP WANTED ADS	MANDATED			100
Total 001402.422000 - ADVERTISING / LEGAL PUBS				4,100

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 402-COUNTY CLERK
 FY2022- 2023

1/27/2022

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>	
001402.422100	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
TRAINING AND EDUCATION	775	235	4,865	5,490
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION		JUSTIFICATION		DEPT REQUEST
WVACO SPRING ANNUAL MEETING CONFERENCE FEES		CRITICAL		250
WVACO FALL ANNUAL MEETING, CONFERENCE FEES		CRITICAL		250
ANNUAL STATE AUDITOR TRAINING, CONFERENCE FEES		CRITICAL		1,400
WEBINAR AFFORDABLE CARE, FINANCE		CRITICAL		200
AMERICAN PAYROLL ASSOCIATION, UPDATE AND NEW BOOKS FOR		CRITICAL		500
LOCAL CHAPTER APA, PAYROLL		CRITICAL		200
YEAR END GOVERNMENT SECTOR, PAYROLL PROCESSING		CRITICAL		400
COMMUNITY LEADERSHIP ACADEMY, COUNTY CLERK		CRITICAL		200
MISC. ADDITIONAL TRAINING IF AVAILABLE		CRITICAL		2,000
TOURISM SUMMIT, EDUCATION, COUNTY CLERK		CRITICAL		90
Total 001402.422100 - TRAINING AND EDUCATION				5,490

NOTES:

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>	
001402.422200	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
DUES AND SUBSCRIPTIONS	828	650	1,490	1,500
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION		DEPT REQUEST	
WVACO YEARLY DUES	MANDATED		650	
YEARLY SUBSCRIPTION FOR PROBATE	CRITICAL		36	
AMERICAN PAYROLL ASSOCIATION	CRITICAL		594	
WV LABOR LAW POSTER SERVICE	MANDATED		100	
CHARLES TOWN CHAPTER APA DUES	CRITICAL		120	
Total 001402.422200 - DUES AND SUBSCRIPTIONS			1,500	

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001402.422300	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
PROFESSIONAL SERVICES	0	0	1,500	1,500
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
LEGAL FEES	DISCRETIONARY			1,500
Total 001402.422300 - PROFESSIONAL SERVICES				1,500

NOTES:

<u>Name</u>		<u>Justificaton</u>		<u>Amount</u>
001402.423000		<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>
CONTRACTED SERVICES				<u>FY23 REQUEST</u>
		38,620	30,304	39,020
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION		JUSTIFICATION		DEPT REQUEST
SHRED BOXES		CRITICAL		420
FINANCIAL STATEMENT		CRITICAL		100
4 XEROX MACHINES		CRITICAL		15,000
COMPILED TECHNOLOGY-ANNUAL CONTRACT		MANDATED		16,800
COMPILED TECHNOLOGY-MICRO FOCUS RUNTIME MAINT		MANDATED		2,200
COMPILED TECHNOLOGY-MICRO FOCUS RELATIVITY MAINT		MANDATED		1,000
COMPILED TECHNOLOGY-HDW SUPPORT		MANDATED		2,500
MISC		CRITICAL		1,000
Total 001402.423000 - CONTRACTED SERVICES				<u>39,020</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>
001402.434100	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>
MATERIALS AND SUPPLIES			<u>FY23 REQUEST</u>
	3,319	11,863	17,383
			18,023
MANDATED - Required by law or statute			
MISSION CRITICAL - Elimination would result in failure to meet critical functions			
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical			
NEW INITIATIVE - Spending not included in the prior year budget			
DESCRIPTION	JUSTIFICATION		DEPT REQUEST
RIBBONS, GOLD SEALS, INKERS, DEPOSIT SLIPS, CHECK	MANDATED		2,160
EXPANDING FOLDERS, NOTARY SEALS, ENVELOPES, STORAGE	CRITICAL		4,900
MISC SUPPLIES	DISCRETIONARY		1,000
CHECKS FOR ACCOUNTS PAYABLE	MANDATED		500
PLAT CABINET - GRANT APPROVED FOR \$8603	CRITICAL		9,463
Total 001402.434100 - MATERIALS AND SUPPLIES			18,023

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001402.434200	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
RECORD BOOKS	0	0	0	5,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
REPAIR OF BOOKS	CRITICAL			5,000
Total 001402.434200 - RECORD BOOKS				5,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001402.435400	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
COMPUTER HARDWARE	3,600	0	890	2,150
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
ADDITIONAL RECEIPT PRINTERW	CRITICAL			
CASH DRAWER - PROBATE				1,200
RECEIPT PRINTER REPLACEMENT	CRITICAL			
				950
Total 001402.435400 - COMPUTER HARDWARE				2,150

NOTES:

Jefferson County Commission
Payroll Projection
FY2022- 2023

1/27/2022

Amount

001402-COUNTY CLERK

3000-CARR, SHARI	0519- 40209 DEPUTY CLERK-PR/AP -70HR	
001402.410300-EMPLOYEES SALARY AND WAGES		48,770
001402.410400-FICA TAX		2,967
001402.410401-MEDICARE EXPENSE		694
001402.410500-HEALTH INSURANCE		10,296
001402.410600-RETIREMENT		4,390
Totals 3000-CARR, SHARI		67,117
1081-CLARK, KATRINA	0206- 40203 DEPUTY CLERK -70HR	
001402.410300-EMPLOYEES SALARY AND WAGES		45,098
001402.410400-FICA TAX		2,410
001402.410401-MEDICARE EXPENSE		564
001402.410500-HEALTH INSURANCE		21,732
001402.410600-RETIREMENT		4,059
Totals 1081-CLARK, KATRINA		73,863
1065-FIELDS, VIVIAN	0519- 40207 DEPUTY CLERK-PR/AP -70HR	
001402.410300-EMPLOYEES SALARY AND WAGES		50,524
001402.410400-FICA TAX		3,131
001402.410401-MEDICARE EXPENSE		733
001402.410500-HEALTH INSURANCE		488
001402.410600-RETIREMENT		4,548
Totals 1065-FIELDS, VIVIAN		59,424
1074-FIELDS, SHAKIRA	0206- 40202 DEPUTY CLERK -70HR	
001402.410300-EMPLOYEES SALARY AND WAGES		41,600
001402.410400-FICA TAX		2,523
001402.410401-MEDICARE EXPENSE		590
001402.410500-HEALTH INSURANCE		10,296
001402.410600-RETIREMENT		3,744
Totals 1074-FIELDS, SHAKIRA		58,753
3175-HEFFNER, AMANDA	0206- 40206 DEPUTY CLERK -70HR	
001402.410300-EMPLOYEES SALARY AND WAGES		32,001
001402.410400-FICA TAX		1,928
001402.410401-MEDICARE EXPENSE		451
001402.410500-HEALTH INSURANCE		10,296
001402.410600-RETIREMENT		2,880
Totals 3175-HEFFNER, AMANDA		47,556
3027-NELSON, BESSIE	0519- 40208 DEPUTY CLERK-PR/AP -70HR	
001402.410300-EMPLOYEES SALARY AND WAGES		44,962
001402.410400-FICA TAX		2,788
001402.410401-MEDICARE EXPENSE		652
001402.410500-HEALTH INSURANCE		153
001402.410600-RETIREMENT		4,047
Totals 3027-NELSON, BESSIE		52,602
1056-OLDEN, KAREN	0206- 40201 DEPUTY CLERK -70HR	
001402.410300-EMPLOYEES SALARY AND WAGES		43,326
001402.410400-FICA TAX		2,415
001402.410401-MEDICARE EXPENSE		565

Jefferson County Commission
Payroll Projection
FY2022- 2023

1/27/2022

	<u>Amount</u>
001402.410500-HEALTH INSURANCE	17,872
001402.410600-RETIREMENT	3,900
Totals 1056-OLDEN, KAREN	68,078
1064-PAINTER, ALICE 0602- 40212 SR CHIEF DEPUTY CLERK-70HR	
001402.410300-EMPLOYEES SALARY AND WAGES	61,111
001402.410400-FICA TAX	3,518
001402.410401-MEDICARE EXPENSE	823
001402.410500-HEALTH INSURANCE	17,872
001402.410600-RETIREMENT	5,500
Totals 1064-PAINTER, ALICE	88,824
1128-SHADLE, JACQUELINE ECOC- 40211 COUNTY CLERK	
001402.410100-OFFICIALS SALARY	62,093
001402.410400-FICA TAX	3,805
001402.410401-MEDICARE EXPENSE	890
001402.410500-HEALTH INSURANCE	488
001402.410600-RETIREMENT	5,589
Totals 1128-SHADLE, JACQUELINE	72,865
3176-SPARKS, KELLY 0206- 40205 DEPUTY CLERK -70HR	
001402.410300-EMPLOYEES SALARY AND WAGES	33,001
001402.410400-FICA TAX	1,990
001402.410401-MEDICARE EXPENSE	466
001402.410500-HEALTH INSURANCE	10,296
001402.410600-RETIREMENT	2,971
Totals 3176-SPARKS, KELLY	48,724
1643-WILSON, HEATHER 0206- 40204 DEPUTY CLERK -70HR	
001402.410300-EMPLOYEES SALARY AND WAGES	36,437
001402.410400-FICA TAX	2,176
001402.410401-MEDICARE EXPENSE	509
001402.410500-HEALTH INSURANCE	10,296
001402.410600-RETIREMENT	3,280
Totals 1643-WILSON, HEATHER	52,698
Department Total-001402-COUNTY CLERK	691,337

Jefferson County Commission
Payroll Projection
FY2022- 2023

			<u>Amount</u>
001402-COUNTY CLERK			
001402.410100 - OFFICIALS SALARY			
1128-SHADLE, JACQUELINE	ECOC- 40211 COUNTY CLERK		62,093.00
Total 001402.410100 - OFFICIALS SALARY			62,093
001402.410300 - EMPLOYEES SALARY AND WAGES			
0-	- 0		0.00
3000-CARR, SHARI	0519- 40209 DEPUTY CLERK-PR/AP -70HR		48,770.00
1081-CLARK, KATRINA	0206- 40203 DEPUTY CLERK -70HR		45,098.00
1065-FIELDS, VIVIAN	0519- 40207 DEPUTY CLERK-PR/AP -70HR		50,524.00
1074-FIELDS, SHAKIRA	0206- 40202 DEPUTY CLERK -70HR		41,600.00
3175-HEFFNER, AMANDA	0206- 40206 DEPUTY CLERK -70HR		32,001.00
3027-NELSON, BESSIE	0519- 40208 DEPUTY CLERK-PR/AP -70HR		44,962.00
1056-OLDEN, KAREN	0206- 40201 DEPUTY CLERK -70HR		43,326.00
1064-PAINTER, ALICE	0602- 40212 SR CHIEF DEPUTY CLERK-70HR		61,111.00
3176-SPARKS, KELLY	0206- 40205 DEPUTY CLERK -70HR		33,001.00
1643-WILSON, HEATHER	0206- 40204 DEPUTY CLERK -70HR		36,437.00
Total 001402.410300 - EMPLOYEES SALARY AND WAGES			436,830
001402.410400 - FICA TAX			
0-	- 0		310.00
3000-CARR, SHARI	- 40209 DEPUTY CLERK-PR/AP -70HR		2,967.00
1081-CLARK, KATRINA	- 40203 DEPUTY CLERK -70HR		2,410.00
1065-FIELDS, VIVIAN	- 40207 DEPUTY CLERK-PR/AP -70HR		3,131.00
1074-FIELDS, SHAKIRA	- 40202 DEPUTY CLERK -70HR		2,523.00
3175-HEFFNER, AMANDA	- 40206 DEPUTY CLERK -70HR		1,928.00
3027-NELSON, BESSIE	- 40208 DEPUTY CLERK-PR/AP -70HR		2,788.00
1056-OLDEN, KAREN	- 40201 DEPUTY CLERK -70HR		2,415.00
1064-PAINTER, ALICE	- 40212 SR CHIEF DEPUTY CLERK-70HR		3,518.00
1128-SHADLE, JACQUELINE	- 40211 COUNTY CLERK		3,805.00
3176-SPARKS, KELLY	- 40205 DEPUTY CLERK -70HR		1,990.00
1643-WILSON, HEATHER	- 40204 DEPUTY CLERK -70HR		2,176.00
Total 001402.410400 - FICA TAX			29,961
001402.410401 - MEDICARE EXPENSE			
0-	- 0		73.00
3000-CARR, SHARI	- 40209 DEPUTY CLERK-PR/AP -70HR		694.00
1081-CLARK, KATRINA	- 40203 DEPUTY CLERK -70HR		564.00
1065-FIELDS, VIVIAN	- 40207 DEPUTY CLERK-PR/AP -70HR		733.00
1074-FIELDS, SHAKIRA	- 40202 DEPUTY CLERK -70HR		590.00
3175-HEFFNER, AMANDA	- 40206 DEPUTY CLERK -70HR		451.00
3027-NELSON, BESSIE	- 40208 DEPUTY CLERK-PR/AP -70HR		652.00
1056-OLDEN, KAREN	- 40201 DEPUTY CLERK -70HR		565.00
1064-PAINTER, ALICE	- 40212 SR CHIEF DEPUTY CLERK-70HR		823.00
1128-SHADLE, JACQUELINE	- 40211 COUNTY CLERK		890.00
3176-SPARKS, KELLY	- 40205 DEPUTY CLERK -70HR		466.00
1643-WILSON, HEATHER	- 40204 DEPUTY CLERK -70HR		509.00
Total 001402.410401 - MEDICARE EXPENSE			7,010
001402.410500 - HEALTH INSURANCE			
0-	- 0		0.00
3000-CARR, SHARI	- 40209 DEPUTY CLERK-PR/AP -70HR		10,296.00
1081-CLARK, KATRINA	- 40203 DEPUTY CLERK -70HR		21,732.00
1065-FIELDS, VIVIAN	- 40207 DEPUTY CLERK-PR/AP -70HR		488.00
1074-FIELDS, SHAKIRA	- 40202 DEPUTY CLERK -70HR		10,296.00

		<u>Amount</u>
3175-HEFFNER, AMANDA	- 40206 DEPUTY CLERK -70HR	10,296.00
3027-NELSON, BESSIE	- 40208 DEPUTY CLERK-PR/AP -70HR	153.00
1056-OLDEN, KAREN	- 40201 DEPUTY CLERK -70HR	17,872.00
1064-PAINTER, ALICE	- 40212 SR CHIEF DEPUTY CLERK-70HR	17,872.00
1128-SHADLE, JACQUELINE	- 40211 COUNTY CLERK	488.00
3176-SPARKS, KELLY	- 40205 DEPUTY CLERK -70HR	10,296.00
1643-WILSON, HEATHER	- 40204 DEPUTY CLERK -70HR	10,296.00
Total 001402.410500 - HEALTH INSURANCE		110,085
001402.410600 - RETIREMENT		
0-	- 0	450.00
3000-CARR, SHARI	- 40209 DEPUTY CLERK-PR/AP -70HR	4,390.00
1081-CLARK, KATRINA	- 40203 DEPUTY CLERK -70HR	4,059.00
1065-FIELDS, VIVIAN	- 40207 DEPUTY CLERK-PR/AP -70HR	4,548.00
1074-FIELDS, SHAKIRA	- 40202 DEPUTY CLERK -70HR	3,744.00
3175-HEFFNER, AMANDA	- 40206 DEPUTY CLERK -70HR	2,880.00
3027-NELSON, BESSIE	- 40208 DEPUTY CLERK-PR/AP -70HR	4,047.00
1056-OLDEN, KAREN	- 40201 DEPUTY CLERK -70HR	3,900.00
1064-PAINTER, ALICE	- 40212 SR CHIEF DEPUTY CLERK-70HR	5,500.00
1128-SHADLE, JACQUELINE	- 40211 COUNTY CLERK	5,589.00
3176-SPARKS, KELLY	- 40205 DEPUTY CLERK -70HR	2,971.00
1643-WILSON, HEATHER	- 40204 DEPUTY CLERK -70HR	3,280.00
Total 001402.410600 - RETIREMENT		45,358
Department Total 001402-COUNTY CLERK		691,337

Jefferson County Commission
 Budget Summary
 Dept 403-CIRCUIT CLERK
 FY2022- 2023

1/27/2022

001403-CIRCUIT CLERK	FY21 ACTUAL	FY22 BUDGET	FY22 YTD	% SPENT YTD	FY23 REQUEST	
PERSONNEL SERVICES						
410100 OFFICIALS SALARY	62,332	62,093	33,912	54.62%	62,093	0.00%
410300 EMPLOYEES SALARY AND WAGES	348,548	346,342	189,163	54.62%	346,360	0.01%
410400 FICA TAX	23,945	24,855	13,472	54.20%	25,022	0.67%
410401 MEDICARE EXPENSE	5,600	5,804	3,151	54.29%	5,856	0.90%
410500 HEALTH INSURANCE	117,485	127,537	61,902	48.54%	123,265	-3.35%
410599 HEALTH INSURANCE-CONTRA	(117,485)	(127,537)	(51,631)	40.48%	(123,265)	-3.35%
410600 RETIREMENT	40,563	40,849	22,307	54.61%	36,767	-9.99%
410802 PART TIME / EXTRA HELP	0	18,000	5,086	28.26%	18,000	0.00%
TOTAL PERSONNEL SERVICES	480,988	497,943	277,362	55.70%	494,098	-0.77%
CONTRACTUAL SERVICES						
421100 TELEPHONE	0	700	135	19.34%	700	0.00%
421200 PRINTING	3,414	2,250	0	0.00%	2,250	0.00%
421400 TRAVEL	1,163	3,500	801	22.88%	3,500	0.00%
422100 TRAINING AND EDUCATION	460	1,700	0	0.00%	1,700	0.00%
422200 DUES AND SUBSCRIPTIONS	367	400	0	0.00%	400	0.00%
423000 CONTRACTED SERVICES	4,422	7,600	2,671	35.14%	7,600	0.00%
TOTAL CONTRACTUAL SERVICES	9,826	16,150	3,607	22.33%	16,150	0.00%
COMMODITIES						
434100 MATERIALS AND SUPPLIES	7,669	6,000	1,165	19.42%	6,000	0.00%
434200 RECORD BOOKS	644	2,500	1,994	79.76%	2,500	0.00%
TOTAL COMMODITIES	8,313	8,500	3,159	37.17%	8,500	0.00%
DEPARTMENT GRAND TOTAL	499,127	522,593	284,128	54.37%	518,748	-0.74%

Jefferson County Commission
Budget Detail
Dept 403-CIRCUIT CLERK
FY2022- 2023

1/27/2022

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
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001403-CIRCUIT CLERK

001403.410100	FY21 ACTUAL	FY22 YTD	FY22 BUDGET	FY23 REQUEST
OFFICIALS SALARY	62,332	33,912	62,093	62,093
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				

DESCRIPTION	JUSTIFICATION	DEPT REQUEST
STORM, LAURA	CIRCUIT CLERK	62,093
Total 001403.410100 - OFFICIALS SALARY		62,093

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 403-CIRCUIT CLERK
 FY2022- 2023

1/27/2022

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
001403.410300	FY21 ACTUAL	FY22 YTD
EMPLOYEES SALARY AND WAGES	348,548	189,163
		FY22 BUDGET
		346,342
		FY23 REQUEST
		346,360
MANDATED - Required by law or statute		
MISSION CRITICAL - Elimination would result in failure to meet critical functions		
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical		
NEW INITIATIVE - Spending not included in the prior year budget		
DESCRIPTION	JUSTIFICATION	DEPT REQUEST
CHALK, REBECCA	DEPUTY CLERK -70HR	36,580
COMBS, SAMANTHA	DEPUTY CLERK -70HR	33,843
COOPER, EDITH	DEPUTY CLERK -70HR	33,631
DAVIS, DEANNA	DEPUTY CLERK -70HR	37,001
NOBREGA, NICOLE	DEPUTY CLERK -70HR	35,950
REYNOLDS, ASHTYN	DEPUTY CLERK -70HR	36,771
WALTERS, LISA	DEPUTY CLERK -70HR	38,624
WOLFE, JAMIE	DEPUTY CLERK -70HR	39,112
YOKLEY, TAMMY	CHIEF DEPUTY CLERK-70HR	54,848
Total 001403.410300 - EMPLOYEES SALARY AND WAGES		346,360

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 403-CIRCUIT CLERK
 FY2022- 2023

1/27/2022

<u>Name</u>		<u>Justificaton</u>	<u>Amount</u>	
001403.410400		<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>
FICA TAX		23,945	13,472	24,855
				<u>FY23 REQUEST</u>
				25,022
MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION		JUSTIFICATION	DEPT REQUEST	
FICA FOR PT			1,116	
CHALK	REBECCA			
CHALK, REBECCA		DEPUTY CLERK -70HR	2,211	
COMBS	SAMANTHA			
COMBS, SAMANTHA		DEPUTY CLERK -70HR	1,712	
COOPER	EDITH			
COOPER, EDITH		DEPUTY CLERK -70HR	2,029	
DAVIS	DEANNA			
DAVIS, DEANNA		DEPUTY CLERK -70HR	2,238	
NOBREGA	NICOLE			
NOBREGA, NICOLE		DEPUTY CLERK -70HR	2,172	
REYNOLDS	ASHTYN			
REYNOLDS, ASHTYN		DEPUTY CLERK -70HR	2,280	
STORM	LAURA			
STORM, LAURA		CIRCUIT CLERK	3,770	
WALTERS	LISA			
WALTERS, LISA		DEPUTY CLERK -70HR	2,338	
WOLFE	JAMIE			
WOLFE, JAMIE		DEPUTY CLERK -70HR	2,026	
YOKLEY	TAMMY			
YOKLEY, TAMMY		CHIEF DEPUTY CLERK-70HR	3,130	
Total 001403.410400 - FICA TAX			<u>25,022</u>	

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 403-CIRCUIT CLERK
 FY2022- 2023

1/27/2022

<u>Name</u>		<u>Justificaton</u>	<u>Amount</u>	
001403.410401		<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>
MEDICARE EXPENSE		5,600	3,151	5,804
				5,856
MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION		JUSTIFICATION	DEPT REQUEST	
MEDICARE FOR PT			261	
CHALK	REBECCA			
CHALK, REBECCA		DEPUTY CLERK -70HR	518	
COMBS	SAMANTHA			
COMBS, SAMANTHA		DEPUTY CLERK -70HR	401	
COOPER	EDITH			
COOPER, EDITH		DEPUTY CLERK -70HR	475	
DAVIS	DEANNA			
DAVIS, DEANNA		DEPUTY CLERK -70HR	524	
NOBREGA	NICOLE			
NOBREGA, NICOLE		DEPUTY CLERK -70HR	508	
REYNOLDS	ASHTYN			
REYNOLDS, ASHTYN		DEPUTY CLERK -70HR	534	
STORM	LAURA			
STORM, LAURA		CIRCUIT CLERK	882	
WALTERS	LISA			
WALTERS, LISA		DEPUTY CLERK -70HR	547	
WOLFE	JAMIE			
WOLFE, JAMIE		DEPUTY CLERK -70HR	474	
YOKLEY	TAMMY			
YOKLEY, TAMMY		CHIEF DEPUTY CLERK-70HR	732	
Total 001403.410401 - MEDICARE EXPENSE			5,856	

NOTES:

Jefferson County Commission
Budget Detail
Dept 403-CIRCUIT CLERK
FY2022- 2023

1/27/2022

Name		Justificaton		Amount
001403.410500		FY21 ACTUAL	FY22 YTD	FY22 BUDGET
HEALTH INSURANCE				FY23 REQUEST
		117,485	61,902	127,537
				123,265
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION	DEPT REQUEST		
CHALK, REBECCA	DEPUTY CLERK -70HR	9,808		
CHALK, REBECCA	DEPUTY CLERK -70HR	258		
CHALK, REBECCA	DEPUTY CLERK -70HR	77		
CHALK, REBECCA	DEPUTY CLERK -70HR	153		
COMBS, SAMANTHA	DEPUTY CLERK -70HR	21,244		
COMBS, SAMANTHA	DEPUTY CLERK -70HR	258		
COMBS, SAMANTHA	DEPUTY CLERK -70HR	77		
COMBS, SAMANTHA	DEPUTY CLERK -70HR	153		
COOPER, EDITH	DEPUTY CLERK -70HR	9,808		
COOPER, EDITH	DEPUTY CLERK -70HR	258		
COOPER, EDITH	DEPUTY CLERK -70HR	77		
COOPER, EDITH	DEPUTY CLERK -70HR	153		
DAVIS, DEANNA	DEPUTY CLERK -70HR	9,808		
DAVIS, DEANNA	DEPUTY CLERK -70HR	258		
DAVIS, DEANNA	DEPUTY CLERK -70HR	77		
DAVIS, DEANNA	DEPUTY CLERK -70HR	153		
NOBREGA, NICOLE	DEPUTY CLERK -70HR	9,808		
NOBREGA, NICOLE	DEPUTY CLERK -70HR	258		
NOBREGA, NICOLE	DEPUTY CLERK -70HR	77		
NOBREGA, NICOLE	DEPUTY CLERK -70HR	153		
REYNOLDS, ASHTYN	DEPUTY CLERK -70HR	153		

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
STORM, LAURA	CIRCUIT CLERK	9,808
STORM, LAURA	CIRCUIT CLERK	258
STORM, LAURA	CIRCUIT CLERK	77
STORM, LAURA	CIRCUIT CLERK	153
WALTERS, LISA	DEPUTY CLERK -70HR	9,808
WALTERS, LISA	DEPUTY CLERK -70HR	258
WALTERS, LISA	DEPUTY CLERK -70HR	77
WALTERS, LISA	DEPUTY CLERK -70HR	153
WOLFE, JAMIE	DEPUTY CLERK -70HR	21,244
WOLFE, JAMIE	DEPUTY CLERK -70HR	258
WOLFE, JAMIE	DEPUTY CLERK -70HR	77
WOLFE, JAMIE	DEPUTY CLERK -70HR	153
YOKLEY, TAMMY	CHIEF DEPUTY CLERK-70HR	17,384
YOKLEY, TAMMY	CHIEF DEPUTY CLERK-70HR	258
YOKLEY, TAMMY	CHIEF DEPUTY CLERK-70HR	77
YOKLEY, TAMMY	CHIEF DEPUTY CLERK-70HR	153
Total 001403.410500 - HEALTH INSURANCE		<u>123,265</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001403.410599	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
HEALTH INSURANCE-CONTRA	(117,485)	(51,631)	(127,537)	(123,265)
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST

Total 001403.410599 - HEALTH INSURANCE-CONTRA

NOTES:

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>
001403.410600	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>
RETIREMENT			<u>FY23 REQUEST</u>
	40,563	22,307	40,849
			36,767
MANDATED - Required by law or statute			
MISSION CRITICAL - Elimination would result in failure to meet critical functions			
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical			
NEW INITIATIVE - Spending not included in the prior year budget			
DESCRIPTION	JUSTIFICATION		DEPT REQUEST
CHALK, REBECCA	DEPUTY CLERK -70HR		3,293
COMBS, SAMANTHA	DEPUTY CLERK -70HR		3,046
COOPER, EDITH	DEPUTY CLERK -70HR		3,027
DAVIS, DEANNA	DEPUTY CLERK -70HR		3,331
NOBREGA, NICOLE	DEPUTY CLERK -70HR		3,236
REYNOLDS, ASHTYN	DEPUTY CLERK -70HR		3,310
STORM, LAURA	CIRCUIT CLERK		5,589
WALTERS, LISA	DEPUTY CLERK -70HR		3,477
WOLFE, JAMIE	DEPUTY CLERK -70HR		3,521
YOKLEY, TAMMY	CHIEF DEPUTY CLERK-70HR		4,937
Total 001403.410600 - RETIREMENT			36,767

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001403.410802	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
PART TIME / EXTRA HELP	0	5,086	18,000	18,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
PART TIME HELP	TO ASSIST WITH ENTERING 1800'S DATA			18,000
Total 001403.410802 - PART TIME / EXTRA HELP				18,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001403.421100	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
TELEPHONE	0	135	700	700
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
PHONE FOR EMERGENCY ACCESS	MISSION CRITICAL			
AFTER HOURS				700
Total 001403.421100 - TELEPHONE				700

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001403.421200	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
PRINTING	3,414	0	2,250	2,250
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
SPECIALTY JUROR ENVELOPES AND FORMS	MISSION CRITICAL			2,250
Total 001403.421200 - PRINTING				<u>2,250</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001403.421400	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
TRAVEL	1,163	801	3,500	3,500
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
TRAVEL & HOTEL EXPENSES	CONTINUING ED & LEGISLATIVE OVERSIGHT			3,500
Total 001403.421400 - TRAVEL				3,500

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001403.422100	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
TRAINING AND EDUCATION	460	0	1,700	1,700
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
CONTINUING ED FOR MYSELF AND STAFF	MISSION CRITICAL			1,700
Total 001403.422100 - TRAINING AND EDUCATION				<u>1,700</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001403.422200	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
DUES AND SUBSCRIPTIONS	367	0	400	400
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
DUES AND SUBSCRIPTIONS	MISSION CRITICAL			400
Total 001403.422200 - DUES AND SUBSCRIPTIONS				400

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001403.423000	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
CONTRACTED SERVICES	4,422	2,671	7,600	7,600
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
PO BOX, COPIER, JURY CALL & SHRED	MISSION CRITICAL/MANDATED			7,600
Total 001403.423000 - CONTRACTED SERVICES				7,600

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001403.434100	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
MATERIALS AND SUPPLIES	7,669	1,165	6,000	6,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
OFFICE SUPPLIES	MISSION CRITICAL			6,000
Total 001403.434100 - MATERIALS AND SUPPLIES				6,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001403.434200	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
RECORD BOOKS	644	1,994	2,500	2,500
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
RECORD BOOKS	MISSION CRITICAL/MANDATED			2,500
Total 001403.434200 - RECORD BOOKS				2,500

NOTES:

Jefferson County Commission
Payroll Projection
FY2022- 2023

1/27/2022

Amount

001403-CIRCUIT CLERK

1089-CHALK, REBECCA	0206- 40301 DEPUTY CLERK -70HR	
001403.410300-EMPLOYEES SALARY AND WAGES		36,580
001403.410400-FICA TAX		2,211
001403.410401-MEDICARE EXPENSE		518
001403.410500-HEALTH INSURANCE		10,296
001403.410600-RETIREMENT		3,293
Totals 1089-CHALK, REBECCA		52,898
1171-COMBS, SAMANTHA	0206- 40307 DEPUTY CLERK -70HR	
001403.410300-EMPLOYEES SALARY AND WAGES		33,843
001403.410400-FICA TAX		1,712
001403.410401-MEDICARE EXPENSE		401
001403.410500-HEALTH INSURANCE		21,732
001403.410600-RETIREMENT		3,046
Totals 1171-COMBS, SAMANTHA		60,734
1143-COOPER, EDITH	0206- 40306 DEPUTY CLERK -70HR	
001403.410300-EMPLOYEES SALARY AND WAGES		33,631
001403.410400-FICA TAX		2,029
001403.410401-MEDICARE EXPENSE		475
001403.410500-HEALTH INSURANCE		10,296
001403.410600-RETIREMENT		3,027
Totals 1143-COOPER, EDITH		49,458
3001-DAVIS, DEANNA	0206- 40311 DEPUTY CLERK -70HR	
001403.410300-EMPLOYEES SALARY AND WAGES		37,001
001403.410400-FICA TAX		2,238
001403.410401-MEDICARE EXPENSE		524
001403.410500-HEALTH INSURANCE		10,296
001403.410600-RETIREMENT		3,331
Totals 3001-DAVIS, DEANNA		53,390
1123-NOBREGA, NICOLE	0206- 40304 DEPUTY CLERK -70HR	
001403.410300-EMPLOYEES SALARY AND WAGES		35,950
001403.410400-FICA TAX		2,172
001403.410401-MEDICARE EXPENSE		508
001403.410500-HEALTH INSURANCE		10,296
001403.410600-RETIREMENT		3,236
Totals 1123-NOBREGA, NICOLE		52,162
1090-REYNOLDS, ASHTYN	0206- 40302 DEPUTY CLERK -70HR	
001403.410300-EMPLOYEES SALARY AND WAGES		36,771
001403.410400-FICA TAX		2,280
001403.410401-MEDICARE EXPENSE		534
001403.410500-HEALTH INSURANCE		153
001403.410600-RETIREMENT		3,310
Totals 1090-REYNOLDS, ASHTYN		43,048
1036-STORM, LAURA	ECIC- 40310 CIRCUIT CLERK	
001403.410100-OFFICIALS SALARY		62,093
001403.410400-FICA TAX		3,770
001403.410401-MEDICARE EXPENSE		882

Jefferson County Commission
Payroll Projection
FY2022- 2023

1/27/2022

	<u>Amount</u>
001403.410500-HEALTH INSURANCE	10,296
001403.410600-RETIREMENT	5,589
Totals 1036-STORM, LAURA	82,630
1117-WALTERS, LISA 0206- 40303 DEPUTY CLERK -70HR	
001403.410300-EMPLOYEES SALARY AND WAGES	38,624
001403.410400-FICA TAX	2,338
001403.410401-MEDICARE EXPENSE	547
001403.410500-HEALTH INSURANCE	10,296
001403.410600-RETIREMENT	3,477
Totals 1117-WALTERS, LISA	55,282
1134-WOLFE, JAMIE 0206- 40305 DEPUTY CLERK -70HR	
001403.410300-EMPLOYEES SALARY AND WAGES	39,112
001403.410400-FICA TAX	2,026
001403.410401-MEDICARE EXPENSE	474
001403.410500-HEALTH INSURANCE	21,732
001403.410600-RETIREMENT	3,521
Totals 1134-WOLFE, JAMIE	66,865
1021-YOKLEY, TAMMY 0509- 40309 CHIEF DEPUTY CLERK-70HR	
001403.410300-EMPLOYEES SALARY AND WAGES	54,848
001403.410400-FICA TAX	3,130
001403.410401-MEDICARE EXPENSE	732
001403.410500-HEALTH INSURANCE	17,872
001403.410600-RETIREMENT	4,937
Totals 1021-YOKLEY, TAMMY	81,519
Department Total-001403-CIRCUIT CLERK	599,363

			<u>Amount</u>
001403-CIRCUIT CLERK			
001403.410100 - OFFICIALS SALARY			
1036-STORM, LAURA	ECIC- 40310 CIRCUIT CLERK		62,093.00
Total 001403.410100 - OFFICIALS SALARY			62,093
001403.410300 - EMPLOYEES SALARY AND WAGES			
0-	- 0		0.00
1089-CHALK, REBECCA	0206- 40301 DEPUTY CLERK -70HR		36,580.00
1171-COMBS, SAMANTHA	0206- 40307 DEPUTY CLERK -70HR		33,843.00
1143-COOPER, EDITH	0206- 40306 DEPUTY CLERK -70HR		33,631.00
3001-DAVIS, DEANNA	0206- 40311 DEPUTY CLERK -70HR		37,001.00
1123-NOBREGA, NICOLE	0206- 40304 DEPUTY CLERK -70HR		35,950.00
1090-REYNOLDS, ASHTYN	0206- 40302 DEPUTY CLERK -70HR		36,771.00
1117-WALTERS, LISA	0206- 40303 DEPUTY CLERK -70HR		38,624.00
1134-WOLFE, JAMIE	0206- 40305 DEPUTY CLERK -70HR		39,112.00
1021-YOKLEY, TAMMY	0509- 40309 CHIEF DEPUTY CLERK-70HR		54,848.00
Total 001403.410300 - EMPLOYEES SALARY AND WAGES			346,360
001403.410400 - FICA TAX			
0-	- 0		1,116.00
1089-CHALK, REBECCA	- 40301 DEPUTY CLERK -70HR		2,211.00
1171-COMBS, SAMANTHA	- 40307 DEPUTY CLERK -70HR		1,712.00
1143-COOPER, EDITH	- 40306 DEPUTY CLERK -70HR		2,029.00
3001-DAVIS, DEANNA	- 40311 DEPUTY CLERK -70HR		2,238.00
1123-NOBREGA, NICOLE	- 40304 DEPUTY CLERK -70HR		2,172.00
1090-REYNOLDS, ASHTYN	- 40302 DEPUTY CLERK -70HR		2,280.00
1036-STORM, LAURA	- 40310 CIRCUIT CLERK		3,770.00
1117-WALTERS, LISA	- 40303 DEPUTY CLERK -70HR		2,338.00
1134-WOLFE, JAMIE	- 40305 DEPUTY CLERK -70HR		2,026.00
1021-YOKLEY, TAMMY	- 40309 CHIEF DEPUTY CLERK-70HR		3,130.00
Total 001403.410400 - FICA TAX			25,022
001403.410401 - MEDICARE EXPENSE			
0-	- 0		261.00
1089-CHALK, REBECCA	- 40301 DEPUTY CLERK -70HR		518.00
1171-COMBS, SAMANTHA	- 40307 DEPUTY CLERK -70HR		401.00
1143-COOPER, EDITH	- 40306 DEPUTY CLERK -70HR		475.00
3001-DAVIS, DEANNA	- 40311 DEPUTY CLERK -70HR		524.00
1123-NOBREGA, NICOLE	- 40304 DEPUTY CLERK -70HR		508.00
1090-REYNOLDS, ASHTYN	- 40302 DEPUTY CLERK -70HR		534.00
1036-STORM, LAURA	- 40310 CIRCUIT CLERK		882.00
1117-WALTERS, LISA	- 40303 DEPUTY CLERK -70HR		547.00
1134-WOLFE, JAMIE	- 40305 DEPUTY CLERK -70HR		474.00
1021-YOKLEY, TAMMY	- 40309 CHIEF DEPUTY CLERK-70HR		732.00
Total 001403.410401 - MEDICARE EXPENSE			5,856
001403.410500 - HEALTH INSURANCE			
1089-CHALK, REBECCA	- 40301 DEPUTY CLERK -70HR		10,296.00
1171-COMBS, SAMANTHA	- 40307 DEPUTY CLERK -70HR		21,732.00
1143-COOPER, EDITH	- 40306 DEPUTY CLERK -70HR		10,296.00
3001-DAVIS, DEANNA	- 40311 DEPUTY CLERK -70HR		10,296.00
1123-NOBREGA, NICOLE	- 40304 DEPUTY CLERK -70HR		10,296.00
1090-REYNOLDS, ASHTYN	- 40302 DEPUTY CLERK -70HR		153.00
1036-STORM, LAURA	- 40310 CIRCUIT CLERK		10,296.00
1117-WALTERS, LISA	- 40303 DEPUTY CLERK -70HR		10,296.00

		<u>Amount</u>
1134-WOLFE, JAMIE	- 40305 DEPUTY CLERK -70HR	21,732.00
1021-YOKLEY, TAMMY	- 40309 CHIEF DEPUTY CLERK-70HR	17,872.00
Total 001403.410500 - HEALTH INSURANCE		<hr/> 123,265
001403.410600 - RETIREMENT		
0-	- 0	0.00
1089-CHALK, REBECCA	- 40301 DEPUTY CLERK -70HR	3,293.00
1171-COMBS, SAMANTHA	- 40307 DEPUTY CLERK -70HR	3,046.00
1143-COOPER, EDITH	- 40306 DEPUTY CLERK -70HR	3,027.00
3001-DAVIS, DEANNA	- 40311 DEPUTY CLERK -70HR	3,331.00
1123-NOBREGA, NICOLE	- 40304 DEPUTY CLERK -70HR	3,236.00
1090-REYNOLDS, ASHTYN	- 40302 DEPUTY CLERK -70HR	3,310.00
1036-STORM, LAURA	- 40310 CIRCUIT CLERK	5,589.00
1117-WALTERS, LISA	- 40303 DEPUTY CLERK -70HR	3,477.00
1134-WOLFE, JAMIE	- 40305 DEPUTY CLERK -70HR	3,521.00
1021-YOKLEY, TAMMY	- 40309 CHIEF DEPUTY CLERK-70HR	4,937.00
Total 001403.410600 - RETIREMENT		<hr/> 36,767
Department Total 001403-CIRCUIT CLERK		599,363

Jefferson County Commission
 Budget Summary
 Dept 404-SHERIFF AND TREASURER
 FY2022- 2023

1/29/2022

001404-SHERIFF AND TREASURER	FY21 ACTUAL	FY22 BUDGET	FY22 YTD	% SPENT YTD	FY23 REQUEST	
PERSONNEL SERVICES						
410100 OFFICIALS SALARY	50,459	50,266	27,453	54.62%	50,266	0.00%
410200 OFFICIALS SALARY SUPPLEM	15,000	15,000	15,000	100.00%	15,000	0.00%
410300 EMPLOYEES SALARY AND WAGES	296,165	295,031	161,132	54.62%	366,407	24.19%
410400 FICA TAX	22,369	21,653	12,597	58.18%	26,046	20.29%
410401 MEDICARE EXPENSE	5,232	5,061	2,946	58.21%	6,096	20.45%
410500 HEALTH INSURANCE	44,394	48,039	24,130	50.23%	69,811	45.32%
410599 HEALTH INSURANCE-CONTRA	(44,394)	(48,039)	(20,660)	43.01%	(69,811)	45.32%
410600 RETIREMENT	33,557	29,655	16,163	54.50%	33,116	11.67%
410801 OVERTIME	628	1,500	495	33.01%	1,500	0.00%
410802 PART TIME / EXTRA HELP	5,328	9,000	2,160	24.00%	9,000	0.00%
TOTAL PERSONNEL SERVICES	428,739	427,166	241,414	56.52%	507,431	18.79%
CONTRACTUAL SERVICES						
421200 PRINTING	7,088	11,000	1,982	18.02%	11,000	0.00%
421400 TRAVEL	0	250	0	0.00%	1,000	300.00%
422000 ADVERTISING / LEGAL PUBS	10,295	12,500	5,323	42.58%	12,500	0.00%
422100 TRAINING AND EDUCATION	0	1,000	0	0.00%	1,000	0.00%
422200 DUES AND SUBSCRIPTIONS	50	100	30	30.00%	100	0.00%
422300 PROFESSIONAL SERVICES	4,200	5,000	4,200	84.00%	5,000	0.00%
422900 COURT COSTS AND DAMAGES	0	1,000	0	0.00%	1,000	0.00%
423000 CONTRACTED SERVICES	15,610	31,500	7,900	25.08%	31,500	0.00%
423200 BANK CHARGES	672	850	368	43.30%	850	0.00%
TOTAL CONTRACTUAL SERVICES	37,915	63,200	19,802	31.33%	63,950	1.19%
COMMODITIES						
434100 MATERIALS AND SUPPLIES	2,070	2,500	523	20.92%	2,500	0.00%
TOTAL COMMODITIES	2,070	2,500	523	20.92%	2,500	0.00%
DEPARTMENT GRAND TOTAL	468,723	492,866	261,740	53.11%	573,881	16.44%

Jefferson County Commission
Budget Detail
Dept 404-SHERIFF AND TREASURER
FY2022- 2023

1/29/2022

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
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001404-SHERIFF AND TREASURER

001404.410100	FY21 ACTUAL	FY22 YTD	FY22 BUDGET	FY23 REQUEST
OFFICIALS SALARY	50,459	27,453	50,266	50,266
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				

DESCRIPTION	JUSTIFICATION	DEPT REQUEST
HANSEN, THOMAS	SHERIFF	50,266
Total 001404.410100 - OFFICIALS SALARY		50,266

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001404.410200	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
OFFICIALS SALARY SUPPLEM	15,000	15,000	15,000	15,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
COMMISSION	MANDATED			15,000
Total 001404.410200 - OFFICIALS SALARY SUPPLEM				15,000

NOTES:

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
001404.410300	FY21 ACTUAL	FY22 YTD
EMPLOYEES SALARY AND WAGES	FY22 BUDGET	FY23 REQUEST
	296,165	161,132
		295,031
		366,407
MANDATED - Required by law or statute		
MISSION CRITICAL - Elimination would result in failure to meet critical functions		
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical		
NEW INITIATIVE - Spending not included in the prior year budget		
DESCRIPTION	JUSTIFICATION	DEPT REQUEST
NEW TAX DEPUTIES		64,000
ALTERNATIVE IF COUNTY RAISE PACKAGE NOT ADOPTED		7,376
BROWN, DIANN	ASSISTANT CHIEF TAX DEPUTY	44,737
HENDRICKS, TERESA	CHIEF TAX DEPUTY	79,890
NICK, KAREN	TAX DEPUTY	43,617
PUTTOCK, CHRISTINE	TAX DEPUTY	36,215
STEPHENSON, EVELYN	TAX DEPUTY	45,337
THOMPSON, MARY	TAX DEPUTY	45,235
Total 001404.410300 - EMPLOYEES SALARY AND WAGES		366,407

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 404-SHERIFF AND TREASURER
 FY2022- 2023

1/29/2022

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
001404.410400	FY21 ACTUAL	FY22 YTD
FICA TAX	FY22 BUDGET	FY23 REQUEST
	22,369	12,597
		21,653
		26,046
MANDATED - Required by law or statute		
MISSION CRITICAL - Elimination would result in failure to meet critical functions		
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical		
NEW INITIATIVE - Spending not included in the prior year budget		
DESCRIPTION	JUSTIFICATION	DEPT REQUEST
FICA FOR OVERTIME		93
FICA FOR PT/EXTRA HELP		558
FICA FOR 2 NEW TAX DEPUTIES		3,968
FICA FOR MI		457
BROWN DIANN BROWN, DIANN	ASSISTANT CHIEF TAX DEPUTY	2,503
HANSEN THOMAS HANSEN, THOMAS	SHERIFF	3,117
HENDRICKS TERESA HENDRICKS, TERESA	CHIEF TAX DEPUTY	4,897
NICK KAREN NICK, KAREN	TAX DEPUTY	2,705
PUTTOCK CHRISTINE PUTTOCK, CHRISTINE	TAX DEPUTY	2,246
STEPHENSON EVELYN STEPHENSON, EVELYN	TAX DEPUTY	2,754
THOMPSON MARY THOMPSON, MARY	TAX DEPUTY	2,748
Total 001404.410400 - FICA TAX		26,046

NOTES:

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>		
001404.410401	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
MEDICARE EXPENSE	5,232	2,946	5,061	6,096
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
MEDICARE FOR 2 NEW TAX DEPUTIES				928
MEDICARE FOR OVERTIME				22
MEDICARE FOR PT/EXTRA HELP				131
COLA / MI				107
BROWN DIANN	ASSISTANT CHIEF TAX DEPUTY			586
BROWN, DIANN				
HANSEN THOMAS	SHERIFF			729
HANSEN, THOMAS				
HENDRICKS TERESA	CHIEF TAX DEPUTY			1,146
HENDRICKS, TERESA				
NICK KAREN	TAX DEPUTY			633
NICK, KAREN				
PUTTOCK CHRISTINE	TAX DEPUTY			526
PUTTOCK, CHRISTINE				
STEPHENSON EVELYN	TAX DEPUTY			645
STEPHENSON, EVELYN				
THOMPSON MARY	TAX DEPUTY			643
THOMPSON, MARY				
Total 001404.410401 - MEDICARE EXPENSE				6,096

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 404-SHERIFF AND TREASURER
 FY2022- 2023

1/29/2022

<u>Name</u>		<u>Justificaton</u>	<u>Amount</u>
001404.410500		FY21 ACTUAL	FY22 YTD
HEALTH INSURANCE		FY22 BUDGET	FY23 REQUEST
		44,394	24,130
		48,039	69,811
MANDATED - Required by law or statute			
MISSION CRITICAL - Elimination would result in failure to meet critical functions			
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical			
NEW INITIATIVE - Spending not included in the prior year budget			
DESCRIPTION		JUSTIFICATION	DEPT REQUEST
INSURANCE FOR 2 NEW TAX DEPUTIES			20,592
BROWN DIANN	DIANN	ASSISTANT CHIEF TAX DEPUTY	17,384
BROWN DIANN	DIANN	ASSISTANT CHIEF TAX DEPUTY	258
BROWN DIANN	DIANN	ASSISTANT CHIEF TAX DEPUTY	77
BROWN DIANN	DIANN	ASSISTANT CHIEF TAX DEPUTY	153
HANSEN THOMAS	THOMAS	SHERIFF	153
HENDRICKS TERESA	TERESA	CHIEF TAX DEPUTY	9,808
HENDRICKS TERESA	TERESA	CHIEF TAX DEPUTY	258
HENDRICKS TERESA	TERESA	CHIEF TAX DEPUTY	77
HENDRICKS TERESA	TERESA	CHIEF TAX DEPUTY	153
NICK KAREN	KAREN	TAX DEPUTY	153
PUTTOCK CHRISTINE	CHRISTINE	TAX DEPUTY	153
STEPHENSON EVELYN	EVELYN	TAX DEPUTY	9,808
STEPHENSON EVELYN	EVELYN	TAX DEPUTY	258
STEPHENSON EVELYN	EVELYN	TAX DEPUTY	77
STEPHENSON EVELYN	EVELYN	TAX DEPUTY	153
THOMPSON MARY	MARY	TAX DEPUTY	9,808
THOMPSON MARY	MARY	TAX DEPUTY	258
THOMPSON MARY	MARY	TAX DEPUTY	77
THOMPSON MARY	MARY	TAX DEPUTY	153

Jefferson County Commission
Budget Detail
Dept 404-SHERIFF AND TREASURER
FY2022- 2023

1/29/2022

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
Total 001404.410500 - HEALTH INSURANCE		<u>69,811</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001404.410599	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
HEALTH INSURANCE-CONTRA	(44,394)	(20,660)	(48,039)	(69,811)
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
DEPARTMENT CONTRA				(49,219)
INSURANCE FOR 2 NEW TAX DEPUTIES				(20,592)
Total 001404.410599 - HEALTH INSURANCE-CONTRA				(69,811)

NOTES:

Name	Justificaton		Amount
001404.410600	FY21 ACTUAL	FY22 YTD	FY22 BUDGET
RETIREMENT			FY23 REQUEST
	33,557	16,163	29,655
			33,116
MANDATED - Required by law or statute			
MISSION CRITICAL - Elimination would result in failure to meet critical functions			
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical			
NEW INITIATIVE - Spending not included in the prior year budget			
DESCRIPTION	JUSTIFICATION		DEPT REQUEST
RETIREMENT FOR 2 NEW TAX DEPUTIES			5,760
RETIREMENT FOR OVERTIME			135
RETIREMENT FOR MI			664
BROWN DIANN	ASSISTANT CHIEF TAX DEPUTY		4,027
BROWN, DIANN			
HENDRICKS TERESA	CHIEF TAX DEPUTY		7,191
HENDRICKS, TERESA			
NICK KAREN	TAX DEPUTY		3,926
NICK, KAREN			
PUTTOCK CHRISTINE	TAX DEPUTY		3,260
PUTTOCK, CHRISTINE			
STEPHENSON EVELYN	TAX DEPUTY		4,081
STEPHENSON, EVELYN			
THOMPSON MARY	TAX DEPUTY		4,072
THOMPSON, MARY			
Total 001404.410600 - RETIREMENT			33,116

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001404.410801	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
OVERTIME	628	495	1,500	1,500
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
				1,500
Total 001404.410801 - OVERTIME				<u>1,500</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001404.410802	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
PART TIME / EXTRA HELP	5,328	2,160	9,000	9,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
				9,000
Total 001404.410802 - PART TIME / EXTRA HELP				9,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001404.421200	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
PRINTING	7,088	1,982	11,000	11,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
				11,000
Total 001404.421200 - PRINTING				11,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001404.421400	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
TRAVEL	0	0	250	1,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
				1,000
Total 001404.421400 - TRAVEL				1,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001404.422000	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
ADVERTISING / LEGAL PUBS	10,295	5,323	12,500	12,500
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
				12,500
Total 001404.422000 - ADVERTISING / LEGAL PUBS				12,500

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001404.422100	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
TRAINING AND EDUCATION	0	0	1,000	1,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
				1,000
Total 001404.422100 - TRAINING AND EDUCATION				1,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001404.422200	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
DUES AND SUBSCRIPTIONS	50	30	100	100
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
				100
Total 001404.422200 - DUES AND SUBSCRIPTIONS				100

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001404.422300	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
PROFESSIONAL SERVICES	4,200	4,200	5,000	5,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
				5,000
Total 001404.422300 - PROFESSIONAL SERVICES				<u>5,000</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001404.422900	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
COURT COSTS AND DAMAGES	0	0	1,000	1,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
				1,000
Total 001404.422900 - COURT COSTS AND DAMAGES				1,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001404.423000	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
CONTRACTED SERVICES	15,610	7,900	31,500	31,500
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
				31,500
Total 001404.423000 - CONTRACTED SERVICES				31,500

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001404.423200	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
BANK CHARGES	672	368	850	850
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
				850
Total 001404.423200 - BANK CHARGES				850

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001404.434100	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
MATERIALS AND SUPPLIES	2,070	523	2,500	2,500
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
				2,500
Total 001404.434100 - MATERIALS AND SUPPLIES				<u>2,500</u>

NOTES:

Jefferson County Commission
Payroll Projection
FY2022- 2023

1/29/2022

Amount

001404-SHERIFF AND TREASURER

1154-BROWN, DIANN	0400- 40405 ASSISTANT CHIEF TAX DEPUTY	
001404.410300-EMPLOYEES SALARY AND WAGES		44,737
001404.410400-FICA TAX		2,503
001404.410401-MEDICARE EXPENSE		586
001404.410500-HEALTH INSURANCE		17,872
001404.410600-RETIREMENT		4,027
Totals 1154-BROWN, DIANN		69,725
1322-HANSEN, THOMAS	ESHF- 40407 SHERIFF	
001404.410100-OFFICIALS SALARY		50,266
001404.410400-FICA TAX		3,117
001404.410401-MEDICARE EXPENSE		729
001404.410500-HEALTH INSURANCE		153
Totals 1322-HANSEN, THOMAS		54,265
1028-HENDRICKS, TERESA	0701- 40406 CHIEF TAX DEPUTY	
001404.410300-EMPLOYEES SALARY AND WAGES		79,890
001404.410400-FICA TAX		4,897
001404.410401-MEDICARE EXPENSE		1,146
001404.410500-HEALTH INSURANCE		10,296
001404.410600-RETIREMENT		7,191
Totals 1028-HENDRICKS, TERESA		103,420
1085-NICK, KAREN	0203- 40403 TAX DEPUTY	
001404.410300-EMPLOYEES SALARY AND WAGES		43,617
001404.410400-FICA TAX		2,705
001404.410401-MEDICARE EXPENSE		633
001404.410500-HEALTH INSURANCE		153
001404.410600-RETIREMENT		3,926
Totals 1085-NICK, KAREN		51,034
1161-PUTTOCK, CHRISTINE	0203- 40404 TAX DEPUTY	
001404.410300-EMPLOYEES SALARY AND WAGES		36,215
001404.410400-FICA TAX		2,246
001404.410401-MEDICARE EXPENSE		526
001404.410500-HEALTH INSURANCE		153
001404.410600-RETIREMENT		3,260
Totals 1161-PUTTOCK, CHRISTINE		42,400
1046-STEPHENSON, EVELYN	0203- 40401 TAX DEPUTY	
001404.410300-EMPLOYEES SALARY AND WAGES		45,337
001404.410400-FICA TAX		2,754
001404.410401-MEDICARE EXPENSE		645
001404.410500-HEALTH INSURANCE		10,296
001404.410600-RETIREMENT		4,081
Totals 1046-STEPHENSON, EVELYN		63,113
1068-THOMPSON, MARY	0203- 40402 TAX DEPUTY	
001404.410300-EMPLOYEES SALARY AND WAGES		45,235
001404.410400-FICA TAX		2,748
001404.410401-MEDICARE EXPENSE		643
001404.410500-HEALTH INSURANCE		10,296

Jefferson County Commission
Payroll Projection
FY2022- 2023

1/29/2022

Amount

001404.410600-RETIREMENT

4,072

Totals 1068-THOMPSON, MARY

62,994

Department Total-001404-SHERIFF AND TREASURER

566,742

Jefferson County Commission
Payroll Projection
FY2022- 2023

		<u>Amount</u>
001404-SHERIFF AND TREASURER		
001404.410100 - OFFICIALS SALARY		
1322-HANSEN, THOMAS	ESHF- 40407 SHERIFF	50,266.00
Total 001404.410100 - OFFICIALS SALARY		50,266
001404.410200 - OFFICIALS SALARY SUPPLEM		
0-	- 0	15,000.00
Total 001404.410200 - OFFICIALS SALARY SUPPLEM		15,000
001404.410300 - EMPLOYEES SALARY AND WAGES		
0-	- 0	71,376.00
1154-BROWN, DIANN	0400- 40405 ASSISTANT CHIEF TAX DEPUTY	44,737.00
1028-HENDRICKS, TERESA	0701- 40406 CHIEF TAX DEPUTY	79,890.00
1085-NICK, KAREN	0203- 40403 TAX DEPUTY	43,617.00
1161-PUTTOCK, CHRISTINE	0203- 40404 TAX DEPUTY	36,215.00
1046-STEPHENSON, EVELYN	0203- 40401 TAX DEPUTY	45,337.00
1068-THOMPSON, MARY	0203- 40402 TAX DEPUTY	45,235.00
Total 001404.410300 - EMPLOYEES SALARY AND WAGES		366,407
001404.410400 - FICA TAX		
0-	- 0	5,076.00
1154-BROWN, DIANN	- 40405 ASSISTANT CHIEF TAX DEPUTY	2,503.00
1322-HANSEN, THOMAS	- 40407 SHERIFF	3,117.00
1028-HENDRICKS, TERESA	- 40406 CHIEF TAX DEPUTY	4,897.00
1085-NICK, KAREN	- 40403 TAX DEPUTY	2,705.00
1161-PUTTOCK, CHRISTINE	- 40404 TAX DEPUTY	2,246.00
1046-STEPHENSON, EVELYN	- 40401 TAX DEPUTY	2,754.00
1068-THOMPSON, MARY	- 40402 TAX DEPUTY	2,748.00
Total 001404.410400 - FICA TAX		26,046
001404.410401 - MEDICARE EXPENSE		
0-	- 0	1,188.00
1154-BROWN, DIANN	- 40405 ASSISTANT CHIEF TAX DEPUTY	586.00
1322-HANSEN, THOMAS	- 40407 SHERIFF	729.00
1028-HENDRICKS, TERESA	- 40406 CHIEF TAX DEPUTY	1,146.00
1085-NICK, KAREN	- 40403 TAX DEPUTY	633.00
1161-PUTTOCK, CHRISTINE	- 40404 TAX DEPUTY	526.00
1046-STEPHENSON, EVELYN	- 40401 TAX DEPUTY	645.00
1068-THOMPSON, MARY	- 40402 TAX DEPUTY	643.00
Total 001404.410401 - MEDICARE EXPENSE		6,096
001404.410500 - HEALTH INSURANCE		
0-	- 0	20,592.00
1154-BROWN, DIANN	- 40405 ASSISTANT CHIEF TAX DEPUTY	17,872.00
1322-HANSEN, THOMAS	- 40407 SHERIFF	153.00
1028-HENDRICKS, TERESA	- 40406 CHIEF TAX DEPUTY	10,296.00
1085-NICK, KAREN	- 40403 TAX DEPUTY	153.00
1161-PUTTOCK, CHRISTINE	- 40404 TAX DEPUTY	153.00
1046-STEPHENSON, EVELYN	- 40401 TAX DEPUTY	10,296.00
1068-THOMPSON, MARY	- 40402 TAX DEPUTY	10,296.00
Total 001404.410500 - HEALTH INSURANCE		69,811
001404.410600 - RETIREMENT		
0-	- 0	6,559.00
1154-BROWN, DIANN	- 40405 ASSISTANT CHIEF TAX DEPUTY	4,027.00
1028-HENDRICKS, TERESA	- 40406 CHIEF TAX DEPUTY	7,191.00

Jefferson County Commission
Payroll Projection
FY2022- 2023

		<u>Amount</u>
1085-NICK, KAREN	- 40403 TAX DEPUTY	3,926.00
1161-PUTTOCK, CHRISTINE	- 40404 TAX DEPUTY	3,260.00
1046-STEPHENSON, EVELYN	- 40401 TAX DEPUTY	4,081.00
1068-THOMPSON, MARY	- 40402 TAX DEPUTY	4,072.00
Total 001404.410600 - RETIREMENT		<hr/> 33,116
Department Total 001404-SHERIFF AND TREASURER		566,742

Jefferson County Commission
 Budget Summary
 Dept 405-PROSECUTING ATTORNEY
 FY2022- 2023

1/25/2022

001405-PROSECUTING ATTORNEY	FY21 ACTUAL	FY22 BUDGET	FY22 YTD	% SPENT YTD	FY23 REQUEST	
PERSONNEL SERVICES						
410100 OFFICIALS SALARY	108,607	108,192	59,089	54.61%	108,192	0.00%
410300 EMPLOYEES SALARY AND WAGES	1,195,819	1,259,764	643,871	51.11%	1,230,299	-2.34%
410400 FICA TAX	79,853	83,562	42,753	51.16%	81,332	-2.67%
410401 MEDICARE EXPENSE	18,675	19,550	9,999	51.14%	19,030	-2.66%
410500 HEALTH INSURANCE	222,027	250,636	125,161	49.94%	272,304	8.65%
410599 HEALTH INSURANCE-CONTRA	(222,027)	(250,636)	(102,486)	40.89%	(272,304)	8.65%
410600 RETIREMENT	129,897	132,803	66,545	50.11%	114,396	-13.86%
410802 PART TIME / EXTRA HELP	28,462	27,000	10,536	39.02%	27,000	0.00%
TOTAL PERSONNEL SERVICES	1,561,313	1,630,871	855,468	52.45%	1,580,249	-3.10%
CONTRACTUAL SERVICES						
421100 TELEPHONE	1,381	1,300	127	9.78%	1,300	0.00%
421400 TRAVEL	1,855	2,000	557	27.87%	2,000	0.00%
421401 TRAVEL-WITNESS PER DIEM	980	4,000	148	3.71%	4,000	0.00%
421800 POSTAGE	383	250	200	79.94%	250	0.00%
422000 ADVERTISING / LEGAL PUBS	0	500	0	0.00%	500	0.00%
422100 TRAINING AND EDUCATION	645	2,800	549	19.61%	2,800	0.00%
422200 DUES AND SUBSCRIPTIONS	6,076	22,500	6,971	30.98%	22,500	0.00%
422200 DUES AND SUBSCRIPTIONS COVID	154	0	0	0.00%	0	100.00%
422300 PROFESSIONAL SERVICES	14,405	15,000	7,912	52.74%	15,000	0.00%
422900 COURT COSTS AND DAMAGES	5,016	0	0	0.00%	0	100.00%
423000 CONTRACTED SERVICES	15,724	6,000	6,056	100.94%	6,000	0.00%
TOTAL CONTRACTUAL SERVICES	46,620	54,350	22,521	41.44%	54,350	0.00%
COMMODITIES						
434100 MATERIALS AND SUPPLIES	1,672	7,279	4,594	63.11%	4,000	-45.05%
435300 COMPUTER SOFTWARE	0	10,000	0	0.00%	10,000	0.00%
TOTAL COMMODITIES	1,672	17,279	4,594	26.58%	14,000	-18.98%
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY	0	0	0	0.00%	0	100.00%
DEPARTMENT GRAND TOTAL	1,609,605	1,702,500	882,582	51.84%	1,648,599	-3.17%

Jefferson County Commission
Budget Detail
Dept 405-PROSECUTING ATTORNEY
FY2022- 2023

1/25/2022

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
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001405-PROSECUTING ATTORNEY

001405.410100	FY21 ACTUAL	FY22 YTD	FY22 BUDGET	FY23 REQUEST
OFFICIALS SALARY	108,607	59,089	108,192	108,192
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				

DESCRIPTION	JUSTIFICATION	DEPT REQUEST
HARVEY, MATTHEW	PROSECUTING ATTORNEY	108,192
Total 001405.410100 - OFFICIALS SALARY		108,192

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 405-PROSECUTING ATTORNEY
 FY2022- 2023

1/25/2022

<u>Name</u>		<u>Justificaton</u>		<u>Amount</u>
001405.410300		FY21 ACTUAL	FY22 YTD	FY22 BUDGET
EMPLOYEES SALARY AND WAGES		1,195,819	643,871	1,259,764
				FY23 REQUEST
				1,230,299
MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION		JUSTIFICATION		DEPT REQUEST
AINSWORTH, CHARLOTTE		PARALEGAL -70HR		43,619
BRANCH, JAMIN		ASST PROSECUTING ATTY I		67,500
BURLETT, SHANNON		LEGAL ASSISTANT-70HR		38,571
COCHRAN, NATHAN		ASST PROSECUTING ATTY III		100,000
DANNER, CYNTHIA		PARALEGAL -70HR		42,085
DRISCOLL, LISA		VICTIM ADVOCATE-80HR		43,900
EDWARDS-BRIGHT, MYOSHIA		PARALEGAL -70HR		45,914
ESPINOSA, MARY		EXECUTIVE ADMIN ASST-70HR		40,000
GREEN, JAMIE		RECEPTIONIST -70HR		32,682
GROH, STEPHEN		ASST PROSECUTING ATTY III		97,946
HALL, REBECCA		SENIOR VICTIM ADVOCATE-80HR		50,097
HAZEL, MARION		ASST PROSECUTING ATTY I		80,000
JONES, GREGORY		ASST PROSECUTING ATTY III		100,732
MATSCHAT, LYNDSEY		ASST PROSECUTING ATTY II		85,100
MCMILLION, GAIL		ASSISTANT VICTIM ADVOCATE-70HR		36,803
NICK, MORGAN		ASST PROSECUTING ATTY I		70,000
RIDEOUTT, LECTOR		PARALEGAL -70HR		56,249
ULSH, AUTUMN		LEGAL ASSISTANT-70HR		30,001
WARD, ADAM		ASST PROSECUTING ATTY II		85,000
ZAHRADNIK, NEIL		ASST PROSECUTING ATTY II		84,100

Jefferson County Commission
Budget Detail
Dept 405-PROSECUTING ATTORNEY
FY2022- 2023

1/25/2022

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
Total 001405.410300 - EMPLOYEES SALARY AND WAGES		<u>1,230,299</u>

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 405-PROSECUTING ATTORNEY
 FY2022- 2023

1/25/2022

Name	Justification	Amount
001405.410400	FY21 ACTUAL	FY22 YTD
FICA TAX	FY22 BUDGET	FY23 REQUEST
	79,853	42,753
		83,562
		81,332
MANDATED - Required by law or statute		
MISSION CRITICAL - Elimination would result in failure to meet critical functions		
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical		
NEW INITIATIVE - Spending not included in the prior year budget		
DESCRIPTION	JUSTIFICATION	DEPT REQUEST
VOCA PT SUPPORT STAFF-GRANT FUNDED	MISSION CRITICAL-GRANT FUNDED	1,674
AINSWORTH CHARLOTTE AINSWORTH, CHARLOTTE	PARALEGAL -70HR	2,705
BRANCH JAMIN BRANCH, JAMIN	ASST PROSECUTING ATTY I	3,799
BURLETT SHANNON BURLETT, SHANNON	LEGAL ASSISTANT-70HR	2,335
COCHRAN NATHAN COCHRAN, NATHAN	ASST PROSECUTING ATTY III	5,814
DANNER CYNTHIA DANNER, CYNTHIA	PARALEGAL -70HR	2,553
DRISCOLL LISA DRISCOLL, LISA	VICTIM ADVOCATE-80HR	2,665
EDWARDS-BRIGHT MYOSHIA EDWARDS-BRIGHT, MYOSHIA	PARALEGAL -70HR	2,790
ESPINOSA MARY ESPINOSA, MARY	EXECUTIVE ADMIN ASST-70HR	2,424
GREEN JAMIE GREEN, JAMIE	RECEPTIONIST -70HR	1,970
GROH STEPHEN GROH, STEPHEN	ASST PROSECUTING ATTY III	6,016
HALL REBECCA HALL, REBECCA	SENIOR VICTIM ADVOCATE-80HR	2,730
HARVEY MATTHEW HARVEY, MATTHEW	PROSECUTING ATTORNEY	6,437
HAZEL MARION HAZEL, MARION	ASST PROSECUTING ATTY I	4,574
JONES GREGORY JONES, GREGORY	ASST PROSECUTING ATTY III	6,180
MATSCHAT LYNDSEY MATSCHAT, LYNDSEY	ASST PROSECUTING ATTY II	5,231
MCMILLION GAIL MCMILLION, GAIL	ASSISTANT VICTIM ADVOCATE-70HR	2,204
NICK MORGAN NICK, MORGAN	ASST PROSECUTING ATTY I	4,284
RIDEOUTT LECTOR RIDEOUTT, LECTOR	PARALEGAL -70HR	3,431
ULSH AUTUMN ULSH, AUTUMN	LEGAL ASSISTANT-70HR	1,474
WARD ADAM WARD, ADAM	ASST PROSECUTING ATTY II	4,884

Jefferson County Commission
Budget Detail
Dept 405-PROSECUTING ATTORNEY
FY2022- 2023

1/25/2022

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
ZAHRADNIK NEIL		
ZAHRADNIK, NEIL	ASST PROSECUTING ATTY II	5,158
Total 001405.410400 - FICA TAX		<u>81,332</u>

NOTES:

Jefferson County Commission
Budget Detail
Dept 405-PROSECUTING ATTORNEY
FY2022- 2023

1/25/2022

Name	Justification	Amount
001405.410401	FY21 ACTUAL	FY22 YTD
MEDICARE EXPENSE	FY22 BUDGET	FY23 REQUEST
	18,675	9,999
		19,550
		19,030
MANDATED - Required by law or statute		
MISSION CRITICAL - Elimination would result in failure to meet critical functions		
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical		
NEW INITIATIVE - Spending not included in the prior year budget		
DESCRIPTION	JUSTIFICATION	DEPT REQUEST
VOCA PT SUPPORT STAFF-GRANT FUNDED	MISSION CRITICAL-GRANT FUNDED	392
AINSWORTH CHARLOTTE AINSWORTH, CHARLOTTE	PARALEGAL -70HR	633
BRANCH JAMIN BRANCH, JAMIN	ASST PROSECUTING ATTY I	889
BURLETT SHANNON BURLETT, SHANNON	LEGAL ASSISTANT-70HR	546
COCHRAN NATHAN COCHRAN, NATHAN	ASST PROSECUTING ATTY III	1,360
DANNER CYNTHIA DANNER, CYNTHIA	PARALEGAL -70HR	597
DRISCOLL LISA DRISCOLL, LISA	VICTIM ADVOCATE-80HR	624
EDWARDS-BRIGHT MYOSHIA EDWARDS-BRIGHT, MYOSHIA	PARALEGAL -70HR	653
ESPINOSA MARY ESPINOSA, MARY	EXECUTIVE ADMIN ASST-70HR	567
GREEN JAMIE GREEN, JAMIE	RECEPTIONIST -70HR	461
GROH STEPHEN GROH, STEPHEN	ASST PROSECUTING ATTY III	1,407
HALL REBECCA HALL, REBECCA	SENIOR VICTIM ADVOCATE-80HR	639
HARVEY MATTHEW HARVEY, MATTHEW	PROSECUTING ATTORNEY	1,506
HAZEL MARION HAZEL, MARION	ASST PROSECUTING ATTY I	1,070
JONES GREGORY JONES, GREGORY	ASST PROSECUTING ATTY III	1,446
MATSCHAT LYNDSEY MATSCHAT, LYNDSEY	ASST PROSECUTING ATTY II	1,224
MCMILLION GAIL MCMILLION, GAIL	ASSISTANT VICTIM ADVOCATE-70HR	516
NICK MORGAN NICK, MORGAN	ASST PROSECUTING ATTY I	1,002
RIDEOUTT LECTOR RIDEOUTT, LECTOR	PARALEGAL -70HR	803
ULSH AUTUMN ULSH, AUTUMN	LEGAL ASSISTANT-70HR	345
WARD ADAM WARD, ADAM	ASST PROSECUTING ATTY II	1,143

Jefferson County Commission
 Budget Detail
 Dept 405-PROSECUTING ATTORNEY
 FY2022- 2023

1/25/2022

<u>Name</u>		<u>Justificaton</u>	<u>Amount</u>
ZAHRADNIK	NEIL		
ZAHRADNIK, NEIL		ASST PROSECUTING ATTY II	1,207
Total 001405.410401 - MEDICARE EXPENSE			<u>19,030</u>

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 405-PROSECUTING ATTORNEY
 FY2022- 2023

1/25/2022

<u>Name</u>	<u>Justification</u>	<u>Amount</u>
001405.410500	FY21 ACTUAL	FY22 YTD
HEALTH INSURANCE	FY22 BUDGET	FY23 REQUEST
	222,027	125,161
		250,636
		272,304
MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget		
DESCRIPTION	JUSTIFICATION	DEPT REQUEST
AINSWORTH, CHARLOTTE	PARALEGAL -70HR	153
BRANCH, JAMIN	ASST PROSECUTING ATTY I	21,244
BRANCH, JAMIN	ASST PROSECUTING ATTY I	258
BRANCH, JAMIN	ASST PROSECUTING ATTY I	77
BRANCH, JAMIN	ASST PROSECUTING ATTY I	153
BURLETT, SHANNON	LEGAL ASSISTANT-70HR	9,808
BURLETT, SHANNON	LEGAL ASSISTANT-70HR	258
BURLETT, SHANNON	LEGAL ASSISTANT-70HR	77
BURLETT, SHANNON	LEGAL ASSISTANT-70HR	153
COCHRAN, NATHAN	ASST PROSECUTING ATTY III	21,244
COCHRAN, NATHAN	ASST PROSECUTING ATTY III	258
COCHRAN, NATHAN	ASST PROSECUTING ATTY III	77
COCHRAN, NATHAN	ASST PROSECUTING ATTY III	153
DANNER, CYNTHIA	PARALEGAL -70HR	9,808
DANNER, CYNTHIA	PARALEGAL -70HR	258
DANNER, CYNTHIA	PARALEGAL -70HR	77
DANNER, CYNTHIA	PARALEGAL -70HR	153
DRISCOLL, LISA	VICTIM ADVOCATE-80HR	9,808
DRISCOLL, LISA	VICTIM ADVOCATE-80HR	258
DRISCOLL, LISA	VICTIM ADVOCATE-80HR	77
DRISCOLL, LISA	VICTIM ADVOCATE-80HR	153

Jefferson County Commission
 Budget Detail
 Dept 405-PROSECUTING ATTORNEY
 FY2022- 2023

1/25/2022

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
EDWARDS-BRIGHT, MYOSHIA	PARALEGAL -70HR	9,808
EDWARDS-BRIGHT, MYOSHIA	PARALEGAL -70HR	258
EDWARDS-BRIGHT, MYOSHIA	PARALEGAL -70HR	77
EDWARDS-BRIGHT, MYOSHIA	PARALEGAL -70HR	153
ESPINOSA, MARY	EXECUTIVE ADMIN ASST-70HR	9,808
ESPINOSA, MARY	EXECUTIVE ADMIN ASST-70HR	258
ESPINOSA, MARY	EXECUTIVE ADMIN ASST-70HR	77
ESPINOSA, MARY	EXECUTIVE ADMIN ASST-70HR	153
GREEN, JAMIE	RECEPTIONIST -70HR	9,808
GREEN, JAMIE	RECEPTIONIST -70HR	258
GREEN, JAMIE	RECEPTIONIST -70HR	77
GREEN, JAMIE	RECEPTIONIST -70HR	153
GROH, STEPHEN	ASST PROSECUTING ATTY III	9,808
GROH, STEPHEN	ASST PROSECUTING ATTY III	258
GROH, STEPHEN	ASST PROSECUTING ATTY III	77
GROH, STEPHEN	ASST PROSECUTING ATTY III	153
HALL, REBECCA	SENIOR VICTIM ADVOCATE-80HR	21,244
HALL, REBECCA	SENIOR VICTIM ADVOCATE-80HR	258
HALL, REBECCA	SENIOR VICTIM ADVOCATE-80HR	153
HARVEY, MATTHEW	PROSECUTING ATTORNEY	17,384
HARVEY, MATTHEW	PROSECUTING ATTORNEY	258
HARVEY, MATTHEW	PROSECUTING ATTORNEY	77
HARVEY, MATTHEW	PROSECUTING ATTORNEY	153
HAZEL, MARION	ASST PROSECUTING ATTY I	21,244

Jefferson County Commission
 Budget Detail
 Dept 405-PROSECUTING ATTORNEY
 FY2022- 2023

1/25/2022

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
HAZEL, MARION	ASST PROSECUTING ATTY I	258
HAZEL, MARION	ASST PROSECUTING ATTY I	77
HAZEL, MARION	ASST PROSECUTING ATTY I	153
JONES, GREGORY	ASST PROSECUTING ATTY III	9,808
JONES, GREGORY	ASST PROSECUTING ATTY III	258
JONES, GREGORY	ASST PROSECUTING ATTY III	77
JONES, GREGORY	ASST PROSECUTING ATTY III	153
MATSCHAT, LYNDEY	ASST PROSECUTING ATTY II	258
MATSCHAT, LYNDEY	ASST PROSECUTING ATTY II	77
MATSCHAT, LYNDEY	ASST PROSECUTING ATTY II	153
MCMILLION, GAIL	ASSISTANT VICTIM ADVOCATE-70HR	9,808
MCMILLION, GAIL	ASSISTANT VICTIM ADVOCATE-70HR	258
MCMILLION, GAIL	ASSISTANT VICTIM ADVOCATE-70HR	77
MCMILLION, GAIL	ASSISTANT VICTIM ADVOCATE-70HR	77
NICK, MORGAN	ASST PROSECUTING ATTY I	9,808
NICK, MORGAN	ASST PROSECUTING ATTY I	258
NICK, MORGAN	ASST PROSECUTING ATTY I	77
NICK, MORGAN	ASST PROSECUTING ATTY I	153
RIDEOUTT, LECTOR	PARALEGAL -70HR	9,808
RIDEOUTT, LECTOR	PARALEGAL -70HR	258
RIDEOUTT, LECTOR	PARALEGAL -70HR	77
RIDEOUTT, LECTOR	PARALEGAL -70HR	153
ULSH, AUTUMN	LEGAL ASSISTANT-70HR	21,244
ULSH, AUTUMN	LEGAL ASSISTANT-70HR	258

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
ULSH, AUTUMN	LEGAL ASSISTANT-70HR	77
ULSH, AUTUMN	LEGAL ASSISTANT-70HR	153
WARD, ADAM	ASST PROSECUTING ATTY II	21,244
WARD, ADAM	ASST PROSECUTING ATTY II	258
WARD, ADAM	ASST PROSECUTING ATTY II	77
WARD, ADAM	ASST PROSECUTING ATTY II	153
ZAHRADNIK, NEIL	ASST PROSECUTING ATTY II	9,808
ZAHRADNIK, NEIL	ASST PROSECUTING ATTY II	258
ZAHRADNIK, NEIL	ASST PROSECUTING ATTY II	77
ZAHRADNIK, NEIL	ASST PROSECUTING ATTY II	153
Total 001405.410500 - HEALTH INSURANCE		<u>272,304</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001405.410599	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
HEALTH INSURANCE-CONTRA	(222,027)	(102,486)	(250,636)	(272,304)
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST

Total 001405.410599 - HEALTH INSURANCE-CONTRA

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 405-PROSECUTING ATTORNEY
 FY2022- 2023

1/25/2022

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
001405.410600	FY21 ACTUAL	FY22 YTD
RETIREMENT	FY22 BUDGET	FY23 REQUEST
	129,897	66,545
		132,803
		114,396
MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget		
DESCRIPTION	JUSTIFICATION	DEPT REQUEST
AINSWORTH, CHARLOTTE	PARALEGAL -70HR	3,926
BURLETT, SHANNON	LEGAL ASSISTANT-70HR	3,472
COCHRAN, NATHAN	ASST PROSECUTING ATTY III	9,000
DANNER, CYNTHIA	PARALEGAL -70HR	3,788
DRISCOLL, LISA	VICTIM ADVOCATE-80HR	3,951
EDWARDS-BRIGHT, MYOSHIA	PARALEGAL -70HR	4,133
ESPINOSA, MARY	EXECUTIVE ADMIN ASST-70HR	3,600
GREEN, JAMIE	RECEPTIONIST -70HR	2,942
GROH, STEPHEN	ASST PROSECUTING ATTY III	8,816
HALL, REBECCA	SENIOR VICTIM ADVOCATE-80HR	4,509
HARVEY, MATTHEW	PROSECUTING ATTORNEY	9,738
HAZEL, MARION	ASST PROSECUTING ATTY I	7,200
JONES, GREGORY	ASST PROSECUTING ATTY III	9,066
MATSCHAT, LYNDSEY	ASST PROSECUTING ATTY II	7,659
MCMILLION, GAIL	ASSISTANT VICTIM ADVOCATE-70HR	3,313
NICK, MORGAN	ASST PROSECUTING ATTY I	6,300
RIDEOUTT, LECTOR	PARALEGAL -70HR	5,063
ULSH, AUTUMN	LEGAL ASSISTANT-70HR	2,701
WARD, ADAM	ASST PROSECUTING ATTY II	7,650
ZAHRADNIK, NEIL	ASST PROSECUTING ATTY II	7,569

Jefferson County Commission
Budget Detail
Dept 405-PROSECUTING ATTORNEY
FY2022- 2023

1/25/2022

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
Total 001405.410600 - RETIREMENT		<u>114,396</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001405.410802	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
PART TIME / EXTRA HELP	28,462	10,536	27,000	27,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
VOCA PT HELP-GRANT FUNDED	MISSION CRITICAL-GRANT FUNDED			27,000
Total 001405.410802 - PART TIME / EXTRA HELP				27,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001405.421100	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
TELEPHONE	1,381	127	1,300	1,300
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
2 CELL PHONES FOR STAFF TO USE FOR WORK PURPOSES	MISSION CRITICAL			1,300
Total 001405.421100 - TELEPHONE				1,300

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001405.421400	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
TRAVEL	1,855	557	2,000	2,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
TRAVEL FOR CLE'S AND OTHER WORK RELATED PURPOSES	MISSION CRITICAL			2,000
Total 001405.421400 - TRAVEL				2,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001405.421401	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
TRAVEL-WITNESS PER DIEM	980	148	4,000	4,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
TRAVEL FOR WITNESS PER DIEM	MISSION CRITICAL			4,000
Total 001405.421401 - TRAVEL-WITNESS PER DIEM				4,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001405.421800	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
POSTAGE	383	200	250	250
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
MISC POSTAGE FOR FILINGS AND MAILINGS	MISSION CRITICAL			250
Total 001405.421800 - POSTAGE				250

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001405.422000	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
ADVERTISING / LEGAL PUBS	0	0	500	500
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
AD SPACE FOR LEGAL ADS REQUIRED TO BE PUBLISHED	MISSION CRITICAL			500
Total 001405.422000 - ADVERTISING / LEGAL PUBS				500

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001405.422100	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
TRAINING AND EDUCATION	645	549	2,800	2,800
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
SUMMER PROSECUTOR CONFERENCE	MANDATED-REQUIRED CLE			1,800
WINTER PROSECUTOR CONFERENCE	MANDATED-REQUIRED CLE			1,000
Total 001405.422100 - TRAINING AND EDUCATION				2,800

NOTES:

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>
001405.422200	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>
DUES AND SUBSCRIPTIONS			<u>FY23 REQUEST</u>
	6,076	6,971	22,500
MANDATED - Required by law or statute			
MISSION CRITICAL - Elimination would result in failure to meet critical functions			
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical			
NEW INITIATIVE - Spending not included in the prior year budget			
DESCRIPTION	JUSTIFICATION		DEPT REQUEST
WV STATE BAR DUES	MANDATED		2,500
LEXIS-NEXIS COMPUTERIZED LEGAL RESEARCH	MISSION CRITICAL		17,000
VARIOUS PUBLICATIONS FOR RESEARCH	MISSION CRITICAL		3,000
Total 001405.422200 - DUES AND SUBSCRIPTIONS			22,500

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001405.422200 COVID DUES AND SUBSCRIPTIONS	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
	154	0	0	0
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
Total 001405.422200 COVID- DUES AND SUBSCRIPTIONS				

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001405.422300	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
PROFESSIONAL SERVICES	14,405	7,912	15,000	15,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
HEARING & TRIAL TRANSCRIPTS FOR LITIGATION	MISSION CRITICAL			15,000
Total 001405.422300 - PROFESSIONAL SERVICES				15,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001405.422900	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
COURT COSTS AND DAMAGES	5,016	0	0	0
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
Total 001405.422900 - COURT COSTS AND DAMAGES				<u>0</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001405.423000	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
CONTRACTED SERVICES	15,724	6,056	6,000	6,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
RICOH COPIER SERVICES	MISSION CRITICAL			6,000
Total 001405.423000 - CONTRACTED SERVICES				6,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001405.434100	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
MATERIALS AND SUPPLIES	1,672	4,594	7,279	4,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
VARIOUS OFFICE SUPPLIES	MISSION CRITICAL			4,000
Total 001405.434100 - MATERIALS AND SUPPLIES				4,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001405.435300	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
COMPUTER SOFTWARE	0	0	10,000	10,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
CASE MGMT SOFTWR-ANNUAL SUBSC & MAINT	MISSION CRITICAL			10,000
Total 001405.435300 - COMPUTER SOFTWARE				10,000

NOTES:

Jefferson County Commission
Payroll Projection
FY2022- 2023

1/29/2022

Amount

001405-PROSECUTING ATTORNEY

-	-	
001405.410300-EMPLOYEES SALARY AND WAGES		
Totals -		
1167-AINSWORTH, CHARLOTTE 0507- 40509 PARALEGAL -70HR		
001405.410300-EMPLOYEES SALARY AND WAGES		43,619
001405.410400-FICA TAX		2,705
001405.410401-MEDICARE EXPENSE		633
001405.410500-HEALTH INSURANCE		153
001405.410600-RETIREMENT		3,926
Totals 1167-AINSWORTH, CHARLOTTE		51,036
1741-BRANCH, JAMIN 0713- 40514 ASST PROSECUTING ATTY I		
001405.410300-EMPLOYEES SALARY AND WAGES		67,500
001405.410400-FICA TAX		3,799
001405.410401-MEDICARE EXPENSE		889
001405.410500-HEALTH INSURANCE		21,732
Totals 1741-BRANCH, JAMIN		93,920
1138-BURLETT, SHANNON 0401- 40505 LEGAL ASSISTANT-70HR		
001405.410300-EMPLOYEES SALARY AND WAGES		38,571
001405.410400-FICA TAX		2,335
001405.410401-MEDICARE EXPENSE		546
001405.410500-HEALTH INSURANCE		10,296
001405.410600-RETIREMENT		3,472
Totals 1138-BURLETT, SHANNON		55,220
1139-COCHRAN, NATHAN 0901- 40520 ASST PROSECUTING ATTY III		
001405.410300-EMPLOYEES SALARY AND WAGES		100,000
001405.410400-FICA TAX		5,814
001405.410401-MEDICARE EXPENSE		1,360
001405.410500-HEALTH INSURANCE		21,732
001405.410600-RETIREMENT		9,000
Totals 1139-COCHRAN, NATHAN		137,906
1107-DANNER, CYNTHIA 0507- 40508 PARALEGAL -70HR		
001405.410300-EMPLOYEES SALARY AND WAGES		42,085
001405.410400-FICA TAX		2,553
001405.410401-MEDICARE EXPENSE		597
001405.410500-HEALTH INSURANCE		10,296
001405.410600-RETIREMENT		3,788
Totals 1107-DANNER, CYNTHIA		59,319
3185-DRISCOLL, LISA 0508- 40510 VICTIM ADVOCATE-80HR		
001405.410300-EMPLOYEES SALARY AND WAGES		43,900
001405.410400-FICA TAX		2,665
001405.410401-MEDICARE EXPENSE		624
001405.410500-HEALTH INSURANCE		10,296
001405.410600-RETIREMENT		3,951
Totals 3185-DRISCOLL, LISA		61,436
1024-EDWARDS-BRIGHT, MYOSHI 0507- 40507 PARALEGAL -70HR		
001405.410300-EMPLOYEES SALARY AND WAGES		45,914

Jefferson County Commission
Payroll Projection
FY2022- 2023

1/29/2022

	<u>Amount</u>
001405.410400-FICA TAX	2,790
001405.410401-MEDICARE EXPENSE	653
001405.410500-HEALTH INSURANCE	10,296
001405.410600-RETIREMENT	4,133
Totals 1024-EDWARDS-BRIGHT, MYOSHIA	63,786
3194-ESPINOSA, MARY 0529- 40526 EXECUTIVE ADMIN ASST-70HR	
001405.410300-EMPLOYEES SALARY AND WAGES	40,000
001405.410400-FICA TAX	2,424
001405.410401-MEDICARE EXPENSE	567
001405.410500-HEALTH INSURANCE	10,296
001405.410600-RETIREMENT	3,600
Totals 3194-ESPINOSA, MARY	56,887
1199-GREEN, JAMIE 0101- 40521 RECEPTIONIST -70HR	
001405.410300-EMPLOYEES SALARY AND WAGES	32,682
001405.410400-FICA TAX	1,970
001405.410401-MEDICARE EXPENSE	461
001405.410500-HEALTH INSURANCE	10,296
001405.410600-RETIREMENT	2,942
Totals 1199-GREEN, JAMIE	48,351
1052-GROH, STEPHEN 0901- 40518 ASST PROSECUTING ATTY III	
001405.410300-EMPLOYEES SALARY AND WAGES	97,946
001405.410400-FICA TAX	6,016
001405.410401-MEDICARE EXPENSE	1,407
001405.410500-HEALTH INSURANCE	10,296
001405.410600-RETIREMENT	8,816
Totals 1052-GROH, STEPHEN	124,481
1202-HALL, REBECCA 0702- 40512 SENIOR VICTIM ADVOCATE-80HR	
001405.410300-EMPLOYEES SALARY AND WAGES	50,097
001405.410400-FICA TAX	2,730
001405.410401-MEDICARE EXPENSE	639
001405.410500-HEALTH INSURANCE	21,655
001405.410600-RETIREMENT	4,509
Totals 1202-HALL, REBECCA	79,630
1163-HARVEY, MATTHEW EPRS- 40501 PROSECUTING ATTORNEY	
001405.410100-OFFICIALS SALARY	108,192
001405.410400-FICA TAX	6,437
001405.410401-MEDICARE EXPENSE	1,506
001405.410500-HEALTH INSURANCE	17,872
001405.410600-RETIREMENT	9,738
Totals 1163-HARVEY, MATTHEW	143,745
3002-HAZEL, MARION 0713- 40524 ASST PROSECUTING ATTY I	
001405.410300-EMPLOYEES SALARY AND WAGES	80,000
001405.410400-FICA TAX	4,574
001405.410401-MEDICARE EXPENSE	1,070
001405.410500-HEALTH INSURANCE	21,732
001405.410600-RETIREMENT	7,200
Totals 3002-HAZEL, MARION	114,576
1059-JONES, GREGORY 0901- 40519 ASST PROSECUTING ATTY III	
001405.410300-EMPLOYEES SALARY AND WAGES	100,732

Jefferson County Commission
Payroll Projection
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	<u>Amount</u>
001405.410400-FICA TAX	6,180
001405.410401-MEDICARE EXPENSE	1,446
001405.410500-HEALTH INSURANCE	10,296
001405.410600-RETIREMENT	9,066
Totals 1059-JONES, GREGORY	127,720
1126-MATSCHAT, LYNDSEY 0801- 40516 ASST PROSECUTING ATTY II	
001405.410300-EMPLOYEES SALARY AND WAGES	85,100
001405.410400-FICA TAX	5,231
001405.410401-MEDICARE EXPENSE	1,224
001405.410500-HEALTH INSURANCE	488
001405.410600-RETIREMENT	7,659
Totals 1126-MATSCHAT, LYNDSEY	99,702
1043-MCMILLION, GAIL 0213- 40502 ASSISTANT VICTIM ADVOCATE-70HR	
001405.410300-EMPLOYEES SALARY AND WAGES	36,803
001405.410400-FICA TAX	2,204
001405.410401-MEDICARE EXPENSE	516
001405.410500-HEALTH INSURANCE	10,220
001405.410600-RETIREMENT	3,313
Totals 1043-MCMILLION, GAIL	53,056
1121-NICK, MORGAN 0713- 40513 ASST PROSECUTING ATTY I	
001405.410300-EMPLOYEES SALARY AND WAGES	70,000
001405.410400-FICA TAX	4,284
001405.410401-MEDICARE EXPENSE	1,002
001405.410500-HEALTH INSURANCE	10,296
001405.410600-RETIREMENT	6,300
Totals 1121-NICK, MORGAN	91,882
1013-RIDEOUTT, LECTOR 0507- 40506 PARALEGAL -70HR	
001405.410300-EMPLOYEES SALARY AND WAGES	56,249
001405.410400-FICA TAX	3,431
001405.410401-MEDICARE EXPENSE	803
001405.410500-HEALTH INSURANCE	10,296
001405.410600-RETIREMENT	5,063
Totals 1013-RIDEOUTT, LECTOR	75,842
3193-ULSH, AUTUMN 0401- 40504 LEGAL ASSISTANT-70HR	
001405.410300-EMPLOYEES SALARY AND WAGES	30,001
001405.410400-FICA TAX	1,474
001405.410401-MEDICARE EXPENSE	345
001405.410500-HEALTH INSURANCE	21,732
001405.410600-RETIREMENT	2,701
Totals 3193-ULSH, AUTUMN	56,253
1204-WARD, ADAM 0801- 40517 ASST PROSECUTING ATTY II	
001405.410300-EMPLOYEES SALARY AND WAGES	85,000
001405.410400-FICA TAX	4,884
001405.410401-MEDICARE EXPENSE	1,143
001405.410500-HEALTH INSURANCE	21,732
001405.410600-RETIREMENT	7,650
Totals 1204-WARD, ADAM	120,409
1122-ZAHRADNIK, NEIL 0801- 40515 ASST PROSECUTING ATTY II	
001405.410300-EMPLOYEES SALARY AND WAGES	84,100

Jefferson County Commission
Payroll Projection
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	<u>Amount</u>
001405.410400-FICA TAX	5,158
001405.410401-MEDICARE EXPENSE	1,207
001405.410500-HEALTH INSURANCE	10,296
001405.410600-RETIREMENT	7,569
Totals 1122-ZAHRADNIK, NEIL	<u>108,330</u>
Department Total-001405-PROSECUTING ATTORNEY	<u><u>1,825,553</u></u>

Jefferson County Commission
Payroll Projection
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			<u>Amount</u>
001405-PROSECUTING ATTORNEY			
001405.410100 - OFFICIALS SALARY			
1163-HARVEY, MATTHEW	EPRS- 40501 PROSECUTING ATTORNEY		108,192.00
Total 001405.410100 - OFFICIALS SALARY			108,192
001405.410300 - EMPLOYEES SALARY & WAGES-GRANT			
-	-		
0-	- 0		0.00
1167-AINSWORTH, CHARLOTTE	0507- 40509 PARALEGAL -70HR		43,619.00
1741-BRANCH, JAMIN	0713- 40514 ASST PROSECUTING ATTY I		67,500.00
1138-BURLETT, SHANNON	0401- 40505 LEGAL ASSISTANT-70HR		38,571.00
1139-COCHRAN, NATHAN	0901- 40520 ASST PROSECUTING ATTY III		100,000.00
1107-DANNER, CYNTHIA	0507- 40508 PARALEGAL -70HR		42,085.00
3185-DRISCOLL, LISA	0508- 40510 VICTIM ADVOCATE-80HR		43,900.00
1024-EDWARDS-BRIGHT, MYOSHI	0507- 40507 PARALEGAL -70HR		45,914.00
3194-ESPINOSA, MARY	0529- 40526 EXECUTIVE ADMIN ASST-70HR		40,000.00
1199-GREEN, JAMIE	0101- 40521 RECEPTIONIST -70HR		32,682.00
1052-GROH, STEPHEN	0901- 40518 ASST PROSECUTING ATTY III		97,946.00
1202-HALL, REBECCA	0702- 40512 SENIOR VICTIM ADVOCATE-80HR		50,097.00
3002-HAZEL, MARION	0713- 40524 ASST PROSECUTING ATTY I		80,000.00
1059-JONES, GREGORY	0901- 40519 ASST PROSECUTING ATTY III		100,732.00
1126-MATSCHAT, LYNDSY	0801- 40516 ASST PROSECUTING ATTY II		85,100.00
1043-MCMILLION, GAIL	0213- 40502 ASSISTANT VICTIM ADVOCATE-70HR		36,803.00
1121-NICK, MORGAN	0713- 40513 ASST PROSECUTING ATTY I		70,000.00
1013-RIDEOUTT, LECTOR	0507- 40506 PARALEGAL -70HR		56,249.00
3193-ULSH, AUTUMN	0401- 40504 LEGAL ASSISTANT-70HR		30,001.00
1204-WARD, ADAM	0801- 40517 ASST PROSECUTING ATTY II		85,000.00
1122-ZAHRADNIK, NEIL	0801- 40515 ASST PROSECUTING ATTY II		84,100.00
Total 001405.410300 - EMPLOYEES SALARY AND WAGES			1,230,299
001405.410400 - FICA TAX			
0-	- 0		1,674.00
1167-AINSWORTH, CHARLOTTE	- 40509 PARALEGAL -70HR		2,705.00
1741-BRANCH, JAMIN	- 40514 ASST PROSECUTING ATTY I		3,799.00
1138-BURLETT, SHANNON	- 40505 LEGAL ASSISTANT-70HR		2,335.00
1139-COCHRAN, NATHAN	- 40520 ASST PROSECUTING ATTY III		5,814.00
1107-DANNER, CYNTHIA	- 40508 PARALEGAL -70HR		2,553.00
3185-DRISCOLL, LISA	- 40510 VICTIM ADVOCATE-80HR		2,665.00
1024-EDWARDS-BRIGHT, MYOSHI	- 40507 PARALEGAL -70HR		2,790.00
3194-ESPINOSA, MARY	- 40526 EXECUTIVE ADMIN ASST-70HR		2,424.00
1199-GREEN, JAMIE	- 40521 RECEPTIONIST -70HR		1,970.00
1052-GROH, STEPHEN	- 40518 ASST PROSECUTING ATTY III		6,016.00
1202-HALL, REBECCA	- 40512 SENIOR VICTIM ADVOCATE-80HR		2,730.00
1163-HARVEY, MATTHEW	- 40501 PROSECUTING ATTORNEY		6,437.00
3002-HAZEL, MARION	- 40524 ASST PROSECUTING ATTY I		4,574.00
1059-JONES, GREGORY	- 40519 ASST PROSECUTING ATTY III		6,180.00
1126-MATSCHAT, LYNDSY	- 40516 ASST PROSECUTING ATTY II		5,231.00
1043-MCMILLION, GAIL	- 40502 ASSISTANT VICTIM ADVOCATE-70HR		2,204.00
1121-NICK, MORGAN	- 40513 ASST PROSECUTING ATTY I		4,284.00
1013-RIDEOUTT, LECTOR	- 40506 PARALEGAL -70HR		3,431.00
3193-ULSH, AUTUMN	- 40504 LEGAL ASSISTANT-70HR		1,474.00
1204-WARD, ADAM	- 40517 ASST PROSECUTING ATTY II		4,884.00
1122-ZAHRADNIK, NEIL	- 40515 ASST PROSECUTING ATTY II		5,158.00

		<u>Amount</u>
Total 001405.410400 - FICA TAX		81,332
001405.410401 - MEDICARE EXPENSE		
0-	- 0	392.00
1167-AINSWORTH, CHARLOTTE	- 40509 PARALEGAL -70HR	633.00
1741-BRANCH, JAMIN	- 40514 ASST PROSECUTING ATTY I	889.00
1138-BURLETT, SHANNON	- 40505 LEGAL ASSISTANT-70HR	546.00
1139-COCHRAN, NATHAN	- 40520 ASST PROSECUTING ATTY III	1,360.00
1107-DANNER, CYNTHIA	- 40508 PARALEGAL -70HR	597.00
3185-DRISCOLL, LISA	- 40510 VICTIM ADVOCATE-80HR	624.00
1024-EDWARDS-BRIGHT, MYOSHI	- 40507 PARALEGAL -70HR	653.00
3194-ESPINOSA, MARY	- 40526 EXECUTIVE ADMIN ASST-70HR	567.00
1199-GREEN, JAMIE	- 40521 RECEPTIONIST -70HR	461.00
1052-GROH, STEPHEN	- 40518 ASST PROSECUTING ATTY III	1,407.00
1202-HALL, REBECCA	- 40512 SENIOR VICTIM ADVOCATE-80HR	639.00
1163-HARVEY, MATTHEW	- 40501 PROSECUTING ATTORNEY	1,506.00
3002-HAZEL, MARION	- 40524 ASST PROSECUTING ATTY I	1,070.00
1059-JONES, GREGORY	- 40519 ASST PROSECUTING ATTY III	1,446.00
1126-MATSCHAT, LYNDESEY	- 40516 ASST PROSECUTING ATTY II	1,224.00
1043-MCMILLION, GAIL	- 40502 ASSISTANT VICTIM ADVOCATE-70HR	516.00
1121-NICK, MORGAN	- 40513 ASST PROSECUTING ATTY I	1,002.00
1013-RIDEOUTT, LECTOR	- 40506 PARALEGAL -70HR	803.00
3193-ULSH, AUTUMN	- 40504 LEGAL ASSISTANT-70HR	345.00
1204-WARD, ADAM	- 40517 ASST PROSECUTING ATTY II	1,143.00
1122-ZAHRADNIK, NEIL	- 40515 ASST PROSECUTING ATTY II	1,207.00
Total 001405.410401 - MEDICARE EXPENSE		19,030
001405.410500 - HEALTH INSURANCE		
0-	- 0	0.00
1167-AINSWORTH, CHARLOTTE	- 40509 PARALEGAL -70HR	153.00
1741-BRANCH, JAMIN	- 40514 ASST PROSECUTING ATTY I	21,732.00
1138-BURLETT, SHANNON	- 40505 LEGAL ASSISTANT-70HR	10,296.00
1139-COCHRAN, NATHAN	- 40520 ASST PROSECUTING ATTY III	21,732.00
1107-DANNER, CYNTHIA	- 40508 PARALEGAL -70HR	10,296.00
3185-DRISCOLL, LISA	- 40510 VICTIM ADVOCATE-80HR	10,296.00
1024-EDWARDS-BRIGHT, MYOSHI	- 40507 PARALEGAL -70HR	10,296.00
3194-ESPINOSA, MARY	- 40526 EXECUTIVE ADMIN ASST-70HR	10,296.00
1199-GREEN, JAMIE	- 40521 RECEPTIONIST -70HR	10,296.00
1052-GROH, STEPHEN	- 40518 ASST PROSECUTING ATTY III	10,296.00
1202-HALL, REBECCA	- 40512 SENIOR VICTIM ADVOCATE-80HR	21,655.00
1163-HARVEY, MATTHEW	- 40501 PROSECUTING ATTORNEY	17,872.00
3002-HAZEL, MARION	- 40524 ASST PROSECUTING ATTY I	21,732.00
1059-JONES, GREGORY	- 40519 ASST PROSECUTING ATTY III	10,296.00
1126-MATSCHAT, LYNDESEY	- 40516 ASST PROSECUTING ATTY II	488.00
1043-MCMILLION, GAIL	- 40502 ASSISTANT VICTIM ADVOCATE-70HR	10,220.00
1121-NICK, MORGAN	- 40513 ASST PROSECUTING ATTY I	10,296.00
1013-RIDEOUTT, LECTOR	- 40506 PARALEGAL -70HR	10,296.00
3193-ULSH, AUTUMN	- 40504 LEGAL ASSISTANT-70HR	21,732.00
1204-WARD, ADAM	- 40517 ASST PROSECUTING ATTY II	21,732.00
1122-ZAHRADNIK, NEIL	- 40515 ASST PROSECUTING ATTY II	10,296.00
Total 001405.410500 - HEALTH INSURANCE		272,304
001405.410600 - RETIREMENT		
0-	- 0	0.00
1167-AINSWORTH, CHARLOTTE	- 40509 PARALEGAL -70HR	3,926.00

		<u>Amount</u>
1138-BURLETT, SHANNON	- 40505 LEGAL ASSISTANT-70HR	3,472.00
1139-COCHRAN, NATHAN	- 40520 ASST PROSECUTING ATTY III	9,000.00
1107-DANNER, CYNTHIA	- 40508 PARALEGAL -70HR	3,788.00
3185-DRISCOLL, LISA	- 40510 VICTIM ADVOCATE-80HR	3,951.00
1024-EDWARDS-BRIGHT, MYOSHI	- 40507 PARALEGAL -70HR	4,133.00
3194-ESPINOSA, MARY	- 40526 EXECUTIVE ADMIN ASST-70HR	3,600.00
1199-GREEN, JAMIE	- 40521 RECEPTIONIST -70HR	2,942.00
1052-GROH, STEPHEN	- 40518 ASST PROSECUTING ATTY III	8,816.00
1202-HALL, REBECCA	- 40512 SENIOR VICTIM ADVOCATE-80HR	4,509.00
1163-HARVEY, MATTHEW	- 40501 PROSECUTING ATTORNEY	9,738.00
3002-HAZEL, MARION	- 40524 ASST PROSECUTING ATTY I	7,200.00
1059-JONES, GREGORY	- 40519 ASST PROSECUTING ATTY III	9,066.00
1126-MATSCHAT, LYNDSEY	- 40516 ASST PROSECUTING ATTY II	7,659.00
1043-MCMILLION, GAIL	- 40502 ASSISTANT VICTIM ADVOCATE-70HR	3,313.00
1121-NICK, MORGAN	- 40513 ASST PROSECUTING ATTY I	6,300.00
1013-RIDEOUTT, LECTOR	- 40506 PARALEGAL -70HR	5,063.00
3193-ULSH, AUTUMN	- 40504 LEGAL ASSISTANT-70HR	2,701.00
1204-WARD, ADAM	- 40517 ASST PROSECUTING ATTY II	7,650.00
1122-ZAHRADNIK, NEIL	- 40515 ASST PROSECUTING ATTY II	7,569.00
Total 001405.410600 - RETIREMENT		114,396
Department Total 001405-PROSECUTING ATTORNEY		1,825,553

Jefferson County Commission
Budget Summary
Dept 406-ASSESSOR
FY2022- 2023

1/27/2022

001406-ASSESSOR	FY21 ACTUAL	FY22 BUDGET	FY22 YTD	% SPENT YTD	FY23 REQUEST	
PERSONNEL SERVICES						
410100 OFFICIALS SALARY	50,459	50,266	27,453	54.62%	50,266	0.00%
410200 OFFICIALS SALARY SUPPLEM	20,027	20,027	20,027	100.00%	20,026	0.00%
410300 EMPLOYEES SALARY AND WAGES	245,419	246,281	107,539	43.67%	256,282	4.06%
410400 FICA TAX	21,880	21,024	11,136	52.97%	22,049	4.88%
410401 MEDICARE EXPENSE	5,117	4,887	2,604	53.29%	5,160	5.59%
410500 HEALTH INSURANCE	55,980	58,281	24,856	42.65%	59,544	2.17%
410599 HEALTH INSURANCE-CONTRA	(55,980)	(58,281)	(20,740)	35.59%	(59,544)	2.17%
410600 RETIREMENT	31,426	30,725	15,589	50.74%	29,212	-4.92%
410801 OVERTIME	2,294	8,000	870	10.88%	8,000	0.00%
410802 PART TIME / EXTRA HELP	43,493	41,500	27,571	66.44%	40,000	-3.61%
TOTAL PERSONNEL SERVICES	420,115	422,710	216,905	51.31%	430,995	1.96%
CONTRACTUAL SERVICES						
421200 PRINTING	3,282	5,100	0	0.00%	5,100	0.00%
421400 TRAVEL	881	375	0	0.00%	1,500	300.00%
422000 ADVERTISING / LEGAL PUBS	369	1,500	556	37.07%	1,500	0.00%
422200 DUES AND SUBSCRIPTIONS	100	100	100	100.00%	100	0.00%
423000 CONTRACTED SERVICES	3,335	4,500	2,377	52.81%	4,500	0.00%
TOTAL CONTRACTUAL SERVICES	7,966	11,575	3,033	26.20%	12,700	9.72%
COMMODITIES						
434100 MATERIALS AND SUPPLIES	3,480	3,600	681	18.91%	3,600	0.00%
434200 RECORD BOOKS	1,347	1,500	0	0.00%	1,500	0.00%
TOTAL COMMODITIES	4,827	5,100	681	13.35%	5,100	0.00%
DEPARTMENT GRAND TOTAL	432,908	439,385	220,618	50.21%	448,795	2.14%

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
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001406-ASSESSOR

001406.410100	FY21 ACTUAL	FY22 YTD	FY22 BUDGET	FY23 REQUEST
OFFICIALS SALARY	50,459	27,453	50,266	50,266
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				

DESCRIPTION	JUSTIFICATION	DEPT REQUEST
BANKS, ANGELA	ASSESSOR	50,266
Total 001406.410100 - OFFICIALS SALARY		50,266

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001406.410200	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
OFFICIALS SALARY SUPPLEM	20,027	20,027	20,027	20,026
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
	MANDATED FUNCTION			20,026
Total 001406.410200 - OFFICIALS SALARY SUPPLEM				<u>20,026</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>		
001406.410300	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
EMPLOYEES SALARY AND WAGES	245,419	107,539	246,281	256,282
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
EMPLOYEE PROMOTIONS DUE TO VACANCY	MISSION CRITICAL			11,650
COLA / MI				10,000
BARNHART LAURA BARNHART, LAURA	ASSESSOR CLERK-80			37,700
BERRY AMY BERRY, AMY	ASSESSOR CLERK-80			36,800
HITE MEGAN HITE, MEGAN	ASSESSOR CLERK-80			35,000
NELSON VANDA NELSON, VANDA	ASSESSOR SENIOR CLERK			43,940
SILVIOUS RACHEL SILVIOUS, RACHEL	ASSESSOR SENIOR CLERK			43,441
VACANT008075 POSITION VACANT008075, POSITION	ASSESSOR SENIOR CLERK			37,751
Total 001406.410300 - EMPLOYEES SALARY AND WAGES				256,282

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 406-ASSESSOR
 FY2022- 2023

1/27/2022

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
001406.410400	FY21 ACTUAL	FY22 YTD
FICA TAX	FY22 BUDGET	FY23 REQUEST
	21,880	11,136
		21,024
		22,049
MANDATED - Required by law or statute		
MISSION CRITICAL - Elimination would result in failure to meet critical functions		
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical		
NEW INITIATIVE - Spending not included in the prior year budget		
DESCRIPTION	JUSTIFICATION	DEPT REQUEST
SALARY SUPPLEMENTAL FICA		1,242
FICA FOR OVERTIME		496
FICA FOR PT/EXTRA HELP		2,480
EMPLOYEE PROMOTIONS DUE TO VACANCY		722
BANKS ANGELA BANKS, ANGELA	ASSESSOR	2,867
BARNHART LAURA BARNHART, LAURA	ASSESSOR CLERK-80	2,338
BERRY AMY BERRY, AMY	ASSESSOR CLERK-80	2,208
HITE MEGAN HITE, MEGAN	ASSESSOR CLERK-80	2,113
NELSON VANDA NELSON, VANDA	ASSESSOR SENIOR CLERK	2,651
SILVIOUS RACHEL SILVIOUS, RACHEL	ASSESSOR SENIOR CLERK	2,648
VACANT008075 POSITION VACANT008075, POSITION	ASSESSOR SENIOR CLERK	2,284
Total 001406.410400 - FICA TAX		22,049

NOTES:

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>		
001406.410401	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
MEDICARE EXPENSE	5,117	2,604	4,887	5,160
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
MEDICARE FOR SALARY SUPPLEMENTAL	MANDATED			290
MEDICARE FOR OVERTIME				116
MEDICARE FOR PT/EXTRA HELP				580
EMPLOYEE PROMOTIONS DUE TO VACANCY				169
BANKS ANGELA BANKS, ANGELA	ASSESSOR			671
BARNHART LAURA BARNHART, LAURA	ASSESSOR CLERK-80			547
BERRY AMY BERRY, AMY	ASSESSOR CLERK-80			517
HITE MEGAN HITE, MEGAN	ASSESSOR CLERK-80			495
NELSON VANDA NELSON, VANDA	ASSESSOR SENIOR CLERK			620
SILVIOUS RACHEL SILVIOUS, RACHEL	ASSESSOR SENIOR CLERK			620
VACANT008075 POSITION VACANT008075, POSITION	ASSESSOR SENIOR CLERK			535
Total 001406.410401 - MEDICARE EXPENSE				5,160

NOTES:

Jefferson County Commission
Budget Detail
Dept 406-ASSESSOR
FY2022- 2023

1/27/2022

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
001406.410500	FY21 ACTUAL	FY22 YTD
HEALTH INSURANCE	FY22 BUDGET	FY23 REQUEST
	55,980	24,856
		58,281
		59,544
MANDATED - Required by law or statute		
MISSION CRITICAL - Elimination would result in failure to meet critical functions		
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical		
NEW INITIATIVE - Spending not included in the prior year budget		
DESCRIPTION	JUSTIFICATION	DEPT REQUEST
BANKS, ANGELA	ASSESSOR	17,384
BANKS, ANGELA	ASSESSOR	258
BANKS, ANGELA	ASSESSOR	77
BANKS, ANGELA	ASSESSOR	153
BARNHART, LAURA	ASSESSOR CLERK-80	153
BERRY, AMY	ASSESSOR CLERK-80	9,808
BERRY, AMY	ASSESSOR CLERK-80	258
BERRY, AMY	ASSESSOR CLERK-80	77
BERRY, AMY	ASSESSOR CLERK-80	153
HITE, MEGAN	ASSESSOR CLERK-80	9,808
HITE, MEGAN	ASSESSOR CLERK-80	258
HITE, MEGAN	ASSESSOR CLERK-80	77
HITE, MEGAN	ASSESSOR CLERK-80	153
NELSON, VANDA	ASSESSOR SENIOR CLERK	9,808
NELSON, VANDA	ASSESSOR SENIOR CLERK	258
NELSON, VANDA	ASSESSOR SENIOR CLERK	77
NELSON, VANDA	ASSESSOR SENIOR CLERK	153
SILVIOUS, RACHEL	ASSESSOR SENIOR CLERK	258
SILVIOUS, RACHEL	ASSESSOR SENIOR CLERK	77
SILVIOUS, RACHEL	ASSESSOR SENIOR CLERK	153
VACANT008075, POSITION	ASSESSOR SENIOR CLERK	9,808

Jefferson County Commission
Budget Detail
Dept 406-ASSESSOR
FY2022- 2023

1/27/2022

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
VACANT008075, POSITION	ASSESSOR SENIOR CLERK	258
VACANT008075, POSITION	ASSESSOR SENIOR CLERK	77
Total 001406.410500 - HEALTH INSURANCE		<u>59,544</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001406.410599	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
HEALTH INSURANCE-CONTRA	(55,980)	(20,740)	(58,281)	(59,544)
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST

Total 001406.410599 - HEALTH INSURANCE-CONTRA

NOTES:

Name	Justificaton		Amount
001406.410600	FY21 ACTUAL	FY22 YTD	FY22 BUDGET
RETIREMENT			FY23 REQUEST
	31,426	15,589	30,725
			29,212
MANDATED - Required by law or statute			
MISSION CRITICAL - Elimination would result in failure to meet critical functions			
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical			
NEW INITIATIVE - Spending not included in the prior year budget			
DESCRIPTION	JUSTIFICATION		DEPT REQUEST
RETIREMENT FOR SALARY SUPPLEMENTAL	MANDATED		1,802
RETIREMENT FOR OVERTIME			720
EMPLOYEE PROMOTIONS DUE TO VACANCY			1,048
BANKS ANGELA	ASSESSOR		4,524
BANKS, ANGELA			
BARNHART LAURA	ASSESSOR CLERK-80		3,393
BARNHART, LAURA			
BERRY AMY	ASSESSOR CLERK-80		3,312
BERRY, AMY			
HITE MEGAN	ASSESSOR CLERK-80		3,150
HITE, MEGAN			
NELSON VANDA	ASSESSOR SENIOR CLERK		3,955
NELSON, VANDA			
SILVIOUS RACHEL	ASSESSOR SENIOR CLERK		3,910
SILVIOUS, RACHEL			
VACANT008075 POSITION	ASSESSOR SENIOR CLERK		3,398
VACANT008075, POSITION			
Total 001406.410600 - RETIREMENT			29,212

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001406.410801	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
OVERTIME	2,294	870	8,000	8,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
	MISSION CRITICAL			8,000
Total 001406.410801 - OVERTIME				8,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001406.410802	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
PART TIME / EXTRA HELP	43,493	27,571	41,500	40,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
	CRITICAL TO MEET STATUTORY DEADLINES			40,000
Total 001406.410802 - PART TIME / EXTRA HELP				40,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001406.421200	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
PRINTING	3,282	0	5,100	5,100
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
PRINTING	MISSION CRITICAL			5,100
Total 001406.421200 - PRINTING				5,100

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001406.421400	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
TRAVEL	881	0	375	1,500
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
ANNUAL TRAINING	MANDATED			1,500
Total 001406.421400 - TRAVEL				1,500

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001406.422000	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
ADVERTISING / LEGAL PUBS	369	556	1,500	1,500
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
LEGAL NOTICES	MANDATED			1,500
Total 001406.422000 - ADVERTISING / LEGAL PUBS				1,500

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001406.422200	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
DUES AND SUBSCRIPTIONS	100	100	100	100
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
AWVA ANNUAL DUES	DISCRETIONARY			100
Total 001406.422200 - DUES AND SUBSCRIPTIONS				100

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001406.423000	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
CONTRACTED SERVICES	3,335	2,377	4,500	4,500
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
COPIER, SUPPLEMENTALS SYSTEM,DOG PROGAM	MISSION CRITICAL			4,500
Total 001406.423000 - CONTRACTED SERVICES				4,500

NOTES:

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>
001406.434100	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>
MATERIALS AND SUPPLIES			<u>FY23 REQUEST</u>
	3,480	681	3,600
MANDATED - Required by law or statute			
MISSION CRITICAL - Elimination would result in failure to meet critical functions			
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical			
NEW INITIATIVE - Spending not included in the prior year budget			
DESCRIPTION	JUSTIFICATION		DEPT REQUEST
BINDERS,FOLDERS,LABELS,TONERS,D	MISSION CRITICAL		
RUMS,MISC			3,600
Total 001406.434100 - MATERIALS AND SUPPLIES			<u>3,600</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001406.434200	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
RECORD BOOKS	1,347	0	1,500	1,500
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
LAND BOOK BINDERS	MANDATED FUNCTION			1,500
Total 001406.434200 - RECORD BOOKS				1,500

NOTES:

Jefferson County Commission
Payroll Projection
FY2022- 2023

1/29/2022

Amount

001406-ASSESSOR

1016-BANKS, ANGELA	EASR- 40601 ASSESSOR	
001406.410100-OFFICIALS SALARY		50,266
001406.410400-FICA TAX		2,867
001406.410401-MEDICARE EXPENSE		671
001406.410500-HEALTH INSURANCE		17,872
001406.410600-RETIREMENT		4,524
Totals 1016-BANKS, ANGELA		76,200
1174-BARNHART, LAURA	0218- 40614 ASSESSOR CLERK-80	
001406.410300-EMPLOYEES SALARY AND WAGES		37,700
001406.410400-FICA TAX		2,338
001406.410401-MEDICARE EXPENSE		547
001406.410500-HEALTH INSURANCE		153
001406.410600-RETIREMENT		3,393
Totals 1174-BARNHART, LAURA		44,131
1205-BERRY, AMY	0218- 40602 ASSESSOR CLERK-80	
001406.410300-EMPLOYEES SALARY AND WAGES		36,800
001406.410400-FICA TAX		2,208
001406.410401-MEDICARE EXPENSE		517
001406.410500-HEALTH INSURANCE		10,296
001406.410600-RETIREMENT		3,312
Totals 1205-BERRY, AMY		53,133
3179-HITE, MEGAN	0218- 40603 ASSESSOR CLERK-80	
001406.410300-EMPLOYEES SALARY AND WAGES		35,000
001406.410400-FICA TAX		2,113
001406.410401-MEDICARE EXPENSE		495
001406.410500-HEALTH INSURANCE		10,296
001406.410600-RETIREMENT		3,150
Totals 3179-HITE, MEGAN		51,054
1092-NELSON, VANDA	0408- 40605 ASSESSOR SENIOR CLERK	
001406.410300-EMPLOYEES SALARY AND WAGES		43,940
001406.410400-FICA TAX		2,651
001406.410401-MEDICARE EXPENSE		620
001406.410500-HEALTH INSURANCE		10,296
001406.410600-RETIREMENT		3,955
Totals 1092-NELSON, VANDA		61,462
1093-SILVIOUS, RACHEL	0408- 40606 ASSESSOR SENIOR CLERK	
001406.410300-EMPLOYEES SALARY AND WAGES		43,441
001406.410400-FICA TAX		2,648
001406.410401-MEDICARE EXPENSE		620
001406.410500-HEALTH INSURANCE		488
001406.410600-RETIREMENT		3,910
Totals 1093-SILVIOUS, RACHEL		51,107
8075-VACANT008075, POSITION	0408- 40607 ASSESSOR SENIOR CLERK	
001406.410300-EMPLOYEES SALARY AND WAGES		37,751
001406.410400-FICA TAX		2,284
001406.410401-MEDICARE EXPENSE		535

Jefferson County Commission
Payroll Projection
FY2022- 2023

1/29/2022

	<u>Amount</u>
001406.410500-HEALTH INSURANCE	10,143
001406.410600-RETIREMENT	3,398
Totals 8075-VACANT008075, POSITION	<u>54,111</u>
Department Total-001406-ASSESSOR	<u><u>442,539</u></u>

Jefferson County Commission
Payroll Projection
FY2022- 2023

		<u>Amount</u>
001406-ASSESSOR		
001406.410100 - OFFICIALS SALARY		
1016-BANKS, ANGELA	EASR- 40601 ASSESSOR	50,266.00
Total 001406.410100 - OFFICIALS SALARY		50,266
001406.410200 - OFFICIALS SALARY SUPPLEM		
0-	- 0	20,026.00
Total 001406.410200 - OFFICIALS SALARY SUPPLEM		20,026
001406.410300 - EMPLOYEES SALARY AND WAGES		
0-	- 0	21,650.00
1174-BARNHART, LAURA	0218- 40614 ASSESSOR CLERK-80	37,700.00
1205-BERRY, AMY	0218- 40602 ASSESSOR CLERK-80	36,800.00
3179-HITE, MEGAN	0218- 40603 ASSESSOR CLERK-80	35,000.00
1092-NELSON, VANDA	0408- 40605 ASSESSOR SENIOR CLERK	43,940.00
1093-SILVIOUS, RACHEL	0408- 40606 ASSESSOR SENIOR CLERK	43,441.00
8075-VACANT008075, POSITION	0408- 40607 ASSESSOR SENIOR CLERK	37,751.00
Total 001406.410300 - EMPLOYEES SALARY AND WAGES		256,282
001406.410400 - FICA TAX		
0-	- 0	4,940.00
1016-BANKS, ANGELA	- 40601 ASSESSOR	2,867.00
1174-BARNHART, LAURA	- 40614 ASSESSOR CLERK-80	2,338.00
1205-BERRY, AMY	- 40602 ASSESSOR CLERK-80	2,208.00
3179-HITE, MEGAN	- 40603 ASSESSOR CLERK-80	2,113.00
1092-NELSON, VANDA	- 40605 ASSESSOR SENIOR CLERK	2,651.00
1093-SILVIOUS, RACHEL	- 40606 ASSESSOR SENIOR CLERK	2,648.00
8075-VACANT008075, POSITION	- 40607 ASSESSOR SENIOR CLERK	2,284.00
Total 001406.410400 - FICA TAX		22,049
001406.410401 - MEDICARE EXPENSE		
0-	- 0	1,155.00
1016-BANKS, ANGELA	- 40601 ASSESSOR	671.00
1174-BARNHART, LAURA	- 40614 ASSESSOR CLERK-80	547.00
1205-BERRY, AMY	- 40602 ASSESSOR CLERK-80	517.00
3179-HITE, MEGAN	- 40603 ASSESSOR CLERK-80	495.00
1092-NELSON, VANDA	- 40605 ASSESSOR SENIOR CLERK	620.00
1093-SILVIOUS, RACHEL	- 40606 ASSESSOR SENIOR CLERK	620.00
8075-VACANT008075, POSITION	- 40607 ASSESSOR SENIOR CLERK	535.00
Total 001406.410401 - MEDICARE EXPENSE		5,160
001406.410500 - HEALTH INSURANCE		
1016-BANKS, ANGELA	- 40601 ASSESSOR	17,872.00
1174-BARNHART, LAURA	- 40614 ASSESSOR CLERK-80	153.00
1205-BERRY, AMY	- 40602 ASSESSOR CLERK-80	10,296.00
3179-HITE, MEGAN	- 40603 ASSESSOR CLERK-80	10,296.00
1092-NELSON, VANDA	- 40605 ASSESSOR SENIOR CLERK	10,296.00
1093-SILVIOUS, RACHEL	- 40606 ASSESSOR SENIOR CLERK	488.00
8075-VACANT008075, POSITION	- 40607 ASSESSOR SENIOR CLERK	10,143.00
Total 001406.410500 - HEALTH INSURANCE		59,544
001406.410600 - RETIREMENT		
0-	- 0	3,570.00
1016-BANKS, ANGELA	- 40601 ASSESSOR	4,524.00
1174-BARNHART, LAURA	- 40614 ASSESSOR CLERK-80	3,393.00
1205-BERRY, AMY	- 40602 ASSESSOR CLERK-80	3,312.00

		<u>Amount</u>
3179-HITE, MEGAN	- 40603 ASSESSOR CLERK-80	3,150.00
1092-NELSON, VANDA	- 40605 ASSESSOR SENIOR CLERK	3,955.00
1093-SILVIOUS, RACHEL	- 40606 ASSESSOR SENIOR CLERK	3,910.00
8075-VACANT008075, POSITION	- 40607 ASSESSOR SENIOR CLERK	3,398.00
Total 001406.410600 - RETIREMENT		29,212
Department Total 001406-ASSESSOR		442,539

Jefferson County Commission
 Budget Summary
 Dept 407-ASSESSORS VALUATION FUND
 FY2022- 2023

1/25/2022

001407-ASSESSORS VALUATION FUND	FY21 ACTUAL	FY22 BUDGET	FY22 YTD	% SPENT YTD	FY23 REQUEST	
PERSONNEL SERVICES						
410300 EMPLOYEES SALARY AND WAGES	363,567	389,647	215,561	55.32%	420,897	8.02%
410400 FICA TAX	22,427	23,185	14,363	61.95%	27,497	18.60%
410401 MEDICARE EXPENSE	5,245	5,425	3,359	61.92%	6,433	18.58%
410500 HEALTH INSURANCE	66,189	79,270	40,838	51.52%	81,276	2.53%
410600 RETIREMENT	36,489	38,966	21,821	56.00%	38,602	-0.93%
410801 OVERTIME	1,325	7,000	2,644	37.78%	8,000	14.29%
410802 PART TIME / EXTRA HELP	10,968	20,000	20,817	104.09%	30,000	50.00%
TOTAL PERSONNEL SERVICES	506,210	563,493	319,404	56.68%	612,705	8.73%
CONTRACTUAL SERVICES						
TOTAL CONTRACTUAL SERVICES	0	0	0	0.00%	0	100.00%
DEPARTMENT GRAND TOTAL	506,210	563,493	319,404	56.68%	612,705	8.73%

Jefferson County Commission
Budget Detail
Dept 407-ASSESSORS VALUATION FUND
FY2022- 2023

1/25/2022

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>		
001407-ASSESSORS VALUATION FUND				
001407.410300	FY21 ACTUAL	FY22 YTD	FY22 BUDGET	FY23 REQUEST
EMPLOYEES SALARY AND WAGES	363,567	215,561	389,647	420,897
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION		JUSTIFICATION		DEPT REQUEST
PROMOTIONS				14,000
COLA / MI				12,000
BENNETT MONICA BENNETT, MONICA	ASSESSOR DATA COLLECTOR II		53,000	
BOWERS ELIZABETH BOWERS, ELIZABETH	CHIEF APPRAISER COORDINATOR		62,800	
GAINEY MARGARET GAINEY, MARGARET	ASSESSOR DATA COLLECTOR I		40,020	
MICKEY JASON MICKEY, JASON	ASSESSOR SENIOR TAX APPRAISER		54,076	
MYERS VICTORIA MYERS, VICTORIA	MAPPING SPECIALIST/IT/PROGRAMR		72,000	
THOMPSON MARK THOMPSON, MARK	ASSESSOR APPRAISER		43,001	
WILLINGHAM RHONDA WILLINGHAM, RHONDA	ASSESSOR CHIEF DEPUTY		70,000	
Total 001407.410300 - EMPLOYEES SALARY AND WAGES				420,897

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 407-ASSESSORS VALUATION FUND
 FY2022- 2023

1/25/2022

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
001407.410400	FY21 ACTUAL	FY22 YTD
FICA TAX	FY22 BUDGET	FY23 REQUEST
	22,427	14,363
		23,185
		27,497
MANDATED - Required by law or statute		
MISSION CRITICAL - Elimination would result in failure to meet critical functions		
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical		
NEW INITIATIVE - Spending not included in the prior year budget		
DESCRIPTION	JUSTIFICATION	DEPT REQUEST
FICA FOR OVERTIME		496
FICA FOR PT/EXTRA HELP		1,860
FICA FOR PROMOTIONS		868
FICA FOR MERIT INCREASES		744
BENNETT MONICA BENNETT, MONICA	ASSESSOR DATA COLLECTOR II	3,264
BOWERS ELIZABETH BOWERS, ELIZABETH	CHIEF APPRAISER COORDINATOR	3,807
GAINEY MARGARET GAINEY, MARGARET	ASSESSOR DATA COLLECTOR I	2,425
MICKEY JASON MICKEY, JASON	ASSESSOR SENIOR TAX APPRAISER	2,967
MYERS VICTORIA MYERS, VICTORIA	MAPPING SPECIALIST/IT/PROGRAMR	4,193
THOMPSON MARK THOMPSON, MARK	ASSESSOR APPRAISER	2,610
WILLINGHAM RHONDA WILLINGHAM, RHONDA	ASSESSOR CHIEF DEPUTY	4,263
Total 001407.410400 - FICA TAX		27,497

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 407-ASSESSORS VALUATION FUND
 FY2022- 2023

1/25/2022

Name	Justificaton			Amount
001407.410401	FY21 ACTUAL	FY22 YTD	FY22 BUDGET	FY23 REQUEST
MEDICARE EXPENSE	5,245	3,359	5,425	6,433
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
MEDICARE FOR OVERTIME				116
MEDICARE FOR PT/EXTRA HELP				435
MEDICARE FOR PROMOTIONS				203
MEDICARE FOR COLA/MI				174
BENNETT MONICA BENNETT, MONICA	ASSESSOR DATA COLLECTOR II			764
BOWERS ELIZABETH BOWERS, ELIZABETH	CHIEF APPRAISER COORDINATOR			891
GAINEY MARGARET GAINEY, MARGARET	ASSESSOR DATA COLLECTOR I			567
MICKEY JASON MICKEY, JASON	ASSESSOR SENIOR TAX APPRAISER			694
MYERS VICTORIA MYERS, VICTORIA	MAPPING SPECIALIST/IT/PROGRAMR			981
THOMPSON MARK THOMPSON, MARK	ASSESSOR APPRAISER			611
WILLINGHAM RHONDA WILLINGHAM, RHONDA	ASSESSOR CHIEF DEPUTY			997
Total 001407.410401 - MEDICARE EXPENSE				6,433

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 407-ASSESSORS VALUATION FUND
 FY2022- 2023

1/25/2022

<u>Name</u>	<u>Justification</u>	<u>Amount</u>
001407.410500	FY21 ACTUAL	FY22 YTD
HEALTH INSURANCE	FY22 BUDGET	FY23 REQUEST
	66,189	40,838
		79,270
		81,276
MANDATED - Required by law or statute		
MISSION CRITICAL - Elimination would result in failure to meet critical functions		
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical		
NEW INITIATIVE - Spending not included in the prior year budget		
DESCRIPTION	JUSTIFICATION	DEPT REQUEST
BENNETT, MONICA	ASSESSOR DATA COLLECTOR II	258
BENNETT, MONICA	ASSESSOR DATA COLLECTOR II	77
BENNETT, MONICA	ASSESSOR DATA COLLECTOR II	153
BOWERS, ELIZABETH	CHIEF APPRAISER COORDINATOR	9,808
BOWERS, ELIZABETH	CHIEF APPRAISER COORDINATOR	258
BOWERS, ELIZABETH	CHIEF APPRAISER COORDINATOR	77
BOWERS, ELIZABETH	CHIEF APPRAISER COORDINATOR	153
GAINEY, MARGARET	ASSESSOR DATA COLLECTOR I	9,808
GAINEY, MARGARET	ASSESSOR DATA COLLECTOR I	258
GAINEY, MARGARET	ASSESSOR DATA COLLECTOR I	77
GAINEY, MARGARET	ASSESSOR DATA COLLECTOR I	153
MICKEY, JASON	ASSESSOR SENIOR TAX APPRAISER	21,244
MICKEY, JASON	ASSESSOR SENIOR TAX APPRAISER	258
MICKEY, JASON	ASSESSOR SENIOR TAX APPRAISER	77
MICKEY, JASON	ASSESSOR SENIOR TAX APPRAISER	153
MYERS, VICTORIA	MAPPING SPECIALIST/IT/PROGRAMR	17,384
MYERS, VICTORIA	MAPPING SPECIALIST/IT/PROGRAMR	258
MYERS, VICTORIA	MAPPING SPECIALIST/IT/PROGRAMR	77
MYERS, VICTORIA	MAPPING SPECIALIST/IT/PROGRAMR	153
THOMPSON, MARK	ASSESSOR APPRAISER	9,808
THOMPSON, MARK	ASSESSOR APPRAISER	258

Jefferson County Commission
Budget Detail
Dept 407-ASSESSORS VALUATION FUND
FY2022- 2023

1/25/2022

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
THOMPSON, MARK	ASSESSOR APPRAISER	77
THOMPSON, MARK	ASSESSOR APPRAISER	153
WILLINGHAM, RHONDA	ASSESSOR CHIEF DEPUTY	9,808
WILLINGHAM, RHONDA	ASSESSOR CHIEF DEPUTY	258
WILLINGHAM, RHONDA	ASSESSOR CHIEF DEPUTY	77
WILLINGHAM, RHONDA	ASSESSOR CHIEF DEPUTY	153
Total 001407.410500 - HEALTH INSURANCE		<u>81,276</u>

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 407-ASSESSORS VALUATION FUND
 FY2022- 2023

1/25/2022

Name	Justificaton	Amount		
001407.410600	FY21 ACTUAL	FY22 YTD	FY22 BUDGET	FY23 REQUEST
RETIREMENT	36,489	21,821	38,966	38,602
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION	DEPT REQUEST		
RETIRMENT FOR OVERTIME		720		
RETIREMENT FOR PROMOTIONS		1,260		
RETIREMENT FOR COLA/MI		1,080		
BENNETT MONICA BENNETT, MONICA	ASSESSOR DATA COLLECTOR II	4,770		
BOWERS ELIZABETH BOWERS, ELIZABETH	CHIEF APPRAISER COORDINATOR	5,652		
GAINEY MARGARET GAINEY, MARGARET	ASSESSOR DATA COLLECTOR I	3,602		
MICKEY JASON MICKEY, JASON	ASSESSOR SENIOR TAX APPRAISER	4,867		
MYERS VICTORIA MYERS, VICTORIA	MAPPING SPECIALIST/IT/PROGRAMR	6,480		
THOMPSON MARK THOMPSON, MARK	ASSESSOR APPRAISER	3,871		
WILLINGHAM RHONDA WILLINGHAM, RHONDA	ASSESSOR CHIEF DEPUTY	6,300		
Total 001407.410600 - RETIREMENT		38,602		

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001407.410801	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
OVERTIME	1,325	2,644	7,000	8,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
	MISSION CRITICAL			8,000
Total 001407.410801 - OVERTIME				8,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001407.410802	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
PART TIME / EXTRA HELP	10,968	20,817	20,000	30,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
	MISSION CRITICAL			30,000
Total 001407.410802 - PART TIME / EXTRA HELP				30,000

NOTES:

Jefferson County Commission
Payroll Projection
FY2022- 2023

1/29/2022

Amount

001407-ASSESSORS VALUATION FUND

1034-BENNETT, MONICA		0417- 40702 ASSESSOR DATA COLLECTOR II	
001407.410300-EMPLOYEES SALARY AND WAGES			53,000
001407.410400-FICA TAX			3,264
001407.410401-MEDICARE EXPENSE			764
001407.410500-HEALTH INSURANCE			488
001407.410600-RETIREMENT			4,770
Totals 1034-BENNETT, MONICA			62,286
1003-BOWERS, ELIZABETH		0524- 40703 CHIEF APPRAISER COORDINATOR	
001407.410300-EMPLOYEES SALARY AND WAGES			62,800
001407.410400-FICA TAX			3,807
001407.410401-MEDICARE EXPENSE			891
001407.410500-HEALTH INSURANCE			10,296
001407.410600-RETIREMENT			5,652
Totals 1003-BOWERS, ELIZABETH			83,446
1097-GAINEY, MARGARET		0220- 40704 ASSESSOR DATA COLLECTOR I	
001407.410300-EMPLOYEES SALARY AND WAGES			40,020
001407.410400-FICA TAX			2,425
001407.410401-MEDICARE EXPENSE			567
001407.410500-HEALTH INSURANCE			10,296
001407.410600-RETIREMENT			3,602
Totals 1097-GAINEY, MARGARET			56,910
1091-MICKEY, JASON		0412- 40711 ASSESSOR SENIOR TAX APPRAISER	
001407.410300-EMPLOYEES SALARY AND WAGES			54,076
001407.410400-FICA TAX			2,967
001407.410401-MEDICARE EXPENSE			694
001407.410500-HEALTH INSURANCE			21,732
001407.410600-RETIREMENT			4,867
Totals 1091-MICKEY, JASON			84,336
1063-MYERS, VICTORIA		0605- 40705 MAPPING SPECIALIST/IT/PROGRAMR	
001407.410300-EMPLOYEES SALARY AND WAGES			72,000
001407.410400-FICA TAX			4,193
001407.410401-MEDICARE EXPENSE			981
001407.410500-HEALTH INSURANCE			17,872
001407.410600-RETIREMENT			6,480
Totals 1063-MYERS, VICTORIA			101,526
1340-THOMPSON, MARK		0210- 40712 ASSESSOR APPRAISER	
001407.410300-EMPLOYEES SALARY AND WAGES			43,001
001407.410400-FICA TAX			2,610
001407.410401-MEDICARE EXPENSE			611
001407.410500-HEALTH INSURANCE			10,296
001407.410600-RETIREMENT			3,871
Totals 1340-THOMPSON, MARK			60,389
1019-WILLINGHAM, RHONDA		0705- 40707 ASSESSOR CHIEF DEPUTY	
001407.410300-EMPLOYEES SALARY AND WAGES			70,000
001407.410400-FICA TAX			4,263
001407.410401-MEDICARE EXPENSE			997

Jefferson County Commission
Payroll Projection
FY2022- 2023

1/29/2022

	<u>Amount</u>
001407.410500-HEALTH INSURANCE	10,296
001407.410600-RETIREMENT	6,300
Totals 1019-WILLINGHAM, RHONDA	<u>91,856</u>
Department Total-001407-ASSESSORS VALUATION FUND	<u><u>574,705</u></u>

			<u>Amount</u>
001407-ASSESSORS VALUATION FUND			
001407.410300 - EMPLOYEES SALARY AND WAGES			
0-	- 0		26,000.00
1034-BENNETT, MONICA	0417- 40702 ASSESSOR DATA COLLECTOR II		53,000.00
1003-BOWERS, ELIZABETH	0524- 40703 CHIEF APPRAISER COORDINATOR		62,800.00
1097-GAINEY, MARGARET	0220- 40704 ASSESSOR DATA COLLECTOR I		40,020.00
1091-MICKEY, JASON	0412- 40711 ASSESSOR SENIOR TAX APPRAISER		54,076.00
1063-MYERS, VICTORIA	0605- 40705 MAPPING SPECIALIST/IT/PROGRAMR		72,000.00
1340-THOMPSON, MARK	0210- 40712 ASSESSOR APPRAISER		43,001.00
1019-WILLINGHAM, RHONDA	0705- 40707 ASSESSOR CHIEF DEPUTY		70,000.00
Total 001407.410300 - EMPLOYEES SALARY AND WAGES			420,897
001407.410400 - FICA TAX			
0-	- 0		3,968.00
1034-BENNETT, MONICA	- 40702 ASSESSOR DATA COLLECTOR II		3,264.00
1003-BOWERS, ELIZABETH	- 40703 CHIEF APPRAISER COORDINATOR		3,807.00
1097-GAINEY, MARGARET	- 40704 ASSESSOR DATA COLLECTOR I		2,425.00
1091-MICKEY, JASON	- 40711 ASSESSOR SENIOR TAX APPRAISER		2,967.00
1063-MYERS, VICTORIA	- 40705 MAPPING SPECIALIST/IT/PROGRAMR		4,193.00
1340-THOMPSON, MARK	- 40712 ASSESSOR APPRAISER		2,610.00
1019-WILLINGHAM, RHONDA	- 40707 ASSESSOR CHIEF DEPUTY		4,263.00
Total 001407.410400 - FICA TAX			27,497
001407.410401 - MEDICARE EXPENSE			
0-	- 0		928.00
1034-BENNETT, MONICA	- 40702 ASSESSOR DATA COLLECTOR II		764.00
1003-BOWERS, ELIZABETH	- 40703 CHIEF APPRAISER COORDINATOR		891.00
1097-GAINEY, MARGARET	- 40704 ASSESSOR DATA COLLECTOR I		567.00
1091-MICKEY, JASON	- 40711 ASSESSOR SENIOR TAX APPRAISER		694.00
1063-MYERS, VICTORIA	- 40705 MAPPING SPECIALIST/IT/PROGRAMR		981.00
1340-THOMPSON, MARK	- 40712 ASSESSOR APPRAISER		611.00
1019-WILLINGHAM, RHONDA	- 40707 ASSESSOR CHIEF DEPUTY		997.00
Total 001407.410401 - MEDICARE EXPENSE			6,433
001407.410500 - HEALTH INSURANCE			
1034-BENNETT, MONICA	- 40702 ASSESSOR DATA COLLECTOR II		488.00
1003-BOWERS, ELIZABETH	- 40703 CHIEF APPRAISER COORDINATOR		10,296.00
1097-GAINEY, MARGARET	- 40704 ASSESSOR DATA COLLECTOR I		10,296.00
1091-MICKEY, JASON	- 40711 ASSESSOR SENIOR TAX APPRAISER		21,732.00
1063-MYERS, VICTORIA	- 40705 MAPPING SPECIALIST/IT/PROGRAMR		17,872.00
1340-THOMPSON, MARK	- 40712 ASSESSOR APPRAISER		10,296.00
1019-WILLINGHAM, RHONDA	- 40707 ASSESSOR CHIEF DEPUTY		10,296.00
Total 001407.410500 - HEALTH INSURANCE			81,276
001407.410600 - RETIREMENT			
0-	- 0		3,060.00
1034-BENNETT, MONICA	- 40702 ASSESSOR DATA COLLECTOR II		4,770.00
1003-BOWERS, ELIZABETH	- 40703 CHIEF APPRAISER COORDINATOR		5,652.00
1097-GAINEY, MARGARET	- 40704 ASSESSOR DATA COLLECTOR I		3,602.00
1091-MICKEY, JASON	- 40711 ASSESSOR SENIOR TAX APPRAISER		4,867.00
1063-MYERS, VICTORIA	- 40705 MAPPING SPECIALIST/IT/PROGRAMR		6,480.00
1340-THOMPSON, MARK	- 40712 ASSESSOR APPRAISER		3,871.00
1019-WILLINGHAM, RHONDA	- 40707 ASSESSOR CHIEF DEPUTY		6,300.00
Total 001407.410600 - RETIREMENT			38,602

Department Total 001407-ASSESSORS VALUATION FUND

Amount
574,705

Jefferson County Commission
 Budget Summary
 Dept 408-STATEWIDE COMPUTER NET
 FY2022- 2023

1/25/2022

001408-STATEWIDE COMPUTER NET	FY21 ACTUAL	FY22 BUDGET	FY22 YTD	% SPENT YTD	FY23 REQUEST	
COMMODITIES						
434900 CHARGES BY OTHR GOV UNITS	55,461	60,000	33,975	56.63%	60,000	0.00%
TOTAL COMMODITIES	55,461	60,000	33,975	56.63%	60,000	0.00%
DEPARTMENT GRAND TOTAL	55,461	60,000	33,975	56.63%	60,000	0.00%

Jefferson County Commission
Budget Detail
Dept 408-STATEWIDE COMPUTER NET
FY2022- 2023

1/25/2022

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>	
001408-STATEWIDE COMPUTER NET				
001408.434900	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
CHARGES BY OTHR GOV UNITS	55,461	33,975	60,000	60,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION		DEPT REQUEST	
TAX DEPARTMENT HELP DESK,REPORTS,....	MISSION CRITICAL		60,000	
Total 001408.434900 - CHARGES BY OTHR GOV UNITS			60,000	

NOTES:

Jefferson County Commission
 Budget Summary
 Dept 412-AGRICULTURAL AGENT
 FY2022- 2023

1/23/2022

001412-AGRICULTURAL AGENT	FY21 ACTUAL	FY22 BUDGET	FY22 YTD	% SPENT YTD	FY23 REQUEST	
PERSONNEL SERVICES						
410300 EMPLOYEES SALARY AND WAGES	71,683	72,791	39,686	54.52%	72,652	-0.19%
410400 FICA TAX	4,057	4,126	2,263	54.84%	4,091	-0.85%
410401 MEDICARE EXPENSE	949	966	529	54.78%	958	-0.83%
410500 HEALTH INSURANCE	19,905	21,630	11,167	51.63%	22,220	2.73%
410599 HEALTH INSURANCE-CONTRA	(19,905)	(21,630)	(9,316)	43.07%	(22,220)	2.73%
410600 RETIREMENT	7,168	7,280	3,969	54.51%	6,540	-10.16%
410801 OVERTIME	0	400	0	0.00%	0	100.00%
TOTAL PERSONNEL SERVICES	83,857	85,563	48,298	56.45%	84,241	-1.55%
CONTRACTUAL SERVICES						
421400 TRAVEL	1,421	1,250	1,893	151.46%	5,000	300.00%
421600 MAINT/REP EQUIPMENT	0	1,000	0	0.00%	1,000	0.00%
422000 ADVERTISING / LEGAL PUBS	68	0	0	0.00%	0	100.00%
422200 DUES AND SUBSCRIPTIONS	276	150	60	40.00%	150	0.00%
423000 CONTRACTED SERVICES	6,247	8,950	3,754	41.94%	8,950	0.00%
TOTAL CONTRACTUAL SERVICES	8,012	11,350	5,707	50.28%	15,100	33.04%
COMMODITIES						
434100 MATERIALS AND SUPPLIES	1,767	2,500	864	34.55%	2,500	0.00%
435400 COMPUTER HARDWARE	565	1,900	0	0.00%	1,900	0.00%
TOTAL COMMODITIES	2,332	4,400	864	19.63%	4,400	0.00%
CONTRIBUTIONS TO OTH						
456700 CONTR/TRSFR OTHR GOV UNIT	14,800	14,800	11,100	75.00%	14,800	0.00%
TOTAL CONTRIBUTIONS TO OTH	14,800	14,800	11,100	75.00%	14,800	0.00%
DEPARTMENT GRAND TOTAL	109,002	116,113	65,968	56.81%	118,541	2.09%

Jefferson County Commission
Budget Detail
Dept 412-AGRICULTURAL AGENT
FY2022- 2023

1/23/2022

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
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001412-AGRICULTURAL AGENT

001412.410300	FY21 ACTUAL	FY22 YTD	FY22 BUDGET	FY23 REQUEST
EMPLOYEES SALARY AND WAGES	71,683	39,686	72,791	72,652
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				

DESCRIPTION	JUSTIFICATION	DEPT REQUEST
BLAKER, APRIL	ADMINISTRATIVE ASSISTANT-80HR	43,059
MASTERS, AMANDA	ADMINISTRATIVE ASSISTANT-70HR	29,593
Total 001412.410300 - EMPLOYEES SALARY AND WAGES		72,652

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001412.410400	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
FICA TAX	4,057	2,263	4,126	4,091
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
BLAKER, APRIL	ADMINISTRATIVE ASSISTANT-80HR			2,272
MASTERS, AMANDA	ADMINISTRATIVE ASSISTANT-70HR			1,819
Total 001412.410400 - FICA TAX				4,091

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001412.410401	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
MEDICARE EXPENSE	949	529	966	958
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
BLAKER, APRIL	ADMINISTRATIVE ASSISTANT-80HR			532
MASTERS, AMANDA	ADMINISTRATIVE ASSISTANT-70HR			426
Total 001412.410401 - MEDICARE EXPENSE				958

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001412.410500	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
HEALTH INSURANCE	19,905	11,167	21,630	22,220
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
BLAKER, APRIL	ADMINISTRATIVE ASSISTANT-80HR			21,244
BLAKER, APRIL	ADMINISTRATIVE ASSISTANT-80HR			258
BLAKER, APRIL	ADMINISTRATIVE ASSISTANT-80HR			77
BLAKER, APRIL	ADMINISTRATIVE ASSISTANT-80HR			153
MASTERS, AMANDA	ADMINISTRATIVE ASSISTANT-70HR			258
MASTERS, AMANDA	ADMINISTRATIVE ASSISTANT-70HR			77
MASTERS, AMANDA	ADMINISTRATIVE ASSISTANT-70HR			153
Total 001412.410500 - HEALTH INSURANCE				<u>22,220</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001412.410599	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
HEALTH INSURANCE-CONTRA	(19,905)	(9,316)	(21,630)	(22,220)
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST

Total 001412.410599 - HEALTH INSURANCE-CONTRA

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001412.410600	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
RETIREMENT	7,168	3,969	7,280	6,540
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
BLAKER, APRIL	ADMINISTRATIVE ASSISTANT-80HR			3,876
MASTERS, AMANDA	ADMINISTRATIVE ASSISTANT-70HR			2,664
Total 001412.410600 - RETIREMENT				6,540

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001412.410801	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
OVERTIME	0	0	400	0
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
Total 001412.410801 - OVERTIME				<u>0</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001412.421400	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
TRAVEL	1,421	1,893	1,250	5,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
MILEAGE REIMBURSTMENT USED FOR EXTENSION AGENT TRA	OVER 100% EXPENDED IN FY21-22			5,000
Total 001412.421400 - TRAVEL				5,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001412.421600	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
MAINT/REP EQUIPMENT	0	0	1,000	1,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
REPAIRS ON THE COPIER				1,000
Total 001412.421600 - MAINT/REP EQUIPMENT				1,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001412.422000 ADVERTISING / LEGAL PUBS	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
	68	0	0	0
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST

Total 001412.422000 - ADVERTISING / LEGAL PUBS

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001412.422200	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
DUES AND SUBSCRIPTIONS	276	60	150	150
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
PROFESSIONAL MEMBERSHIP DUES				150
Total 001412.422200 - DUES AND SUBSCRIPTIONS				150

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001412.423000	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
CONTRACTED SERVICES	6,247	3,754	8,950	8,950
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
CONTRACTS FOR TWO COPIERS	COPIER CONTRACT			8,950
Total 001412.423000 - CONTRACTED SERVICES				8,950

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001412.434100	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
MATERIALS AND SUPPLIES	1,767	864	2,500	2,500
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
OFFICE SUPPLIES				2,500
Total 001412.434100 - MATERIALS AND SUPPLIES				<u>2,500</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001412.435400	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
COMPUTER HARDWARE	565	0	1,900	1,900
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
COMPUTERS ARE PURCHASE THROUGH WVU'S BULK ORDER				1,900
Total 001412.435400 - COMPUTER HARDWARE				<u>1,900</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001412.456700	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
CONTR/TRSFR OTHR GOV UNIT	14,800	11,100	14,800	14,800
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
TRAVEL, PROGRAM ASSISTANT, AND PROF. DEVELOPMENT				14,800
Total 001412.456700 - CONTR/TRSFR OTHR GOV UNIT				14,800

NOTES:

Jefferson County Commission
Payroll Projection
FY2022- 2023

1/29/2022

Amount

001412-AGRICULTURAL AGENT

1023-BLAKER, APRIL	0205- 41202 ADMINISTRATIVE ASSISTANT-80HR	
001412.410300-EMPLOYEES SALARY AND WAGES		43,059
001412.410400-FICA TAX		2,272
001412.410401-MEDICARE EXPENSE		532
001412.410500-HEALTH INSURANCE		21,732
001412.410600-RETIREMENT		3,876
Totals 1023-BLAKER, APRIL		71,471
1184-MASTERS, AMANDA	0204- 41201 ADMINISTRATIVE ASSISTANT-70HR	
001412.410300-EMPLOYEES SALARY AND WAGES		29,593
001412.410400-FICA TAX		1,819
001412.410401-MEDICARE EXPENSE		426
001412.410500-HEALTH INSURANCE		488
001412.410600-RETIREMENT		2,664
Totals 1184-MASTERS, AMANDA		34,990
Department Total-001412-AGRICULTURAL AGENT		106,461

			<u>Amount</u>
001412-AGRICULTURAL AGENT			
001412.410300 - EMPLOYEES SALARY AND WAGES			
0-	- 0		0.00
1023-BLAKER, APRIL	0205- 41202 ADMINISTRATIVE ASSISTANT-80HR		43,059.00
1184-MASTERS, AMANDA	0204- 41201 ADMINISTRATIVE ASSISTANT-70HR		29,593.00
Total 001412.410300 - EMPLOYEES SALARY AND WAGES			72,652
001412.410400 - FICA TAX			
0-	- 0		0.00
1023-BLAKER, APRIL	- 41202 ADMINISTRATIVE ASSISTANT-80HR		2,272.00
1184-MASTERS, AMANDA	- 41201 ADMINISTRATIVE ASSISTANT-70HR		1,819.00
Total 001412.410400 - FICA TAX			4,091
001412.410401 - MEDICARE EXPENSE			
0-	- 0		0.00
1023-BLAKER, APRIL	- 41202 ADMINISTRATIVE ASSISTANT-80HR		532.00
1184-MASTERS, AMANDA	- 41201 ADMINISTRATIVE ASSISTANT-70HR		426.00
Total 001412.410401 - MEDICARE EXPENSE			958
001412.410500 - HEALTH INSURANCE			
1023-BLAKER, APRIL	- 41202 ADMINISTRATIVE ASSISTANT-80HR		21,732.00
1184-MASTERS, AMANDA	- 41201 ADMINISTRATIVE ASSISTANT-70HR		488.00
Total 001412.410500 - HEALTH INSURANCE			22,220
001412.410600 - RETIREMENT			
0-	- 0		0.00
1023-BLAKER, APRIL	- 41202 ADMINISTRATIVE ASSISTANT-80HR		3,876.00
1184-MASTERS, AMANDA	- 41201 ADMINISTRATIVE ASSISTANT-70HR		2,664.00
Total 001412.410600 - RETIREMENT			6,540
Department Total 001412-AGRICULTURAL AGENT			106,461

Jefferson County Commission
 Budget Summary
 Dept 413-ELECTIONS COUNTY CLERK
 FY2022- 2023

1/27/2022

001413-ELECTIONS COUNTY CLERK	FY21 ACTUAL	FY22 BUDGET	FY22 YTD	% SPENT YTD	FY23 REQUEST	
PERSONNEL SERVICES						
410300 EMPLOYEES SALARY AND WAGES	74,022	74,641	40,178	53.83%	72,473	-2.90%
410400 FICA TAX	5,611	9,290	2,459	26.47%	8,963	-3.52%
410401 MEDICARE EXPENSE	1,312	2,122	575	27.10%	2,098	-1.13%
410500 HEALTH INSURANCE	11,008	10,213	5,265	51.56%	10,449	2.31%
410599 HEALTH INSURANCE-CONTRA	(11,008)	(10,213)	(4,395)	43.03%	(10,449)	2.31%
410600 RETIREMENT	7,987	7,464	4,018	53.83%	7,423	-0.55%
410801 OVERTIME	7,431	10,000	0	0.00%	10,000	0.00%
410802 PART TIME / EXTRA HELP	57,550	63,000	0	0.00%	63,000	0.00%
TOTAL PERSONNEL SERVICES	153,914	166,517	48,101	28.89%	163,957	-1.54%
CONTRACTUAL SERVICES						
421200 PRINTING	427	1,450	0	0.00%	1,450	0.00%
421400 TRAVEL	524	450	1,021	226.95%	2,600	477.78%
421600 MAINT/REP EQUIPMENT	77,422	44,336	0	0.00%	44,336	0.00%
421900 BLDG/EQUIP RENTAL	3,453	4,600	0	0.00%	4,800	4.35%
422000 ADVERTISING / LEGAL PUBS	1,396	2,800	336	11.98%	2,800	0.00%
422100 TRAINING AND EDUCATION	0	0	0	0.00%	2,000	100.00%
422300 PROFESSIONAL SERVICES	4,675	5,000	0	0.00%	5,000	0.00%
TOTAL CONTRACTUAL SERVICES	87,897	58,636	1,357	2.31%	62,986	7.42%
COMMODITIES						
434100 MATERIALS AND SUPPLIES	35,129	43,800	1,755	4.01%	52,800	20.55%
TOTAL COMMODITIES	35,129	43,800	1,755	4.01%	52,800	20.55%
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY	0	0	0	0.00%	0	100.00%
DEPARTMENT GRAND TOTAL	276,941	268,953	51,212	19.04%	279,743	4.01%

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
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001413-ELECTIONS COUNTY CLERK

001413.410300	FY21 ACTUAL	FY22 YTD	FY22 BUDGET	FY23 REQUEST
EMPLOYEES SALARY AND WAGES	74,022	40,178	74,641	72,473
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				

DESCRIPTION	JUSTIFICATION	DEPT REQUEST
CARDEN, MICHAEL	DEPUTY CLERK -70HR	35,000
PACETTI, SHAUN	DEPUTY CLERK -70HR	37,473
Total 001413.410300 - EMPLOYEES SALARY AND WAGES		72,473

NOTES:

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>	
001413.410400	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
FICA TAX	5,611	2,459	9,290	8,963
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION		JUSTIFICATION		DEPT REQUEST
FICA FOR OVERTIME				620
FICA FOR PT/EXTRA HELP				3,906
CARDEN	MICHAEL			
CARDEN, MICHAEL		DEPUTY CLERK -70HR		2,113
PACETTI	SHAUN			
PACETTI, SHAUN		DEPUTY CLERK -70HR		2,324
Total 001413.410400 - FICA TAX				8,963

NOTES:

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>
001413.410401	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>
MEDICARE EXPENSE			<u>FY23 REQUEST</u>
	1,312	575	2,122
			2,098
MANDATED - Required by law or statute			
MISSION CRITICAL - Elimination would result in failure to meet critical functions			
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical			
NEW INITIATIVE - Spending not included in the prior year budget			
DESCRIPTION	JUSTIFICATION		DEPT REQUEST
MEDICARE FOR OVERTIME			145
MEDICARE FOR PT/EXTRA HELP			914
CARDEN MICHAEL			
CARDEN, MICHAEL	DEPUTY CLERK -70HR		495
PACETTI SHAUN			
PACETTI, SHAUN	DEPUTY CLERK -70HR		544
Total 001413.410401 - MEDICARE EXPENSE			2,098

NOTES:

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>
001413.410500	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>
HEALTH INSURANCE			<u>FY23 REQUEST</u>
	11,008	5,265	10,213
			10,449
MANDATED - Required by law or statute			
MISSION CRITICAL - Elimination would result in failure to meet critical functions			
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical			
NEW INITIATIVE - Spending not included in the prior year budget			
DESCRIPTION	JUSTIFICATION		DEPT REQUEST
CARDEN, MICHAEL	DEPUTY CLERK -70HR		9,808
CARDEN, MICHAEL	DEPUTY CLERK -70HR		258
CARDEN, MICHAEL	DEPUTY CLERK -70HR		77
CARDEN, MICHAEL	DEPUTY CLERK -70HR		153
PACETTI, SHAUN	DEPUTY CLERK -70HR		153
Total 001413.410500 - HEALTH INSURANCE			10,449

NOTES:

<u>Name</u>		<u>Justificaton</u>		<u>Amount</u>
001413.410599		<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>
HEALTH INSURANCE-CONTRA				<u>FY23 REQUEST</u>
		(11,008)	(4,395)	(10,213)
				(10,449)
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION		JUSTIFICATION		DEPT REQUEST

Total 001413.410599 - HEALTH INSURANCE-CONTRA

NOTES:

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>
001413.410600	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>
RETIREMENT			<u>FY23 REQUEST</u>
	7,987	4,018	7,464
			7,423
MANDATED - Required by law or statute			
MISSION CRITICAL - Elimination would result in failure to meet critical functions			
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical			
NEW INITIATIVE - Spending not included in the prior year budget			
DESCRIPTION		JUSTIFICATION	DEPT REQUEST
RETIREMENT FOR OVERTIME			900
CARDEN	MICHAEL		
CARDEN, MICHAEL		DEPUTY CLERK -70HR	3,150
PACETTI	SHAUN		
PACETTI, SHAUN		DEPUTY CLERK -70HR	3,373
Total 001413.410600 - RETIREMENT			7,423

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001413.410801	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
OVERTIME	7,431	0	10,000	10,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
EV AND CLERK STAFF 2022 GENERAL	MISSION CRITICAL			10,000
Total 001413.410801 - OVERTIME				10,000

NOTES:

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>		
001413.410802	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
PART TIME / EXTRA HELP	57,550	0	63,000	63,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
POLL WORKERS, EARLY VOTING & ELECTION NIGHT STAFF	MISSION CRITICAL			63,000
Total 001413.410802 - PART TIME / EXTRA HELP				63,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001413.421200	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
PRINTING	427	0	1,450	1,450
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
POLL BOOKS, TRAINING MATERIAL	MISSION CRITICAL			1,450
Total 001413.421200 - PRINTING				1,450

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001413.421400	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
TRAVEL	524	1,021	450	2,600
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
POLL WORKER MILEAGE	MANDATED			600
REQUIRED ELECTION TRAINING	DISCRETIONARY			2,000
Total 001413.421400 - TRAVEL				2,600

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001413.421600	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
MAINT/REP EQUIPMENT	77,422	0	44,336	44,336
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
MAINTENANCE CONTRACT FOR ELECTION EQUIPMENT	MISSION CRITICAL			44,336
Total 001413.421600 - MAINT/REP EQUIPMENT				44,336

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001413.421900	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
BLDG/EQUIP RENTAL	3,453	0	4,600	4,800
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
POLLING PLACE RENTAL	REQUEST MANDATED			4,000
TRUCK RENTAL FOR EQUIPMENT DELIVERY	MISSION CRITICAL			800
Total 001413.421900 - BLDG/EQUIP RENTAL				4,800

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001413.422000	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
ADVERTISING / LEGAL PUBS	1,396	336	2,800	2,800
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
ELECTION RELATED LEGAL ADS	REQUEST MANDATED			2,800
Total 001413.422000 - ADVERTISING / LEGAL PUBS				2,800

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001413.422100	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
TRAINING AND EDUCATION	0	0	0	2,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
REQUIRED WVSOS ELECTION TRAINING	MANDATED			2,000
Total 001413.422100 - TRAINING AND EDUCATION				2,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001413.422300	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
PROFESSIONAL SERVICES	4,675	0	5,000	5,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
ELECTION NIGHT SUPPORT STAFF FROM ES&S	MISSION CRITICAL			5,000
Total 001413.422300 - PROFESSIONAL SERVICES				5,000

NOTES:

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>
001413.434100	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>
MATERIALS AND SUPPLIES			<u>FY23 REQUEST</u>
	35,129	1,755	43,800
			52,800
MANDATED - Required by law or statute			
MISSION CRITICAL - Elimination would result in failure to meet critical functions			
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical			
NEW INITIATIVE - Spending not included in the prior year budget			
DESCRIPTION	JUSTIFICATION		DEPT REQUEST
ABSENTEE PRINTED BALLOTS & BALLOT STOCK	MISSION CRITICAL		30,000
AUDIO CODING	MISSION CRITICAL		3,000
BALLOT CODING	MISSION CRITICAL		6,500
BALLOT LAYOUT	MISSION CRITICAL		3,000
EPOLL BOOK SETUP	MISSION CRITICAL		3,000
EPOLL BOOK & DS200 PAPER ROLLS	MISSION CRITICAL		800
EAC CERTIFIED THUMB DRIVES - REPLACEMENTS	MISSION CRITICAL		1,000
VARIOUS ELECTION SUPPLIES:SECURITY SEALS, EARLY V	MISSION CRITICAL		5,500
Total 001413.434100 - MATERIALS AND SUPPLIES			52,800

NOTES:

Jefferson County Commission
Payroll Projection
FY2022- 2023

1/29/2022

Amount

001413-ELECTIONS COUNTY CLERK

3184-CARDEN, MICHAEL	0206- 41311 DEPUTY CLERK -70HR	
001413.410300-EMPLOYEES SALARY AND WAGES		35,000
001413.410400-FICA TAX		2,113
001413.410401-MEDICARE EXPENSE		495
001413.410500-HEALTH INSURANCE		10,296
001413.410600-RETIREMENT		3,150
Totals 3184-CARDEN, MICHAEL		51,054
1189-PACETTI, SHAUN	0206- 41301 DEPUTY CLERK -70HR	
001413.410300-EMPLOYEES SALARY AND WAGES		37,473
001413.410400-FICA TAX		2,324
001413.410401-MEDICARE EXPENSE		544
001413.410500-HEALTH INSURANCE		153
001413.410600-RETIREMENT		3,373
Totals 1189-PACETTI, SHAUN		43,867
Department Total-001413-ELECTIONS COUNTY CLERK		101,406

			<u>Amount</u>
001413-ELECTIONS COUNTY CLERK			
001413.410300 - EMPLOYEES SALARY AND WAGES			
0-	- 0		0.00
3184-CARDEN, MICHAEL	0206- 41311 DEPUTY CLERK -70HR		35,000.00
1189-PACETTI, SHAUN	0206- 41301 DEPUTY CLERK -70HR		37,473.00
Total 001413.410300 - EMPLOYEES SALARY AND WAGES			72,473
001413.410400 - FICA TAX			
0-	- 0		4,526.00
3184-CARDEN, MICHAEL	- 41311 DEPUTY CLERK -70HR		2,113.00
1189-PACETTI, SHAUN	- 41301 DEPUTY CLERK -70HR		2,324.00
Total 001413.410400 - FICA TAX			8,963
001413.410401 - MEDICARE EXPENSE			
0-	- 0		1,059.00
3184-CARDEN, MICHAEL	- 41311 DEPUTY CLERK -70HR		495.00
1189-PACETTI, SHAUN	- 41301 DEPUTY CLERK -70HR		544.00
Total 001413.410401 - MEDICARE EXPENSE			2,098
001413.410500 - HEALTH INSURANCE			
3184-CARDEN, MICHAEL	- 41311 DEPUTY CLERK -70HR		10,296.00
1189-PACETTI, SHAUN	- 41301 DEPUTY CLERK -70HR		153.00
Total 001413.410500 - HEALTH INSURANCE			10,449
001413.410600 - RETIREMENT			
0-	- 0		900.00
3184-CARDEN, MICHAEL	- 41311 DEPUTY CLERK -70HR		3,150.00
1189-PACETTI, SHAUN	- 41301 DEPUTY CLERK -70HR		3,373.00
Total 001413.410600 - RETIREMENT			7,423
Department Total 001413-ELECTIONS COUNTY CLERK			101,406

Jefferson County Commission
 Budget Summary
 Dept 415-MAGISTRATE COURT
 FY2022- 2023

1/23/2022

001415-MAGISTRATE COURT	FY21 ACTUAL	FY22 BUDGET	FY22 YTD	% SPENT YTD	FY23 REQUEST	
CONTRACTUAL SERVICES						
421100 TELEPHONE	3,042	3,000	1,027	34.24%	3,200	6.67%
TOTAL CONTRACTUAL SERVICES	<u>3,042</u>	<u>3,000</u>	<u>1,027</u>	34.24%	<u>3,200</u>	6.67%
DEPARTMENT GRAND TOTAL	<u><u>3,042</u></u>	<u><u>3,000</u></u>	<u><u>1,027</u></u>	34.24%	<u><u>3,200</u></u>	6.67%

Jefferson County Commission
Budget Detail
Dept 415-MAGISTRATE COURT
FY2022- 2023

1/23/2022

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
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001415-MAGISTRATE COURT

001415.421100	FY21 ACTUAL	FY22 YTD	FY22 BUDGET	FY23 REQUEST
TELEPHONE	3,042	1,027	3,000	3,200

MANDATED - Required by law or statute
MISSION CRITICAL - Elimination would result in failure to meet critical functions
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical
NEW INITIATIVE - Spending not included in the prior year budget

DESCRIPTION	JUSTIFICATION	DEPT REQUEST
BASED ON HISTORICAL TREND MGORDON		3,200
Total 001415.421100 - TELEPHONE		3,200

NOTES:

Jefferson County Commission
 Budget Summary
 Dept 421-CIVIL SERVICE COMMISSION
 FY2022- 2023

1/24/2022

001421-CIVIL SERVICE COMMISSION	FY21 ACTUAL	FY22 BUDGET	FY22 YTD	% SPENT YTD	FY23 REQUEST	
PERSONNEL SERVICES						
TOTAL PERSONNEL SERVICES	0	0	0	0.00%	0	100.00%
CONTRACTUAL SERVICES						
421800 POSTAGE	0	0	0	0.00%	500	100.00%
422000 ADVERTISING / LEGAL PUBS	0	0	0	0.00%	2,500	100.00%
422100 TRAINING AND EDUCATION	0	0	0	0.00%	1,000	100.00%
422300 PROFESSIONAL SERVICES	0	0	0	0.00%	12,000	100.00%
423000 CONTRACTED SERVICES	0	0	0	0.00%	1,000	100.00%
TOTAL CONTRACTUAL SERVICES	0	0	0	0.00%	17,000	100.00%
COMMODITIES						
434100 MATERIALS AND SUPPLIES	0	0	0	0.00%	3,000	100.00%
TOTAL COMMODITIES	0	0	0	0.00%	3,000	100.00%
DEPARTMENT GRAND TOTAL	0	0	0	0.00%	20,000	100.00%

Jefferson County Commission
Budget Detail
Dept 421-CIVIL SERVICE COMMISSION
FY2022- 2023

1/25/2022

Name Justificaton Amount
001421-CIVIL SERVICE COMMISSION

001421.421800	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
POSTAGE	0	0	0	500
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
MAIL TESTS TO STATE AND RETURN TEST BOOKLETS	CRITICAL			500
Total 001421.421800 - POSTAGE				500

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001421.422000	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
ADVERTISING / LEGAL PUBS	0	0	0	2,500
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
ADVERTISE VACANCIES & TEST DATES	CRITICAL			2,500
Total 001421.422000 - ADVERTISING / LEGAL PUBS				2,500

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001421.422100	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
TRAINING AND EDUCATION	0	0	0	1,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
ANNUAL CIVIL SERVICE TRAINING FOR STAFF	CRITICAL			1,000
Total 001421.422100 - TRAINING AND EDUCATION				1,000

NOTES:

Jefferson County Commission
Budget Detail
Dept 421-CIVIL SERVICE COMMISSION
FY2022- 2023

1/25/2022

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001421.422300	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
PROFESSIONAL SERVICES	0	0	0	12,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
LEGAL ADVICE/REPRESENTATION, STENOGRAPHER SERVICES	DISCRETIONARY (AS NEEDED)			12,000
Total 001421.422300 - PROFESSIONAL SERVICES				12,000

NOTES:

Jefferson County Commission
Budget Detail
Dept 421-CIVIL SERVICE COMMISSION
FY2022- 2023

1/25/2022

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001421.423000	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
CONTRACTED SERVICES	0	0	0	1,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
INSTRUCTOR FOR ANNUAL CIVIL SERVICE TRAINING				1,000
Total 001421.423000 - CONTRACTED SERVICES				1,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001421.434100	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
MATERIALS AND SUPPLIES	0	0	0	3,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
TEST FOR DEPUTY SHERIFF CANDIDATES	CRITICAL			2,500
OFFICE SUPPLIES	DISCRETIONARY			500
Total 001421.434100 - MATERIALS AND SUPPLIES				3,000

NOTES:

Jefferson County Commission
 Budget Summary
 Dept 423-INSURANCE PROGRAM
 FY2022- 2023

1/30/2022

001423-INSURANCE PROGRAM	FY21 ACTUAL	FY22 BUDGET	FY22 YTD	% SPENT YTD	FY23 REQUEST	
PERSONNEL SERVICES						
410500 HEALTH INSURANCE	0	0	0	0.00%	279,736	100.00%
410599 HEALTH INSURANCE-CONTRA	1,895,494	2,257,807	815,437	36.12%	2,000,110	-11.41%
TOTAL PERSONNEL SERVICES	<u>1,895,494</u>	<u>2,257,807</u>	<u>815,437</u>	36.12%	<u>2,279,846</u>	0.98%
DEPARTMENT GRAND TOTAL	<u><u>1,895,494</u></u>	<u><u>2,257,807</u></u>	<u><u>815,437</u></u>	36.12%	<u><u>2,279,846</u></u>	0.98%

Jefferson County Commission
Budget Detail
Dept 423-INSURANCE PROGRAM
FY2022- 2023

1/30/2022

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
001423-INSURANCE PROGRAM		
001423.410500	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>
HEALTH INSURANCE	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
	0	0
		0
		279,736
MANDATED - Required by law or statute		
MISSION CRITICAL - Elimination would result in failure to meet critical functions		
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical		
NEW INITIATIVE - Spending not included in the prior year budget		
DESCRIPTION	JUSTIFICATION	DEPT REQUEST
PROJECTED 5% HEALTH INS INCREASE ENTIRE CO		115,000
440-INS BUILDING INSPECTOR NEW POSITION		10,296
440-INS COUNTY PLANNER NEW POSITION		10,296
717-INS AUTO SHOP HELPER NEW POSITION		10,296
404-2 NEW TAX DEPUTIES		20,592
431-INS FOR AGRICULTURE DEVELOPMENT COORDINATOR		10,296
716-INS FOR KENNEL TECH/ADMIN ASST NEW POSITION		10,296
700-6 NEW DEPUTIES		61,776
700-3 NEW FT BAILIFFS		30,888
Total 001423.410500 - HEALTH INSURANCE		<u><u>279,736</u></u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001423.410599	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
HEALTH INSURANCE-CONTRA	1,895,494	815,437	2,257,807	2,000,110
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
Total 001423.410599 - HEALTH INSURANCE-CONTRA				

NOTES:

Jefferson County Commission
 Budget Summary
 Dept 424-COURTHOUSE (MAINTENANCE)
 FY2022- 2023

1/23/2022

001424-COURTHOUSE (MAINTENANCE)	FY21 ACTUAL	FY22 BUDGET	FY22 YTD	% SPENT YTD	FY23 REQUEST	
PERSONNEL SERVICES						
410300 EMPLOYEES SALARY AND WAGES	571,913	620,534	311,974	50.28%	617,263	-0.53%
410400 FICA TAX	34,384	37,681	18,656	49.51%	37,264	-1.11%
410401 MEDICARE EXPENSE	8,041	8,818	4,363	49.48%	8,720	-1.11%
410500 HEALTH INSURANCE	153,281	175,117	88,795	50.71%	187,024	6.80%
410599 HEALTH INSURANCE-CONTRA	(153,281)	(175,117)	(74,057)	42.29%	(187,024)	6.80%
410600 RETIREMENT	58,532	64,061	31,759	49.58%	57,361	-10.46%
410801 OVERTIME	13,358	20,000	5,339	26.69%	20,000	0.00%
TOTAL PERSONNEL SERVICES	686,228	751,094	386,828	51.50%	740,608	-1.40%
CONTRACTUAL SERVICES						
421100 TELEPHONE	127,418	124,000	77,964	62.87%	138,000	11.29%
421301 ELECTRICITY	30,773	26,000	11,305	43.48%	26,000	0.00%
421302 FUEL OIL	6,388	8,000	3,386	42.32%	8,000	0.00%
421303 WATER AND SEWER	1,740	1,500	416	27.74%	1,500	0.00%
421400 TRAVEL	0	250	0	0.00%	250	0.00%
421500 MAINT/REP BLDG AND GRNDS	0	5,000	0	0.00%	5,000	0.00%
421600 MAINT/REP EQUIPMENT	1,266	5,000	238	4.77%	5,000	0.00%
421800 POSTAGE	139,180	120,000	61,012	50.84%	120,000	0.00%
422000 ADVERTISING / LEGAL PUBS	647	1,000	181	18.11%	1,000	0.00%
422100 TRAINING AND EDUCATION	(284)	3,500	1,199	34.26%	3,500	0.00%
422200 DUES AND SUBSCRIPTIONS	262	500	0	0.00%	500	0.00%
422300 PROFESSIONAL SERVICES	776	2,000	1,323	66.15%	2,000	0.00%
423000 CONTRACTED SERVICES	7,402	7,000	3,404	48.62%	7,000	0.00%
TOTAL CONTRACTUAL SERVICES	315,566	303,750	160,428	52.82%	317,750	4.61%
COMMODITIES						
434100 MATERIALS AND SUPPLIES	8,258	6,000	519	8.66%	6,000	0.00%
434500 UNIFORMS	152	1,500	1,429	95.25%	1,500	0.00%
TOTAL COMMODITIES	8,410	7,500	1,948	25.98%	7,500	0.00%
DEPARTMENT GRAND TOTAL	1,010,205	1,062,344	549,204	51.70%	1,065,858	0.33%

Jefferson County Commission
Budget Detail
Dept 424-COURTHOUSE (MAINTENANCE)
FY2022- 2023

1/23/2022

Name Justificaton Amount
001424-COURTHOUSE (MAINTENANCE)

001424.410300	FY21 ACTUAL	FY22 YTD	FY22 BUDGET	FY23 REQUEST
EMPLOYEES SALARY AND WAGES	571,913	311,974	620,534	617,263
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				

DESCRIPTION	JUSTIFICATION	DEPT REQUEST
DOANE, RANDALL	MAINTENANCE - MECHANIC	49,721
FRANCO-ZALESKI, JUANA	CUSTODIAN	33,415
GAINEY, TONY	MAINTENANCE HELPER	43,401
GOETZ, PAMELA	CUSTODIAN	31,560
GREGORY, MYRON	MAINTENANCE - MECHANIC	52,119
KEMP, DAVID	CUSTODIAN	33,585
KUHN, LAURA	INTERIM MAINTENANCE DIRECTOR	70,951
MARTINSON, AMANDA	OFFICE ASSISTANT-80HR	35,349
MCINTYRE, RICCI	CUSTODIAN	33,415
MILBOURNE, RYAN	MAINT - MECHANIC/SECURITY TECH	50,001
PERKINS, BRYAN	MAIL CLERK	44,663
THOMAS, LEONARD	MAINTENANCE - CARPENTER	56,860
VACANT008076, POSITION	OFFICE MANGER 80HR-EXEMPT	43,941
WISE, CHARLES	MAINTENANCE HELPER	38,282
Total 001424.410300 - EMPLOYEES SALARY AND WAGES		617,263

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 424-COURTHOUSE (MAINTENANCE)
 FY2022- 2023

1/23/2022

<u>Name</u>		<u>Justificaton</u>	<u>Amount</u>	
001424.410400		FY21 ACTUAL	FY22 YTD	FY22 BUDGET
FICA TAX		34,384	18,656	37,681
				FY23 REQUEST
				37,264
MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION		JUSTIFICATION	DEPT REQUEST	
FICA FOR OVERTIME			1,240	
DOANE RANDALL				
DOANE, RANDALL		MAINTENANCE - MECHANIC	3,026	
FRANCO-ZALESKI JUANA				
FRANCO-ZALESKI, JUANA		CUSTODIAN	1,822	
GAINEY TONY				
GAINEY, TONY		MAINTENANCE HELPER	2,634	
GOETZ PAMELA				
GOETZ, PAMELA		CUSTODIAN	1,686	
GREGORY MYRON				
GREGORY, MYRON		MAINTENANCE - MECHANIC	2,944	
KEMP DAVID				
KEMP, DAVID		CUSTODIAN	2,026	
KUHN LAURA				
KUHN, LAURA		INTERIM MAINTENANCE DIRECTOR	4,013	
MARTINSON AMANDA				
MARTINSON, AMANDA		OFFICE ASSISTANT-80HR	2,135	
MCINTYRE RICCI				
MCINTYRE, RICCI		CUSTODIAN	2,015	
MILBOURNE RYAN				
MILBOURNE, RYAN		MAINT - MECHANIC/SECURITY TECH	2,714	
PERKINS BRYAN				
PERKINS, BRYAN		MAIL CLERK	2,713	
THOMAS LEONARD				
THOMAS, LEONARD		MAINTENANCE - CARPENTER	3,254	
VACANT008076 POSITION				
VACANT008076, POSITION		OFFICE MANGER 80HR-EXEMPT	2,668	
WISE CHARLES				
WISE, CHARLES		MAINTENANCE HELPER	2,374	
Total 001424.410400 - FICA TAX			37,264	

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 424-COURTHOUSE (MAINTENANCE)
 FY2022- 2023

1/23/2022

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
001424.410401	FY21 ACTUAL	FY22 YTD
MEDICARE EXPENSE	FY22 BUDGET	FY23 REQUEST
	8,041	4,363
		8,818
		8,720
MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget		
DESCRIPTION	JUSTIFICATION	DEPT REQUEST
MEDICARE FOR OVERTIME		290
DOANE RANDALL DOANE, RANDALL	MAINTENANCE - MECHANIC	708
FRANCO-ZALESKI JUANA FRANCO-ZALESKI, JUANA	CUSTODIAN	426
GAINNEY TONY GAINNEY, TONY	MAINTENANCE HELPER	616
GOETZ PAMELA GOETZ, PAMELA	CUSTODIAN	395
GREGORY MYRON GREGORY, MYRON	MAINTENANCE - MECHANIC	689
KEMP DAVID KEMP, DAVID	CUSTODIAN	474
KUHN LAURA KUHN, LAURA	INTERIM MAINTENANCE DIRECTOR	939
MARTINSON AMANDA MARTINSON, AMANDA	OFFICE ASSISTANT-80HR	500
MCINTYRE RICCI MCINTYRE, RICCI	CUSTODIAN	472
MILBOURNE RYAN MILBOURNE, RYAN	MAINT - MECHANIC/SECURITY TECH	635
PERKINS BRYAN PERKINS, BRYAN	MAIL CLERK	635
THOMAS LEONARD THOMAS, LEONARD	MAINTENANCE - CARPENTER	761
VACANT008076 POSITION VACANT008076, POSITION	OFFICE MANGER 80HR-EXEMPT	624
WISE CHARLES WISE, CHARLES	MAINTENANCE HELPER	556
Total 001424.410401 - MEDICARE EXPENSE		8,720

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 424-COURTHOUSE (MAINTENANCE)
 FY2022- 2023

1/23/2022

Name	Justification	Amount
001424.410500	FY21 ACTUAL	FY22 YTD
HEALTH INSURANCE	FY22 BUDGET	FY23 REQUEST
	153,281	88,795
		175,117
		187,024
MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget		
DESCRIPTION	JUSTIFICATION	DEPT REQUEST
DOANE, RANDALL	MAINTENANCE - MECHANIC	9,808
DOANE, RANDALL	MAINTENANCE - MECHANIC	258
DOANE, RANDALL	MAINTENANCE - MECHANIC	77
DOANE, RANDALL	MAINTENANCE - MECHANIC	153
FRANCO-ZALESKI, JUANA	CUSTODIAN	17,384
FRANCO-ZALESKI, JUANA	CUSTODIAN	258
FRANCO-ZALESKI, JUANA	CUSTODIAN	77
FRANCO-ZALESKI, JUANA	CUSTODIAN	153
GAINEY, TONY	MAINTENANCE HELPER	9,808
GAINEY, TONY	MAINTENANCE HELPER	258
GAINEY, TONY	MAINTENANCE HELPER	77
GAINEY, TONY	MAINTENANCE HELPER	153
GOETZ, PAMELA	CUSTODIAN	17,384
GOETZ, PAMELA	CUSTODIAN	258
GOETZ, PAMELA	CUSTODIAN	77
GOETZ, PAMELA	CUSTODIAN	153
GREGORY, MYRON	MAINTENANCE - MECHANIC	17,384
GREGORY, MYRON	MAINTENANCE - MECHANIC	258
GREGORY, MYRON	MAINTENANCE - MECHANIC	77
GREGORY, MYRON	MAINTENANCE - MECHANIC	153
KEMP, DAVID	CUSTODIAN	9,808

Jefferson County Commission
 Budget Detail
 Dept 424-COURTHOUSE (MAINTENANCE)
 FY2022- 2023

1/23/2022

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
KEMP, DAVID	CUSTODIAN	258
KEMP, DAVID	CUSTODIAN	77
KEMP, DAVID	CUSTODIAN	153
KUHN, LAURA	INTERIM MAINTENANCE DIRECTOR	21,244
KUHN, LAURA	INTERIM MAINTENANCE DIRECTOR	258
KUHN, LAURA	INTERIM MAINTENANCE DIRECTOR	77
KUHN, LAURA	INTERIM MAINTENANCE DIRECTOR	153
MARTINSON, AMANDA	OFFICE ASSISTANT-80HR	9,808
MARTINSON, AMANDA	OFFICE ASSISTANT-80HR	258
MARTINSON, AMANDA	OFFICE ASSISTANT-80HR	77
MARTINSON, AMANDA	OFFICE ASSISTANT-80HR	153
MCINTYRE, RICCI	CUSTODIAN	9,808
MCINTYRE, RICCI	CUSTODIAN	258
MCINTYRE, RICCI	CUSTODIAN	77
MCINTYRE, RICCI	CUSTODIAN	153
MILBOURNE, RYAN	MAINT - MECHANIC/SECURITY TECH	21,244
MILBOURNE, RYAN	MAINT - MECHANIC/SECURITY TECH	258
MILBOURNE, RYAN	MAINT - MECHANIC/SECURITY TECH	77
MILBOURNE, RYAN	MAINT - MECHANIC/SECURITY TECH	153
PERKINS, BRYAN	MAIL CLERK	9,808
PERKINS, BRYAN	MAIL CLERK	258
PERKINS, BRYAN	MAIL CLERK	77
PERKINS, BRYAN	MAIL CLERK	153
THOMAS, LEONARD	MAINTENANCE - CARPENTER	17,384

Jefferson County Commission
 Budget Detail
 Dept 424-COURTHOUSE (MAINTENANCE)
 FY2022- 2023

1/23/2022

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
THOMAS, LEONARD	MAINTENANCE - CARPENTER	258
THOMAS, LEONARD	MAINTENANCE - CARPENTER	77
THOMAS, LEONARD	MAINTENANCE - CARPENTER	153
VACANT008076, POSITION	OFFICE MANGER 80HR-EXEMPT	9,808
VACANT008076, POSITION	OFFICE MANGER 80HR-EXEMPT	258
VACANT008076, POSITION	OFFICE MANGER 80HR-EXEMPT	77
WISE, CHARLES	MAINTENANCE HELPER	153
Total 001424.410500 - HEALTH INSURANCE		<u>187,024</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001424.410599	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
HEALTH INSURANCE-CONTRA	(153,281)	(74,057)	(175,117)	(187,024)
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST

Total 001424.410599 - HEALTH INSURANCE-CONTRA

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 424-COURTHOUSE (MAINTENANCE)
 FY2022- 2023

1/23/2022

<u>Name</u>		<u>Justificaton</u>	<u>Amount</u>	
001424.410600		FY21 ACTUAL	FY22 YTD	FY22 BUDGET
RETIREMENT		58,532	31,759	64,061
				FY23 REQUEST
				57,361
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION		JUSTIFICATION	DEPT REQUEST	
RETIREMENT FOR OVERTIME			1,800	
DOANE RANDALL				
DOANE, RANDALL		MAINTENANCE - MECHANIC	4,475	
FRANCO-ZALESKI JUANA				
FRANCO-ZALESKI, JUANA		CUSTODIAN	3,008	
GAINEY TONY				
GAINEY, TONY		MAINTENANCE HELPER	3,907	
GOETZ PAMELA				
GOETZ, PAMELA		CUSTODIAN	2,841	
GREGORY MYRON				
GREGORY, MYRON		MAINTENANCE - MECHANIC	4,691	
KEMP DAVID				
KEMP, DAVID		CUSTODIAN	3,023	
KUHN LAURA				
KUHN, LAURA		INTERIM MAINTENANCE DIRECTOR	6,386	
MARTINSON AMANDA				
MARTINSON, AMANDA		OFFICE ASSISTANT-80HR	3,182	
MCINTYRE RICCI				
MCINTYRE, RICCI		CUSTODIAN	3,008	
MILBOURNE RYAN				
MILBOURNE, RYAN		MAINT - MECHANIC/SECURITY TECH	4,501	
PERKINS BRYAN				
PERKINS, BRYAN		MAIL CLERK	4,020	
THOMAS LEONARD				
THOMAS, LEONARD		MAINTENANCE - CARPENTER	5,118	
VACANT008076 POSITION				
VACANT008076, POSITION		OFFICE MANGER 80HR-EXEMPT	3,955	
WISE CHARLES				
WISE, CHARLES		MAINTENANCE HELPER	3,446	
Total 001424.410600 - RETIREMENT			57,361	

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001424.410801	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
OVERTIME	13,358	5,339	20,000	20,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
OVERTIME	NEEDED FOR EMERGENCIES, SNOW REMOVAL, CALL OUTS			20,000
Total 001424.410801 - OVERTIME				20,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001424.421100	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
TELEPHONE	127,418	77,964	124,000	138,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
PURCHASE OF MITEL TELEPHONES	REPLACEMENT PHONES ARE NEEDED AS EQUIPMENT AGES			8,400
YEARLY SUPPORT OF MITEL PHONE SYSTEM	PROVIDES HARDWARE/SOFTWARE SUPPORT OF PHONE SYSTEM			14,000
TELEPHONE SERVICE	COVERS MONTHLY TELEPHONE CHARGES			115,600
Total 001424.421100 - TELEPHONE				138,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001424.421301	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
ELECTRICITY	30,773	11,305	26,000	26,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
ELECTRICITY FOR COURTHOUSE	REQUIRED			26,000
Total 001424.421301 - ELECTRICITY				26,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001424.421302	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
FUEL OIL	6,388	3,386	8,000	8,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
HEATING OIL FOR THE COURTHOUSE	HEATING MUST BE PROVIDED DURING COLD WEATHER			8,000
Total 001424.421302 - FUEL OIL				8,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001424.421303	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
WATER AND SEWER	1,740	416	1,500	1,500
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
WATER/SEWER SERVICES FOR COURTHOUSE	WATER/SEWER SERVICES REQUIRED			1,500
Total 001424.421303 - WATER AND SEWER				1,500

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001424.421400	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
TRAVEL	0	0	250	250
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
TRAVEL EXPENSES	WILL BE USED FOR STAFF TO TRAVEL TO TRAINING			250
Total 001424.421400 - TRAVEL				250

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001424.421500	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
MAINT/REP BLDG AND GRNDS	0	0	5,000	5,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
TO PROVIDE MAINT/REPAIRS TO COURTHOUSE	NEEDED FOR CONTINUED UPKEEP OF COURTHOUSE			5,000
Total 001424.421500 - MAINT/REP BLDG AND GRNDS				5,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001424.421600	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
MAINT/REP EQUIPMENT	1,266	238	5,000	5,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
MAINT/REP FOR COURTHOUSE EQUIPMENT	TO MAINTAIN EQUIP TO KEEP COURTHOUSE FUNCTIONING			5,000
Total 001424.421600 - MAINT/REP EQUIPMENT				5,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001424.421800	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
POSTAGE	139,180	61,012	120,000	120,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
COUNTYWIDE POSTAGE-LARGE	MISSION CRITICAL			
VOLUME ASSESSR & CO CLK				120,000
Total 001424.421800 - POSTAGE				120,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001424.422000	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
ADVERTISING / LEGAL PUBS	647	181	1,000	1,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
ADS FOR JOB OPENINGS, RFP'S , ETC	NEEDED FOR BID ADS, JOB AD, ETC			1,000
Total 001424.422000 - ADVERTISING / LEGAL PUBS				1,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001424.422100	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
TRAINING AND EDUCATION	(284)	1,199	3,500	3,500
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
TRAINING FOR STAFF	PROVIDING TRAINING TO ADVANCE JOB SKILLS			3,500
Total 001424.422100 - TRAINING AND EDUCATION				3,500

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001424.422200	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
DUES AND SUBSCRIPTIONS	262	0	500	500
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
DUES/SUBSCRIPTIONS	NEEDED FOR DUES FOR NATL FIRE PROTECTION ASSO. ETC			500
Total 001424.422200 - DUES AND SUBSCRIPTIONS				500

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001424.422300	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
PROFESSIONAL SERVICES	776	1,323	2,000	2,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
SERVICES NEEDED FOR COURTHOUSE	SERVICES PROVIDED TO MAINTAIN COURTHOUSE			2,000
Total 001424.422300 - PROFESSIONAL SERVICES				2,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001424.423000	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
CONTRACTED SERVICES	7,402	3,404	7,000	7,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
CONTRACTED SERVICES TO MAINTAIN COURTHOUSE	INCLUDES PEST CONTROL, WATER TREATMENT, ETC.			7,000
Total 001424.423000 - CONTRACTED SERVICES				7,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001424.434100	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
MATERIALS AND SUPPLIES	8,258	519	6,000	6,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
MATERIALS/SUPPLIES NEEDED FOR COURTHOUSE	INCLUDES OFFICE SUPPLIES, PAPER, CLEANING PRODUCTS			6,000
Total 001424.434100 - MATERIALS AND SUPPLIES				6,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001424.434500	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
UNIFORMS	152	1,429	1,500	1,500
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
UNIFORM NEEDS: SHIRTS, WORK SHOES, RAIN GEAR, COAT	NEEDED FOR MAINTENANCE PERSONNEL			1,500
Total 001424.434500 - UNIFORMS				1,500

NOTES:

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Amount

001424-COURTHOUSE (MAINTENANCE)

1198-DOANE, RANDALL	0511- 42412 MAINTENANCE - MECHANIC	
001424.410300-EMPLOYEES SALARY AND WAGES		49,721
001424.410400-FICA TAX		3,026
001424.410401-MEDICARE EXPENSE		708
001424.410500-HEALTH INSURANCE		10,296
001424.410600-RETIREMENT		4,475
Totals 1198-DOANE, RANDALL		68,226
1146-FRANCO-ZALESKI, JUANA	0211- 42403 CUSTODIAN	
001424.410300-EMPLOYEES SALARY AND WAGES		33,415
001424.410400-FICA TAX		1,822
001424.410401-MEDICARE EXPENSE		426
001424.410500-HEALTH INSURANCE		17,872
001424.410600-RETIREMENT		3,008
Totals 1146-FRANCO-ZALESKI, JUANA		56,543
1094-GAINEY, TONY	0415- 42409 MAINTENANCE HELPER	
001424.410300-EMPLOYEES SALARY AND WAGES		43,401
001424.410400-FICA TAX		2,634
001424.410401-MEDICARE EXPENSE		616
001424.410500-HEALTH INSURANCE		10,296
001424.410600-RETIREMENT		3,907
Totals 1094-GAINEY, TONY		60,854
3174-GOETZ, PAMELA	0211- 42405 CUSTODIAN	
001424.410300-EMPLOYEES SALARY AND WAGES		31,560
001424.410400-FICA TAX		1,686
001424.410401-MEDICARE EXPENSE		395
001424.410500-HEALTH INSURANCE		17,872
001424.410600-RETIREMENT		2,841
Totals 3174-GOETZ, PAMELA		54,354
1080-GREGORY, MYRON	0511- 42411 MAINTENANCE - MECHANIC	
001424.410300-EMPLOYEES SALARY AND WAGES		52,119
001424.410400-FICA TAX		2,944
001424.410401-MEDICARE EXPENSE		689
001424.410500-HEALTH INSURANCE		17,872
001424.410600-RETIREMENT		4,691
Totals 1080-GREGORY, MYRON		78,315
1147-KEMP, DAVID	0211- 42419 CUSTODIAN	
001424.410300-EMPLOYEES SALARY AND WAGES		33,585
001424.410400-FICA TAX		2,026
001424.410401-MEDICARE EXPENSE		474
001424.410500-HEALTH INSURANCE		10,296
001424.410600-RETIREMENT		3,023
Totals 1147-KEMP, DAVID		49,404
1022-KUHN, LAURA	0807- 42416 INTERIM MAINTENANCE DIRECTOR	
001424.410300-EMPLOYEES SALARY AND WAGES		70,951
001424.410400-FICA TAX		4,013
001424.410401-MEDICARE EXPENSE		939

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	<u>Amount</u>
001424.410500-HEALTH INSURANCE	21,732
001424.410600-RETIREMENT	6,386
Totals 1022-KUHN, LAURA	104,021
1186-MARTINSON, AMANDA 0200- 42401 OFFICE ASSISTANT-80HR	
001424.410300-EMPLOYEES SALARY AND WAGES	35,349
001424.410400-FICA TAX	2,135
001424.410401-MEDICARE EXPENSE	500
001424.410500-HEALTH INSURANCE	10,296
001424.410600-RETIREMENT	3,182
Totals 1186-MARTINSON, AMANDA	51,462
1148-MCINTYRE, RICCI 0211- 42404 CUSTODIAN	
001424.410300-EMPLOYEES SALARY AND WAGES	33,415
001424.410400-FICA TAX	2,015
001424.410401-MEDICARE EXPENSE	472
001424.410500-HEALTH INSURANCE	10,296
001424.410600-RETIREMENT	3,008
Totals 1148-MCINTYRE, RICCI	49,206
1073-MILBOURNE, RYAN 0526- 42418 MAINT - MECHANIC/SECURITY TECH	
001424.410300-EMPLOYEES SALARY AND WAGES	50,001
001424.410400-FICA TAX	2,714
001424.410401-MEDICARE EXPENSE	635
001424.410500-HEALTH INSURANCE	21,732
001424.410600-RETIREMENT	4,501
Totals 1073-MILBOURNE, RYAN	79,583
1009-PERKINS, BRYAN 0212- 42417 MAIL CLERK	
001424.410300-EMPLOYEES SALARY AND WAGES	44,663
001424.410400-FICA TAX	2,713
001424.410401-MEDICARE EXPENSE	635
001424.410500-HEALTH INSURANCE	10,296
001424.410600-RETIREMENT	4,020
Totals 1009-PERKINS, BRYAN	62,327
1108-THOMAS, LEONARD 0520- 42413 MAINTENANCE - CARPENTER	
001424.410300-EMPLOYEES SALARY AND WAGES	56,860
001424.410400-FICA TAX	3,254
001424.410401-MEDICARE EXPENSE	761
001424.410500-HEALTH INSURANCE	17,872
001424.410600-RETIREMENT	5,118
Totals 1108-THOMAS, LEONARD	83,865
8076-VACANT008076, POSITION 0506- 42415 OFFICE MANGER 80HR-EXEMPT	
001424.410300-EMPLOYEES SALARY AND WAGES	43,941
001424.410400-FICA TAX	2,668
001424.410401-MEDICARE EXPENSE	624
001424.410500-HEALTH INSURANCE	10,143
001424.410600-RETIREMENT	3,955
Totals 8076-VACANT008076, POSITION	61,331
1157-WISE, CHARLES 0415- 42410 MAINTENANCE HELPER	
001424.410300-EMPLOYEES SALARY AND WAGES	38,282
001424.410400-FICA TAX	2,374
001424.410401-MEDICARE EXPENSE	556

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	<u>Amount</u>
001424.410500-HEALTH INSURANCE	153
001424.410600-RETIREMENT	3,446
Totals 1157-WISE, CHARLES	<u>44,811</u>
Department Total-001424-COURTHOUSE (MAINTENANCE)	<u><u>907,632</u></u>

Jefferson County Commission
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			<u>Amount</u>
001424-COURTHOUSE (MAINTENANCE)			
001424.410300 - EMPLOYEES SALARY AND WAGES			
0-	- 0		0.00
1198-DOANE, RANDALL	0511- 42412 MAINTENANCE - MECHANIC		49,721.00
1146-FRANCO-ZALESKI, JUANA	0211- 42403 CUSTODIAN		33,415.00
1094-GAINEY, TONY	0415- 42409 MAINTENANCE HELPER		43,401.00
3174-GOETZ, PAMELA	0211- 42405 CUSTODIAN		31,560.00
1080-GREGORY, MYRON	0511- 42411 MAINTENANCE - MECHANIC		52,119.00
1147-KEMP, DAVID	0211- 42419 CUSTODIAN		33,585.00
1022-KUHN, LAURA	0807- 42416 INTERIM MAINTENANCE DIRECTOR		70,951.00
1186-MARTINSON, AMANDA	0200- 42401 OFFICE ASSISTANT-80HR		35,349.00
1148-MCINTYRE, RICCI	0211- 42404 CUSTODIAN		33,415.00
1073-MILBOURNE, RYAN	0526- 42418 MAINT - MECHANIC/SECURITY TECH		50,001.00
1009-PERKINS, BRYAN	0212- 42417 MAIL CLERK		44,663.00
1108-THOMAS, LEONARD	0520- 42413 MAINTENANCE - CARPENTER		56,860.00
8076-VACANT008076, POSITION	0506- 42415 OFFICE MANGER 80HR-EXEMPT		43,941.00
1157-WISE, CHARLES	0415- 42410 MAINTENANCE HELPER		38,282.00
Total 001424.410300 - EMPLOYEES SALARY AND WAGES			617,263
001424.410400 - FICA TAX			
0-	- 0		1,240.00
1198-DOANE, RANDALL	- 42412 MAINTENANCE - MECHANIC		3,026.00
1146-FRANCO-ZALESKI, JUANA	- 42403 CUSTODIAN		1,822.00
1094-GAINEY, TONY	- 42409 MAINTENANCE HELPER		2,634.00
3174-GOETZ, PAMELA	- 42405 CUSTODIAN		1,686.00
1080-GREGORY, MYRON	- 42411 MAINTENANCE - MECHANIC		2,944.00
1147-KEMP, DAVID	- 42419 CUSTODIAN		2,026.00
1022-KUHN, LAURA	- 42416 INTERIM MAINTENANCE DIRECTOR		4,013.00
1186-MARTINSON, AMANDA	- 42401 OFFICE ASSISTANT-80HR		2,135.00
1148-MCINTYRE, RICCI	- 42404 CUSTODIAN		2,015.00
1073-MILBOURNE, RYAN	- 42418 MAINT - MECHANIC/SECURITY TECH		2,714.00
1009-PERKINS, BRYAN	- 42417 MAIL CLERK		2,713.00
1108-THOMAS, LEONARD	- 42413 MAINTENANCE - CARPENTER		3,254.00
8076-VACANT008076, POSITION	- 42415 OFFICE MANGER 80HR-EXEMPT		2,668.00
1157-WISE, CHARLES	- 42410 MAINTENANCE HELPER		2,374.00
Total 001424.410400 - FICA TAX			37,264
001424.410401 - MEDICARE EXPENSE			
0-	- 0		290.00
1198-DOANE, RANDALL	- 42412 MAINTENANCE - MECHANIC		708.00
1146-FRANCO-ZALESKI, JUANA	- 42403 CUSTODIAN		426.00
1094-GAINEY, TONY	- 42409 MAINTENANCE HELPER		616.00
3174-GOETZ, PAMELA	- 42405 CUSTODIAN		395.00
1080-GREGORY, MYRON	- 42411 MAINTENANCE - MECHANIC		689.00
1147-KEMP, DAVID	- 42419 CUSTODIAN		474.00
1022-KUHN, LAURA	- 42416 INTERIM MAINTENANCE DIRECTOR		939.00
1186-MARTINSON, AMANDA	- 42401 OFFICE ASSISTANT-80HR		500.00
1148-MCINTYRE, RICCI	- 42404 CUSTODIAN		472.00
1073-MILBOURNE, RYAN	- 42418 MAINT - MECHANIC/SECURITY TECH		635.00
1009-PERKINS, BRYAN	- 42417 MAIL CLERK		635.00
1108-THOMAS, LEONARD	- 42413 MAINTENANCE - CARPENTER		761.00
8076-VACANT008076, POSITION	- 42415 OFFICE MANGER 80HR-EXEMPT		624.00
1157-WISE, CHARLES	- 42410 MAINTENANCE HELPER		556.00

		<u>Amount</u>
Total 001424.410401 - MEDICARE EXPENSE		8,720
001424.410500 - HEALTH INSURANCE		
1198-DOANE, RANDALL	- 42412 MAINTENANCE - MECHANIC	10,296.00
1146-FRANCO-ZALESKI, JUANA	- 42403 CUSTODIAN	17,872.00
1094-GAINEY, TONY	- 42409 MAINTENANCE HELPER	10,296.00
3174-GOETZ, PAMELA	- 42405 CUSTODIAN	17,872.00
1080-GREGORY, MYRON	- 42411 MAINTENANCE - MECHANIC	17,872.00
1147-KEMP, DAVID	- 42419 CUSTODIAN	10,296.00
1022-KUHN, LAURA	- 42416 INTERIM MAINTENANCE DIRECTOR	21,732.00
1186-MARTINSON, AMANDA	- 42401 OFFICE ASSISTANT-80HR	10,296.00
1148-MCINTYRE, RICCI	- 42404 CUSTODIAN	10,296.00
1073-MILBOURNE, RYAN	- 42418 MAINT - MECHANIC/SECURITY TECH	21,732.00
1009-PERKINS, BRYAN	- 42417 MAIL CLERK	10,296.00
1108-THOMAS, LEONARD	- 42413 MAINTENANCE - CARPENTER	17,872.00
8076-VACANT008076, POSITION	- 42415 OFFICE MANGER 80HR-EXEMPT	10,143.00
1157-WISE, CHARLES	- 42410 MAINTENANCE HELPER	153.00
Total 001424.410500 - HEALTH INSURANCE		187,024
001424.410600 - RETIREMENT		
0-	- 0	1,800.00
1198-DOANE, RANDALL	- 42412 MAINTENANCE - MECHANIC	4,475.00
1146-FRANCO-ZALESKI, JUANA	- 42403 CUSTODIAN	3,008.00
1094-GAINEY, TONY	- 42409 MAINTENANCE HELPER	3,907.00
3174-GOETZ, PAMELA	- 42405 CUSTODIAN	2,841.00
1080-GREGORY, MYRON	- 42411 MAINTENANCE - MECHANIC	4,691.00
1147-KEMP, DAVID	- 42419 CUSTODIAN	3,023.00
1022-KUHN, LAURA	- 42416 INTERIM MAINTENANCE DIRECTOR	6,386.00
1186-MARTINSON, AMANDA	- 42401 OFFICE ASSISTANT-80HR	3,182.00
1148-MCINTYRE, RICCI	- 42404 CUSTODIAN	3,008.00
1073-MILBOURNE, RYAN	- 42418 MAINT - MECHANIC/SECURITY TECH	4,501.00
1009-PERKINS, BRYAN	- 42417 MAIL CLERK	4,020.00
1108-THOMAS, LEONARD	- 42413 MAINTENANCE - CARPENTER	5,118.00
8076-VACANT008076, POSITION	- 42415 OFFICE MANGER 80HR-EXEMPT	3,955.00
1157-WISE, CHARLES	- 42410 MAINTENANCE HELPER	3,446.00
Total 001424.410600 - RETIREMENT		57,361
Department Total 001424-COURTHOUSE (MAINTENANCE)		907,632

TO: Jefferson County Commission
FROM: Laura L. Kuhn, Maintenance Director
DATE: January 24, 2022
RE: Fiscal Year 2023 Budget Requests

Commissioners:

Below you will find an explanation for my budget requests for my three departmental budgets. These budgets are 001424 (Courthouse), 001425 (Other Buildings), and 001717 (Central Garage).

001424 Courthouse

Request for Telephone Line Item Increase

The current phone system was installed in 2013. Many of the phones on the system are almost 9 years old. As these phones fail, they need to be replaced with current models. Phone technology has improved with the new models allowing for greater mobility options. I am requesting an increase in this budget in order to purchase 20 phones to keep in stock in order to replace phones, as needed.

001425 Other Buildings

Request for Water & Sewer Increase

The cost of Water & Sewer is trending higher and was over what was budgeted in previous years. This budget change is to cover the rate and usage increases.

001717 Central Garage

Request for Fuel Line Item Increase

The cost of vehicle fuel increased in 2021. With the anticipation of possibly even higher fuel costs this summer, I recommend increasing this line from \$200,000 to \$220,000.

Request for Additional Staff – Auto Shop Helper

I am requesting the full-time employment of an Auto Shop Helper. This employee would be responsible for assisting the Auto Mechanic as well as maintaining the cleanliness and organization of the auto shop. This employee could also be utilized for other tasks, as needed, in the Maintenance Department. This would provide much needed support to our Auto Mechanic. The proposed job description is attached. This position would be a Grade 4, 80-hour position at an annual salary of \$37,750.

There has been an increase in the work flow in our auto garage over the past several years. The County's fleet has increased in size and has added to this workload. The auto garage is consistently occupied by 2 or more vehicles being serviced on a daily basis by the County's one auto mechanic.

When a vehicle comes into the shop for service or repair, it is always inspected for safety and other repair issues. The vehicles are always test driven before being released. Since the implementation of the County's auto garage in 2011, the County has seen cost savings and the safety and condition of the County's fleet has vastly improved. We have seen a reduction in major costly repairs due to preventative measures and we have saved on the cost of sending our vehicles to an outside vendor.

The County has an approximate total of 140 vehicles and various equipment that is serviced by the auto mechanic. The equipment serviced includes golf carts, ATV's, UTV's, snow plows, mowers, trimmers, trailers, etc.

In 2021, the auto mechanic completed approximately 500 work orders. These work orders included:

- 130 oil change and service
- 110 state inspections
- 220 miscellaneous repairs
- 40 work orders that were for special projects or miscellaneous maintenance tasks

The Auto Mechanic's responsibilities include:

- Oil change, tire rotation, WV inspections, brakes, tires, batteries, wipers, fuel pumps, heat/AC issues, transmission, lights, alternators, water pumps, etc.
- Services and repairs seasonal equipment (lawn mowers, trimmers, snow plows, etc.)
- Services and repairs ATV's, UTV's, golf carts, etc.
- Provides support to prepare, service and deliver ATV's and golf carts for special events
- Inspects vehicles prior to an employee reserving the vehicle for a trip
- Responds to calls for County vehicles that need roadside assistance
- Coordinates with suppliers to obtain the best pricing on auto parts and supplies
- Maintains inventory of auto parts and supplies
- Assists with other maintenance needs when additional staff is required

**Jefferson County
Job Description**

Position Title:	Maintenance Shop Helper	Grade Level:	4
Department	Maintenance Department	Date:	January 2022
Reports to:	Maintenance Director	FLSA Status	NE

Statement of Duties: The employee is responsible for assisting the Auto Mechanic to ensure all assigned equipment, vehicles, operating supplies, tools and facilities are maintained. Employee is responsible for maintaining cleanliness and organization in auto shop. Employee is required to perform all similar or related duties.

Supervision Required: Under general supervision of the Maintenance Director, the employee is familiar with the work routine and uses initiative in carrying out recurring assignments independently with specific instruction. The supervisor provides additional, specific instruction for new, difficult or unusual assignments, including suggested work methods. The employee is expected to recognize instances which are out of the ordinary and which do not fall within existing instructions; the employee is then expected to seek advice and further instructions. Reviews and checks of the employee's work are applied to an extent sufficient to keep the supervisor aware of progress, and to insure that completed work and methods used are technically accurate and that instructions are being followed.

Supervisory Responsibility: Employee, as a regular and continuing part of the job, does not supervise other employees.

Confidentiality: Employee does not have access to confidential information.

Accountability: Consequences of errors, missed deadlines or poor judgment may include adverse public relations, labor/material costs or danger to public health/safety.

Judgment: Numerous standardized practices, procedures, or general instructions govern the work and in some cases, may require additional interpretation. Judgment is needed to locate, select, and apply the most pertinent practice, procedure, regulation or guideline.

Complexity: The work consists of a variety of duties which generally follow standardized practices, procedures, regulations or guidelines. The sequence of work and/or the procedures followed vary according to the nature of the transaction and/or the information involved, or sought, in a particular situation.

Work Environment: Working conditions involve occasional exposure to intermittent machine or related noise or a combination of unpleasant elements such as odors, chemical fumes, dust, smoke, heat, cold, oil, dirt or grease. Includes work under typical shop conditions or outdoor work which is suspended when weather conditions are poor. Work may involve general cleaning, occasional work at heights or in confined or cramped quarters, or work around machinery and its moving parts. Work may also involve occasional mental stress, such as completing several unrelated tasks within a relatively short period of time.

Jefferson County Job Description

Nature and Purpose of Public Contact: Relationships are primarily with co-workers incidental to the purpose of the work involving giving and receiving factual information about the work. Ordinary courtesy and tact are required. Contacts with the public may be required on an occasional basis.

Occupational Risk: Essential functions regularly present potential risk of injuries from improper exposure which could result in loss of time from work. Examples of injury include burns from chemicals, steam or fire, severe muscular strains from working with extremely heavy material, falls from heights in excess of three feet and illness from exposure to communicable diseases. Special safety precautions, training, or protective clothing such as gowns, coats, gloves, glasses, hats or boots may be required.

Essential Functions:

The essential functions or duties listed below are intended only as illustrations of the various type of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

1. Assists Automobile Mechanic to perform preventative maintenance repair on vehicles and equipment including, but not limited to: oil, transmission and other fluid changes, tire rotations, lubrications, replacement and repair of lights, windshield wipers, brakes, engine and drive train maintenance.
2. Assists Automobile Mechanic with the maintenance and repair of seasonal equipment including, but not limited to: lawn mowers, weed trimmers, and snow plows.
3. Responsible for maintaining shop cleanliness and organization including, but not limited to: sorting recyclables, operating baler, sweeping floors, cleaning restrooms, organizing & putting away supplies.
4. Ensure that safe conditions are being maintained at all times on County vehicles.
5. Perform preventative maintenance and minor equipment repairs as needed.
6. Work alone, or as a member of the Maintenance team, to ensure smooth operations and satisfaction of departments served by the Maintenance Department.
7. Ensures that safety is maintained at all times on the interior/exterior of the buildings for which responsible.
8. Maintains an awareness of security and maintenance deficiencies and correct and/or report such deficiencies to the Director of Maintenance or office staff.
9. Assist other maintenance personnel with snow removal, lawn care, election delivery, etc. on an as-needed basis and take on-site direction.

Jefferson County Job Description

10. Assists in the moving of furniture or equipment.
11. Promote positive relationships with other departments and the public.
12. Refer all requests from other departments to maintenance office staff unless the request is an emergency.
13. Performs other duties as requested by the Maintenance Director.

Recommended Minimum Qualifications:

Education and Experience: High School degree or equivalent with one to three (1-3) years related work experience; or any equivalent combination of education, training and experience which provides the required knowledge, skills and abilities to perform the essential functions of the job.

Special Requirements: A valid driver's license is required for this position. Must pass a background check.

Knowledge, Abilities and Skill

Knowledge: Common policies, practices and procedures of the department and vehicle maintenance. Working knowledge of the safety precautions, supplies and materials needed to perform duties.

Abilities: Work independently and be self-motivated.

Skills: Knowledge in vehicle repair and maintenance to ensure the highest level of operational performance and safety.

Physical and Mental Requirements

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the position's essential functions.

Physical Demands: Work requires some agility and physical strength, such as moving in or about construction sites or over rough terrain, or standing or walking most of the work period. Occasionally, work may require lifting heavy objects and carrying them. There may be need to stretch and reach to retrieve materials. Usually, the work will require extended physical effort over a significant portion of the work day. Driving in adverse weather and troublesome road conditions may be required.

Motor Skills: Essential functions involve close hand and eye coordination and physical dexterity. Manipulation and motor control under conditions which may require extreme accuracy may be critical. The manual skills required are comparable to those which might be needed in making repairs to delicate electronic instruments or complex equipment.

Visual Demands: Visual demands include reading documents for general understanding.

Jefferson County Commission
Budget Summary
Dept 425-OTHER BUILDINGS
FY2022- 2023

1/24/2022

001425-OTHER BUILDINGS	FY21 ACTUAL	FY22 BUDGET	FY22 YTD	% SPENT YTD	FY23 REQUEST	
CONTRACTUAL SERVICES						
421301 ELECTRICITY	335,484	345,000	112,502	32.61%	345,000	0.00%
421302 FUEL OIL	8,811	18,000	6,739	37.44%	18,000	0.00%
421303 WATER AND SEWER	37,638	32,000	10,557	32.99%	38,000	18.75%
421304 OTHER UTILITIES	21,300	22,500	13,007	57.81%	22,500	0.00%
421500 MAINT/REP BLDG AND GRNDS	21,016	50,000	15,664	31.33%	50,000	0.00%
421600 MAINT/REP EQUIPMENT	58,057	40,000	30,679	76.70%	40,000	0.00%
421601 MAINT/REP SECURITY SYS	3,826	15,000	3,703	24.69%	15,000	0.00%
421900 BLDG/EQUIP RENTAL	0	800	266	33.20%	800	0.00%
421905 CHARLES TOWN LIBRARY RENT	18,000	18,000	12,000	66.67%	18,000	0.00%
422300 PROFESSIONAL SERVICES	9,277	15,000	5,262	35.08%	15,000	0.00%
423000 CONTRACTED SERVICES	101,379	80,000	40,621	50.78%	80,000	0.00%
TOTAL CONTRACTUAL SERVICES	614,789	636,300	250,998	39.45%	642,300	0.94%
COMMODITIES						
434100 MATERIALS AND SUPPLIES	78,947	90,000	41,997	46.66%	90,000	0.00%
434100 MATERIALS AND SUPPLIES 00017	35,220	0	0	0.00%	0	100.00%
TOTAL COMMODITIES	114,167	90,000	41,997	46.66%	90,000	0.00%
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY	0	0	0	0.00%	0	100.00%
TRANSFERS OUT						
TOTAL TRANSFERS OUT	0	0	0	0.00%	0	100.00%
DEPARTMENT GRAND TOTAL	728,956	726,300	292,995	40.34%	732,300	0.83%

Jefferson County Commission
Budget Detail
Dept 425-OTHER BUILDINGS
FY2022- 2023

1/24/2022

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
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001425-OTHER BUILDINGS

001425.421301 ELECTRICITY	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
	335,484	112,502	345,000	345,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				

DESCRIPTION	JUSTIFICATION	DEPT REQUEST
ELECTRICITY FOR COUNTY BUILDINGS	REQUIRED TO MAINTAIN FUNCTIONS OF COUNTY BLDGS	345,000
Total 001425.421301 - ELECTRICITY		345,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001425.421302	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
FUEL OIL	8,811	6,739	18,000	18,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
FUEL OIL FOR COUNTY BUILDINGS	NEEDED TO HEAT BUILDINGS IN COLD WEATHER			18,000
Total 001425.421302 - FUEL OIL				18,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001425.421303	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
WATER AND SEWER	37,638	10,557	32,000	38,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
WATER/SEWER SERVICES FOR COUNTY BUILDINGS	NEEDED SERVICES FOR OPERATIONS OF COUNTY			38,000
Total 001425.421303 - WATER AND SEWER				38,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001425.421304	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
OTHER UTILITIES	21,300	13,007	22,500	22,500
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
INCLUDES COMCAST, WASTE MANAGEMENT, ETC.	NEEDED FOR TRASH PICKUP, CABLE, ALL OTHER UTLTIES			22,500
Total 001425.421304 - OTHER UTILITIES				22,500

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001425.421500	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
MAINT/REP BLDG AND GRNDS	21,016	15,664	50,000	50,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
TO MAINTAIN ALL COUNTY BUILDINGS/GROUND	NEEDED TO KEEP ALL BUILDINGS/GROUND FUNCTIONING			50,000
Total 001425.421500 - MAINT/REP BLDG AND GRNDS				50,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001425.421600	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
MAINT/REP EQUIPMENT	58,057	30,679	40,000	40,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
MAINTENANCE OF COUNTY EQUIPMENT	MAINT/REPAIRS TO KEEP CO EQUIP FUNCTIONING			40,000
Total 001425.421600 - MAINT/REP EQUIPMENT				40,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001425.421601	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
MAINT/REP SECURITY SYS	3,826	3,703	15,000	15,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
MAINT/REP SECURITY SYSTEM, CAMERAS, ACCESS, DOORS	NEEDED TO MAINTAIN THE SECURITY OF CO BLDGS			15,000
Total 001425.421601 - MAINT/REP SECURITY SYS				15,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001425.421900	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
BLDG/EQUIP RENTAL	0	266	800	800
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
NEEDED FOR RENTAL OF EQUIPMENT	OCCASIONAL NEED TO RENT EQUIP			
NEEDED FOR PROJECTS	FOR SPECIAL PROJECTS			800
Total 001425.421900 - BLDG/EQUIP RENTAL				800

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001425.421905	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
CHARLES TOWN LIBRARY RENT	18,000	12,000	18,000	18,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
CT LIBRARY MEETING ROOM RENT	RENTAL FOR USE OF MEETING ROOM			18,000
Total 001425.421905 - CHARLES TOWN LIBRARY RENT				18,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001425.422300	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
PROFESSIONAL SERVICES	9,277	5,262	15,000	15,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
VARIOUS SERVICES PROVIDED BY OUTSIDE VENDORS	SERVICES NEEDED FOR BUILDINGS & GROUNDS			15,000
Total 001425.422300 - PROFESSIONAL SERVICES				15,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001425.423000	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
CONTRACTED SERVICES	101,379	40,621	80,000	80,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
SERVICES INCLUDE PEST CONTROL, MAINT AGREEMENTS,	NEEDED TO KEEP BLDGS/GROUNDS WORKING PROPERLY			80,000
Total 001425.423000 - CONTRACTED SERVICES				80,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001425.434100	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
MATERIALS AND SUPPLIES	78,947	41,997	90,000	90,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
SUPPLIES FOR CLEANING, PAPER, FILTERS, ELECTRICAL,	SUPPLIES NEEDED TO MAINTAIN BUILDINGS/GROUNDS			90,000
Total 001425.434100 - MATERIALS AND SUPPLIES				90,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001425.434100 00017	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
MATERIALS AND SUPPLIES	35,220	0	0	0
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
Total 001425.434100 00017- MATERIALS AND SUPPLIES				<u>0</u>

NOTES:

Jefferson County Commission
 Budget Summary
 Dept 428-IT DATA PROCESSING
 FY2022- 2023

1/29/2022

001428-IT DATA PROCESSING	FY21 ACTUAL	FY22 BUDGET	FY22 YTD	% SPENT YTD	FY23 REQUEST	
PERSONNEL SERVICES						
410300 EMPLOYEES SALARY AND WAGES	187,430	326,530	178,251	54.59%	346,779	6.20%
410400 FICA TAX	11,977	21,033	10,921	51.92%	22,375	6.38%
410401 MEDICARE EXPENSE	2,801	4,914	2,554	51.98%	5,238	6.59%
410500 HEALTH INSURANCE	38,226	75,040	37,777	50.34%	76,928	2.52%
410599 HEALTH INSURANCE-CONTRA	(38,226)	(75,040)	(32,226)	42.94%	(76,928)	2.52%
410600 RETIREMENT	18,743	32,655	17,553	53.75%	31,212	-4.42%
410802 PART TIME / EXTRA HELP	12,870	24,500	3,665	14.96%	15,000	-38.78%
410802 PART TIME / EXTRA HELP GRANT	0	0	0	0.00%	11,500	100.00%
TOTAL PERSONNEL SERVICES	233,821	409,632	218,496	53.34%	432,104	5.49%
CONTRACTUAL SERVICES						
421100 TELEPHONE	1,659	3,020	692	22.92%	4,935	63.41%
421400 TRAVEL	0	244	0	0.00%	0	100.00%
421600 MAINT/REP EQUIPMENT	137	8,250	0	0.00%	0	100.00%
422100 TRAINING AND EDUCATION	385	7,850	1,002	12.76%	5,800	-26.11%
422200 DUES AND SUBSCRIPTIONS	50	180	0	0.00%	180	0.00%
422300 PROFESSIONAL SERVICES	10,866	11,350	0	0.00%	12,045	6.12%
423000 CONTRACTED SERVICES	759	3,250	632	19.45%	3,575	10.00%
423001 CONTRACTED SVCS-GIS DEPT	0	1,600	0	0.00%	1,750	9.38%
TOTAL CONTRACTUAL SERVICES	13,855	35,744	2,326	6.51%	28,285	-20.87%
COMMODITIES						
434100 MATERIALS AND SUPPLIES	45,208	26,636	10,834	40.67%	32,750	22.95%
434101 MATERIALS AND SUPP-GIS DEPT	2,941	5,625	1,098	19.53%	7,850	39.56%
435300 COMPUTER SOFTWARE	23,368	35,050	1,371	3.91%	59,480	69.70%
435400 COMPUTER HARDWARE	85,405	155,450	87,355	56.20%	96,850	-37.70%
435500 INFORMATION TECH SUPPORT	43,716	56,250	33,816	60.12%	58,500	4.00%
435600 LICENSE AND ANNUAL FEES	166,186	88,150	41,628	47.22%	124,035	40.71%
TOTAL COMMODITIES	366,823	367,161	176,102	47.96%	379,465	3.35%
DEPARTMENT GRAND TOTAL	614,499	812,537	396,924	48.85%	839,854	3.36%

Name Justificaton Amount
001428-IT DATA PROCESSING

001428.410300	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
EMPLOYEES SALARY AND WAGES	187,430	178,251	326,530	346,779
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				

DESCRIPTION	JUSTIFICATION	DEPT REQUEST
PROMOTION RHONDA GREENHOLTZ PROMOTION TO GIS ANALYST	ASSUMPTION OF NEW DUTIES AND ADDED POSITION	5,000
PROMOTION JESSICA GORMONT TO GIS COORDINATOR ADDED	PROMOTION - GIS COORDINATOR ADDED RESPONSIBILITIES	5,000
PROMOTION ANDREW ROSEN IT ADDITIONAL CERTIFICATIONS AND	PROMOTION ANDREW ROSEN IT ADDITIONAL CERTIFICATION	5,000
PROMOTION SPENCER FRASER IT ADDITIONAL CERTIFICATIONS AND	PROMOTION SPENCER FRASER IT ADDITIONAL CERTIFICATI	5,000
BURGESS, RUSSELL	DIRECTOR OF INFO TECH (IT)	81,040
FAGAN, TODD	GIS & ADDRESSING MANAGER -80HR	76,368
FRASER, SPENCER	INFO TECH (IT) SPECIALIST I-80	35,000
GORMONT, JESSICA	GIS ANALYST-80HR	49,886
GREENHOLTZ, RHONDA	ADMINISTRATIVE ASSISTANT II-70	39,485
ROSEN, ANDREW	INFO TECH (IT) SPECIALIST II	45,000
Total 001428.410300 - EMPLOYEES SALARY AND WAGES		346,779

NOTES:

Name	Justificaton		Amount
001428.410400	FY21 ACTUAL	FY22 YTD	FY22 BUDGET
FICA TAX	11,977	10,921	21,033
MANDATED - Required by law or statute			
MISSION CRITICAL - Elimination would result in failure to meet critical functions			
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical			
NEW INITIATIVE - Spending not included in the prior year budget			
DESCRIPTION	JUSTIFICATION		DEPT REQUEST
FICA FOR PROMOTIONS			1,240
FICA FOR PT/EXTRA HELP			930
FICA FOR PT GRANT POSITION			713
BURGESS RUSSELL BURGESS, RUSSELL	DIRECTOR OF INFO TECH (IT)		4,754
FAGAN TODD FAGAN, TODD	GIS & ADDRESSING MANAGER -80HR		4,678
FRASER SPENCER FRASER, SPENCER	INFO TECH (IT) SPECIALIST I-80		2,114
GORMONT JESSICA GORMONT, JESSICA	GIS ANALYST-80HR		3,036
GREENHOLTZ RHONDA GREENHOLTZ, RHONDA	ADMINISTRATIVE ASSISTANT II-70		2,177
ROSEN ANDREW ROSEN, ANDREW	INFO TECH (IT) SPECIALIST II		2,733
Total 001428.410400 - FICA TAX			22,375

NOTES:

Name	Justificaton	Amount		
001428.410401				
MEDICARE EXPENSE	FY21 ACTUAL	FY22 YTD	FY22 BUDGET	FY23 REQUEST
	2,801	2,554	4,914	5,238
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION	DEPT REQUEST		
MEDICARE FOR PROMOTIONS		290		
MEDICARE FOR PT/EXTRA HELP		218		
MEDICARE FOR PT GRANT POSITION		167		
BURGESS RUSSELL	DIRECTOR OF INFO TECH (IT)	1,112		
BURGESS, RUSSELL				
FAGAN TODD	GIS & ADDRESSING MANAGER -80HR	1,095		
FAGAN, TODD				
FRASER SPENCER	INFO TECH (IT) SPECIALIST I-80	495		
FRASER, SPENCER				
GORMONT JESSICA	GIS ANALYST-80HR	711		
GORMONT, JESSICA				
GREENHOLTZ RHONDA	ADMINISTRATIVE ASSISTANT II-70	510		
GREENHOLTZ, RHONDA				
ROSEN ANDREW	INFO TECH (IT) SPECIALIST II	640		
ROSEN, ANDREW				
Total 001428.410401 - MEDICARE EXPENSE		5,238		

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 428-IT DATA PROCESSING
 FY2022- 2023

1/29/2022

Name	Justification	Amount
001428.410500	FY21 ACTUAL	FY22 YTD
HEALTH INSURANCE	FY22 BUDGET	FY23 REQUEST
	38,226	37,777
		75,040
		76,928
MANDATED - Required by law or statute		
MISSION CRITICAL - Elimination would result in failure to meet critical functions		
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical		
NEW INITIATIVE - Spending not included in the prior year budget		
DESCRIPTION	JUSTIFICATION	DEPT REQUEST
BURGESS, RUSSELL	DIRECTOR OF INFO TECH (IT)	17,384
BURGESS, RUSSELL	DIRECTOR OF INFO TECH (IT)	258
BURGESS, RUSSELL	DIRECTOR OF INFO TECH (IT)	77
BURGESS, RUSSELL	DIRECTOR OF INFO TECH (IT)	153
FAGAN, TODD	GIS & ADDRESSING MANAGER -80HR	9,808
FAGAN, TODD	GIS & ADDRESSING MANAGER -80HR	258
FAGAN, TODD	GIS & ADDRESSING MANAGER -80HR	77
FAGAN, TODD	GIS & ADDRESSING MANAGER -80HR	153
FRASER, SPENCER	INFO TECH (IT) SPECIALIST I-80	9,808
FRASER, SPENCER	INFO TECH (IT) SPECIALIST I-80	258
FRASER, SPENCER	INFO TECH (IT) SPECIALIST I-80	77
FRASER, SPENCER	INFO TECH (IT) SPECIALIST I-80	153
GORMONT, JESSICA	GIS ANALYST-80HR	9,808
GORMONT, JESSICA	GIS ANALYST-80HR	258
GORMONT, JESSICA	GIS ANALYST-80HR	77
GORMONT, JESSICA	GIS ANALYST-80HR	153
GREENHOLTZ, RHONDA	ADMINISTRATIVE ASSISTANT II-70	17,384
GREENHOLTZ, RHONDA	ADMINISTRATIVE ASSISTANT II-70	258
GREENHOLTZ, RHONDA	ADMINISTRATIVE ASSISTANT II-70	77
GREENHOLTZ, RHONDA	ADMINISTRATIVE ASSISTANT II-70	153
ROSEN, ANDREW	INFO TECH (IT) SPECIALIST II	9,808

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
ROSEN, ANDREW	INFO TECH (IT) SPECIALIST II	258
ROSEN, ANDREW	INFO TECH (IT) SPECIALIST II	77
ROSEN, ANDREW	INFO TECH (IT) SPECIALIST II	153
Total 001428.410500 - HEALTH INSURANCE		<u>76,928</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001428.410599	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
HEALTH INSURANCE-CONTRA	(38,226)	(32,226)	(75,040)	(76,928)
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST

Total 001428.410599 - HEALTH INSURANCE-CONTRA

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001428.410600	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
RETIREMENT	18,743	17,553	32,655	31,212
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
RETIREMENT FOR PROMOTIONS				1,800
BURGESS, RUSSELL	DIRECTOR OF INFO TECH (IT)			7,294
FAGAN, TODD	GIS & ADDRESSING MANAGER -80HR			6,874
FRASER, SPENCER	INFO TECH (IT) SPECIALIST I-80			3,150
GORMONT, JESSICA	GIS ANALYST-80HR			4,490
GREENHOLTZ, RHONDA	ADMINISTRATIVE ASSISTANT II-70			3,554
ROSEN, ANDREW	INFO TECH (IT) SPECIALIST II			4,050
Total 001428.410600 - RETIREMENT				31,212

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001428.410802	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
PART TIME / EXTRA HELP	12,870	3,665	24,500	15,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
TYLER AMICK PART TIME EMPLOYEE	HIRED IN 2019			5,000
TODD FAGAN PART TIME EMPLOYEE	HIRED IN 2007			10,000
Total 001428.410802 - PART TIME / EXTRA HELP				15,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001428.410802 GRANT	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
PART TIME / EXTRA HELP	0	0	0	11,500
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
10% MATCH ON PLANNING & ZONING	MISSION CRITICAL			
GRANT AWARD 90% PD				11,500
Total 001428.410802 GRANT- PART TIME / EXTRA HELP				11,500

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001428.421100	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
TELEPHONE	1,659	692	3,020	4,935
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
CELLULAR SERVICE/ENGINEERING DEPARTMENT FIELD IPAD	FIELD INSPECTIONS			2,350
CELLULAR SERVICE IT EMPLOYEES	ON CALL IT			2,585
Total 001428.421100 - TELEPHONE				4,935

NOTES:

<u>Name</u>		<u>Justificaton</u>		<u>Amount</u>	
001428.421400		<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
TRAVEL		0	0	244	0
MANDATED - Required by law or statute					
MISSION CRITICAL - Elimination would result in failure to meet critical functions					
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical					
NEW INITIATIVE - Spending not included in the prior year budget					
DESCRIPTION		JUSTIFICATION		DEPT REQUEST	

Total 001428.421400 - TRAVEL

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001428.421600	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
MAINT/REP EQUIPMENT	137	0	8,250	0
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
Total 001428.421600 - MAINT/REP EQUIPMENT				<u>0</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>
001428.422100	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>
TRAINING AND EDUCATION			<u>FY23 REQUEST</u>
	385	1,002	7,850
			5,800
MANDATED - Required by law or statute			
MISSION CRITICAL - Elimination would result in failure to meet critical functions			
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical			
NEW INITIATIVE - Spending not included in the prior year budget			
DESCRIPTION	JUSTIFICATION		DEPT REQUEST
NETWORK ENGINEERING TRAINING/CERTIFICATION	CONTINUING EDUCATION OF IT WORKFORCE		3,850
TRAINING/EDUCATION APLUS CYBER AND NETWORKING			1,375
GISP CERTIFICATION - MANAGER			150
GISP CERTIFICATION - ANALYST			425
Total 001428.422100 - TRAINING AND EDUCATION			5,800

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001428.422200	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
DUES AND SUBSCRIPTIONS	50	0	180	180
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
WVAGP GIS				180
Total 001428.422200 - DUES AND SUBSCRIPTIONS				180

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001428.422300	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
PROFESSIONAL SERVICES	10,866	0	11,350	12,045
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
GRANICUS YEARLY WEBSITE				
SUPPORT MAINTENANCE				12,045
Total 001428.422300 - PROFESSIONAL SERVICES				12,045

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001428.423000	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
CONTRACTED SERVICES	759	632	3,250	3,575
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
QUALITY UPTIME SERVICES ECC	911			
MITSUBISHI BATTERY SYS				3,575
Total 001428.423000 - CONTRACTED SERVICES				<u>3,575</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001428.423001	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
CONTRACTED SVCS-GIS DEPT	0	0	1,600	1,750
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
CONTRACTED SERVICES GIS				1,750
Total 001428.423001 - CONTRACTED SVCS-GIS DEPT				<u>1,750</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001428.434100	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
MATERIALS AND SUPPLIES	45,208	10,834	26,636	32,750
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
MATERIAL CABLE MONITORS USB BACKUPS KEYBOARDS MICE				15,500
PRINTER TONER PRINTHEADS MAINTENANCE KITS				14,000
BATTERY BACKUPS ALL COUNTY				3,250
Total 001428.434100 - MATERIALS AND SUPPLIES				32,750

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001428.434101	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
MATERIALS AND SUPP-GIS DEPT	2,941	1,098	5,625	7,850
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
COUNTY SIGNAGE				7,850
Total 001428.434101 - MATERIALS AND SUPP-GIS DEPT				<u>7,850</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>
001428.435300	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>
COMPUTER SOFTWARE			<u>FY23 REQUEST</u>
	23,368	1,371	35,050
			59,480
MANDATED - Required by law or statute			
MISSION CRITICAL - Elimination would result in failure to meet critical functions			
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical			
NEW INITIATIVE - Spending not included in the prior year budget			
DESCRIPTION	JUSTIFICATION		DEPT REQUEST
EMERGENCY COMMUNICATIONS CENTER SOFTWARE			3,000
MYGOV ONLINE PERMITTING ENGINEERING DEPARTMENT			14,850
ADOBE SOFTWARE ALL COUNTY			9,130
MICROSOFT PRODUCTS OFFICE ETC			32,500
Total 001428.435300 - COMPUTER SOFTWARE			59,480

NOTES:

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>		
001428.435400	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
COMPUTER HARDWARE	85,405	87,355	155,450	96,850
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
PANASONIC TOUGHBOOKS SHERIFFS OFFICE				11,000
FUJITSU SCANNER REPLACEMENT/UPGRADE				3,250
LAPTOP/TABLET UNITS				9,750
HAVA COMPUTER GRANT				9,000
DELL WORKSTATIONS COUNTY COMM REPLACEMENT/UPGRADE				24,500
PRINTER REPLACEMENT/UPGRADE COUNTY COMM				4,000
COMMISSION MEETING ROOM				1,500
PUBLIC SAFETY FIRE SONICWALL CAD				6,500
CISCO ROUTER				4,850
WIRELESS INFRASTRUCTURE				22,500
Total 001428.435400 - COMPUTER HARDWARE				96,850

NOTES:

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>	
001428.435500	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
INFORMATION TECH SUPPORT	43,716	33,816	56,250	58,500
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
INFORMATION TECHNOLOGY CONSULTING CONTRACT				52,800
SOFTWARE SYSTEMS SUPPORT				2,500
MICROSOFT SUPPORT INCIDENTS				950
JCSM GROUP SECURITY SUPPORT				2,250
Total 001428.435500 - INFORMATION TECH SUPPORT				58,500

NOTES:

Name	Justificaton			Amount
001428.435600	FY21 ACTUAL	FY22 YTD	FY22 BUDGET	FY23 REQUEST
LICENSE AND ANNUAL FEES	166,186	41,628	88,150	124,035
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
TYLER SOFTWARE SUPPORT MAINTENANCE CONTRACT				35,200
GOTOWEBINAR				6,050
VMWARE ESSENTIALS SUPPORT COUNTY COMMISSION				2,950
VMWARE HORIZON VIEW COUNTY COMMISSION				2,150
VMWARE ESSENTIALS SUPPORT EMERGENCY COMMUNICATIONS				2,950
VMWARE HORIZON VIEW EMERGENCY COMMUNICATIONS				2,150
ESRI GIS SOFTWARE MAINTENANCE SUPPORT ENGINEERING				13,645
DUNCAN PARNELL GPS MAINTENANCE ENGINEERING GIS				1,072
PROFOUND LOGIC AS 400 SUPPORT MAINTENANCE				968
EMC STORAGE NETWORKS VNXE 3200 UNITY 300				7,250
GST AMBULANCE FEE SOFTARE SUPPORT MAINTENANCE				2,350
SOLARWINDS PATCH MANAGEMENT MAINTENANCE				1,320
JUDICIAL DIALOGUE SOFTWARE MAINTENANCE PROSECUTOR				9,000
STIMULUS SOFTWARE TABLINE EMAIL ARCHIVING				1,400
LOGMEIN WEBSITE INTERNET SUPPORT				225
BARRACUDA EMAIL AV/FW/SPAM MAINTENANCE SUPPORT				4,285
CCW PRINTER/SOFTWARE SHERIFFS OFFICE TOTALID				700
ENGINEERING PLOTTER/SCANNER T2350 MAINTENANCE				2,200
ENGINEERING BLUEBEAM SOFTWARE UPGRADE SUPPORT				1,250
GIS TRIMBLE SOFTWARE UPGRADE SUPPORT				385
TEXTEDLY COMMUNICATIONS COUNTY COMMISSION ALL				425

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
WATCHGUARD FIREWALL NETWORK PERIMETER COUNTY COMM		3,250
VEEAM BACKUP REPLICATION SUPPORT COUNTY COMMISSION		4,000
SOPHOS ANTIMALWARE ANTIVIRUS COUNTY SUPPORT		13,250
SOLARWINDS PATCH MANAGEMENT		1,325
AS 400 SUPPORT CONTRACT		4,285
Total 001428.435600 - LICENSE AND ANNUAL FEES		<u>124,035</u>

NOTES:

Jefferson County Commission
Payroll Projection
FY2022- 2023

1/29/2022

Amount

001428-IT DATA PROCESSING

1130-BURGESS, RUSSELL	0803- 42802 DIRECTOR OF INFO TECH (IT)	
001428.410300-EMPLOYEES SALARY AND WAGES		81,040
001428.410400-FICA TAX		4,754
001428.410401-MEDICARE EXPENSE		1,112
001428.410500-HEALTH INSURANCE		17,872
001428.410600-RETIREMENT		7,294
Totals 1130-BURGESS, RUSSELL		112,072
1076-FAGAN, TODD	0710- 42808 GIS & ADDRESSING MANAGER -80HR	
001428.410300-EMPLOYEES SALARY AND WAGES		76,368
001428.410400-FICA TAX		4,678
001428.410401-MEDICARE EXPENSE		1,095
001428.410500-HEALTH INSURANCE		10,296
001428.410600-RETIREMENT		6,874
Totals 1076-FAGAN, TODD		99,311
3178-FRASER, SPENCER	0403- 42801 INFO TECH (IT) SPECIALIST I-80	
001428.410300-EMPLOYEES SALARY AND WAGES		35,000
001428.410400-FICA TAX		2,114
001428.410401-MEDICARE EXPENSE		495
001428.410500-HEALTH INSURANCE		10,296
001428.410600-RETIREMENT		3,150
Totals 3178-FRASER, SPENCER		51,055
1082-GORMONT, JESSICA	0500- 42809 GIS ANALYST-80HR	
001428.410300-EMPLOYEES SALARY AND WAGES		49,886
001428.410400-FICA TAX		3,036
001428.410401-MEDICARE EXPENSE		711
001428.410500-HEALTH INSURANCE		10,296
001428.410600-RETIREMENT		4,490
Totals 1082-GORMONT, JESSICA		68,419
1132-GREENHOLTZ, RHONDA	0416- 42810 ADMINISTRATIVE ASSISTANT II-70	
001428.410300-EMPLOYEES SALARY AND WAGES		39,485
001428.410400-FICA TAX		2,177
001428.410401-MEDICARE EXPENSE		510
001428.410500-HEALTH INSURANCE		17,872
001428.410600-RETIREMENT		3,554
Totals 1132-GREENHOLTZ, RHONDA		63,598
3007-ROSEN, ANDREW	0510- 42807 INFO TECH (IT) SPECIALIST II	
001428.410300-EMPLOYEES SALARY AND WAGES		45,000
001428.410400-FICA TAX		2,733
001428.410401-MEDICARE EXPENSE		640
001428.410500-HEALTH INSURANCE		10,296
001428.410600-RETIREMENT		4,050
Totals 3007-ROSEN, ANDREW		62,719
Department Total-001428-IT DATA PROCESSING		482,532

Jefferson County Commission
Payroll Projection
FY2022- 2023

		<u>Amount</u>
001428-IT DATA PROCESSING		
001428.410300 - EMPLOYEES SALARY AND WAGES		
0-	- 0	20,000.00
1130-BURGESS, RUSSELL	0803- 42802 DIRECTOR OF INFO TECH (IT)	81,040.00
1076-FAGAN, TODD	0710- 42808 GIS & ADDRESSING MANAGER -80HR	76,368.00
3178-FRASER, SPENCER	0403- 42801 INFO TECH (IT) SPECIALIST I-80	35,000.00
1082-GORMONT, JESSICA	0500- 42809 GIS ANALYST-80HR	49,886.00
1132-GREENHOLTZ, RHONDA	0416- 42810 ADMINISTRATIVE ASSISTANT II-70	39,485.00
3007-ROSEN, ANDREW	0510- 42807 INFO TECH (IT) SPECIALIST II	45,000.00
Total 001428.410300 - EMPLOYEES SALARY AND WAGES		346,779
001428.410400 - FICA TAX		
0-	- 0	2,883.00
1130-BURGESS, RUSSELL	- 42802 DIRECTOR OF INFO TECH (IT)	4,754.00
1076-FAGAN, TODD	- 42808 GIS & ADDRESSING MANAGER -80HR	4,678.00
3178-FRASER, SPENCER	- 42801 INFO TECH (IT) SPECIALIST I-80	2,114.00
1082-GORMONT, JESSICA	- 42809 GIS ANALYST-80HR	3,036.00
1132-GREENHOLTZ, RHONDA	- 42810 ADMINISTRATIVE ASSISTANT II-70	2,177.00
3007-ROSEN, ANDREW	- 42807 INFO TECH (IT) SPECIALIST II	2,733.00
Total 001428.410400 - FICA TAX		22,375
001428.410401 - MEDICARE EXPENSE		
0-	- 0	675.00
1130-BURGESS, RUSSELL	- 42802 DIRECTOR OF INFO TECH (IT)	1,112.00
1076-FAGAN, TODD	- 42808 GIS & ADDRESSING MANAGER -80HR	1,095.00
3178-FRASER, SPENCER	- 42801 INFO TECH (IT) SPECIALIST I-80	495.00
1082-GORMONT, JESSICA	- 42809 GIS ANALYST-80HR	711.00
1132-GREENHOLTZ, RHONDA	- 42810 ADMINISTRATIVE ASSISTANT II-70	510.00
3007-ROSEN, ANDREW	- 42807 INFO TECH (IT) SPECIALIST II	640.00
Total 001428.410401 - MEDICARE EXPENSE		5,238
001428.410500 - HEALTH INSURANCE		
0-	- 0	0.00
1130-BURGESS, RUSSELL	- 42802 DIRECTOR OF INFO TECH (IT)	17,872.00
1076-FAGAN, TODD	- 42808 GIS & ADDRESSING MANAGER -80HR	10,296.00
3178-FRASER, SPENCER	- 42801 INFO TECH (IT) SPECIALIST I-80	10,296.00
1082-GORMONT, JESSICA	- 42809 GIS ANALYST-80HR	10,296.00
1132-GREENHOLTZ, RHONDA	- 42810 ADMINISTRATIVE ASSISTANT II-70	17,872.00
3007-ROSEN, ANDREW	- 42807 INFO TECH (IT) SPECIALIST II	10,296.00
Total 001428.410500 - HEALTH INSURANCE		76,928
001428.410600 - RETIREMENT		
0-	- 0	1,800.00
1130-BURGESS, RUSSELL	- 42802 DIRECTOR OF INFO TECH (IT)	7,294.00
1076-FAGAN, TODD	- 42808 GIS & ADDRESSING MANAGER -80HR	6,874.00
3178-FRASER, SPENCER	- 42801 INFO TECH (IT) SPECIALIST I-80	3,150.00
1082-GORMONT, JESSICA	- 42809 GIS ANALYST-80HR	4,490.00
1132-GREENHOLTZ, RHONDA	- 42810 ADMINISTRATIVE ASSISTANT II-70	3,554.00
3007-ROSEN, ANDREW	- 42807 INFO TECH (IT) SPECIALIST II	4,050.00
Total 001428.410600 - RETIREMENT		31,212
Department Total 001428-IT DATA PROCESSING		482,532

Jefferson County Commission
 Budget Summary
 Dept 429-REGIONAL DEVELOPMENT AUTH
 FY2022- 2023

1/23/2022

001429-REGIONAL DEVELOPMENT AUTH	FY21 ACTUAL	FY22 BUDGET	FY22 YTD	% SPENT YTD	FY23 REQUEST	
CONTRIBUTIONS TO OTH						
456700 CONTR/TRSFR OTHR GOV UNIT	19,794	19,795	19,794	100.00%	35,844	81.08%
456801 CONTRIBUTION - OZONE	10,179	10,179	10,179	100.00%	0	100.00%
TOTAL CONTRIBUTIONS TO OTH	<u>29,973</u>	<u>29,974</u>	<u>29,973</u>	100.00%	<u>35,844</u>	19.58%
DEPARTMENT GRAND TOTAL	<u>29,973</u>	<u>29,974</u>	<u>29,973</u>	100.00%	<u>35,844</u>	19.58%

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
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001429-REGIONAL DEVELOPMENT AUTH

001429.456700	FY21 ACTUAL	FY22 YTD	FY22 BUDGET	FY23 REQUEST
CONTR/TRSFR OTHR GOV UNIT	19,794	19,794	19,795	35,844
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				

DESCRIPTION	JUSTIFICATION	DEPT REQUEST
	WV 8-25-12 REGION 9 PER CAPITA ASSESSMENT	29,424
	WV 8-25-12 HEPMPO PER CAPITA ASSESSMENT	6,420
Total 001429.456700 - CONTR/TRSFR OTHR GOV UNIT		35,844

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001429.456801	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
CONTRIBUTION - OZONE	10,179	10,179	10,179	0
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
Total 001429.456801 - CONTRIBUTION - OZONE				<u>0</u>

NOTES: Per Rachel Snavelly, There will be no Air Quality Assessment request for FY23.



January 4, 2021

FY23
SERVING BERKELEY, JEFFERSON, & MORGAN COUNTIES

**DO
NOT
PAY**

Jefferson County Commission
PO Box 250
124 E. Washington Street
Charles Town, WV 25414

Re: FY 23 Annual Assessment – Region 9 Planning & Development Council

In preparation for your annual budget, we are notifying local governments of the fiscal year 2023 assessment required by State Code §8-25-12 for the period of July 1, 2022 through June 30, 2023. The breakdown of your assessment is reflected below. As approved unanimously at the September 13, 2021 Full Council Meeting, Region 9 now receives \$.55 per capita of the assessment with the remaining \$.12 per capita being directed toward the Hagerstown/Eastern Panhandle Metropolitan Planning Organization (HEPMPO) Federal Transportation Program. Your assessment below is based on 2010 U.S. Census Bureau population numbers.

THIS IS NOT A BILL. A separate invoice will be sent in July 2022. There will be no Air Quality Assessment Request for FY23.

Member	2010 Census Population	Region 9 Assessment Fee Per Capita	Region 9 Assessment
Jefferson County	53,498	\$0.55	\$29,423.90

Member	2010 Census Population	HEPMPO Assessment Fee Per Capita	HEPMPO Assessment
Jefferson County	53,498	\$0.12	\$6,419.76

Total Assessment for FY 23 \$35,843.66

If you have any questions regarding the assessment, please feel free to contact me.

Sincerely,

Rachel C. Snively
Executive Director



RECEIVED

JAN 10 2022

County Commission
of Jefferson County, WV

Eastern Panhandle Regional Planning and Development Council
226 Pilot Way • Suite E • Martinsburg, WV 25405 • P: 304-263-1743
www.region9wv.com

Jefferson County Commission
 Budget Summary
 Dept 431-DEVELOPMENT AUTHORITY
 FY2022- 2023

1/29/2022

001431-DEVELOPMENT AUTHORITY	FY21 ACTUAL	FY22 BUDGET	FY22 YTD	% SPENT YTD	FY23 REQUEST	
PERSONNEL SERVICES						
410300 EMPLOYEES SALARY AND WAGES	247,108	243,521	120,445	49.46%	278,970	14.56%
410400 FICA TAX	14,941	14,658	7,274	49.62%	16,890	15.23%
410401 MEDICARE EXPENSE	3,494	3,429	1,701	49.61%	3,952	15.25%
410500 HEALTH INSURANCE	39,805	47,580	19,356	40.68%	48,913	2.80%
410599 HEALTH INSURANCE-CONTRA	(39,805)	(47,580)	(16,138)	33.92%	(48,913)	2.80%
410600 RETIREMENT	24,020	33,853	12,045	35.58%	33,659	-0.57%
TOTAL PERSONNEL SERVICES	<u>289,563</u>	<u>295,461</u>	<u>144,682</u>	48.97%	<u>333,471</u>	12.86%
CONTRACTUAL SERVICES						
TOTAL CONTRACTUAL SERVICES	<u>0</u>	<u>0</u>	<u>0</u>	0.00%	<u>0</u>	100.00%
COMMODITIES						
TOTAL COMMODITIES	<u>0</u>	<u>0</u>	<u>0</u>	0.00%	<u>0</u>	100.00%
CONTRIBUTIONS TO OTH						
456700 CONTR/TRSFR OTHR GOV UNIT	100	0	0	0.00%	0	100.00%
456707 IN-KIND RENT-JC DEVELPMNT AUTH	37,573	37,761	37,761	100.00%	37,950	0.50%
456708 IN-KIND RENT-FARMLAND PROT BD	14,090	14,160	14,160	100.00%	14,231	0.50%
456800 CONTRIBUTION/ TRANSFER OTHER	106,000	106,000	79,500	75.00%	198,400	87.17%
456802 CONTRIBUTION - AIRPORT AUTH	5,000	0	0	0.00%	0	100.00%
TOTAL CONTRIBUTIONS TO OTH	<u>162,763</u>	<u>157,921</u>	<u>131,421</u>	83.22%	<u>250,581</u>	58.67%
DEPARTMENT GRAND TOTAL	<u><u>452,326</u></u>	<u><u>453,382</u></u>	<u><u>276,103</u></u>	60.90%	<u><u>584,052</u></u>	28.82%

Jefferson County Commission
Budget Detail
Dept 431-DEVELOPMENT AUTHORITY
FY2022- 2023

1/29/2022

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>		
001431-DEVELOPMENT AUTHORITY				
001431.410300	FY21 ACTUAL	FY22 YTD	FY22 BUDGET	FY23 REQUEST
EMPLOYEES SALARY AND WAGES	247,108	120,445	243,521	278,970
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION		JUSTIFICATION		DEPT REQUEST
NEW AGRICULTURE DEVELOPMENT COORDINATOR				37,500
HOFFMAN KRISTA	HOFFMAN, KRISTA	PROGRAM MANAGER JCDA		43,801
JARVIS DENNIS	JARVIS, DENNIS	DIRECTOR-DEVELOPMENT AUTHORITY		95,000
PADILLA ANNA	PADILLA, ANNA	ADMINISTRATIVE ASSISTANT II-80		40,000
WHEELER ELIZABETH	WHEELER, ELIZABETH	FARMLAND PROTECTION DIRECTOR		62,669
Total 001431.410300 - EMPLOYEES SALARY AND WAGES				278,970

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001431.410400	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
FICA TAX	14,941	7,274	14,658	16,890
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
</				

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001431.410401	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
MEDICARE EXPENSE	3,494	1,701	3,429	3,952
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				

NOTES:

<u>Name</u>		<u>Justificaton</u>	<u>Amount</u>		
001431.410500		<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
HEALTH INSURANCE		39,805	19,356	47,580	48,913
MANDATED - Required by law or statute					
MISSION CRITICAL - Elimination would result in failure to meet critical functions					
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical					
NEW INITIATIVE - Spending not included in the prior year budget					
DESCRIPTION		JUSTIFICATION			DEPT REQUEST
INSURANCE FOR NEW AG DEV COOR					10,296
HOFFMAN KRISTA	HOFFMAN, KRISTA	PROGRAM MANAGER JCDA			17,384
HOFFMAN KRISTA	HOFFMAN, KRISTA	PROGRAM MANAGER JCDA			258
HOFFMAN KRISTA	HOFFMAN, KRISTA	PROGRAM MANAGER JCDA			77
HOFFMAN KRISTA	HOFFMAN, KRISTA	PROGRAM MANAGER JCDA			153
JARVIS DENNIS	JARVIS, DENNIS	DIRECTOR-DEVELOPMENT AUTHORITY			9,808
JARVIS DENNIS	JARVIS, DENNIS	DIRECTOR-DEVELOPMENT AUTHORITY			258
JARVIS DENNIS	JARVIS, DENNIS	DIRECTOR-DEVELOPMENT AUTHORITY			77
JARVIS DENNIS	JARVIS, DENNIS	DIRECTOR-DEVELOPMENT AUTHORITY			153
PADILLA ANNA	PADILLA, ANNA	ADMINISTRATIVE ASSISTANT II-80			153
WHEELER ELIZABETH	WHEELER, ELIZABETH	FARMLAND PROTECTION DIRECTOR			9,808
WHEELER ELIZABETH	WHEELER, ELIZABETH	FARMLAND PROTECTION DIRECTOR			258
WHEELER ELIZABETH	WHEELER, ELIZABETH	FARMLAND PROTECTION DIRECTOR			77
WHEELER ELIZABETH	WHEELER, ELIZABETH	FARMLAND PROTECTION DIRECTOR			153
Total 001431.410500 - HEALTH INSURANCE					48,913

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001431.410599	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
HEALTH INSURANCE-CONTRA	(39,805)	(16,138)	(47,580)	(48,913)
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
INSURANCE CONTRA				(38,617)
CONTRA FOR NEW AG DEV COOR				(10,296)
Total 001431.410599 - HEALTH INSURANCE-CONTRA				(48,913)

NOTES:

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>		
001431.410600	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
RETIREMENT	24,020	12,045	33,853	33,659
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION		JUSTIFICATION		DEPT REQUEST
RETIREMENT FOR NEW AG DEV COOR				3,375
HOFFMAN KRISTA	HOFFMAN, KRISTA	PROGRAM MANAGER JCDA		3,943
JARVIS DENNIS	JARVIS, DENNIS	DIRECTOR-DEVELOPMENT AUTHORITY		8,550
JARVIS DENNIS	JARVIS, DENNIS	DIRECTOR-DEVELOPMENT AUTHORITY		8,550
PADILLA ANNA	PADILLA, ANNA	ADMINISTRATIVE ASSISTANT II-80		3,600
WHEELER ELIZABETH	WHEELER, ELIZABETH	FARMLAND PROTECTION DIRECTOR		5,641
Total 001431.410600 - RETIREMENT				33,659

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001431.456700	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
CONTR/TRSFR OTHR GOV UNIT	100	0	0	0
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST

Total 001431.456700 - CONTR/TRSFR OTHR GOV UNIT

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001431.456707	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
IN-KIND RENT-JC DEVELPMNT AUTH	37,573	37,761	37,761	37,950
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
IN-KIND RENT FOR OFFICE SPACE/UTILITIES	MISSION CRITICAL			37,950
Total 001431.456707 - IN-KIND RENT-JC DEVELPMNT AUTH				37,950

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001431.456708	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
IN-KIND RENT-FARMLAND PROT BD	14,090	14,160	14,160	14,231
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
IN-KIND RENT FOR OFFICE SPACE/UTILITIES	MISSION CRITICAL			14,231
Total 001431.456708 - IN-KIND RENT-FARMLAND PROT BD				14,231

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 431-DEVELOPMENT AUTHORITY
 FY2022- 2023

1/29/2022

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
001431.456800	FY21 ACTUAL	FY22 YTD
CONTRIBUTION/ TRANSFER OTHER	FY22 BUDGET	FY23 REQUEST
	106,000	79,500
		106,000
		198,400
MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget		
DESCRIPTION	JUSTIFICATION	DEPT REQUEST
MARKETING EXPENSE	MISSION CRITICAL	80,000
REVENUE ESTIMATED TO BE 226,100	MISSION CRITICAL	0
COMPUTER SERVICES	MISSION CRITICAL	6,300
DUES & SUBSCRIPTIONS	MISSION CRITICAL	2,000
LIABILITY INSURANCE	MISSION CRITICAL	2,250
MAINTENANCE - BURR BUSINESS PARK (MOWING, ETC.)	MISSION CRITICAL	6,000
MEETINGS WITH BUSINESS OWNERS, PROSPECTS, ETC.	MISSION CRITICAL	3,500
EPEF PROGRAMS	MISSION CRITICAL	1,000
POSTAGE	MISSION CRITICAL	250
PRINTING COSTS - MARKETING MATERIALS, CARTRIDGES,	MISSION CRITICAL	4,000
PROFESSIONAL SERVICES - STRATEGIC PLANNING	MISSION CRITICAL	10,000
PROFESSIONAL SERVICES - ACCOUNTING & AUDIT	MISSION CRITICAL	13,000
PROFESSIONAL SERVICES - ENGINEERING	MISSION CRITICAL	35,000
PROFESSIONAL SERVICES - LEGAL	MISSION CRITICAL	5,000
SUPPLIES - OFFICE	MISSION CRITICAL	2,000
TELEPHONE SERVICES	MISSION CRITICAL	3,600
TRAINING - CONTINUING EDUCATION FOR STAFF	MISSION CRITICAL	6,500
HOTEL, MEALS, MILEAGE, ETC.	MISSION CRITICAL	18,000
Total 001431.456800 - CONTRIBUTION/ TRANSFER OTHER		198,400

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001431.456802	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
CONTRIBUTION - AIRPORT AUTH	5,000	0	0	0
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST

Total 001431.456802 - CONTRIBUTION - AIRPORT AUTH

NOTES:

Jefferson County Commission
Payroll Projection
FY2022- 2023

1/29/2022

Amount

001431-DEVELOPMENT AUTHORITY

3171-HOFFMAN, KRISTA	0409- 43101 PROGRAM MANAGER JCDA	
001431.410300-EMPLOYEES SALARY AND WAGES		43,801
001431.410400-FICA TAX		2,422
001431.410401-MEDICARE EXPENSE		567
001431.410500-HEALTH INSURANCE		17,872
001431.410600-RETIREMENT		3,943
Totals 3171-HOFFMAN, KRISTA		68,605
3119-JARVIS, DENNIS	0805- 43106 DIRECTOR-DEVELOPMENT AUTHORITY	
001431.410300-EMPLOYEES SALARY AND WAGES		95,000
001431.410400-FICA TAX		5,834
001431.410401-MEDICARE EXPENSE		1,365
001431.410500-HEALTH INSURANCE		10,296
001431.410600-RETIREMENT		17,100
Totals 3119-JARVIS, DENNIS		129,595
3191-PADILLA, ANNA	0414- 43102 ADMINISTRATIVE ASSISTANT II-80	
001431.410300-EMPLOYEES SALARY AND WAGES		40,000
001431.410400-FICA TAX		2,480
001431.410401-MEDICARE EXPENSE		580
001431.410500-HEALTH INSURANCE		153
001431.410600-RETIREMENT		3,600
Totals 3191-PADILLA, ANNA		46,813
1105-WHEELER, ELIZABETH	0522- 43103 FARMLAND PROTECTION DIRECTOR	
001431.410300-EMPLOYEES SALARY AND WAGES		62,669
001431.410400-FICA TAX		3,829
001431.410401-MEDICARE EXPENSE		896
001431.410500-HEALTH INSURANCE		10,296
001431.410600-RETIREMENT		5,641
Totals 1105-WHEELER, ELIZABETH		83,331
Department Total-001431-DEVELOPMENT AUTHORITY		382,384

		<u>Amount</u>
001431-DEVELOPMENT AUTHORITY		
001431.410300 - EMPLOYEES SALARY AND WAGES		
0-	- 0	37,500.00
3171-HOFFMAN, KRISTA	0409- 43101 PROGRAM MANAGER JCDA	43,801.00
3119-JARVIS, DENNIS	0805- 43106 DIRECTOR-DEVELOPMENT AUTHORITY	95,000.00
3191-PADILLA, ANNA	0414- 43102 ADMINISTRATIVE ASSISTANT II-80	40,000.00
1105-WHEELER, ELIZABETH	0522- 43103 FARMLAND PROTECTION DIRECTOR	62,669.00
Total 001431.410300 - EMPLOYEES SALARY AND WAGES		278,970
001431.410400 - FICA TAX		
0-	- 0	2,325.00
3171-HOFFMAN, KRISTA	- 43101 PROGRAM MANAGER JCDA	2,422.00
3119-JARVIS, DENNIS	- 43106 DIRECTOR-DEVELOPMENT AUTHORITY	5,834.00
3191-PADILLA, ANNA	- 43102 ADMINISTRATIVE ASSISTANT II-80	2,480.00
1105-WHEELER, ELIZABETH	- 43103 FARMLAND PROTECTION DIRECTOR	3,829.00
Total 001431.410400 - FICA TAX		16,890
001431.410401 - MEDICARE EXPENSE		
0-	- 0	544.00
3171-HOFFMAN, KRISTA	- 43101 PROGRAM MANAGER JCDA	567.00
3119-JARVIS, DENNIS	- 43106 DIRECTOR-DEVELOPMENT AUTHORITY	1,365.00
3191-PADILLA, ANNA	- 43102 ADMINISTRATIVE ASSISTANT II-80	580.00
1105-WHEELER, ELIZABETH	- 43103 FARMLAND PROTECTION DIRECTOR	896.00
Total 001431.410401 - MEDICARE EXPENSE		3,952
001431.410500 - HEALTH INSURANCE		
0-	- 0	10,296.00
3171-HOFFMAN, KRISTA	- 43101 PROGRAM MANAGER JCDA	17,872.00
3119-JARVIS, DENNIS	- 43106 DIRECTOR-DEVELOPMENT AUTHORITY	10,296.00
3191-PADILLA, ANNA	- 43102 ADMINISTRATIVE ASSISTANT II-80	153.00
1105-WHEELER, ELIZABETH	- 43103 FARMLAND PROTECTION DIRECTOR	10,296.00
Total 001431.410500 - HEALTH INSURANCE		48,913
001431.410600 - RETIREMENT		
0-	- 0	3,375.00
3171-HOFFMAN, KRISTA	- 43101 PROGRAM MANAGER JCDA	3,943.00
3119-JARVIS, DENNIS	- 43106 DIRECTOR-DEVELOPMENT AUTHORITY	17,100.00
3191-PADILLA, ANNA	- 43102 ADMINISTRATIVE ASSISTANT II-80	3,600.00
1105-WHEELER, ELIZABETH	- 43103 FARMLAND PROTECTION DIRECTOR	5,641.00
Total 001431.410600 - RETIREMENT		33,659
Department Total 001431-DEVELOPMENT AUTHORITY		382,384



**JEFFERSON COUNTY
DEVELOPMENT
AUTHORITY**

WHERE BUSINESS FEELS AT HOME

1948 Wiltshire Rd., Suite #4
Kearneysville, WV 25430

304.728.3255
jcda.net

Memo

To: Jefferson County Finance Direct, TBD

Cc: Sandra MacDonald

Re: FY 23 JCDA Budget request

I am forwarding you a copy of the proposed FY 23 operating budget for the JCDA. We have submitted a request seeking \$105,400 in increased funding.

The JCDA is seeking the reestablishment of the Agriculture Development Coordinator position with an annual salary of \$37,500 and \$35,000 in engineering services fees.

We will submit an overview when we appear before the Jefferson County Commission.

Thank you,

Dennis Jarvis II
Executive Director

12/17/2021 10:49
mgordon

Jefferson County, WV - Production
| NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

| P
| bgnyrpts
1

PROJECTION: 20231 FY2022-2023 OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

GENERAL FUND

2021
ACTUAL

2022
ORIG BUD

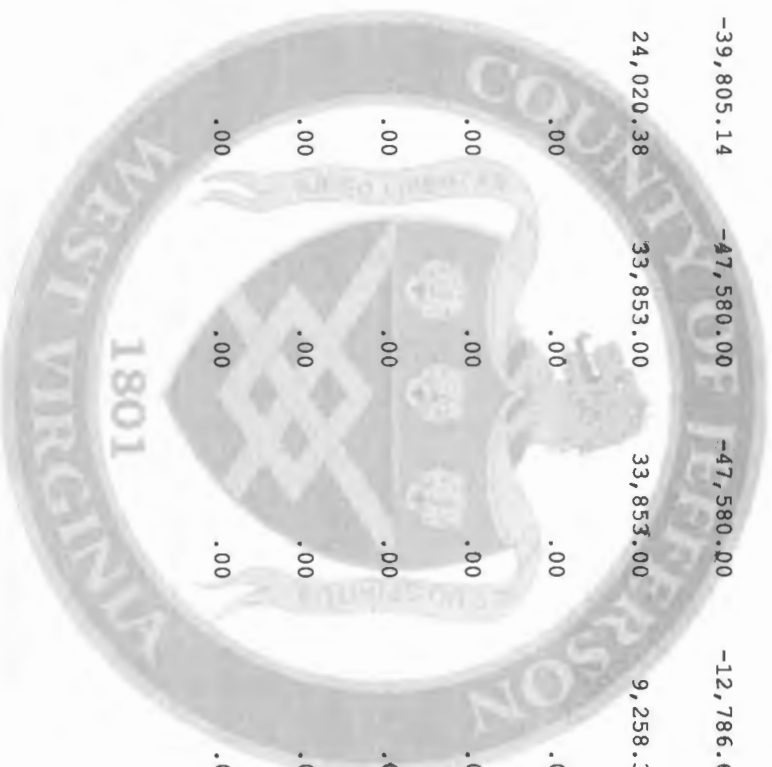
2022
REVISED BUD

2022
ACTUAL

2022
PROJECTION

2023
DEPARTMENT COMMENT

001431	DEVELOPMENT	AUTHORITY	247,107.88	243,521.00	243,521.00	92,583.37	281,021	See memo
001431	410300	WAGES						
001431	410400	FICA	14,940.59	14,658.00	14,658.00	5,582.46		See memo
001431	410401	MEDICARE	3,494.15	3,429.00	3,429.00	1,305.58		See memo
001431	410500	HEALTH INS	39,805.14	47,580.00	47,580.00	16,096.51		See memo
001431	410599	HLTH INS C	-39,805.14	-47,580.00	-47,580.00	-12,786.61		
001431	410600	RETIREMT	24,020.38	33,853.00	33,853.00	9,258.33		
001431	410801	OVERTIME	.00	.00	.00	.00		
001431	421100	TELEPHONE	.00	.00	.00	.00		
001431	421200	PRINTING	.00	.00	.00	.00		
001431	421400	TRAVEL	.00	.00	.00	.00		
001431	421500	MR BLD GRN	.00	.00	.00	.00		



12/17/2021 10:49
mgordon

Jefferson County, WV - Production
| NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

Jefferson County
Charles Town, West Virginia

PROJECTION: 20231 FY2022-2023 OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

GENERAL FUND

2021
ACTUAL

2022
ORIG BUD

2022
REVISED BUD

2022
ACTUAL

2022
PROJECTION

2023
DEPARTMENT COMMENT

001431	421600	MR EQUIP	.00	.00	.00	.00		
001431	421800	POSTAGE	.00	.00	.00	.00		
001431	421900	EQPT RENTL	.00	.00	.00	.00		
001431	422300	PROF SVCS	.00	.00	.00	.00		
001431	434100	MAT SUPP	.00	.00	.00	.00		
001431	449999	PCARD	.00	.00	.00	.00		
001431	456700	TRF OTH GV	99.98	.00	.00	.00		
001431	456707	INKD-JCDA	37,573.00	37,761.00	37,761.00	.00		
001431	456708	INKD-FM PT	14,090.00	14,160.00	14,160.00	.00		
001431	456800	CONT-OTH	106,000.00	106,000.00	106,000.00	53,000.00		
001431	456802	CONT-AIRPT	5,000.00	.00	.00	.00		
TOTAL DEVELOPMENT AUTHORITY			452,325.98	453,382.00	453,382.00	165,039.64		
TOTAL GENERAL FUND			452,325.98	453,382.00	453,382.00	165,039.64		
TOTAL REVENUE			.00	.00	.00	.00		
TOTAL EXPENSE			452,325.98	453,382.00	453,382.00	165,039.64		

12/17/2021 10:49
mgordon

Jefferson County, WV - Production
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

Jefferson County
Charles Town, West Virginia

PROJECTION: 20231 FY2022-2023 OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

GENERAL FUND

GRAND TOTAL

2021
ACTUAL

2022
ORIG BUD

2022
REVISED BUD

2022
ACTUAL

2022
PROJECTION

2023
DEPARTMENT COMMENT

** END OF REPORT - Generated by Michelle Gordon **



12/17/2021 10:49
mgordon

Jefferson County, WV - Production
| NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

| P 4
| bgnyrpts

PROJECTION: 20231 FY2022-2023 OPERATING BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

GENERAL FUND

2021
ACTUAL

2022
ORIG BUD

2022
REVISED BUD

2022
ACTUAL

2022
PROJECTION

2023
DEPARTMENT COMMENT

Sequence	Field #	Total	Page Break
Sequence 1	1	Y	N
Sequence 2	9	Y	N
Sequence 3	0	N	N
Sequence 4	0	N	N

Report title:
12/17/2021 10:49 | Jefferson County, WV - Production
mgordon | NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

| P 4
| bgnyrpts

PROJECTION: 20231 FY2022-2023 OPERATING BUDGET

FOR PERIOD 99

Report type: 1
Budget level: 1
Percentage change calculation method: 1
Print first or second year of budget requests: F
Print revenue as credit: Y
Include cfwd in rev bud: N
Include cfwd in actuals: N
Print totals only: N
Include segment code: N
Include report grand totals by account type: N
Print full GL account: Y
Double space: Y
Suppress zero bddt accts: Y
Print as worksheet: Y
Print percent change or comment: C
Print text: Y
Amounts/totals exceed 999 million dollars: N
Print five budget levels: N
Report view: F

Field Name Find Criteria
Field Value

Org 001431

Object
Project
Account type
Account status



JCDA FY 2023 DRAFT OPERATING BUDGET

FY23 Revenue Projection

Local Economic Development Grant from WVDO	22,700.00
Operating Budget from Jefferson Co. Commission	203,400.00
Total Revenues	226,100.00

	FY22	FY23	Increase
Expense			
6110 Marketing/Advertising	42,500.00	80,000.00	37,500.00
6132 Board Seat Contribution	5,000.00	5,000.00	0.00
6135 Computer Services	4,000.00	6,300.00	2,300.00
6160 Depreciation Expense			0.00
6170 Dues & Subscriptions	1,500.00	2,000.00	500.00
6195 Insurance	2,250.00	2,250.00	0.00
6202 Interest Expense - WVEDA			0.00
6230 Maintenance	2,500.00	6,000.00	3,500.00
6236 Meetings	1,500.00	3,500.00	2,000.00
6241 EPEF	1,000.00	1,000.00	0.00
6258 Postage	250.00	250.00	0.00
6260 Printing Costs	4,000.00	4,000.00	0.00
6265 Professional Services	5,500.00	10,000.00	4,500.00
6270 Professional Services - Accounting & Audit	9,500.00	13,000.00	3,500.00
6275 Professional Services - Engineering	1,000.00	35,000.00	34,000.00
6277 Professional Tech. Services	0.00	0.00	0.00
6280 Professional Services - Legal	25,000.00	5,000.00	-20,000.00
6298 Research	0.00	0.00	0.00
6340 Supplies - Office	2,000.00	2,000.00	0.00
6360 Telephone	3,000.00	3,600.00	600.00
6370 Training	3,000.00	6,500.00	3,500.00
6380 Travel Expenses	15,000.00	18,000.00	3,000.00
			0.00
Total Expenses	128,500.00	203,400.00	74,900.00

Jefferson County Commission
 Budget Summary
 Dept 440-ENGINEERING-PLANNING-ZONING
 FY2022- 2023

1/29/2022

001440-ENGINEERING-PLANNING-ZONING	FY21 ACTUAL	FY22 BUDGET	FY22 YTD	% SPENT YTD	FY23 REQUEST	
PERSONNEL SERVICES						
410300 EMPLOYEES SALARY AND WAGES	958,403	882,013	469,847	53.27%	1,008,981	14.40%
410400 FICA TAX	57,239	52,858	28,256	53.46%	60,386	14.24%
410401 MEDICARE EXPENSE	13,387	12,366	6,608	53.44%	14,131	14.27%
410500 HEALTH INSURANCE	182,391	181,914	93,179	51.22%	218,391	20.05%
410599 HEALTH INSURANCE-CONTRA	(182,391)	(181,914)	(77,544)	42.63%	(218,391)	20.05%
410600 RETIREMENT	95,768	88,709	47,275	53.29%	91,264	2.88%
410801 OVERTIME	252	5,000	2,607	52.13%	5,000	0.00%
TOTAL PERSONNEL SERVICES	1,125,049	1,040,946	570,228	54.78%	1,179,762	13.34%
CONTRACTUAL SERVICES						
421100 TELEPHONE	2,953	2,595	1,074	41.40%	2,595	0.00%
421200 PRINTING	0	500	0	0.00%	500	0.00%
421400 TRAVEL	0	754	198	26.25%	3,400	350.93%
421800 POSTAGE	0	0	29	0.00%	0	100.00%
422000 ADVERTISING / LEGAL PUBS	2,589	3,700	1,715	46.35%	3,700	0.00%
422100 TRAINING AND EDUCATION	639	4,900	150	3.06%	4,900	0.00%
422200 DUES AND SUBSCRIPTIONS	2,737	3,075	910	29.59%	3,075	0.00%
422900 COURT COSTS AND DAMAGES	0	0	100	0.00%	0	100.00%
423000 CONTRACTED SERVICES	2,446	5,000	1,019	20.39%	5,000	0.00%
423001 CONTRACTED SVCS-GIS DEPT	759	0	0	0.00%	0	100.00%
423002 CONTRACTED SVCS-PLANNING DEPT	3,918	6,300	2,335	37.06%	6,300	0.00%
423600 REFUNDING ERRONEOUS PAYMENTS	300	0	4,320	0.00%	0	100.00%
TOTAL CONTRACTUAL SERVICES	16,341	26,824	11,849	44.17%	29,470	9.86%
COMMODITIES						
434100 MATERIALS AND SUPPLIES	2,236	3,100	606	19.56%	3,100	0.00%
434101 MATERIALS AND SUPP-GIS DEPT	3,272	0	0	0.00%	0	100.00%
434102 MATERIALS AND SUPP-PLANG DEPT	599	1,000	484	48.43%	1,000	0.00%
TOTAL COMMODITIES	6,107	4,100	1,091	26.60%	4,100	0.00%
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY	0	0	0	0.00%	0	100.00%
DEPARTMENT GRAND TOTAL	1,147,497	1,071,870	583,168	54.41%	1,213,332	13.20%

Jefferson County Commission
 Budget Detail
 Dept 440-ENGINEERING-PLANNING-ZONING
 FY2022- 2023

1/29/2022

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
001440-ENGINEERING-PLANNING-ZONING		
001440.410300	FY21 ACTUAL	FY22 YTD
EMPLOYEES SALARY AND WAGES	958,403	469,847
		FY22 BUDGET
		882,013
		FY23 REQUEST
		1,008,981
MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget		
DESCRIPTION	JUSTIFICATION	DEPT REQUEST
BUILDING INSPECTOR NEW POSITION	MISSION CRITICAL-INCREASED WORKLOAD	45,000
COUNTY PLANNER NEW POSITION	MISSION CRITICAL-INCREASED WORKLOAD	60,000
POSITION UPGRADE DEP DIR PLNG ZONG	MISSION CRITICAL-INCREASED WORKLOAD	20,000
BEAULIEU, ALEXANDRA	ZONING ADMINISTRATOR-70	54,452
BROCKMAN, JENNIFER	COUNTY PLANNER	90,130
BURNS, REBECCA	OFFICE MANGER -70HR EXEMPT	71,843
CARTER, DAVID	ORDINANCE COMP/FLOOD PL M-70HR	43,148
DUNN, DUANE	BUILDING PLANS REVIEWER-70HR	44,255
GARZA, RONALD	BUILDING INSPECTOR-70HR	45,116
GOODWIN, ROGER	DIRECTOR/CHIEF COUNTY ENGINEER	113,154
HARTMAN, JENNILEE	ZONING CLERK-70HR	46,558
KENT, JOSEPH	LAND DEVELOPMENT INSPECTR-70HR	78,244
MASON, DONNA	IMP FEE PROGRAM SPECIALST-70HR	43,845
MONAGHAN, MICHAEL	LEAD BUILDING INSPECTOR-70HR	60,071
SAUNDERS, JONATHAN	COUNTY ENGINEER-70HR	83,820
SCHUTZ, WENDY	PERMIT TECHNICIAN -70HR	41,313
STEPHENSON, MADELINE	OFFICE CLERK-70HR	35,000
VACANT008078, POSITION	PLANNING CLERK-70HR	33,032

Jefferson County Commission
Budget Detail
Dept 440-ENGINEERING-PLANNING-ZONING
FY2022- 2023

1/29/2022

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
Total 001440.410300 - EMPLOYEES SALARY AND WAGES		<u>1,008,981</u>

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 440-ENGINEERING-PLANNING-ZONING
 FY2022- 2023

1/29/2022

<u>Name</u>	<u>Justification</u>	<u>Amount</u>
001440.410400	FY21 ACTUAL	FY22 YTD
FICA TAX	FY22 BUDGET	FY23 REQUEST
	57,239	28,256
		52,858
		60,386
MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget		
DESCRIPTION	JUSTIFICATION	DEPT REQUEST
FICA FOR BUILDING INSPECTOR NEW POSITION	MISSION CRITICAL-INCREASED WORKLOAD	2,790
FICA FOR COUNTY PLANNER NEW POSITION	MISSION CRITICAL-INCREASED WORKLOAD	3,720
FICA FOR POSITION UPGRADE DEP DIR PLNG ZONG	MISSION CRITICAL-INCREASED WORKLOAD	1,240
FICA FOR OVERTIME		310
BEAULIEU, ALEXANDRA	ZONING ADMINISTRATOR-70	2,995
BROCKMAN, JENNIFER	COUNTY PLANNER	5,202
BURNS, REBECCA	OFFICE MANGER -70HR EXEMPT	4,367
CARTER, DAVID	ORDINANCE COMP/FLOOD PL M-70HR	2,619
DUNN, DUANE	BUILDING PLANS REVIEWER-70HR	2,699
GARZA, RONALD	BUILDING INSPECTOR-70HR	2,741
GOODWIN, ROGER	DIRECTOR/CHIEF COUNTY ENGINEER	6,959
HARTMAN, JENNILEE	ZONING CLERK-70HR	2,501
KENT, JOSEPH	LAND DEVELOPMENT INSPECTR-70HR	4,795
MASON, DONNA	IMP FEE PROGRAM SPECIALST-70HR	2,596
MONAGHAN, MICHAEL	LEAD BUILDING INSPECTOR-70HR	3,453
SAUNDERS, JONATHAN	COUNTY ENGINEER-70HR	5,140
SCHUTZ, WENDY	PERMIT TECHNICIAN -70HR	2,484
STEPHENSON, MADELINE	OFFICE CLERK-70HR	1,784
VACANT008078, POSITION	PLANNING CLERK-70HR	1,991

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
Total 001440.410400 - FICA TAX		<u><u>60,386</u></u>

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 440-ENGINEERING-PLANNING-ZONING
 FY2022- 2023

1/29/2022

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
001440.410401	FY21 ACTUAL	FY22 YTD
MEDICARE EXPENSE	FY22 BUDGET	FY23 REQUEST
	13,387	6,608
		12,366
		14,131
MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget		
DESCRIPTION	JUSTIFICATION	DEPT REQUEST
MEDICARE FOR BUILDING INSPECTOR NEW POSITION	MISSION CRITICAL-INCREASED WORKLOAD	653
MEDICARE FOR COUNTY PLANNER NEW POSITION	MISSION CRITICAL-INCREASED WORKLOAD	870
MEDICARE FOR POSITION UPGR DEP DIR PLNG ZONG	MISSION CRITICAL-INCREASED WORKLOAD	290
MEDICARE FOR OVERTIME		73
BEAULIEU, ALEXANDRA	ZONING ADMINISTRATOR-70	701
BROCKMAN, JENNIFER	COUNTY PLANNER	1,217
BURNS, REBECCA	OFFICE MANGER -70HR EXEMPT	1,022
CARTER, DAVID	ORDINANCE COMP/FLOOD PL M-70HR	613
DUNN, DUANE	BUILDING PLANS REVIEWER-70HR	632
GARZA, RONALD	BUILDING INSPECTOR-70HR	641
GOODWIN, ROGER	DIRECTOR/CHIEF COUNTY ENGINEER	1,628
HARTMAN, JENNILEE	ZONING CLERK-70HR	585
KENT, JOSEPH	LAND DEVELOPMENT INSPECTR-70HR	1,122
MASON, DONNA	IMP FEE PROGRAM SPECIALST-70HR	608
MONAGHAN, MICHAEL	LEAD BUILDING INSPECTOR-70HR	808
SAUNDERS, JONATHAN	COUNTY ENGINEER-70HR	1,203
SCHUTZ, WENDY	PERMIT TECHNICIAN -70HR	581
STEPHENSON, MADELINE	OFFICE CLERK-70HR	418
VACANT008078, POSITION	PLANNING CLERK-70HR	466

Jefferson County Commission
Budget Detail
Dept 440-ENGINEERING-PLANNING-ZONING
FY2022- 2023

1/29/2022

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
Total 001440.410401 - MEDICARE EXPENSE		<u>14,131</u>

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 440-ENGINEERING-PLANNING-ZONING
 FY2022- 2023

1/29/2022

Name	Justificaton	Amount
001440.410500 HEALTH INSURANCE	FY21 ACTUAL	FY22 YTD
	FY22 BUDGET	FY23 REQUEST
	182,391	93,179
	181,914	218,391
MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget		
DESCRIPTION	JUSTIFICATION	DEPT REQUEST
INS FOR BUILDING INSPRCTOR NEW POSITION		10,296
INS FOR COUNTY PLANNER NEW POSITION		10,296
BEAULIEU, ALEXANDRA	ZONING ADMINISTRATOR-70	21,244
BEAULIEU, ALEXANDRA	ZONING ADMINISTRATOR-70	258
BEAULIEU, ALEXANDRA	ZONING ADMINISTRATOR-70	77
BEAULIEU, ALEXANDRA	ZONING ADMINISTRATOR-70	153
BROCKMAN, JENNIFER	COUNTY PLANNER	21,244
BROCKMAN, JENNIFER	COUNTY PLANNER	258
BROCKMAN, JENNIFER	COUNTY PLANNER	77
BROCKMAN, JENNIFER	COUNTY PLANNER	153
BURNS, REBECCA	OFFICE MANGER -70HR EXEMPT	9,808
BURNS, REBECCA	OFFICE MANGER -70HR EXEMPT	258
BURNS, REBECCA	OFFICE MANGER -70HR EXEMPT	77
BURNS, REBECCA	OFFICE MANGER -70HR EXEMPT	153
CARTER, DAVID	ORDINANCE COMP/FLOOD PL M-70HR	9,808
CARTER, DAVID	ORDINANCE COMP/FLOOD PL M-70HR	258
CARTER, DAVID	ORDINANCE COMP/FLOOD PL M-70HR	77
CARTER, DAVID	ORDINANCE COMP/FLOOD PL M-70HR	153
DUNN, DUANE	BUILDING PLANS REVIEWER-70HR	258
DUNN, DUANE	BUILDING PLANS REVIEWER-70HR	77
DUNN, DUANE	BUILDING PLANS REVIEWER-70HR	153

Jefferson County Commission
 Budget Detail
 Dept 440-ENGINEERING-PLANNING-ZONING
 FY2022- 2023

1/29/2022

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
GARZA, RONALD	BUILDING INSPECTOR-70HR	9,808
GARZA, RONALD	BUILDING INSPECTOR-70HR	258
GARZA, RONALD	BUILDING INSPECTOR-70HR	77
GARZA, RONALD	BUILDING INSPECTOR-70HR	153
GOODWIN, ROGER	DIRECTOR/CHIEF COUNTY ENGINEER	9,808
GOODWIN, ROGER	DIRECTOR/CHIEF COUNTY ENGINEER	258
GOODWIN, ROGER	DIRECTOR/CHIEF COUNTY ENGINEER	77
GOODWIN, ROGER	DIRECTOR/CHIEF COUNTY ENGINEER	153
HARTMAN, JENNILEE	ZONING CLERK-70HR	21,244
HARTMAN, JENNILEE	ZONING CLERK-70HR	258
HARTMAN, JENNILEE	ZONING CLERK-70HR	77
HARTMAN, JENNILEE	ZONING CLERK-70HR	153
KENT, JOSEPH	LAND DEVELOPMENT INSPECTR-70HR	9,808
KENT, JOSEPH	LAND DEVELOPMENT INSPECTR-70HR	258
KENT, JOSEPH	LAND DEVELOPMENT INSPECTR-70HR	77
KENT, JOSEPH	LAND DEVELOPMENT INSPECTR-70HR	153
MASON, DONNA	IMP FEE PROGRAM SPECIALST-70HR	9,808
MASON, DONNA	IMP FEE PROGRAM SPECIALST-70HR	258
MASON, DONNA	IMP FEE PROGRAM SPECIALST-70HR	77
MASON, DONNA	IMP FEE PROGRAM SPECIALST-70HR	153
MONAGHAN, MICHAEL	LEAD BUILDING INSPECTOR-70HR	17,384
MONAGHAN, MICHAEL	LEAD BUILDING INSPECTOR-70HR	258
MONAGHAN, MICHAEL	LEAD BUILDING INSPECTOR-70HR	77
MONAGHAN, MICHAEL	LEAD BUILDING INSPECTOR-70HR	153

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
SAUNDERS, JONATHAN	COUNTY ENGINEER-70HR	9,808
SAUNDERS, JONATHAN	COUNTY ENGINEER-70HR	258
SAUNDERS, JONATHAN	COUNTY ENGINEER-70HR	77
SAUNDERS, JONATHAN	COUNTY ENGINEER-70HR	153
SCHUTZ, WENDY	PERMIT TECHNICIAN -70HR	9,808
SCHUTZ, WENDY	PERMIT TECHNICIAN -70HR	258
SCHUTZ, WENDY	PERMIT TECHNICIAN -70HR	77
SCHUTZ, WENDY	PERMIT TECHNICIAN -70HR	153
STEPHENSON, MADELINE	OFFICE CLERK-70HR	21,244
STEPHENSON, MADELINE	OFFICE CLERK-70HR	258
STEPHENSON, MADELINE	OFFICE CLERK-70HR	77
STEPHENSON, MADELINE	OFFICE CLERK-70HR	153
VACANT008078, POSITION	PLANNING CLERK-70HR	9,808
VACANT008078, POSITION	PLANNING CLERK-70HR	258
VACANT008078, POSITION	PLANNING CLERK-70HR	77
Total 001440.410500 - HEALTH INSURANCE		218,391

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001440.410599	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
HEALTH INSURANCE-CONTRA	(182,391)	(77,544)	(181,914)	(218,391)
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
DEPARTMENTAL INSURANCE CONTRA				(197,799)
INS CONTRA BUILDING INSPECTOR NEW POSITION				(10,296)
INS CONTRA COUNTY PLANNER NEW POSITION				(10,296)
Total 001440.410599 - HEALTH INSURANCE-CONTRA				<u>(218,391)</u>

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 440-ENGINEERING-PLANNING-ZONING
 FY2022- 2023

1/29/2022

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
001440.410600	FY21 ACTUAL	FY22 YTD
RETIREMENT	FY22 BUDGET	FY23 REQUEST
	95,768	47,275
		88,709
		91,264
MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget		
DESCRIPTION	JUSTIFICATION	DEPT REQUEST
RETIREMENT BUILDING INSPECTOR NEW POSITION		4,050
RETIREMENT COUNTY PLANNER NEW POSITION		5,400
RETIREMENT UPGR DEP DIR PLNG ZONG		1,800
RETIREMENT FOR OVERTIME		450
BEAULIEU, ALEXANDRA	ZONING ADMINISTRATOR-70	4,901
BROCKMAN, JENNIFER	COUNTY PLANNER	8,112
BURNS, REBECCA	OFFICE MANGER -70HR EXEMPT	6,466
CARTER, DAVID	ORDINANCE COMP/FLOOD PL M-70HR	3,884
DUNN, DUANE	BUILDING PLANS REVIEWER-70HR	3,983
GARZA, RONALD	BUILDING INSPECTOR-70HR	4,061
GOODWIN, ROGER	DIRECTOR/CHIEF COUNTY ENGINEER	10,184
HARTMAN, JENNILEE	ZONING CLERK-70HR	4,191
KENT, JOSEPH	LAND DEVELOPMENT INSPECTR-70HR	7,042
MASON, DONNA	IMP FEE PROGRAM SPECIALST-70HR	3,947
MONAGHAN, MICHAEL	LEAD BUILDING INSPECTOR-70HR	5,407
SAUNDERS, JONATHAN	COUNTY ENGINEER-70HR	7,544
SCHUTZ, WENDY	PERMIT TECHNICIAN -70HR	3,719
STEPHENSON, MADELINE	OFFICE CLERK-70HR	3,150
VACANT008078, POSITION	PLANNING CLERK-70HR	2,973

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
Total 001440.410600 - RETIREMENT		<u>91,264</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001440.410801	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
OVERTIME	252	2,607	5,000	5,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
OVERTIME	COVER FRONT DESK & INSPECTOR OT			5,000
Total 001440.410801 - OVERTIME				5,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001440.421100	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
TELEPHONE	2,953	1,074	2,595	2,595
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
TELEPHONE - ENGINEERING	CELL PHONE FEES			850
TELEPHONE - BLDG INSPECTORS	CELL PHONE FEES			900
TELEPHONE - PLANNING & ZONING	CELL PHONE FEES			845
Total 001440.421100 - TELEPHONE				<u>2,595</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001440.421200	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
PRINTING	0	0	500	500
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
PRINTING	INSPECTION STICKERS & PLACARDS			500
Total 001440.421200 - PRINTING				500

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001440.421400	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
TRAVEL	0	198	754	3,400
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
TRAVEL	MANDATORY TRAINING & TESTING - ENGINEERING OFFICE			2,625
TRAVEL	MISSION CRITICAL TRAINING & CONT. ED - P & Z OFFIC			775
Total 001440.421400 - TRAVEL				3,400

NOTES:

<u>Name</u>		<u>Justificaton</u>		<u>Amount</u>	
001440.421800		<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
POSTAGE		0	29	0	0
MANDATED - Required by law or statute					
MISSION CRITICAL - Elimination would result in failure to meet critical functions					
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical					
NEW INITIATIVE - Spending not included in the prior year budget					
DESCRIPTION		JUSTIFICATION		DEPT REQUEST	

Total 001440.421800 - POSTAGE

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001440.422000	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
ADVERTISING / LEGAL PUBS	2,589	1,715	3,700	3,700
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
LEGAL ADS - ENGINEERING	PROPERTY SAFETY & AD FOR BIDS			1,200
LEGAL ADS - PLANNING & ZONING	PUBLIC NOTICES - MANDATORY			2,500
Total 001440.422000 - ADVERTISING / LEGAL PUBS				3,700

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001440.422100	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
TRAINING AND EDUCATION	639	150	4,900	4,900
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
TRAINING & EDUCATION - ENGINEERS, INSPECTORS, CFM	MANDATORY CONTINUING EDUCATION & CERTS			3,700
TRAINING & CONTINUING EDUCATION - P&Z	MISSION CRITICAL CONTINUING EDUCATION			1,200
Total 001440.422100 - TRAINING AND EDUCATION				4,900

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001440.422200	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
DUES AND SUBSCRIPTIONS	2,737	910	3,075	3,075
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
DUES & SUBSCRIPTIONS - ENGINEERS	MANDATORY CONTINUING EDUCATION			350
DUES & SUBSCRIPTIONS - ASFPM	MISSION CRITICAL CFM CERTIFICATION			350
DUES & SUBSCRIPTIONS - CFM CERT RENEWAL	MISSION CRITICAL WV FLOODPLAIN MANAGER CERT			300
DUES & SUBSCRIPTIONS - ICC MEMBERSHIP	MISSION CRITICAL BLDG INSPECTOR CERTS & TRAINING			250
DUES & SUBSCRIPTIONS - STATE FIRE MARSHAL - INSPEC	MANDATORY BLDG INSPECTOR REGISTRATION			500
DUES & SUBSCRIPTIONS - WVCOA	MISSION CRITICAL BLDG CODE CONTINUING EDUCATION			700
DUES & SUBSCRIPTIONS - PLANNING & ZONING	MISSION CRITICAL AICP & APA CERTIFICATION			625
Total 001440.422200 - DUES AND SUBSCRIPTIONS				3,075

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001440.422900	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
COURT COSTS AND DAMAGES	0	100	0	0
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST

Total 001440.422900 - COURT COSTS AND DAMAGES

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001440.423000	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
CONTRACTED SERVICES	2,446	1,019	5,000	5,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
CONTRACTED SERVICES - ENGINEERING	COPIER MAINTENANCE & COPY COSTS			3,500
CONTRACTED SERVICES - ENGINEERING	PROPERTY SAFETY PROCESS SERVER COSTS			1,500
Total 001440.423000 - CONTRACTED SERVICES				5,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001440.423001	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
CONTRACTED SVCS-GIS DEPT	759	0	0	0
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST

Total 001440.423001 - CONTRACTED SVCS-GIS DEPT

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001440.423002	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
CONTRACTED SVCS-PLANNING DEPT	3,918	2,335	6,300	6,300
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
CONTRACTED SERVICES - PLANNING & ZONING	COPIER LEASE, MAINTENANCE & COPY COSTS			6,300
Total 001440.423002 - CONTRACTED SVCS-PLANNING DEPT				6,300

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001440.423600	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
REFUNDING ERRONEOUS PAYMENTS	300	4,320	0	0
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST

Total 001440.423600 - REFUNDING ERRONEOUS PAYMENTS

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001440.434100	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
MATERIALS AND SUPPLIES	2,236	606	3,100	3,100
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
MATERIALS & SUPPLIES - ENGINEERING	MISSION CRITICAL OFFICE SUPPLIES			3,100
Total 001440.434100 - MATERIALS AND SUPPLIES				3,100

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001440.434101	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
MATERIALS AND SUPP-GIS DEPT	3,272	0	0	0
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST

Total 001440.434101 - MATERIALS AND SUPP-GIS DEPT

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001440.434102	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
MATERIALS AND SUPP-PLANG DEPT	599	484	1,000	1,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
OFFICE SUPPLIES - PLANNING & ZONING	MISSION CRITICAL OFFICE SUPPLIES			1,000
Total 001440.434102 - MATERIALS AND SUPP-PLANG DEPT				1,000

NOTES:

Jefferson County Commission
Payroll Projection
FY2022- 2023

1/29/2022

Amount

001440-ENGINEERING-PLANNING-ZONING

-	-	
001440.410300-EMPLOYEES SALARY AND WAGES		0
Totals -		0
1115-BEAULIEU, ALEXANDRA	0600- 44012 ZONING ADMINISTRATOR-70	
001440.410300-EMPLOYEES SALARY AND WAGES		54,452
001440.410400-FICA TAX		2,995
001440.410401-MEDICARE EXPENSE		701
001440.410500-HEALTH INSURANCE		21,732
001440.410600-RETIREMENT		4,901
Totals 1115-BEAULIEU, ALEXANDRA		84,781
1095-BROCKMAN, JENNIFER	0700- 44013 COUNTY PLANNER	
001440.410300-EMPLOYEES SALARY AND WAGES		90,130
001440.410400-FICA TAX		5,202
001440.410401-MEDICARE EXPENSE		1,217
001440.410500-HEALTH INSURANCE		21,732
001440.410600-RETIREMENT		8,112
Totals 1095-BROCKMAN, JENNIFER		126,393
1006-BURNS, REBECCA	0505- 44017 OFFICE MANGER -70HR EXEMPT	
001440.410300-EMPLOYEES SALARY AND WAGES		71,843
001440.410400-FICA TAX		4,367
001440.410401-MEDICARE EXPENSE		1,022
001440.410500-HEALTH INSURANCE		10,296
001440.410600-RETIREMENT		6,466
Totals 1006-BURNS, REBECCA		93,994
1042-CARTER, DAVID	0411- 44005 ORDINANCE COMP/FLOOD PL M-70HR	
001440.410300-EMPLOYEES SALARY AND WAGES		43,148
001440.410400-FICA TAX		2,619
001440.410401-MEDICARE EXPENSE		613
001440.410500-HEALTH INSURANCE		10,296
001440.410600-RETIREMENT		3,884
Totals 1042-CARTER, DAVID		60,560
1201-DUNN, DUANE	0501- 44008 BUILDING PLANS REVIEWER-70HR	
001440.410300-EMPLOYEES SALARY AND WAGES		44,255
001440.410400-FICA TAX		2,699
001440.410401-MEDICARE EXPENSE		632
001440.410500-HEALTH INSURANCE		488
001440.410600-RETIREMENT		3,983
Totals 1201-DUNN, DUANE		52,057
1144-GARZA, RONALD	0514- 44009 BUILDING INSPECTOR-70HR	
001440.410300-EMPLOYEES SALARY AND WAGES		45,116
001440.410400-FICA TAX		2,741
001440.410401-MEDICARE EXPENSE		641
001440.410500-HEALTH INSURANCE		10,296
001440.410600-RETIREMENT		4,061
Totals 1144-GARZA, RONALD		62,855
1037-GOODWIN, ROGER	0902- 44018 DIRECTOR/CHIEF COUNTY ENGINEER	

Jefferson County Commission
Payroll Projection
FY2022- 2023

1/29/2022

	<u>Amount</u>
001440.410300-EMPLOYEES SALARY AND WAGES	113,154
001440.410400-FICA TAX	6,959
001440.410401-MEDICARE EXPENSE	1,628
001440.410500-HEALTH INSURANCE	10,296
001440.410600-RETIREMENT	10,184
Totals 1037-GOODWIN, ROGER	142,221
1048-HARTMAN, JENNILEE 0410- 44004 ZONING CLERK-70HR	
001440.410300-EMPLOYEES SALARY AND WAGES	46,558
001440.410400-FICA TAX	2,501
001440.410401-MEDICARE EXPENSE	585
001440.410500-HEALTH INSURANCE	21,732
001440.410600-RETIREMENT	4,191
Totals 1048-HARTMAN, JENNILEE	75,567
1109-KENT, JOSEPH 0716- 44020 LAND DEVELOPMENT INSPECTR-70HR	
001440.410300-EMPLOYEES SALARY AND WAGES	78,244
001440.410400-FICA TAX	4,795
001440.410401-MEDICARE EXPENSE	1,122
001440.410500-HEALTH INSURANCE	10,296
001440.410600-RETIREMENT	7,042
Totals 1109-KENT, JOSEPH	101,499
1053-MASON, DONNA 0523- 44011 IMP FEE PROGRAM SPECIALST-70HR	
001440.410300-EMPLOYEES SALARY AND WAGES	43,845
001440.410400-FICA TAX	2,596
001440.410401-MEDICARE EXPENSE	608
001440.410500-HEALTH INSURANCE	10,296
001440.410600-RETIREMENT	3,947
Totals 1053-MASON, DONNA	61,292
1047-MONAGHAN, MICHAEL 0515- 44010 LEAD BUILDING INSPECTOR-70HR	
001440.410300-EMPLOYEES SALARY AND WAGES	60,071
001440.410400-FICA TAX	3,453
001440.410401-MEDICARE EXPENSE	808
001440.410500-HEALTH INSURANCE	17,872
001440.410600-RETIREMENT	5,407
Totals 1047-MONAGHAN, MICHAEL	87,611
1088-SAUNDERS, JONATHAN 0715- 44019 COUNTY ENGINEER-70HR	
001440.410300-EMPLOYEES SALARY AND WAGES	83,820
001440.410400-FICA TAX	5,140
001440.410401-MEDICARE EXPENSE	1,203
001440.410500-HEALTH INSURANCE	10,296
001440.410600-RETIREMENT	7,544
Totals 1088-SAUNDERS, JONATHAN	108,003
1102-SCHUTZ, WENDY 0405- 44001 PERMIT TECHNICIAN -70HR	
001440.410300-EMPLOYEES SALARY AND WAGES	41,313
001440.410400-FICA TAX	2,484
001440.410401-MEDICARE EXPENSE	581
001440.410500-HEALTH INSURANCE	10,296
001440.410600-RETIREMENT	3,719
Totals 1102-SCHUTZ, WENDY	58,393
2601-STEPHENSON, MADELINE 0407- 44003 OFFICE CLERK-70HR	

Jefferson County Commission
Payroll Projection
FY2022- 2023

1/29/2022

	<u>Amount</u>
001440.410300-EMPLOYEES SALARY AND WAGES	35,000
001440.410400-FICA TAX	1,784
001440.410401-MEDICARE EXPENSE	418
001440.410500-HEALTH INSURANCE	21,732
001440.410600-RETIREMENT	3,150
Totals 2601-STEPHENSON, MADELINE	62,084
8078-VACANT008078, POSITION 0406- 44002 PLANNING CLERK-70HR	
001440.410300-EMPLOYEES SALARY AND WAGES	33,032
001440.410400-FICA TAX	1,991
001440.410401-MEDICARE EXPENSE	466
001440.410500-HEALTH INSURANCE	10,143
001440.410600-RETIREMENT	2,973
Totals 8078-VACANT008078, POSITION	48,605
Department Total-001440-ENGINEERING-PLANNING-ZONING	1,393,153

		<u>Amount</u>
001440-ENGINEERING-PLANNING-ZONING		
001440.410300 - EMPLOYEES SALARY AND WAGES		
-	-	0.00
0-	- 0	125,000.00
1115-BEAULIEU, ALEXANDRA	0600- 44012 ZONING ADMINISTRATOR-70	54,452.00
1095-BROCKMAN, JENNIFER	0700- 44013 COUNTY PLANNER	90,130.00
1006-BURNS, REBECCA	0505- 44017 OFFICE MANGER -70HR EXEMPT	71,843.00
1042-CARTER, DAVID	0411- 44005 ORDINANCE COMP/FLOOD PL M-70HR	43,148.00
1201-DUNN, DUANE	0501- 44008 BUILDING PLANS REVIEWER-70HR	44,255.00
1144-GARZA, RONALD	0514- 44009 BUILDING INSPECTOR-70HR	45,116.00
1037-GOODWIN, ROGER	0902- 44018 DIRECTOR/CHIEF COUNTY ENGINEER	113,154.00
1048-HARTMAN, JENNILEE	0410- 44004 ZONING CLERK-70HR	46,558.00
1109-KENT, JOSEPH	0716- 44020 LAND DEVELOPMENT INSPECTR-70HR	78,244.00
1053-MASON, DONNA	0523- 44011 IMP FEE PROGRAM SPECIALST-70HR	43,845.00
1047-MONAGHAN, MICHAEL	0515- 44010 LEAD BUILDING INSPECTOR-70HR	60,071.00
1088-SAUNDERS, JONATHAN	0715- 44019 COUNTY ENGINEER-70HR	83,820.00
1102-SCHUTZ, WENDY	0405- 44001 PERMIT TECHNICIAN -70HR	41,313.00
2601-STEPHENSON, MADELINE	0407- 44003 OFFICE CLERK-70HR	35,000.00
8078-VACANT008078, POSITION	0406- 44002 PLANNING CLERK-70HR	33,032.00
Total 001440.410300 - EMPLOYEES SALARY AND WAGES		1,008,981
001440.410400 - FICA TAX		
0-	- 0	8,060.00
1115-BEAULIEU, ALEXANDRA	- 44012 ZONING ADMINISTRATOR-70	2,995.00
1095-BROCKMAN, JENNIFER	- 44013 COUNTY PLANNER	5,202.00
1006-BURNS, REBECCA	- 44017 OFFICE MANGER -70HR EXEMPT	4,367.00
1042-CARTER, DAVID	- 44005 ORDINANCE COMP/FLOOD PL M-70HR	2,619.00
1201-DUNN, DUANE	- 44008 BUILDING PLANS REVIEWER-70HR	2,699.00
1144-GARZA, RONALD	- 44009 BUILDING INSPECTOR-70HR	2,741.00
1037-GOODWIN, ROGER	- 44018 DIRECTOR/CHIEF COUNTY ENGINEER	6,959.00
1048-HARTMAN, JENNILEE	- 44004 ZONING CLERK-70HR	2,501.00
1109-KENT, JOSEPH	- 44020 LAND DEVELOPMENT INSPECTR-70HR	4,795.00
1053-MASON, DONNA	- 44011 IMP FEE PROGRAM SPECIALST-70HR	2,596.00
1047-MONAGHAN, MICHAEL	- 44010 LEAD BUILDING INSPECTOR-70HR	3,453.00
1088-SAUNDERS, JONATHAN	- 44019 COUNTY ENGINEER-70HR	5,140.00
1102-SCHUTZ, WENDY	- 44001 PERMIT TECHNICIAN -70HR	2,484.00
2601-STEPHENSON, MADELINE	- 44003 OFFICE CLERK-70HR	1,784.00
8078-VACANT008078, POSITION	- 44002 PLANNING CLERK-70HR	1,991.00
Total 001440.410400 - FICA TAX		60,386
001440.410401 - MEDICARE EXPENSE		
0-	- 0	1,886.00
1115-BEAULIEU, ALEXANDRA	- 44012 ZONING ADMINISTRATOR-70	701.00
1095-BROCKMAN, JENNIFER	- 44013 COUNTY PLANNER	1,217.00
1006-BURNS, REBECCA	- 44017 OFFICE MANGER -70HR EXEMPT	1,022.00
1042-CARTER, DAVID	- 44005 ORDINANCE COMP/FLOOD PL M-70HR	613.00
1201-DUNN, DUANE	- 44008 BUILDING PLANS REVIEWER-70HR	632.00
1144-GARZA, RONALD	- 44009 BUILDING INSPECTOR-70HR	641.00
1037-GOODWIN, ROGER	- 44018 DIRECTOR/CHIEF COUNTY ENGINEER	1,628.00
1048-HARTMAN, JENNILEE	- 44004 ZONING CLERK-70HR	585.00
1109-KENT, JOSEPH	- 44020 LAND DEVELOPMENT INSPECTR-70HR	1,122.00
1053-MASON, DONNA	- 44011 IMP FEE PROGRAM SPECIALST-70HR	608.00
1047-MONAGHAN, MICHAEL	- 44010 LEAD BUILDING INSPECTOR-70HR	808.00
1088-SAUNDERS, JONATHAN	- 44019 COUNTY ENGINEER-70HR	1,203.00

		<u>Amount</u>
1102-SCHUTZ, WENDY	- 44001 PERMIT TECHNICIAN -70HR	581.00
2601-STEPHENSON, MADELINE	- 44003 OFFICE CLERK-70HR	418.00
8078-VACANT008078, POSITION	- 44002 PLANNING CLERK-70HR	466.00
Total 001440.410401 - MEDICARE EXPENSE		14,131
001440.410500 - HEALTH INSURANCE		
0-	- 0	20,592.00
1115-BEAULIEU, ALEXANDRA	- 44012 ZONING ADMINISTRATOR-70	21,732.00
1095-BROCKMAN, JENNIFER	- 44013 COUNTY PLANNER	21,732.00
1006-BURNS, REBECCA	- 44017 OFFICE MANGER -70HR EXEMPT	10,296.00
1042-CARTER, DAVID	- 44005 ORDINANCE COMP/FLOOD PL M-70HR	10,296.00
1201-DUNN, DUANE	- 44008 BUILDING PLANS REVIEWER-70HR	488.00
1144-GARZA, RONALD	- 44009 BUILDING INSPECTOR-70HR	10,296.00
1037-GOODWIN, ROGER	- 44018 DIRECTOR/CHIEF COUNTY ENGINEER	10,296.00
1048-HARTMAN, JENNILEE	- 44004 ZONING CLERK-70HR	21,732.00
1109-KENT, JOSEPH	- 44020 LAND DEVELOPMENT INSPECTR-70HR	10,296.00
1053-MASON, DONNA	- 44011 IMP FEE PROGRAM SPECIALST-70HR	10,296.00
1047-MONAGHAN, MICHAEL	- 44010 LEAD BUILDING INSPECTOR-70HR	17,872.00
1088-SAUNDERS, JONATHAN	- 44019 COUNTY ENGINEER-70HR	10,296.00
1102-SCHUTZ, WENDY	- 44001 PERMIT TECHNICIAN -70HR	10,296.00
2601-STEPHENSON, MADELINE	- 44003 OFFICE CLERK-70HR	21,732.00
8078-VACANT008078, POSITION	- 44002 PLANNING CLERK-70HR	10,143.00
Total 001440.410500 - HEALTH INSURANCE		218,391
001440.410600 - RETIREMENT		
0-	- 0	11,700.00
1115-BEAULIEU, ALEXANDRA	- 44012 ZONING ADMINISTRATOR-70	4,901.00
1095-BROCKMAN, JENNIFER	- 44013 COUNTY PLANNER	8,112.00
1006-BURNS, REBECCA	- 44017 OFFICE MANGER -70HR EXEMPT	6,466.00
1042-CARTER, DAVID	- 44005 ORDINANCE COMP/FLOOD PL M-70HR	3,884.00
1201-DUNN, DUANE	- 44008 BUILDING PLANS REVIEWER-70HR	3,983.00
1144-GARZA, RONALD	- 44009 BUILDING INSPECTOR-70HR	4,061.00
1037-GOODWIN, ROGER	- 44018 DIRECTOR/CHIEF COUNTY ENGINEER	10,184.00
1048-HARTMAN, JENNILEE	- 44004 ZONING CLERK-70HR	4,191.00
1109-KENT, JOSEPH	- 44020 LAND DEVELOPMENT INSPECTR-70HR	7,042.00
1053-MASON, DONNA	- 44011 IMP FEE PROGRAM SPECIALST-70HR	3,947.00
1047-MONAGHAN, MICHAEL	- 44010 LEAD BUILDING INSPECTOR-70HR	5,407.00
1088-SAUNDERS, JONATHAN	- 44019 COUNTY ENGINEER-70HR	7,544.00
1102-SCHUTZ, WENDY	- 44001 PERMIT TECHNICIAN -70HR	3,719.00
2601-STEPHENSON, MADELINE	- 44003 OFFICE CLERK-70HR	3,150.00
8078-VACANT008078, POSITION	- 44002 PLANNING CLERK-70HR	2,973.00
Total 001440.410600 - RETIREMENT		91,264
Department Total 001440-ENGINEERING-PLANNING-ZONING		1,393,153

Jefferson County Commission
 Budget Summary
 Dept 700-SHERIFF LAW ENFORCEMENT
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001700-SHERIFF LAW ENFORCEMENT	FY21 ACTUAL	FY22 BUDGET	FY22 YTD	% SPENT YTD	FY23 REQUEST	
PERSONNEL SERVICES						
410300 EMPLOYEES SALARY AND WAGES	2,251,800	2,022,054	1,080,767	53.45%	2,446,961	21.01%
410301 INCREMENTAL PAY	19,680	20,940	9,000	42.98%	19,020	-9.17%
410303 EMPLOYEES SAL & WGS-BAILFF FT	180,854	154,971	72,648	46.88%	278,749	79.87%
410400 FICA TAX	174,891	163,664	84,407	51.57%	205,157	25.35%
410401 MEDICARE EXPENSE	40,902	37,798	19,740	52.23%	48,035	27.08%
410500 HEALTH INSURANCE	502,885	471,191	238,186	50.55%	575,668	22.17%
410599 HEALTH INSURANCE-CONTRA	(502,885)	(471,191)	(198,753)	42.18%	(575,668)	22.17%
410600 RETIREMENT	313,603	257,830	164,177	63.68%	254,348	-1.35%
410801 OVERTIME	259,856	220,000	106,850	48.57%	270,000	22.73%
410802 PART TIME / EXTRA HELP	0	15,000	873	5.82%	30,000	100.00%
410803 CIRCUIT COURT BAILIFF PAY	222,746	280,000	134,967	48.20%	477,000	70.36%
410804 TRIP GUARD PAY	15,451	20,000	8,431	42.16%	20,000	0.00%
TOTAL PERSONNEL SERVICES	3,479,782	3,192,257	1,721,294	53.92%	4,049,270	26.85%
CONTRACTUAL SERVICES						
421100 TELEPHONE	25,300	32,000	5,650	17.66%	35,000	9.38%
421200 PRINTING	738	750	0	0.00%	1,000	33.33%
421400 TRAVEL	1,801	1,750	3,692	210.95%	7,000	300.00%
421600 MAINT/REP EQUIPMENT	295	2,000	0	0.00%	2,000	0.00%
421800 POSTAGE	3,651	3,000	954	31.80%	4,000	33.33%
422000 ADVERTISING / LEGAL PUBS	213	1,500	73	4.87%	2,500	66.67%
422100 TRAINING AND EDUCATION	11,597	18,000	6,513	36.18%	26,500	47.22%
422200 DUES AND SUBSCRIPTIONS	5,533	4,000	1,828	45.70%	4,000	0.00%
422300 PROFESSIONAL SERVICES	4,614	5,000	2,662	53.24%	5,000	0.00%
422900 COURT COSTS AND DAMAGES	5,000	0	5,000	0.00%	0	100.00%
423000 CONTRACTED SERVICES	29,170	40,000	27,913	69.78%	45,000	12.50%
TOTAL CONTRACTUAL SERVICES	87,913	108,000	54,284	50.26%	132,000	22.22%
COMMODITIES						
434100 MATERIALS AND SUPPLIES	82,897	125,579	42,207	33.61%	149,079	18.71%
434100 MATERIALS AND SUPPLIES GRANT	79,696	0	0	0.00%	0	100.00%
434300 AUTO SUPPLIES	22,253	25,000	13,698	54.79%	30,000	20.00%
434500 UNIFORMS	28,304	15,000	2,274	15.16%	66,700	344.67%
TOTAL COMMODITIES	213,150	165,579	58,178	35.14%	245,779	48.44%
CAPITAL OUTLAY						
445900 CAPITAL OUTLAY-EQUIPMENT	159,813	0	4,427	0.00%	0	100.00%
TOTAL CAPITAL OUTLAY	159,813	0	4,427	0.00%	0	100.00%
TRANSFERS OUT						
456611 TRANSFER TO FEDERAL GRANT FUND	0	203,013	0	0.00%	406,768	100.37%
456699 TRANSFER TO OTHER FUNDS-CONTRA	0	(203,013)	0	0.00%	(406,768)	100.37%
TOTAL TRANSFERS OUT	0	0	0	0.00%	0	100.00%
DEPARTMENT GRAND TOTAL	3,940,657	3,465,836	1,838,184	53.04%	4,427,049	27.73%

FEDERAL GRANT FUND

009700-SHERIFF LAW ENFORCEMENT	FY21 ACTUAL	FY22 BUDGET	FY22 YTD	% SPENT YTD	FY23 REQUEST	
PERSONNEL SERVICES						
410300 EMPLOYEES SALARY AND WAGES	0	73,001	39,308	53.85%	73,001	0.00%
410301 INCREMENTAL PAY	0	0	1,080	0.00%	0	100.00%
410400 FICA TAX	0	4,140	2,676	64.64%	4,140	0.00%
410401 MEDICARE EXPENSE	0	969	626	64.59%	969	0.00%
410500 HEALTH INSURANCE	0	21,142	9,983	47.22%	21,732	2.79%
410600 RETIREMENT	0	8,761	6,015	68.66%	9,490	8.32%
410801 OVERTIME	0	0	9,905	0.00%	0	100.00%
TOTAL PERSONNEL SERVICES	0	108,013	69,593	64.43%	109,332	1.22%
CONTRACTUAL SERVICES						
TOTAL CONTRACTUAL SERVICES	0	0	0	0.00%	0	100.00%
COMMODITIES						
434100 MATERIALS AND SUPPLIES	0	75,000	0	0.00%	0	100.00%
TOTAL COMMODITIES	0	75,000	0	0.00%	0	-100.00%
DEPARTMENT GRAND TOTAL	0	183,013	69,593	38.03%	109,332	-40.26%

Federal Grant Fund-SRO Officer funded by BOE, JCC and JAG

IF the grant or BOE funding is eliminated, this position would be eliminated through attrition.

OTHER GRANTS FUND

011700-SHERIFF LAW ENFORCEMENT	FY21 ACTUAL	FY22 BUDGET	FY22 YTD	% SPENT YTD	FY23 REQUEST	
PERSONNEL SERVICES						
410300 EMPLOYEES SALARY AND WAGES	0	211,032	76,693	36.34%	115,366	-45.33%
410400 FICA TAX	0	12,313	4,940	40.12%	6,711	-45.50%
410401 MEDICARE EXPENSE	0	2,882	1,155	40.08%	1,570	-45.52%
410500 HEALTH INSURANCE	0	42,590	12,829	30.12%	32,028	-24.80%
410600 RETIREMENT	0	25,325	10,836	42.79%	14,999	-40.77%
410801 OVERTIME	0	0	6,076	0.00%	0	100.00%
TOTAL PERSONNEL SERVICES	0	294,142	112,530	38.26%	170,674	-41.98%
CONTRACTUAL SERVICES						
TOTAL CONTRACTUAL SERVICES	0	0	0	0.00%	0	100.00%
DEPARTMENT GRAND TOTAL	0	294,142	112,530	38.26%	170,674	-41.98%

2 officers partially funded by the Bolivar. Bolivar pays \$160,000. JCC pays the difference in salaries, for vehicles, fuel, equipment, materials & supplies, training, uniforms, etc for those 2 officers.

IF the Bolivar contract funding is eliminated, these positions would be eliminated through attrition.

ARPA GRANT FUND

207700-SHERIFF LAW ENFORCEMENT	FY21 ACTUAL	FY22 BUDGET	FY22 YTD	% SPENT YTD	FY23 REQUEST	
PERSONNEL SERVICES						
410300 EMPLOYEES SALARY AND WAGES	0	0	0	0.00%	88,366	100.00%
410400 FICA TAX	0	0	0	0.00%	5,366	100.00%
410401 MEDICARE EXPENSE	0	0	0	0.00%	1,256	100.00%
410500 HEALTH INSURANCE	0	0	0	0.00%	20,286	100.00%
410600 RETIREMENT	0	0	0	0.00%	11,488	100.00%
TOTAL PERSONNEL SERVICES	0	0	0	0.00%	126,762	100.00%
COMMODITIES						
TOTAL COMMODITIES	0	0	0	0.00%	0	100.00%
DEPARTMENT GRAND TOTAL	0	0	0	0.00%	126,762	100.00%

ARPA Grant fund will pay for 2 positions through 12/31/2024. After that, the positions will be funded by the General Fund.

Jefferson County Commission
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 Dept 700-SHERIFF LAW ENFORCEMENT
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Name Justificaton Amount
001700-SHERIFF LAW ENFORCEMENT

001700.410300	FY21 ACTUAL	FY22 YTD	FY22 BUDGET	FY23 REQUEST
EMPLOYEES SALARY AND WAGES	2,251,800	1,080,767	2,022,054	2,446,961
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				

DESCRIPTION	JUSTIFICATION	DEPT REQUEST
SALARY ADJUSTMENTS MADE AFTER BUDG DOCS PRINTED		10,192
NEW POSITIONS		292,200
NEW PAY SCALE ADJUSTMENTS		6,703
POTENTIAL SIGN-ON BONUS FOR 3 VACANCIES		9,000
POTENTIAL SIGN-ON BONUS FOR 6 NEW POSITIONS		18,000
IF COUNTY PLAN NOT APPROVED - RAISE		74,000
DFC DESIGNATIONS FOR UPCOMING YEAR		3,000
UNKNOWN PROMOTIONS AND SALARY ADJUSTMENTS		15,000
EVENING SHIFT DIFFERENTIAL		4,160
MIDNIGHT SHIFT DIFFERENTIAL		4,160
ARMEL MATTHEW ARMEL, MATTHEW	SERGEANT	66,902
BOOBER DAVID BOOBER, DAVID	FORENSIC ANALYST -80HR	51,715
BOYCE KEVIN BOYCE, KEVIN	SERGEANT	73,001
BROWN EMMA BROWN, EMMA	ADMINISTRATIVE ASSISTANT-80HR	32,001
COLBERT DAVID COLBERT, DAVID	CAPTAIN	84,100
CONWAY BRANDON CONWAY, BRANDON	SERGEANT	72,288
COX DARRELL COX, DARRELL	DEPUTY	48,404
DEMORY SCOTT DEMORY, SCOTT	CORPORAL	65,495
ELLIS CHARLES ELLIS, CHARLES	DEPUTY	48,404
FLETCHER RONALD FLETCHER, RONALD	SERGEANT	75,439

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<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
FLETCHER DOUGLAS FLETCHER, DOUGLAS	CORPORAL	65,502
FORMAN JOSEPH FORMAN, JOSEPH	SERGEANT	66,953
GRANTHAM JOSEPH GRANTHAM, JOSEPH	CORPORAL	52,420
HARPER MATTHEW HARPER, MATTHEW	DEPUTY	48,404
HOCKMAN CHRISTIAN HOCKMAN, CHRISTIAN	DEPUTY	49,871
HOLZ STEVEN HOLZ, STEVEN	LIEUTENANT	74,901
HUTCHINS MICAH HUTCHINS, MICAH	DEPUTY	47,833
JENKINS RYAN JENKINS, RYAN	DEPUTY	47,833
KILMER GLEN KILMER, GLEN	CORPORAL	65,495
LOWE DEBORAH LOWE, DEBORAH	EXECUTIVE ASSISTANT-EXEMPT	55,748
LUPIS VICTOR LUPIS, VICTOR	CHIEF DEPUTY / CHIEF OF STAFF	89,350
MAHONY ROBIN MAHONY, ROBIN	CORPORAL	49,304
MALONEY ELIZABETH MALONEY, ELIZABETH	OFFICE MANGER 80HR-EXEMPT	56,178
MOBLEY TAMMY MOBLEY, TAMMY	ADMINISTRATIVE ASSISTANT-80HR	42,867
OSHEA CONOR OSHEA, CONOR	CORPORAL	51,789
PALMER TERRY PALMER, TERRY	SPECIAL DEPUTY	41,993
REZMER CYNTHIA REZMER, CYNTHIA	ADMINISTRATIVE ASSISTANT-80HR	31,560
SELL ROBERT SELL, ROBERT	LIEUTENANT	77,339
STELY TRAVIS STELY, TRAVIS	DEPUTY FIRST CLASS	50,371
STIPANOVIC KELSEY STIPANOVIC, KELSEY	DEPUTY	48,404
THOMAS ALLAN THOMAS, ALLAN	CORPORAL	65,495
TIONG VINCENT TIONG, VINCENT	SERGEANT	71,300
VACANT008081 POSITION VACANT008081, POSITION	DEPUTY	44,183
WEAVER JOSHUA WEAVER, JOSHUA	DEPUTY	47,833

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 Dept 700-SHERIFF LAW ENFORCEMENT
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<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
WILHELM WILLIAM		
WILHELM, WILLIAM	DEPUTY	49,871
Total 001700.410300 - EMPLOYEES SALARY AND WAGES		<u>2,446,961</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001700.410301	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
INCREMENTAL-LONGEVITY PAY	19,680	9,000	20,940	19,020
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
MANDATED				19,020
Total 001700.410301 - INCREMENTAL-LONGEVITY PAY				<u><u>19,020</u></u>

NOTES:

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 Dept 700-SHERIFF LAW ENFORCEMENT
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<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
001700.410303	FY21 ACTUAL	FY22 YTD
EMPLOYEES SAL & WGS-BAILFF FT	FY22 BUDGET	FY23 REQUEST
	180,854	72,648
		154,971
		278,749
MANDATED - Required by law or statute		
MISSION CRITICAL - Elimination would result in failure to meet critical functions		
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical		
NEW INITIATIVE - Spending not included in the prior year budget		
DESCRIPTION	JUSTIFICATION	DEPT REQUEST
RAISE FOR BAILIFF GIVEN SUPERVISORY DUTIES		3,640
OPT A ALTERNATIVE RAISE IF COUNTY PLAN NOT ADOPTED		7,540
OPTION A MOVE 2 EMPLOYEES TO 80 HR EMPLOYEES		7,818
OPTION B ALT RAISE IF COUNTY PLAN NOT ADOPTED		11,180
OPT B 3 NEW FT - 40 HR	FUNDS MOVED FROM PART-TIME	93,600
PITTINGER DOUGLAS PITTINGER, DOUGLAS	BAILIFF-FT - 70HR	27,651
POTTER WILLIAM POTTER, WILLIAM	BAILIFF-FT - 70HR	32,902
QUEZADA ROMULO QUEZADA, ROMULO	BAILIFF-FT - 70HR	27,300
RENNER MARK RENNER, MARK	BAILIFF-FT - 80HR	39,695
WIMER DARYLL WIMER, DARYLL	BAILIFF-FT - 70HR	27,423
Total 001700.410303 - EMPLOYEES SAL & WGS-BAILFF FT		278,749

NOTES:

Department only has 2 approved FT bailiff positions. 1 was approved through 06/30/2022.
 The other 2 were created temporarily in Dec 2019 to bring us into compliance with Federal
 and state labor, retirement and ACA laws.

Jefferson County Commission
 Budget Detail
 Dept 700-SHERIFF LAW ENFORCEMENT
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<u>Name</u>		<u>Justification</u>		<u>Amount</u>
001700.410400		FY21 ACTUAL	FY22 YTD	FY22 BUDGET
FICA TAX				FY23 REQUEST
		174,891	84,407	163,664
				205,157
MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION		JUSTIFICATION		DEPT REQUEST
FICA FOR SIGN ON BONUES				1,674
FICA FOR NEW POSITIONS				18,114
FICA FOR NEW PAY				416
FICA FOR MERIT INCREASES				4,588
FICA FOR PROMOTIONS				1,116
FICA FOR SHIFT DIFFERENTIAL				516
FICA FOR OVERTIME				16,740
FICA FOR PT WAGE				1,860
FICA FOR BAILIFF PROMOTION				226
FICA FOR BAILIFF MERIT INCREASES				467
FICA FOR BAILIFF OPTION A MOVE 2 EMPLOYEES				485
FICA FOR BAILIFF OPTION B				732
FICA FOR 3 BAILIFF NEW FT				1,734
FICA FOR PT BAILIFF WAGES				29,574
ARMEL MATTHEW	MATTHEW			
ARMEL, MATTHEW		SERGEANT		4,091
BOOBER DAVID	DAVID			
BOOBER, DAVID		FORENSIC ANALYST -80HR		2,820
BOYCE KEVIN	KEVIN			
BOYCE, KEVIN		SERGEANT		4,470
BROWN EMMA	EMMA			
BROWN, EMMA		ADMINISTRATIVE ASSISTANT-80HR		1,882
COLBERT DAVID	DAVID			
COLBERT, DAVID		CAPTAIN		5,158
CONWAY BRANDON	BRANDON			
CONWAY, BRANDON		SERGEANT		4,211
COX DARRELL	DARRELL			
COX, DARRELL		DEPUTY		2,945

Jefferson County Commission
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 Dept 700-SHERIFF LAW ENFORCEMENT
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<u>Name</u>		<u>Justificaton</u>	<u>Amount</u>
DEMORY DEMORY, SCOTT	SCOTT	CORPORAL	4,061
ELLIS ELLIS, CHARLES	CHARLES	DEPUTY	2,945
FLETCHER FLETCHER, RONALD	RONALD	SERGEANT	4,621
FLETCHER FLETCHER, DOUGLAS	DOUGLAS	CORPORAL	3,675
FORMAN FORMAN, JOSEPH	JOSEPH	SERGEANT	4,066
GRANTHAM GRANTHAM, JOSEPH	JOSEPH	CORPORAL	3,194
HARPER HARPER, MATTHEW	MATTHEW	DEPUTY	2,945
HOCKMAN HOCKMAN, CHRISTIAN	CHRISTIAN	DEPUTY	3,036
HOLZ HOLZ, STEVEN	STEVEN	LIEUTENANT	4,587
HUTCHINS HUTCHINS, MICAH	MICAH	DEPUTY	2,602
JENKINS JENKINS, RYAN	RYAN	DEPUTY	2,966
KILMER KILMER, GLEN	GLEN	CORPORAL	3,653
LOWE LOWE, DEBORAH	DEBORAH	EXECUTIVE ASSISTANT-EXEMPT	3,071
LUPIS LUPIS, VICTOR	VICTOR	CHIEF DEPUTY / CHIEF OF STAFF	5,154
MAHONY MAHONY, ROBIN	ROBIN	CORPORAL	3,012
MALONEY MALONEY, ELIZABETH	ELIZABETH	OFFICE MANGER 80HR-EXEMPT	3,393
MOBLEY MOBLEY, TAMMY	TAMMY	ADMINISTRATIVE ASSISTANT-80HR	2,335
OSHEA OSHEA, CONOR	CONOR	CORPORAL	3,156
PALMER PALMER, TERRY	TERRY	SPECIAL DEPUTY	2,495
PITTINGER PITTINGER, DOUGLAS	DOUGLAS	BAILIFF-FT - 70HR	1,715
POTTER POTTER, WILLIAM	WILLIAM	BAILIFF-FT - 70HR	2,040
QUEZADA QUEZADA, ROMULO	ROMULO	BAILIFF-FT - 70HR	847
RENNER RENNER, MARK	MARK	BAILIFF-FT - 80HR	2,405
REZMER REZMER, CYNTHIA	CYNTHIA	ADMINISTRATIVE ASSISTANT-80HR	1,686

Jefferson County Commission
Budget Detail
Dept 700-SHERIFF LAW ENFORCEMENT
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1/30/2022

<u>Name</u>		<u>Justificaton</u>	<u>Amount</u>
SELL SELL, ROBERT	ROBERT	LIEUTENANT	4,508
STELY STELY, TRAVIS	TRAVIS	DEPUTY FIRST CLASS	2,737
STIPANOVIC STIPANOVIC, KELSEY	KELSEY	DEPUTY	2,638
THOMAS THOMAS, ALLAN	ALLAN	CORPORAL	3,646
TIONG TIONG, VINCENT	VINCENT	SERGEANT	4,035
VACANT008081 VACANT008081, POSITION	POSITION	DEPUTY	2,683
WEAVER WEAVER, JOSHUA	JOSHUA	DEPUTY	2,966
WILHELM WILHELM, WILLIAM	WILLIAM	DEPUTY	2,821
WIMER WIMER, DARYLL	DARYLL	BAILIFF-FT - 70HR	1,644
Total 001700.410400 - FICA TAX			205,157

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 700-SHERIFF LAW ENFORCEMENT
 FY2022- 2023

1/30/2022

<u>Name</u>		<u>Justificaton</u>	<u>Amount</u>
001700.410401		FY21 ACTUAL	FY22 YTD
MEDICARE EXPENSE		FY22 BUDGET	FY23 REQUEST
		40,902	19,740
		37,798	48,035
MANDATED - Required by law or statute			
MISSION CRITICAL - Elimination would result in failure to meet critical functions			
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical			
NEW INITIATIVE - Spending not included in the prior year budget			
DESCRIPTION		JUSTIFICATION	DEPT REQUEST
MEDICARE FOR SIGNON BONUSES			387
MEDICARE FOR NEW POSITIONS			4,236
MEDICARE FOR NEW PAY			97
MEDICARE FOR MERIT INCREASES			1,073
MEDICARE FOR PROMOTIONS			261
MEDICARE FOR SHIFT DIFFERENTIAL		NEW INITIATIVE	121
MEDICARE FOR OVERTIME			3,915
MEDICARE FOR PT WAGES			435
MEDICARE FOR BAILIFF PROMOTION			53
MEDICARE FOR BAILIFF MERIT			109
MEDICARE FOR BAILIFF MOVE 2 EMPLOYEES			113
MEDICARE FOR BAILIFF MERIT			171
MEDICARE FOR BAILIFF 3 NEW FT			452
MEDICARE FOR PT BAILFF WAGES			6,917
ARMEL MATTHEW	MATTHEW		
ARMEL, MATTHEW		SERGEANT	957
BOOBER DAVID	DAVID		
BOOBER, DAVID		FORENSIC ANALYST -80HR	660
BOYCE KEVIN	KEVIN		
BOYCE, KEVIN		SERGEANT	1,046
BROWN EMMA	EMMA		
BROWN, EMMA		ADMINISTRATIVE ASSISTANT-80HR	440
COLBERT DAVID	DAVID		
COLBERT, DAVID		CAPTAIN	1,207
CONWAY BRANDON	BRANDON		
CONWAY, BRANDON		SERGEANT	985
COX DARRELL	DARRELL		
COX, DARRELL		DEPUTY	689

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 Dept 700-SHERIFF LAW ENFORCEMENT
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<u>Name</u>		<u>Justificaton</u>	<u>Amount</u>
DEMORY DEMORY, SCOTT	SCOTT	CORPORAL	950
ELLIS ELLIS, CHARLES	CHARLES	DEPUTY	689
FLETCHER FLETCHER, RONALD	RONALD	SERGEANT	1,081
FLETCHER FLETCHER, DOUGLAS	DOUGLAS	CORPORAL	860
FORMAN FORMAN, JOSEPH	JOSEPH	SERGEANT	951
GRANTHAM GRANTHAM, JOSEPH	JOSEPH	CORPORAL	747
HARPER HARPER, MATTHEW	MATTHEW	DEPUTY	689
HOCKMAN HOCKMAN, CHRISTIAN	CHRISTIAN	DEPUTY	710
HOLZ HOLZ, STEVEN	STEVEN	LIEUTENANT	1,073
HUTCHINS HUTCHINS, MICAH	MICAH	DEPUTY	609
JENKINS JENKINS, RYAN	RYAN	DEPUTY	694
KILMER KILMER, GLEN	GLEN	CORPORAL	855
LOWE LOWE, DEBORAH	DEBORAH	EXECUTIVE ASSISTANT-EXEMPT	718
LUPIS LUPIS, VICTOR	VICTOR	CHIEF DEPUTY / CHIEF OF STAFF	1,206
MAHONY MAHONY, ROBIN	ROBIN	CORPORAL	705
MALONEY MALONEY, ELIZABETH	ELIZABETH	OFFICE MANGER 80HR-EXEMPT	794
MOBLEY MOBLEY, TAMMY	TAMMY	ADMINISTRATIVE ASSISTANT-80HR	546
OSHEA OSHEA, CONOR	CONOR	CORPORAL	738
PALMER PALMER, TERRY	TERRY	SPECIAL DEPUTY	584
PITTINGER PITTINGER, DOUGLAS	DOUGLAS	BAILIFF-FT - 70HR	401
POTTER POTTER, WILLIAM	WILLIAM	BAILIFF-FT - 70HR	478
QUEZADA QUEZADA, ROMULO	ROMULO	BAILIFF-FT - 70HR	198
RENNER RENNER, MARK	MARK	BAILIFF-FT - 80HR	563
REZMER REZMER, CYNTHIA	CYNTHIA	ADMINISTRATIVE ASSISTANT-80HR	395

Jefferson County Commission
 Budget Detail
 Dept 700-SHERIFF LAW ENFORCEMENT
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1/30/2022

<u>Name</u>		<u>Justificaton</u>	<u>Amount</u>
SELL SELL, ROBERT	ROBERT	LIEUTENANT	1,055
STELY STELY, TRAVIS	TRAVIS	DEPUTY FIRST CLASS	641
STIPANOVIC STIPANOVIC, KELSEY	KELSEY	DEPUTY	617
THOMAS THOMAS, ALLAN	ALLAN	CORPORAL	853
TIONG TIONG, VINCENT	VINCENT	SERGEANT	944
VACANT008081 VACANT008081, POSITION	POSITION	DEPUTY	628
WEAVER WEAVER, JOSHUA	JOSHUA	DEPUTY	694
WILHELM WILHELM, WILLIAM	WILLIAM	DEPUTY	660
WIMER WIMER, DARYLL	DARYLL	BAILIFF-FT - 70HR	385
Total 001700.410401 - MEDICARE EXPENSE			<u>48,035</u>

NOTES:

Jefferson County Commission
Budget Detail
Dept 700-SHERIFF LAW ENFORCEMENT
FY2022- 2023

1/30/2022

Name		Justificaton	Amount	
001700.410500		FY21 ACTUAL	FY22 YTD	FY22 BUDGET
HEALTH INSURANCE		502,885	238,186	471,191
				FY23 REQUEST
				575,668
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION		JUSTIFICATION	DEPT REQUEST	
HEALTH INS FOR 6 NEW DEPUTIES		NEW INITIATIVE	61,776	
HEALTH INS FOR 3 NEW FT BAILIFFS			30,888	
ARMEL ARMEL, MATTHEW	MATTHEW	SERGEANT	9,808	
ARMEL ARMEL, MATTHEW	MATTHEW	SERGEANT	258	
ARMEL ARMEL, MATTHEW	MATTHEW	SERGEANT	77	
ARMEL ARMEL, MATTHEW	MATTHEW	SERGEANT	153	
BOOBER BOOBER, DAVID	DAVID	FORENSIC ANALYST -80HR	21,244	
BOOBER BOOBER, DAVID	DAVID	FORENSIC ANALYST -80HR	258	
BOOBER BOOBER, DAVID	DAVID	FORENSIC ANALYST -80HR	77	
BOOBER BOOBER, DAVID	DAVID	FORENSIC ANALYST -80HR	153	
BOYCE BOYCE, KEVIN	KEVIN	SERGEANT	9,808	
BOYCE BOYCE, KEVIN	KEVIN	SERGEANT	258	
BOYCE BOYCE, KEVIN	KEVIN	SERGEANT	77	
BOYCE BOYCE, KEVIN	KEVIN	SERGEANT	153	
BROWN BROWN, EMMA	EMMA	ADMINISTRATIVE ASSISTANT-80HR	258	
BROWN BROWN, EMMA	EMMA	ADMINISTRATIVE ASSISTANT-80HR	77	
BROWN BROWN, EMMA	EMMA	ADMINISTRATIVE ASSISTANT-80HR	153	
COLBERT COLBERT, DAVID	DAVID	CAPTAIN	9,808	
COLBERT COLBERT, DAVID	DAVID	CAPTAIN	258	
COLBERT COLBERT, DAVID	DAVID	CAPTAIN	77	
COLBERT COLBERT, DAVID	DAVID	CAPTAIN	153	

Jefferson County Commission
 Budget Detail
 Dept 700-SHERIFF LAW ENFORCEMENT
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<u>Name</u>		<u>Justificaton</u>	<u>Amount</u>
CONWAY CONWAY, BRANDON	BRANDON	SERGEANT	17,384
CONWAY CONWAY, BRANDON	BRANDON	SERGEANT	258
CONWAY CONWAY, BRANDON	BRANDON	SERGEANT	77
CONWAY CONWAY, BRANDON	BRANDON	SERGEANT	153
COX COX, DARRELL	DARRELL	DEPUTY	9,808
COX COX, DARRELL	DARRELL	DEPUTY	258
COX COX, DARRELL	DARRELL	DEPUTY	77
COX COX, DARRELL	DARRELL	DEPUTY	153
DEMORY DEMORY, SCOTT	SCOTT	CORPORAL	153
ELLIS ELLIS, CHARLES	CHARLES	DEPUTY	9,808
ELLIS ELLIS, CHARLES	CHARLES	DEPUTY	258
ELLIS ELLIS, CHARLES	CHARLES	DEPUTY	77
ELLIS ELLIS, CHARLES	CHARLES	DEPUTY	153
FLETCHER FLETCHER, RONALD	RONALD	SERGEANT	9,808
FLETCHER FLETCHER, RONALD	RONALD	SERGEANT	258
FLETCHER FLETCHER, RONALD	RONALD	SERGEANT	77
FLETCHER FLETCHER, RONALD	RONALD	SERGEANT	153
FLETCHER FLETCHER, DOUGLAS	DOUGLAS	CORPORAL	21,244
FLETCHER FLETCHER, DOUGLAS	DOUGLAS	CORPORAL	258
FLETCHER FLETCHER, DOUGLAS	DOUGLAS	CORPORAL	77
FLETCHER FLETCHER, DOUGLAS	DOUGLAS	CORPORAL	153
FORMAN FORMAN, JOSEPH	JOSEPH	SERGEANT	9,808
FORMAN FORMAN, JOSEPH	JOSEPH	SERGEANT	258
FORMAN FORMAN, JOSEPH	JOSEPH	SERGEANT	77

Jefferson County Commission
 Budget Detail
 Dept 700-SHERIFF LAW ENFORCEMENT
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<u>Name</u>		<u>Justificaton</u>	<u>Amount</u>
FORMAN FORMAN, JOSEPH	JOSEPH	SERGEANT	153
GRANTHAM GRANTHAM, JOSEPH	JOSEPH	CORPORAL	9,808
GRANTHAM GRANTHAM, JOSEPH	JOSEPH	CORPORAL	258
GRANTHAM GRANTHAM, JOSEPH	JOSEPH	CORPORAL	77
GRANTHAM GRANTHAM, JOSEPH	JOSEPH	CORPORAL	153
HARPER HARPER, MATTHEW	MATTHEW	DEPUTY	9,808
HARPER HARPER, MATTHEW	MATTHEW	DEPUTY	258
HARPER HARPER, MATTHEW	MATTHEW	DEPUTY	77
HARPER HARPER, MATTHEW	MATTHEW	DEPUTY	153
HOCKMAN HOCKMAN, CHRISTIAN	CHRISTIAN	DEPUTY	9,808
HOCKMAN HOCKMAN, CHRISTIAN	CHRISTIAN	DEPUTY	258
HOCKMAN HOCKMAN, CHRISTIAN	CHRISTIAN	DEPUTY	77
HOCKMAN HOCKMAN, CHRISTIAN	CHRISTIAN	DEPUTY	153
HOLZ HOLZ, STEVEN	STEVEN	LIEUTENANT	9,808
HOLZ HOLZ, STEVEN	STEVEN	LIEUTENANT	258
HOLZ HOLZ, STEVEN	STEVEN	LIEUTENANT	77
HOLZ HOLZ, STEVEN	STEVEN	LIEUTENANT	153
HUTCHINS HUTCHINS, MICAH	MICAH	DEPUTY	21,244
HUTCHINS HUTCHINS, MICAH	MICAH	DEPUTY	258
HUTCHINS HUTCHINS, MICAH	MICAH	DEPUTY	77
HUTCHINS HUTCHINS, MICAH	MICAH	DEPUTY	153
JENKINS JENKINS, RYAN	RYAN	DEPUTY	153
KILMER KILMER, GLEN	GLEN	CORPORAL	21,244
KILMER KILMER, GLEN	GLEN	CORPORAL	258

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 Dept 700-SHERIFF LAW ENFORCEMENT
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<u>Name</u>		<u>Justificaton</u>	<u>Amount</u>
KILMER KILMER, GLEN	GLEN	CORPORAL	77
KILMER KILMER, GLEN	GLEN	CORPORAL	153
LOWE LOWE, DEBORAH	DEBORAH	EXECUTIVE ASSISTANT-EXEMPT	21,244
LOWE LOWE, DEBORAH	DEBORAH	EXECUTIVE ASSISTANT-EXEMPT	258
LOWE LOWE, DEBORAH	DEBORAH	EXECUTIVE ASSISTANT-EXEMPT	77
LOWE LOWE, DEBORAH	DEBORAH	EXECUTIVE ASSISTANT-EXEMPT	153
LUPIS LUPIS, VICTOR	VICTOR	CHIEF DEPUTY / CHIEF OF STAFF	21,244
LUPIS LUPIS, VICTOR	VICTOR	CHIEF DEPUTY / CHIEF OF STAFF	258
LUPIS LUPIS, VICTOR	VICTOR	CHIEF DEPUTY / CHIEF OF STAFF	77
LUPIS LUPIS, VICTOR	VICTOR	CHIEF DEPUTY / CHIEF OF STAFF	153
MAHONY MAHONY, ROBIN	ROBIN	CORPORAL	258
MAHONY MAHONY, ROBIN	ROBIN	CORPORAL	77
MAHONY MAHONY, ROBIN	ROBIN	CORPORAL	153
MALONEY MALONEY, ELIZABETH	ELIZABETH	OFFICE MANGER 80HR-EXEMPT	9,808
MALONEY MALONEY, ELIZABETH	ELIZABETH	OFFICE MANGER 80HR-EXEMPT	258
MALONEY MALONEY, ELIZABETH	ELIZABETH	OFFICE MANGER 80HR-EXEMPT	77
MALONEY MALONEY, ELIZABETH	ELIZABETH	OFFICE MANGER 80HR-EXEMPT	153
MOBLEY MOBLEY, TAMMY	TAMMY	ADMINISTRATIVE ASSISTANT-80HR	17,384
MOBLEY MOBLEY, TAMMY	TAMMY	ADMINISTRATIVE ASSISTANT-80HR	258
MOBLEY MOBLEY, TAMMY	TAMMY	ADMINISTRATIVE ASSISTANT-80HR	77
MOBLEY MOBLEY, TAMMY	TAMMY	ADMINISTRATIVE ASSISTANT-80HR	153
OSHEA OSHEA, CONOR	CONOR	CORPORAL	9,808
OSHEA OSHEA, CONOR	CONOR	CORPORAL	77
OSHEA OSHEA, CONOR	CONOR	CORPORAL	153

Jefferson County Commission
 Budget Detail
 Dept 700-SHERIFF LAW ENFORCEMENT
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<u>Name</u>		<u>Justificaton</u>	<u>Amount</u>
PALMER PALMER, TERRY	TERRY	SPECIAL DEPUTY	9,808
PALMER PALMER, TERRY	TERRY	SPECIAL DEPUTY	258
PALMER PALMER, TERRY	TERRY	SPECIAL DEPUTY	77
PALMER PALMER, TERRY	TERRY	SPECIAL DEPUTY	153
PITTINGER PITTINGER, DOUGLAS	DOUGLAS	BAILIFF-FT - 70HR	77
POTTER POTTER, WILLIAM	WILLIAM	BAILIFF-FT - 70HR	153
QUEZADA QUEZADA, ROMULO	ROMULO	BAILIFF-FT - 70HR	38
RENNER RENNER, MARK	MARK	BAILIFF-FT - 80HR	9,808
RENNER RENNER, MARK	MARK	BAILIFF-FT - 80HR	258
RENNER RENNER, MARK	MARK	BAILIFF-FT - 80HR	77
RENNER RENNER, MARK	MARK	BAILIFF-FT - 80HR	153
REZMER REZMER, CYNTHIA	CYNTHIA	ADMINISTRATIVE ASSISTANT-80HR	17,384
REZMER REZMER, CYNTHIA	CYNTHIA	ADMINISTRATIVE ASSISTANT-80HR	258
REZMER REZMER, CYNTHIA	CYNTHIA	ADMINISTRATIVE ASSISTANT-80HR	77
REZMER REZMER, CYNTHIA	CYNTHIA	ADMINISTRATIVE ASSISTANT-80HR	153
SELL SELL, ROBERT	ROBERT	LIEUTENANT	17,384
SELL SELL, ROBERT	ROBERT	LIEUTENANT	258
SELL SELL, ROBERT	ROBERT	LIEUTENANT	77
SELL SELL, ROBERT	ROBERT	LIEUTENANT	153
STELY STELY, TRAVIS	TRAVIS	DEPUTY FIRST CLASS	21,244
STELY STELY, TRAVIS	TRAVIS	DEPUTY FIRST CLASS	258
STELY STELY, TRAVIS	TRAVIS	DEPUTY FIRST CLASS	77
STELY STELY, TRAVIS	TRAVIS	DEPUTY FIRST CLASS	153
STIPANOVIC STIPANOVIC, KELSEY	KELSEY	DEPUTY	21,244

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 Dept 700-SHERIFF LAW ENFORCEMENT
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<u>Name</u>		<u>Justificaton</u>	<u>Amount</u>
STIPANOVIC STIPANOVIC, KELSEY	KELSEY	DEPUTY	258
STIPANOVIC STIPANOVIC, KELSEY	KELSEY	DEPUTY	77
STIPANOVIC STIPANOVIC, KELSEY	KELSEY	DEPUTY	153
THOMAS THOMAS, ALLAN	ALLAN	CORPORAL	21,244
THOMAS THOMAS, ALLAN	ALLAN	CORPORAL	258
THOMAS THOMAS, ALLAN	ALLAN	CORPORAL	77
THOMAS THOMAS, ALLAN	ALLAN	CORPORAL	153
TIONG TIONG, VINCENT	VINCENT	SERGEANT	21,244
TIONG TIONG, VINCENT	VINCENT	SERGEANT	258
TIONG TIONG, VINCENT	VINCENT	SERGEANT	77
TIONG TIONG, VINCENT	VINCENT	SERGEANT	153
VACANT008081 VACANT008081, POSITION	POSITION	DEPUTY	9,808
VACANT008081 VACANT008081, POSITION	POSITION	DEPUTY	258
VACANT008081 VACANT008081, POSITION	POSITION	DEPUTY	77
WEAVER WEAVER, JOSHUA	JOSHUA	DEPUTY	153
WILHELM WILHELM, WILLIAM	WILLIAM	DEPUTY	17,384
WILHELM WILHELM, WILLIAM	WILLIAM	DEPUTY	258
WILHELM WILHELM, WILLIAM	WILLIAM	DEPUTY	77
WILHELM WILHELM, WILLIAM	WILLIAM	DEPUTY	153
WIMER WIMER, DARYLL	DARYLL	BAILIFF-FT - 70HR	9,808
WIMER WIMER, DARYLL	DARYLL	BAILIFF-FT - 70HR	258
WIMER WIMER, DARYLL	DARYLL	BAILIFF-FT - 70HR	77
WIMER WIMER, DARYLL	DARYLL	BAILIFF-FT - 70HR	153

Jefferson County Commission
Budget Detail
Dept 700-SHERIFF LAW ENFORCEMENT
FY2022- 2023

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<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
Total 001700.410500 - HEALTH INSURANCE		<u>575,668</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001700.410599	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
HEALTH INSURANCE-CONTRA	(502,885)	(198,753)	(471,191)	(575,668)
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
INSURANCE CONTRA-DEPARTMENT				(483,004)
INS CONTRA-6 NEW DEPUTIES				(61,776)
INS CONTRA-3 NEW FT BAILIFFS				(30,888)
Total 001700.410599 - HEALTH INSURANCE-CONTRA				<u>(575,668)</u>

NOTES:

Jefferson County Commission
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FY2022- 2023

1/30/2022

Name		Justification	Amount
001700.410600		FY21 ACTUAL	FY22 YTD
RETIREMENT		FY22 BUDGET	FY23 REQUEST
		313,603	164,177
		257,830	254,348
MANDATED - Required by law or statute			
MISSION CRITICAL - Elimination would result in failure to meet critical functions			
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical			
NEW INITIATIVE - Spending not included in the prior year budget			
DESCRIPTION		JUSTIFICATION	DEPT REQUEST
ARMEL	MATTHEW		
ARMEL, MATTHEW		SERGEANT	8,698
BOYCE	KEVIN		
BOYCE, KEVIN		SERGEANT	9,490
BROWN	EMMA		
BROWN, EMMA		ADMINISTRATIVE ASSISTANT-80HR	2,880
COLBERT	DAVID		
COLBERT, DAVID		CAPTAIN	10,933
CONWAY	BRANDON		
CONWAY, BRANDON		SERGEANT	9,398
COX	DARRELL		
COX, DARRELL		DEPUTY	6,293
DEMORY	SCOTT		
DEMORY, SCOTT		CORPORAL	8,515
ELLIS	CHARLES		
ELLIS, CHARLES		DEPUTY	6,293
FLETCHER	RONALD		
FLETCHER, RONALD		SERGEANT	9,807
FLETCHER	DOUGLAS		
FLETCHER, DOUGLAS		CORPORAL	8,516
FORMAN	JOSEPH		
FORMAN, JOSEPH		SERGEANT	8,704
GRANTHAM	JOSEPH		
GRANTHAM, JOSEPH		CORPORAL	6,815
HARPER	MATTHEW		
HARPER, MATTHEW		DEPUTY	6,293
HOCKMAN	CHRISTIAN		
HOCKMAN, CHRISTIAN		DEPUTY	6,484
HOLZ	STEVEN		
HOLZ, STEVEN		LIEUTENANT	9,737
HUTCHINS	MICAH		
HUTCHINS, MICAH		DEPUTY	6,219
JENKINS	RYAN		
JENKINS, RYAN		DEPUTY	6,219
KILMER	GLEN		
KILMER, GLEN		CORPORAL	8,515
LOWE	DEBORAH		
LOWE, DEBORAH		EXECUTIVE ASSISTANT-EXEMPT	5,018
LUPIS	VICTOR		
LUPIS, VICTOR		CHIEF DEPUTY / CHIEF OF STAFF	11,616
MAHONY	ROBIN		
MAHONY, ROBIN		CORPORAL	6,410

Jefferson County Commission
 Budget Detail
 Dept 700-SHERIFF LAW ENFORCEMENT
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<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
MALONEY ELIZABETH MALONEY, ELIZABETH	OFFICE MANGER 80HR-EXEMPT	5,056
MOBLEY TAMMY MOBLEY, TAMMY	ADMINISTRATIVE ASSISTANT-80HR	3,858
OSHEA CONOR OSHEA, CONOR	CORPORAL	6,733
PALMER TERRY PALMER, TERRY	SPECIAL DEPUTY	3,780
PITTINGER DOUGLAS PITTINGER, DOUGLAS	BAILIFF-FT - 70HR	2,489
POTTER WILLIAM POTTER, WILLIAM	BAILIFF-FT - 70HR	2,962
QUEZADA ROMULO QUEZADA, ROMULO	BAILIFF-FT - 70HR	1,228
RENNER MARK RENNER, MARK	BAILIFF-FT - 80HR	3,573
REZMER CYNTHIA REZMER, CYNTHIA	ADMINISTRATIVE ASSISTANT-80HR	2,841
SELL ROBERT SELL, ROBERT	LIEUTENANT	10,054
STELY TRAVIS STELY, TRAVIS	DEPUTY FIRST CLASS	6,549
STIPANOVIC KELSEY STIPANOVIC, KELSEY	DEPUTY	6,293
THOMAS ALLAN THOMAS, ALLAN	CORPORAL	5,895
TIONG VINCENT TIONG, VINCENT	SERGEANT	9,269
VACANT008081 POSITION VACANT008081, POSITION	DEPUTY	5,744
WEAVER JOSHUA WEAVER, JOSHUA	DEPUTY	6,219
WILHELM WILLIAM WILHELM, WILLIAM	DEPUTY	6,484
WIMER DARYLL WIMER, DARYLL	BAILIFF-FT - 70HR	2,468
Total 001700.410600 - RETIREMENT		<u><u>254,348</u></u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001700.410801	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
OVERTIME	259,856	106,850	220,000	270,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
PROJECTED OVERTIME NEEDS				270,000
Total 001700.410801 - OVERTIME				270,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001700.410802	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
PART TIME / EXTRA HELP	0	873	15,000	30,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
PART-TIME HELP				15,000
ADDITIONAL FOR MILITARY ACTIVATIONS				15,000
Total 001700.410802 - PART TIME / EXTRA HELP				30,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001700.410803	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
CIRCUIT COURT BAILIFF PAY	222,746	134,967	280,000	477,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
OPT A SALARY ADJUSTMENT AND ADDITIONAL HOURS	MISSION CRITICAL			290,000
OPT B SALARY ADJUSTMENT AND MOVE TO FT	MISSION CRITICAL			187,000
Total 001700.410803 - CIRCUIT COURT BAILIFF PAY				477,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001700.410804	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
TRIP GUARD PAY	15,451	8,431	20,000	20,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
				20,000
Total 001700.410804 - TRIP GUARD PAY				20,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001700.421100	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
TELEPHONE	25,300	5,650	32,000	35,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
				35,000
Total 001700.421100 - TELEPHONE				35,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001700.421200 PRINTING	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
	738	0	750	1,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
				1,000
Total 001700.421200 - PRINTING				<u>1,000</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001700.421400	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
TRAVEL	1,801	3,692	1,750	7,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
				7,000
Total 001700.421400 - TRAVEL				7,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001700.421600	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
MAINT/REP EQUIPMENT	295	0	2,000	2,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
				2,000
Total 001700.421600 - MAINT/REP EQUIPMENT				<u>2,000</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001700.421800	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
POSTAGE	3,651	954	3,000	4,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
	INCREASE DUE TO REQUIRED MAILING AND TRACKING			4,000
Total 001700.421800 - POSTAGE				4,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001700.422000	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
ADVERTISING / LEGAL PUBS	213	73	1,500	2,500
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
				2,500
Total 001700.422000 - ADVERTISING / LEGAL PUBS				2,500

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001700.422100	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
TRAINING AND EDUCATION	11,597	6,513	18,000	26,500
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
REGULAR TRAINING				20,000
NEW K-9 HANDLER				6,500
Total 001700.422100 - TRAINING AND EDUCATION				<u><u>26,500</u></u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001700.422200	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
DUES AND SUBSCRIPTIONS	5,533	1,828	4,000	4,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
				4,000
Total 001700.422200 - DUES AND SUBSCRIPTIONS				4,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001700.422300	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
PROFESSIONAL SERVICES	4,614	2,662	5,000	5,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
				5,000
Total 001700.422300 - PROFESSIONAL SERVICES				5,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001700.422900	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
COURT COSTS AND DAMAGES	5,000	5,000	0	0
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
Total 001700.422900 - COURT COSTS AND DAMAGES				<u>0</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001700.423000	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
CONTRACTED SERVICES	29,170	27,913	40,000	45,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
				45,000
Total 001700.423000 - CONTRACTED SERVICES				45,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001700.434100	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
MATERIALS AND SUPPLIES	82,897	42,207	125,579	149,079
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
REGULAR BUDGET				125,579
AMMO AND LESS LETHAL	INCR COSTS LONG WAIT TIMES NEED TO PURCHASE EXTRA			20,000
NEW K-9				3,500
Total 001700.434100 - MATERIALS AND SUPPLIES				149,079

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001700.434100 GRANT	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
MATERIALS AND SUPPLIES	79,696	0	0	0
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
Total 001700.434100 GRANT- MATERIALS AND SUPPLIES				<u>0</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001700.434300	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
AUTO SUPPLIES	22,253	13,698	25,000	30,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
				30,000
Total 001700.434300 - AUTO SUPPLIES				30,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001700.434500	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
UNIFORMS	28,304	2,274	15,000	66,700
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
				15,000
TO COVER LOST FUNDS FROM PROCESS SERVICE				3,700
OUTFITTING OF 6 NEW POSITIONS				48,000
Total 001700.434500 - UNIFORMS				66,700

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001700.445900	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
CAPITAL OUTLAY-EQUIPMENT	159,813	4,427	0	0
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST

Total 001700.445900 - CAPITAL OUTLAY-EQUIPMENT

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001700.456611	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
TRANSFER TO FEDERAL GRANT FUND	0	0	203,013	406,768
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
2 POSITIONS PARTIALLY FUNDED BY BOLIVER				170,674
POSITIONS FUNDED BY BOE/FED/GEN				109,332
2 POSITIONS FUNDED BY ARPA FUND				126,762
Total 001700.456611 - TRANSFER TO FEDERAL GRANT FUND				406,768

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001700.456699	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
TRANSFER TO OTHER FUNDS-CONTRA	0	0	(203,013)	(406,768)
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST

Total 001700.456699 - TRANSFER TO OTHER FUNDS-CONTRA

NOTES:

Jefferson County Commission
Budget Detail
Dept 700-SHERIFF LAW ENFORCEMENT
FY2022- 2023

1/30/2022

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
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009700-SHERIFF LAW ENFORCEMENT

009700.410300	FY21 ACTUAL	FY22 YTD	FY22 BUDGET	FY23 REQUEST
EMPLOYEES SALARY AND WAGES	0	39,308	73,001	73,001
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				

DESCRIPTION	JUSTIFICATION	DEPT REQUEST
WILLIAMS, BENJAMIN	PRO OFFICER-SERGEANT	73,001
Total 009700.410300 - EMPLOYEES SALARY AND WAGES		73,001

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
009700.410301	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
INCREMENTAL PAY	0	1,080	0	0
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST

Total 009700.410301 - INCREMENTAL PAY

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
009700.410400	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
FICA TAX	0	2,676	4,140	4,140
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
WILLIAMS, BENJAMIN	PRO OFFICER-SERGEANT			4,140
Total 009700.410400 - FICA TAX				4,140

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
009700.410401	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
MEDICARE EXPENSE	0	626	969	969
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
WILLIAMS, BENJAMIN	PRO OFFICER-SERGEANT			969
Total 009700.410401 - MEDICARE EXPENSE				969

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
009700.410500	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
HEALTH INSURANCE	0	9,983	21,142	21,732
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
WILLIAMS, BENJAMIN	PRO OFFICER-SERGEANT			21,244
WILLIAMS, BENJAMIN	PRO OFFICER-SERGEANT			258
WILLIAMS, BENJAMIN	PRO OFFICER-SERGEANT			77
WILLIAMS, BENJAMIN	PRO OFFICER-SERGEANT			153
Total 009700.410500 - HEALTH INSURANCE				21,732

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
009700.410600	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
RETIREMENT	0	6,015	8,761	9,490
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
WILLIAMS, BENJAMIN	PRO OFFICER-SERGEANT			9,490
Total 009700.410600 - RETIREMENT				9,490

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
009700.410801	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
OVERTIME	0	9,905	0	0
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST

Total 009700.410801 - OVERTIME

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
009700.434100	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
MATERIALS AND SUPPLIES	0	0	75,000	0
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST

Total 009700.434100 - MATERIALS AND SUPPLIES

NOTES:

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>		
011700-SHERIFF LAW ENFORCEMENT				
011700.410300	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
EMPLOYEES SALARY AND WAGES	0	76,693	211,032	115,366
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION		JUSTIFICATION		DEPT REQUEST
HOCKMAN, ALBERT		CORPORAL		65,495
MOFFETT, JOSEPH		DEPUTY		49,871
Total 011700.410300 - EMPLOYEES SALARY AND WAGES				115,366

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
011700.410400	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
FICA TAX	0	4,940	12,313	6,711
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
HOCKMAN, ALBERT	CORPORAL			3,675
MOFFETT, JOSEPH	DEPUTY			3,036
Total 011700.410400 - FICA TAX				6,711

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
011700.410401	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
MEDICARE EXPENSE	0	1,155	2,882	1,570
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
HOCKMAN, ALBERT	CORPORAL			860
MOFFETT, JOSEPH	DEPUTY			710
Total 011700.410401 - MEDICARE EXPENSE				1,570

NOTES:

Jefferson County Commission
Budget Detail
Dept 700-SHERIFF LAW ENFORCEMENT
FY2022- 2023

1/30/2022

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>	
011700.410500	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
HEALTH INSURANCE	0	12,829	42,590	32,028
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION		DEPT REQUEST	
HOCKMAN, ALBERT	CORPORAL		21,244	
HOCKMAN, ALBERT	CORPORAL		258	
HOCKMAN, ALBERT	CORPORAL		77	
HOCKMAN, ALBERT	CORPORAL		153	
MOFFETT, JOSEPH	DEPUTY		9,808	
MOFFETT, JOSEPH	DEPUTY		258	
MOFFETT, JOSEPH	DEPUTY		77	
MOFFETT, JOSEPH	DEPUTY		153	
Total 011700.410500 - HEALTH INSURANCE			32,028	

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
011700.410600	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
RETIREMENT	0	10,836	25,325	14,999
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
HOCKMAN, ALBERT	CORPORAL			8,515
MOFFETT, JOSEPH	DEPUTY			6,484
Total 011700.410600 - RETIREMENT				14,999

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
011700.410801	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
OVERTIME	0	6,076	0	0
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST

Total 011700.410801 - OVERTIME

NOTES:

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
207700-SHERIFF LAW ENFORCEMENT		
207700.410300	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>
EMPLOYEES SALARY AND WAGES	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
	0	0
		0
		88,366
MANDATED - Required by law or statute		
MISSION CRITICAL - Elimination would result in failure to meet critical functions		
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical		
NEW INITIATIVE - Spending not included in the prior year budget		
DESCRIPTION	JUSTIFICATION	DEPT REQUEST
VACANT008079, POSITION	DEPUTY	44,183
VACANT008080, POSITION	DEPUTY	44,183
Total 207700.410300 - EMPLOYEES SALARY AND WAGES		<u>88,366</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
207700.410400	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
FICA TAX	0	0	0	5,366
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
VACANT008079, POSITION	DEPUTY			2,683
VACANT008080, POSITION	DEPUTY			2,683
Total 207700.410400 - FICA TAX				5,366

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
207700.410401	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
MEDICARE EXPENSE	0	0	0	1,256
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
VACANT008079, POSITION	DEPUTY			628
VACANT008080, POSITION	DEPUTY			628
Total 207700.410401 - MEDICARE EXPENSE				1,256

NOTES:

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Dept 700-SHERIFF LAW ENFORCEMENT
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<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
207700.410500	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
HEALTH INSURANCE	0	0	0	20,286
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
VACANT008079, POSITION	DEPUTY			9,808
VACANT008079, POSITION	DEPUTY			258
VACANT008079, POSITION	DEPUTY			77
VACANT008080, POSITION	DEPUTY			9,808
VACANT008080, POSITION	DEPUTY			258
VACANT008080, POSITION	DEPUTY			77
Total 207700.410500 - HEALTH INSURANCE				20,286

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
207700.410600	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
RETIREMENT	0	0	0	11,488
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
VACANT008079, POSITION	DEPUTY			5,744
VACANT008080, POSITION	DEPUTY			5,744
Total 207700.410600 - RETIREMENT				11,488

NOTES:

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Amount

001700-SHERIFF LAW ENFORCEMENT

-	-	
	001700.410300-EMPLOYEES SALARY AND WAGES	
	001700.410400-FICA TAX	
	001700.410401-MEDICARE EXPENSE	
	001700.410500-HEALTH INSURANCE	
	001700.410600-RETIREMENT	
Totals -		
1106-ARMEL, MATTHEW	3SGT- 70059 SERGEANT	
	001700.410300-EMPLOYEES SALARY AND WAGES	66,902
	001700.410400-FICA TAX	4,091
	001700.410401-MEDICARE EXPENSE	957
	001700.410500-HEALTH INSURANCE	10,296
	001700.410600-RETIREMENT	8,698
Totals 1106-ARMEL, MATTHEW		90,944
1187-BOOBER, DAVID	0518- 70033 FORENSIC ANALYST -80HR	
	001700.410300-EMPLOYEES SALARY AND WAGES	51,715
	001700.410400-FICA TAX	2,820
	001700.410401-MEDICARE EXPENSE	660
	001700.410500-HEALTH INSURANCE	21,732
Totals 1187-BOOBER, DAVID		76,927
1049-BOYCE, KEVIN	3SGT- 70060 SERGEANT	
	001700.410300-EMPLOYEES SALARY AND WAGES	73,001
	001700.410400-FICA TAX	4,470
	001700.410401-MEDICARE EXPENSE	1,046
	001700.410500-HEALTH INSURANCE	10,296
	001700.410600-RETIREMENT	9,490
Totals 1049-BOYCE, KEVIN		98,303
1169-BROWN, EMMA	0205- 70084 ADMINISTRATIVE ASSISTANT-80HR	
	001700.410300-EMPLOYEES SALARY AND WAGES	32,001
	001700.410400-FICA TAX	1,882
	001700.410401-MEDICARE EXPENSE	440
	001700.410500-HEALTH INSURANCE	488
	001700.410600-RETIREMENT	2,880
Totals 1169-BROWN, EMMA		37,691
1027-COLBERT, DAVID	5CAP- 70095 CAPTAIN	
	001700.410300-EMPLOYEES SALARY AND WAGES	84,100
	001700.410400-FICA TAX	5,158
	001700.410401-MEDICARE EXPENSE	1,207
	001700.410500-HEALTH INSURANCE	10,296
	001700.410600-RETIREMENT	10,933
Totals 1027-COLBERT, DAVID		111,694
1078-CONWAY, BRANDON	3SGT- 70062 SERGEANT	
	001700.410300-EMPLOYEES SALARY AND WAGES	72,288
	001700.410400-FICA TAX	4,211
	001700.410401-MEDICARE EXPENSE	985
	001700.410500-HEALTH INSURANCE	17,872

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	<u>Amount</u>
001700.410600-RETIREMENT	9,398
Totals 1078-CONWAY, BRANDON	104,754
3025-COX, DARRELL 1DEP- 70077 DEPUTY	
001700.410300-EMPLOYEES SALARY AND WAGES	48,404
001700.410400-FICA TAX	2,945
001700.410401-MEDICARE EXPENSE	689
001700.410500-HEALTH INSURANCE	10,296
001700.410600-RETIREMENT	6,293
Totals 3025-COX, DARRELL	68,627
1077-DEMORY, SCOTT 2CPL- 70082 CORPORAL	
001700.410300-EMPLOYEES SALARY AND WAGES	65,495
001700.410400-FICA TAX	4,061
001700.410401-MEDICARE EXPENSE	950
001700.410500-HEALTH INSURANCE	153
001700.410600-RETIREMENT	8,515
Totals 1077-DEMORY, SCOTT	79,174
1193-ELLIS, CHARLES 1DEP- 70045 DEPUTY	
001700.410300-EMPLOYEES SALARY AND WAGES	48,404
001700.410400-FICA TAX	2,945
001700.410401-MEDICARE EXPENSE	689
001700.410500-HEALTH INSURANCE	10,296
001700.410600-RETIREMENT	6,293
Totals 1193-ELLIS, CHARLES	68,627
1035-FLETCHER, RONALD 3SGT- 70089 SERGEANT	
001700.410300-EMPLOYEES SALARY AND WAGES	75,439
001700.410400-FICA TAX	4,621
001700.410401-MEDICARE EXPENSE	1,081
001700.410500-HEALTH INSURANCE	10,296
001700.410600-RETIREMENT	9,807
Totals 1035-FLETCHER, RONALD	101,244
1101-FLETCHER, DOUGLAS 2CPL- 70056 CORPORAL	
001700.410300-EMPLOYEES SALARY AND WAGES	65,502
001700.410400-FICA TAX	3,675
001700.410401-MEDICARE EXPENSE	860
001700.410500-HEALTH INSURANCE	21,732
001700.410600-RETIREMENT	8,516
Totals 1101-FLETCHER, DOUGLAS	100,285
1020-FORMAN, JOSEPH 3SGT- 70061 SERGEANT	
001700.410300-EMPLOYEES SALARY AND WAGES	66,953
001700.410400-FICA TAX	4,066
001700.410401-MEDICARE EXPENSE	951
001700.410500-HEALTH INSURANCE	10,296
001700.410600-RETIREMENT	8,704
Totals 1020-FORMAN, JOSEPH	90,970
1131-GRANTHAM, JOSEPH 2CPL- 70052 CORPORAL	
001700.410300-EMPLOYEES SALARY AND WAGES	52,420
001700.410400-FICA TAX	3,194
001700.410401-MEDICARE EXPENSE	747
001700.410500-HEALTH INSURANCE	10,296

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	<u>Amount</u>
001700.410600-RETIREMENT	6,815
Totals 1131-GRANTHAM, JOSEPH	73,472
1716-HARPER, MATTHEW 1DEP- 70055 DEPUTY	
001700.410300-EMPLOYEES SALARY AND WAGES	48,404
001700.410400-FICA TAX	2,945
001700.410401-MEDICARE EXPENSE	689
001700.410500-HEALTH INSURANCE	10,296
001700.410600-RETIREMENT	6,293
Totals 1716-HARPER, MATTHEW	68,627
1182-HOCKMAN, CHRISTIAN 1DEP- 70044 DEPUTY	
001700.410300-EMPLOYEES SALARY AND WAGES	49,871
001700.410400-FICA TAX	3,036
001700.410401-MEDICARE EXPENSE	710
001700.410500-HEALTH INSURANCE	10,296
001700.410600-RETIREMENT	6,484
Totals 1182-HOCKMAN, CHRISTIAN	70,397
1058-HOLZ, STEVEN 4LT- 70063 LIEUTENANT	
001700.410300-EMPLOYEES SALARY AND WAGES	74,901
001700.410400-FICA TAX	4,587
001700.410401-MEDICARE EXPENSE	1,073
001700.410500-HEALTH INSURANCE	10,296
001700.410600-RETIREMENT	9,737
Totals 1058-HOLZ, STEVEN	100,594
3123-HUTCHINS, MICAH 1DEP- 70038 DEPUTY	
001700.410300-EMPLOYEES SALARY AND WAGES	47,833
001700.410400-FICA TAX	2,602
001700.410401-MEDICARE EXPENSE	609
001700.410500-HEALTH INSURANCE	21,732
001700.410600-RETIREMENT	6,219
Totals 3123-HUTCHINS, MICAH	78,995
3165-JENKINS, RYAN 1DEP- 70087 DEPUTY	
001700.410300-EMPLOYEES SALARY AND WAGES	47,833
001700.410400-FICA TAX	2,966
001700.410401-MEDICARE EXPENSE	694
001700.410500-HEALTH INSURANCE	153
001700.410600-RETIREMENT	6,219
Totals 3165-JENKINS, RYAN	57,865
1061-KILMER, GLEN 2CPL- 70053 CORPORAL	
001700.410300-EMPLOYEES SALARY AND WAGES	65,495
001700.410400-FICA TAX	3,653
001700.410401-MEDICARE EXPENSE	855
001700.410500-HEALTH INSURANCE	21,732
001700.410600-RETIREMENT	8,515
Totals 1061-KILMER, GLEN	100,250
1072-LOWE, DEBORAH 0503- 70031 EXECUTIVE ASSISTANT-EXEMPT	
001700.410300-EMPLOYEES SALARY AND WAGES	55,748
001700.410400-FICA TAX	3,071
001700.410401-MEDICARE EXPENSE	718
001700.410500-HEALTH INSURANCE	21,732

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	<u>Amount</u>
001700.410600-RETIREMENT	5,018
Totals 1072-LOWE, DEBORAH	86,287
1031-LUPIS, VICTOR 6CHF- 70065 CHIEF DEPUTY / CHIEF OF STAFF	
001700.410300-EMPLOYEES SALARY AND WAGES	89,350
001700.410400-FICA TAX	5,154
001700.410401-MEDICARE EXPENSE	1,206
001700.410500-HEALTH INSURANCE	21,732
001700.410600-RETIREMENT	11,616
Totals 1031-LUPIS, VICTOR	129,058
1118-MAHONY, ROBIN 2CPL- 70054 CORPORAL	
001700.410300-EMPLOYEES SALARY AND WAGES	49,304
001700.410400-FICA TAX	3,012
001700.410401-MEDICARE EXPENSE	705
001700.410500-HEALTH INSURANCE	488
001700.410600-RETIREMENT	6,410
Totals 1118-MAHONY, ROBIN	59,919
1060-MALONEY, ELIZABETH 0506- 70032 OFFICE MANGER 80HR-EXEMPT	
001700.410300-EMPLOYEES SALARY AND WAGES	56,178
001700.410400-FICA TAX	3,393
001700.410401-MEDICARE EXPENSE	794
001700.410500-HEALTH INSURANCE	10,296
001700.410600-RETIREMENT	5,056
Totals 1060-MALONEY, ELIZABETH	75,717
1054-MOBLEY, TAMMY 0205- 70001 ADMINISTRATIVE ASSISTANT-80HR	
001700.410300-EMPLOYEES SALARY AND WAGES	42,867
001700.410400-FICA TAX	2,335
001700.410401-MEDICARE EXPENSE	546
001700.410500-HEALTH INSURANCE	17,872
001700.410600-RETIREMENT	3,858
Totals 1054-MOBLEY, TAMMY	67,478
1142-OSHEA, CONOR 2CPL- 70057 CORPORAL	
001700.410300-EMPLOYEES SALARY AND WAGES	51,789
001700.410400-FICA TAX	3,156
001700.410401-MEDICARE EXPENSE	738
001700.410500-HEALTH INSURANCE	10,038
001700.410600-RETIREMENT	6,733
Totals 1142-OSHEA, CONOR	72,454
1025-PALMER, TERRY 0224- 70088 SPECIAL DEPUTY	
001700.410300-EMPLOYEES SALARY AND WAGES	41,993
001700.410400-FICA TAX	2,495
001700.410401-MEDICARE EXPENSE	584
001700.410500-HEALTH INSURANCE	10,296
001700.410600-RETIREMENT	3,780
Totals 1025-PALMER, TERRY	59,148
1141-PITTINGER, DOUGLAS 0222- 70008 BAILIFF-FT - 70HR	
001700.410303-EMPLOYEES SAL & WGS-BAILFF FT	27,651
001700.410400-FICA TAX	1,715
001700.410401-MEDICARE EXPENSE	401
001700.410500-HEALTH INSURANCE	77

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	<u>Amount</u>
001700.410600-RETIREMENT	2,489
Totals 1141-PITTINGER, DOUGLAS	32,333
1119-POTTER, WILLIAM 0222- 70006 BAILIFF-FT - 70HR	
001700.410303-EMPLOYEES SAL & WGS-BAILFF FT	32,902
001700.410400-FICA TAX	2,040
001700.410401-MEDICARE EXPENSE	478
001700.410500-HEALTH INSURANCE	153
001700.410600-RETIREMENT	2,962
Totals 1119-POTTER, WILLIAM	38,535
1062-QUEZADA, ROMULO 0222- 70068 BAILIFF-FT - 70HR	
001700.410303-EMPLOYEES SAL & WGS-BAILFF FT	27,300
001700.410400-FICA TAX	847
001700.410401-MEDICARE EXPENSE	198
001700.410500-HEALTH INSURANCE	38
001700.410600-RETIREMENT	1,228
Totals 1062-QUEZADA, ROMULO	29,611
1011-RENNER, MARK 0215- 70004 BAILIFF-FT - 80HR	
001700.410303-EMPLOYEES SAL & WGS-BAILFF FT	39,695
001700.410400-FICA TAX	2,405
001700.410401-MEDICARE EXPENSE	563
001700.410500-HEALTH INSURANCE	10,296
001700.410600-RETIREMENT	3,573
Totals 1011-RENNER, MARK	56,532
3128-REZMER, CYNTHIA 0205- 70085 ADMINISTRATIVE ASSISTANT-80HR	
001700.410300-EMPLOYEES SALARY AND WAGES	31,560
001700.410400-FICA TAX	1,686
001700.410401-MEDICARE EXPENSE	395
001700.410500-HEALTH INSURANCE	17,872
001700.410600-RETIREMENT	2,841
Totals 3128-REZMER, CYNTHIA	54,354
1045-SELL, ROBERT 4LT- 70064 LIEUTENANT	
001700.410300-EMPLOYEES SALARY AND WAGES	77,339
001700.410400-FICA TAX	4,508
001700.410401-MEDICARE EXPENSE	1,055
001700.410500-HEALTH INSURANCE	17,872
001700.410600-RETIREMENT	10,054
Totals 1045-SELL, ROBERT	110,828
1160-STELY, TRAVIS 1DFC- 70046 DEPUTY FIRST CLASS	
001700.410300-EMPLOYEES SALARY AND WAGES	50,371
001700.410400-FICA TAX	2,737
001700.410401-MEDICARE EXPENSE	641
001700.410500-HEALTH INSURANCE	21,732
001700.410600-RETIREMENT	6,549
Totals 1160-STELY, TRAVIS	82,030
1181-STIPANOVIC, KELSEY 1DEP- 70043 DEPUTY	
001700.410300-EMPLOYEES SALARY AND WAGES	48,404
001700.410400-FICA TAX	2,638
001700.410401-MEDICARE EXPENSE	617
001700.410500-HEALTH INSURANCE	21,732

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	<u>Amount</u>
001700.410600-RETIREMENT	6,293
Totals 1181-STIPANOVIC, KELSEY	79,684
1069-THOMAS, ALLAN 2CPL- 70081 CORPORAL	
001700.410300-EMPLOYEES SALARY AND WAGES	65,495
001700.410400-FICA TAX	3,646
001700.410401-MEDICARE EXPENSE	853
001700.410500-HEALTH INSURANCE	21,732
001700.410600-RETIREMENT	5,895
Totals 1069-THOMAS, ALLAN	97,621
1055-TIONG, VINCENT 3SGT- 70083 SERGEANT	
001700.410300-EMPLOYEES SALARY AND WAGES	71,300
001700.410400-FICA TAX	4,035
001700.410401-MEDICARE EXPENSE	944
001700.410500-HEALTH INSURANCE	21,732
001700.410600-RETIREMENT	9,269
Totals 1055-TIONG, VINCENT	107,280
8081-VACANT008081, POSITION 1DEP- 70036 DEPUTY	
001700.410300-EMPLOYEES SALARY AND WAGES	44,183
001700.410400-FICA TAX	2,683
001700.410401-MEDICARE EXPENSE	628
001700.410500-HEALTH INSURANCE	10,143
001700.410600-RETIREMENT	5,744
Totals 8081-VACANT008081, POSITION	63,381
3130-WEAVER, JOSHUA 1DEP- 70042 DEPUTY	
001700.410300-EMPLOYEES SALARY AND WAGES	47,833
001700.410400-FICA TAX	2,966
001700.410401-MEDICARE EXPENSE	694
001700.410500-HEALTH INSURANCE	153
001700.410600-RETIREMENT	6,219
Totals 3130-WEAVER, JOSHUA	57,865
1168-WILHELM, WILLIAM 1DEP- 70040 DEPUTY	
001700.410300-EMPLOYEES SALARY AND WAGES	49,871
001700.410400-FICA TAX	2,821
001700.410401-MEDICARE EXPENSE	660
001700.410500-HEALTH INSURANCE	17,872
001700.410600-RETIREMENT	6,484
Totals 1168-WILHELM, WILLIAM	77,708
1165-WIMER, DARYLL 0222- 70074 BAILIFF-FT - 70HR	
001700.410303-EMPLOYEES SAL & WGS-BAILFF FT	27,423
001700.410400-FICA TAX	1,644
001700.410401-MEDICARE EXPENSE	385
001700.410500-HEALTH INSURANCE	10,296
001700.410600-RETIREMENT	2,468
Totals 1165-WIMER, DARYLL	42,216
Department Total-001700-SHERIFF LAW ENFORCEMENT	3,827,938

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Amount

009700-SHERIFF LAW ENFORCEMENT

-
009700.410301-INCREMENTAL PAY
Totals -

1051-WILLIAMS, BENJAMIN 3PRO- 70093 PRO OFFICER-SERGEANT

009700.410300-EMPLOYEES SALARY AND WAGES	73,001
009700.410400-FICA TAX	4,140
009700.410401-MEDICARE EXPENSE	969
009700.410500-HEALTH INSURANCE	21,732
009700.410600-RETIREMENT	9,490

Totals 1051-WILLIAMS, BENJAMIN	109,332
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Department Total-009700-SHERIFF LAW ENFORCEMENT	109,332
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Amount

011700-SHERIFF LAW ENFORCEMENT

-	-	
	011700.410301-INCREMENTAL PAY	
	Totals -	
1079-HOCKMAN, ALBERT	2CPL- 70092 CORPORAL	
	011700.410300-EMPLOYEES SALARY AND WAGES	65,495
	011700.410400-FICA TAX	3,675
	011700.410401-MEDICARE EXPENSE	860
	011700.410500-HEALTH INSURANCE	21,732
	011700.410600-RETIREMENT	8,515
	Totals 1079-HOCKMAN, ALBERT	100,277
1172-MOFFETT, JOSEPH	1DEP- 70091 DEPUTY	
	011700.410300-EMPLOYEES SALARY AND WAGES	49,871
	011700.410400-FICA TAX	3,036
	011700.410401-MEDICARE EXPENSE	710
	011700.410500-HEALTH INSURANCE	10,296
	011700.410600-RETIREMENT	6,484
	Totals 1172-MOFFETT, JOSEPH	70,397
	Department Total-011700-SHERIFF LAW ENFORCEMENT	170,674

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Amount

207700-SHERIFF LAW ENFORCEMENT

8079-VACANT008079, POSITION 1DEP- 70034 DEPUTY

207700.410300-EMPLOYEES SALARY AND WAGES	44,183
207700.410400-FICA TAX	2,683
207700.410401-MEDICARE EXPENSE	628
207700.410500-HEALTH INSURANCE	10,143
207700.410600-RETIREMENT	5,744

Totals 8079-VACANT008079, POSITION	63,381
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8080-VACANT008080, POSITION 1DEP- 70035 DEPUTY

207700.410300-EMPLOYEES SALARY AND WAGES	44,183
207700.410400-FICA TAX	2,683
207700.410401-MEDICARE EXPENSE	628
207700.410500-HEALTH INSURANCE	10,143
207700.410600-RETIREMENT	5,744

Totals 8080-VACANT008080, POSITION	63,381
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Department Total-207700-SHERIFF LAW ENFORCEMENT	126,762
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		<u>Amount</u>
001700-SHERIFF LAW ENFORCEMENT		
001700.410300 - EMPLOYEES SALARY AND WAGES		
-	-	
0-	- 0	436,415.00
1106-ARMEL, MATTHEW	3SGT- 70059 SERGEANT	66,902.00
1187-BOOBER, DAVID	0518- 70033 FORENSIC ANALYST -80HR	51,715.00
1049-BOYCE, KEVIN	3SGT- 70060 SERGEANT	73,001.00
1169-BROWN, EMMA	0205- 70084 ADMINISTRATIVE ASSISTANT-80HR	32,001.00
1027-COLBERT, DAVID	5CAP- 70095 CAPTAIN	84,100.00
1078-CONWAY, BRANDON	3SGT- 70062 SERGEANT	72,288.00
3025-COX, DARRELL	1DEP- 70077 DEPUTY	48,404.00
1077-DEMORY, SCOTT	2CPL- 70082 CORPORAL	65,495.00
1193-ELLIS, CHARLES	1DEP- 70045 DEPUTY	48,404.00
1035-FLETCHER, RONALD	3SGT- 70089 SERGEANT	75,439.00
1101-FLETCHER, DOUGLAS	2CPL- 70056 CORPORAL	65,502.00
1020-FORMAN, JOSEPH	3SGT- 70061 SERGEANT	66,953.00
1131-GRANTHAM, JOSEPH	2CPL- 70052 CORPORAL	52,420.00
1716-HARPER, MATTHEW	1DEP- 70055 DEPUTY	48,404.00
1182-HOCKMAN, CHRISTIAN	1DEP- 70044 DEPUTY	49,871.00
1058-HOLZ, STEVEN	4LT- 70063 LIEUTENANT	74,901.00
3123-HUTCHINS, MICAH	1DEP- 70038 DEPUTY	47,833.00
3165-JENKINS, RYAN	1DEP- 70087 DEPUTY	47,833.00
1061-KILMER, GLEN	2CPL- 70053 CORPORAL	65,495.00
1072-LOWE, DEBORAH	0503- 70031 EXECUTIVE ASSISTANT-EXEMPT	55,748.00
1031-LUPIS, VICTOR	6CHF- 70065 CHIEF DEPUTY / CHIEF OF STAFF	89,350.00
1118-MAHONY, ROBIN	2CPL- 70054 CORPORAL	49,304.00
1060-MALONEY, ELIZABETH	0506- 70032 OFFICE MANGER 80HR-EXEMPT	56,178.00
1054-MOBLEY, TAMMY	0205- 70001 ADMINISTRATIVE ASSISTANT-80HR	42,867.00
1142-OSHEA, CONOR	2CPL- 70057 CORPORAL	51,789.00
1025-PALMER, TERRY	0224- 70088 SPECIAL DEPUTY	41,993.00
3128-REZMER, CYNTHIA	0205- 70085 ADMINISTRATIVE ASSISTANT-80HR	31,560.00
1045-SELL, ROBERT	4LT- 70064 LIEUTENANT	77,339.00
1160-STELY, TRAVIS	1DFC- 70046 DEPUTY FIRST CLASS	50,371.00
1181-STIPANOVIC, KELSEY	1DEP- 70043 DEPUTY	48,404.00
1069-THOMAS, ALLAN	2CPL- 70081 CORPORAL	65,495.00
1055-TIONG, VINCENT	3SGT- 70083 SERGEANT	71,300.00
8081-VACANT008081, POSITION	1DEP- 70036 DEPUTY	44,183.00
3130-WEAVER, JOSHUA	1DEP- 70042 DEPUTY	47,833.00
1168-WILHELM, WILLIAM	1DEP- 70040 DEPUTY	49,871.00
Total 001700.410300 - EMPLOYEES SALARY AND WAGES		2,446,961
001700.410301 - INCREMENTAL-LONGEVITY PAY		
0-	- 0	19,020.00
Total 001700.410301 - INCREMENTAL-LONGEVITY PAY		19,020
001700.410303 - EMPLOYEES SAL & WGS-BAILFF FT		
0-	- 0	123,778.20
1141-PITTINGER, DOUGLAS	0222- 70008 BAILIFF-FT - 70HR	27,651.00
1119-POTTER, WILLIAM	0222- 70006 BAILIFF-FT - 70HR	32,902.00
1062-QUEZADA, ROMULO	0222- 70068 BAILIFF-FT - 70HR	27,300.00
1011-RENNER, MARK	0215- 70004 BAILIFF-FT - 80HR	39,695.00
1165-WIMER, DARYLL	0222- 70074 BAILIFF-FT - 70HR	27,423.00
Total 001700.410303 - EMPLOYEES SAL & WGS-BAILFF FT		278,749

001700.410400 - FICA TAX

Amount

-	-	
0-	- 0	78,242.00
1106-ARMEL, MATTHEW	- 70059 SERGEANT	4,091.00
1187-BOOBER, DAVID	- 70033 FORENSIC ANALYST -80HR	2,820.00
1049-BOYCE, KEVIN	- 70060 SERGEANT	4,470.00
1169-BROWN, EMMA	- 70084 ADMINISTRATIVE ASSISTANT-80HR	1,882.00
1027-COLBERT, DAVID	- 70095 CAPTAIN	5,158.00
1078-CONWAY, BRANDON	- 70062 SERGEANT	4,211.00
3025-COX, DARRELL	- 70077 DEPUTY	2,945.00
1077-DEMORY, SCOTT	- 70082 CORPORAL	4,061.00
1193-ELLIS, CHARLES	- 70045 DEPUTY	2,945.00
1035-FLETCHER, RONALD	- 70089 SERGEANT	4,621.00
1101-FLETCHER, DOUGLAS	- 70056 CORPORAL	3,675.00
1020-FORMAN, JOSEPH	- 70061 SERGEANT	4,066.00
1131-GRANTHAM, JOSEPH	- 70052 CORPORAL	3,194.00
1716-HARPER, MATTHEW	- 70055 DEPUTY	2,945.00
1182-HOCKMAN, CHRISTIAN	- 70044 DEPUTY	3,036.00
1058-HOLZ, STEVEN	- 70063 LIEUTENANT	4,587.00
3123-HUTCHINS, MICAH	- 70038 DEPUTY	2,602.00
3165-JENKINS, RYAN	- 70087 DEPUTY	2,966.00
1061-KILMER, GLEN	- 70053 CORPORAL	3,653.00
1072-LOWE, DEBORAH	- 70031 EXECUTIVE ASSISTANT-EXEMPT	3,071.00
1031-LUPIS, VICTOR	- 70065 CHIEF DEPUTY / CHIEF OF STAFF	5,154.00
1118-MAHONY, ROBIN	- 70054 CORPORAL	3,012.00
1060-MALONEY, ELIZABETH	- 70032 OFFICE MANGER 80HR-EXEMPT	3,393.00
1054-MOBLEY, TAMMY	- 70001 ADMINISTRATIVE ASSISTANT-80HR	2,335.00
1142-OSHEA, CONOR	- 70057 CORPORAL	3,156.00
1025-PALMER, TERRY	- 70088 SPECIAL DEPUTY	2,495.00
1141-PITTINGER, DOUGLAS	- 70008 BAILIFF-FT - 70HR	1,715.00
1119-POTTER, WILLIAM	- 70006 BAILIFF-FT - 70HR	2,040.00
1062-QUEZADA, ROMULO	- 70075 BAILIFF-FT - 70HR	847.00
1011-RENNER, MARK	- 70004 BAILIFF-FT - 80HR	2,405.00
3128-REZMER, CYNTHIA	- 70085 ADMINISTRATIVE ASSISTANT-80HR	1,686.00
1045-SELL, ROBERT	- 70064 LIEUTENANT	4,508.00
1160-STELY, TRAVIS	- 70046 DEPUTY FIRST CLASS	2,737.00
1181-STIPANOVIC, KELSEY	- 70043 DEPUTY	2,638.00
1069-THOMAS, ALLAN	- 70081 CORPORAL	3,646.00
1055-TIONG, VINCENT	- 70083 SERGEANT	4,035.00
8081-VACANT008081, POSITION	- 70036 DEPUTY	2,683.00
3130-WEAVER, JOSHUA	- 70042 DEPUTY	2,966.00
1168-WILHELM, WILLIAM	- 70040 DEPUTY	2,821.00
1165-WIMER, DARYLL	- 70074 BAILIFF-FT - 70HR	1,644.00
Total 001700.410400 - FICA TAX		205,157

001700.410401 - MEDICARE EXPENSE

-	-	
0-	- 0	18,340.00
1106-ARMEL, MATTHEW	- 70059 SERGEANT	957.00
1187-BOOBER, DAVID	- 70033 FORENSIC ANALYST -80HR	660.00
1049-BOYCE, KEVIN	- 70060 SERGEANT	1,046.00
1169-BROWN, EMMA	- 70084 ADMINISTRATIVE ASSISTANT-80HR	440.00
1027-COLBERT, DAVID	- 70095 CAPTAIN	1,207.00
1078-CONWAY, BRANDON	- 70062 SERGEANT	985.00

		<u>Amount</u>
3025-COX, DARRELL	- 70077 DEPUTY	689.00
1077-DEMORY, SCOTT	- 70082 CORPORAL	950.00
1193-ELLIS, CHARLES	- 70045 DEPUTY	689.00
1035-FLETCHER, RONALD	- 70089 SERGEANT	1,081.00
1101-FLETCHER, DOUGLAS	- 70056 CORPORAL	860.00
1020-FORMAN, JOSEPH	- 70061 SERGEANT	951.00
1131-GRANTHAM, JOSEPH	- 70052 CORPORAL	747.00
1716-HARPER, MATTHEW	- 70055 DEPUTY	689.00
1182-HOCKMAN, CHRISTIAN	- 70044 DEPUTY	710.00
1058-HOLZ, STEVEN	- 70063 LIEUTENANT	1,073.00
3123-HUTCHINS, MICAH	- 70038 DEPUTY	609.00
3165-JENKINS, RYAN	- 70087 DEPUTY	694.00
1061-KILMER, GLEN	- 70053 CORPORAL	855.00
1072-LOWE, DEBORAH	- 70031 EXECUTIVE ASSISTANT-EXEMPT	718.00
1031-LUPIS, VICTOR	- 70065 CHIEF DEPUTY / CHIEF OF STAFF	1,206.00
1118-MAHONY, ROBIN	- 70054 CORPORAL	705.00
1060-MALONEY, ELIZABETH	- 70032 OFFICE MANGER 80HR-EXEMPT	794.00
1054-MOBLEY, TAMMY	- 70001 ADMINISTRATIVE ASSISTANT-80HR	546.00
1142-OSHEA, CONOR	- 70057 CORPORAL	738.00
1025-PALMER, TERRY	- 70088 SPECIAL DEPUTY	584.00
1141-PITTINGER, DOUGLAS	- 70008 BAILIFF-FT - 70HR	401.00
1119-POTTER, WILLIAM	- 70006 BAILIFF-FT - 70HR	478.00
1062-QUEZADA, ROMULO	- 70068 BAILIFF-FT - 70HR	198.00
1011-RENNER, MARK	- 70004 BAILIFF-FT - 80HR	563.00
3128-REZMER, CYNTHIA	- 70085 ADMINISTRATIVE ASSISTANT-80HR	395.00
1045-SELL, ROBERT	- 70064 LIEUTENANT	1,055.00
1160-STELY, TRAVIS	- 70046 DEPUTY FIRST CLASS	641.00
1181-STIPANOVIC, KELSEY	- 70043 DEPUTY	617.00
1069-THOMAS, ALLAN	- 70081 CORPORAL	853.00
1055-TIONG, VINCENT	- 70083 SERGEANT	944.00
8081-VACANT008081, POSITION	- 70036 DEPUTY	628.00
3130-WEAVER, JOSHUA	- 70042 DEPUTY	694.00
1168-WILHELM, WILLIAM	- 70040 DEPUTY	660.00
1165-WIMER, DARYLL	- 70074 BAILIFF-FT - 70HR	385.00
Total 001700.410401 - MEDICARE EXPENSE		48,035

001700.410500 - HEALTH INSURANCE

-	-	
0-	- 0	92,664.00
1106-ARMEL, MATTHEW	- 70059 SERGEANT	10,296.00
1187-BOOBER, DAVID	- 70033 FORENSIC ANALYST -80HR	21,732.00
1049-BOYCE, KEVIN	- 70060 SERGEANT	10,296.00
1169-BROWN, EMMA	- 70084 ADMINISTRATIVE ASSISTANT-80HR	488.00
1027-COLBERT, DAVID	- 70095 CAPTAIN	10,296.00
1078-CONWAY, BRANDON	- 70062 SERGEANT	17,872.00
3025-COX, DARRELL	- 70077 DEPUTY	10,296.00
1077-DEMORY, SCOTT	- 70082 CORPORAL	153.00
1193-ELLIS, CHARLES	- 70045 DEPUTY	10,296.00
1035-FLETCHER, RONALD	- 70089 SERGEANT	10,296.00
1101-FLETCHER, DOUGLAS	- 70056 CORPORAL	21,732.00
1020-FORMAN, JOSEPH	- 70061 SERGEANT	10,296.00
1131-GRANTHAM, JOSEPH	- 70052 CORPORAL	10,296.00
1716-HARPER, MATTHEW	- 70055 DEPUTY	10,296.00
1182-HOCKMAN, CHRISTIAN	- 70044 DEPUTY	10,296.00

Jefferson County Commission
Payroll Projection
FY2022- 2023

		<u>Amount</u>
1058-HOLZ, STEVEN	- 70063 LIEUTENANT	10,296.00
3123-HUTCHINS, MICAH	- 70038 DEPUTY	21,732.00
3165-JENKINS, RYAN	- 70087 DEPUTY	153.00
1061-KILMER, GLEN	- 70053 CORPORAL	21,732.00
1072-LOWE, DEBORAH	- 70031 EXECUTIVE ASSISTANT-EXEMPT	21,732.00
1031-LUPIS, VICTOR	- 70065 CHIEF DEPUTY / CHIEF OF STAFF	21,732.00
1118-MAHONY, ROBIN	- 70054 CORPORAL	488.00
1060-MALONEY, ELIZABETH	- 70032 OFFICE MANGER 80HR-EXEMPT	10,296.00
1054-MOBLEY, TAMMY	- 70001 ADMINISTRATIVE ASSISTANT-80HR	17,872.00
1142-OSHEA, CONOR	- 70057 CORPORAL	10,038.00
1025-PALMER, TERRY	- 70088 SPECIAL DEPUTY	10,296.00
1141-PITTINGER, DOUGLAS	- 70008 BAILIFF-FT - 70HR	77.00
1119-POTTER, WILLIAM	- 70006 BAILIFF-FT - 70HR	153.00
1062-QUEZADA, ROMULO	- 70068 BAILIFF-FT - 70HR	38.00
1011-RENNER, MARK	- 70004 BAILIFF-FT - 80HR	10,296.00
3128-REZMER, CYNTHIA	- 70085 ADMINISTRATIVE ASSISTANT-80HR	17,872.00
1045-SELL, ROBERT	- 70064 LIEUTENANT	17,872.00
1160-STELY, TRAVIS	- 70046 DEPUTY FIRST CLASS	21,732.00
1181-STIPANOVIC, KELSEY	- 70043 DEPUTY	21,732.00
1069-THOMAS, ALLAN	- 70081 CORPORAL	21,732.00
1055-TIONG, VINCENT	- 70083 SERGEANT	21,732.00
8081-VACANT008081, POSITION	- 70036 DEPUTY	10,143.00
3130-WEAVER, JOSHUA	- 70042 DEPUTY	153.00
1168-WILHELM, WILLIAM	- 70040 DEPUTY	17,872.00
1165-WIMER, DARYLL	- 70074 BAILIFF-FT - 70HR	10,296.00
Total 001700.410500 - HEALTH INSURANCE		575,668
001700.410600 - RETIREMENT		
-	-	
0-	- 0	0.00
1106-ARMEL, MATTHEW	- 70059 SERGEANT	8,698.00
1049-BOYCE, KEVIN	- 70060 SERGEANT	9,490.00
1169-BROWN, EMMA	- 70084 ADMINISTRATIVE ASSISTANT-80HR	2,880.00
1027-COLBERT, DAVID	- 70095 CAPTAIN	10,933.00
1078-CONWAY, BRANDON	- 70062 SERGEANT	9,398.00
3025-COX, DARRELL	- 70077 DEPUTY	6,293.00
1077-DEMORY, SCOTT	- 70082 CORPORAL	8,515.00
1193-ELLIS, CHARLES	- 70045 DEPUTY	6,293.00
1035-FLETCHER, RONALD	- 70089 SERGEANT	9,807.00
1101-FLETCHER, DOUGLAS	- 70056 CORPORAL	8,516.00
1020-FORMAN, JOSEPH	- 70061 SERGEANT	8,704.00
1131-GRANTHAM, JOSEPH	- 70052 CORPORAL	6,815.00
1716-HARPER, MATTHEW	- 70055 DEPUTY	6,293.00
1182-HOCKMAN, CHRISTIAN	- 70044 DEPUTY	6,484.00
1058-HOLZ, STEVEN	- 70063 LIEUTENANT	9,737.00
3123-HUTCHINS, MICAH	- 70038 DEPUTY	6,219.00
3165-JENKINS, RYAN	- 70087 DEPUTY	6,219.00
1061-KILMER, GLEN	- 70053 CORPORAL	8,515.00
1072-LOWE, DEBORAH	- 70031 EXECUTIVE ASSISTANT-EXEMPT	5,018.00
1031-LUPIS, VICTOR	- 70065 CHIEF DEPUTY / CHIEF OF STAFF	11,616.00
1118-MAHONY, ROBIN	- 70054 CORPORAL	6,410.00
1060-MALONEY, ELIZABETH	- 70032 OFFICE MANGER 80HR-EXEMPT	5,056.00
1054-MOBLEY, TAMMY	- 70001 ADMINISTRATIVE ASSISTANT-80HR	3,858.00
1142-OSHEA, CONOR	- 70057 CORPORAL	6,733.00

		<u>Amount</u>
1025-PALMER, TERRY	- 70088 SPECIAL DEPUTY	3,780.00
1141-PITTINGER, DOUGLAS	- 70008 BAILIFF-FT - 70HR	2,489.00
1119-POTTER, WILLIAM	- 70006 BAILIFF-FT - 70HR	2,962.00
1062-QUEZADA, ROMULO	- 70068 BAILIFF-FT - 70HR	1,228.00
1011-RENNER, MARK	- 70004 BAILIFF-FT - 80HR	3,573.00
3128-REZMER, CYNTHIA	- 70085 ADMINISTRATIVE ASSISTANT-80HR	2,841.00
1045-SELL, ROBERT	- 70064 LIEUTENANT	10,054.00
1160-STELY, TRAVIS	- 70046 DEPUTY FIRST CLASS	6,549.00
1181-STIPANOVIC, KELSEY	- 70043 DEPUTY	6,293.00
1069-THOMAS, ALLAN	- 70081 CORPORAL	5,895.00
1055-TIONG, VINCENT	- 70083 SERGEANT	9,269.00
8081-VACANT008081, POSITION	- 70036 DEPUTY	5,744.00
3130-WEAVER, JOSHUA	- 70042 DEPUTY	6,219.00
1168-WILHELM, WILLIAM	- 70040 DEPUTY	6,484.00
1165-WIMER, DARYLL	- 70074 BAILIFF-FT - 70HR	2,468.00
Total 001700.410600 - RETIREMENT		254,348
Department Total 001700-SHERIFF LAW ENFORCEMENT		3,827,938

	<u>Amount</u>
009700-SHERIFF LAW ENFORCEMENT	
009700.410300 - EMPLOYEES SALARY AND WAGES	
1051-WILLIAMS, BENJAMIN 3PRO- 70093 PRO OFFICER-SERGEANT	73,001.00
Total 009700.410300 - EMPLOYEES SALARY AND WAGES	73,001
009700.410301 - INCREMENTAL PAY	
-	-
Total 009700.410301 - INCREMENTAL PAY	
009700.410400 - FICA TAX	
1051-WILLIAMS, BENJAMIN - 70093 PRO OFFICER-SERGEANT	4,140.00
Total 009700.410400 - FICA TAX	4,140
009700.410401 - MEDICARE EXPENSE	
1051-WILLIAMS, BENJAMIN - 70093 PRO OFFICER-SERGEANT	969.00
Total 009700.410401 - MEDICARE EXPENSE	969
009700.410500 - HEALTH INSURANCE	
1051-WILLIAMS, BENJAMIN - 70093 PRO OFFICER-SERGEANT	21,732.00
Total 009700.410500 - HEALTH INSURANCE	21,732
009700.410600 - RETIREMENT	
1051-WILLIAMS, BENJAMIN - 70093 PRO OFFICER-SERGEANT	9,490.00
Total 009700.410600 - RETIREMENT	9,490
Department Total 009700-SHERIFF LAW ENFORCEMENT	109,332

	<u>Amount</u>
011700-SHERIFF LAW ENFORCEMENT	
011700.410300 - EMPLOYEES SALARY AND WAGES	
1079-HOCKMAN, ALBERT 2CPL- 70092 CORPORAL	65,495.00
1172-MOFFETT, JOSEPH 1DEP- 70091 DEPUTY	49,871.00
Total 011700.410300 - EMPLOYEES SALARY AND WAGES	115,366
011700.410301 - INCREMENTAL PAY	
-	-
Total 011700.410301 - INCREMENTAL PAY	
011700.410400 - FICA TAX	
1079-HOCKMAN, ALBERT - 70092 CORPORAL	3,675.00
1172-MOFFETT, JOSEPH - 70091 DEPUTY	3,036.00
Total 011700.410400 - FICA TAX	6,711
011700.410401 - MEDICARE EXPENSE	
1079-HOCKMAN, ALBERT - 70092 CORPORAL	860.00
1172-MOFFETT, JOSEPH - 70091 DEPUTY	710.00
Total 011700.410401 - MEDICARE EXPENSE	1,570
011700.410500 - HEALTH INSURANCE	
1079-HOCKMAN, ALBERT - 70092 CORPORAL	21,732.00
1172-MOFFETT, JOSEPH - 70091 DEPUTY	10,296.00
Total 011700.410500 - HEALTH INSURANCE	32,028
011700.410600 - RETIREMENT	
1079-HOCKMAN, ALBERT - 70092 CORPORAL	8,515.00
1172-MOFFETT, JOSEPH - 70091 DEPUTY	6,484.00
Total 011700.410600 - RETIREMENT	14,999
Department Total 011700-SHERIFF LAW ENFORCEMENT	170,674

	<u>Amount</u>
207700-SHERIFF LAW ENFORCEMENT	
207700.410300 - EMPLOYEES SALARY AND WAGES	
8079-VACANT008079, POSITION 1DEP- 70034 DEPUTY	44,183.00
8080-VACANT008080, POSITION 1DEP- 70035 DEPUTY	44,183.00
Total 207700.410300 - EMPLOYEES SALARY AND WAGES	88,366
207700.410400 - FICA TAX	
8079-VACANT008079, POSITION - 70034 DEPUTY	2,683.00
8080-VACANT008080, POSITION - 70035 DEPUTY	2,683.00
Total 207700.410400 - FICA TAX	5,366
207700.410401 - MEDICARE EXPENSE	
8079-VACANT008079, POSITION - 70034 DEPUTY	628.00
8080-VACANT008080, POSITION - 70035 DEPUTY	628.00
Total 207700.410401 - MEDICARE EXPENSE	1,256
207700.410500 - HEALTH INSURANCE	
8079-VACANT008079, POSITION - 70034 DEPUTY	10,143.00
8080-VACANT008080, POSITION - 70035 DEPUTY	10,143.00
Total 207700.410500 - HEALTH INSURANCE	20,286
207700.410600 - RETIREMENT	
8079-VACANT008079, POSITION - 70034 DEPUTY	5,744.00
8080-VACANT008080, POSITION - 70035 DEPUTY	5,744.00
Total 207700.410600 - RETIREMENT	11,488
Department Total 207700-SHERIFF LAW ENFORCEMENT	126,762

Jefferson County Commission
 Budget Summary
 Dept 701-SHERIFF SVC OF PROCESS
 FY2022- 2023

1/23/2022

001701-SHERIFF SVC OF PROCESS	FY21 ACTUAL	FY22 BUDGET	FY22 YTD	% SPENT YTD	FY23 REQUEST	
CONTRACTUAL SERVICES						
TOTAL CONTRACTUAL SERVICES	0	0	0	0.00%	0	100.00%
COMMODITIES						
434500 UNIFORMS	18,900	15,175	3,961	26.10%	11,412	-24.80%
TOTAL COMMODITIES	18,900	15,175	3,961	26.10%	11,412	-24.80%
DEPARTMENT GRAND TOTAL	18,900	15,175	3,961	26.10%	11,412	-24.80%

Jefferson County Commission
Budget Detail
Dept 701-SHERIFF SVC OF PROCESS
FY2022- 2023

1/23/2022

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
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001701-SHERIFF SVC OF PROCESS

001701.434500	FY21 ACTUAL	FY22 YTD	FY22 BUDGET	FY23 REQUEST
UNIFORMS	18,900	3,961	15,175	11,412
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				

DESCRIPTION	JUSTIFICATION	DEPT REQUEST
OFFSET BY SHERIFF SERVICE PROCESS DEDICATED REV	MANDATED	11,412
Total 001701.434500 - UNIFORMS		11,412

NOTES: Budget is based on prior year revenue collected for 001.329CS0 which was \$11,412.05 for FY21.

Jefferson County
Charles Town, West Virginia

01/23/2022 13:56
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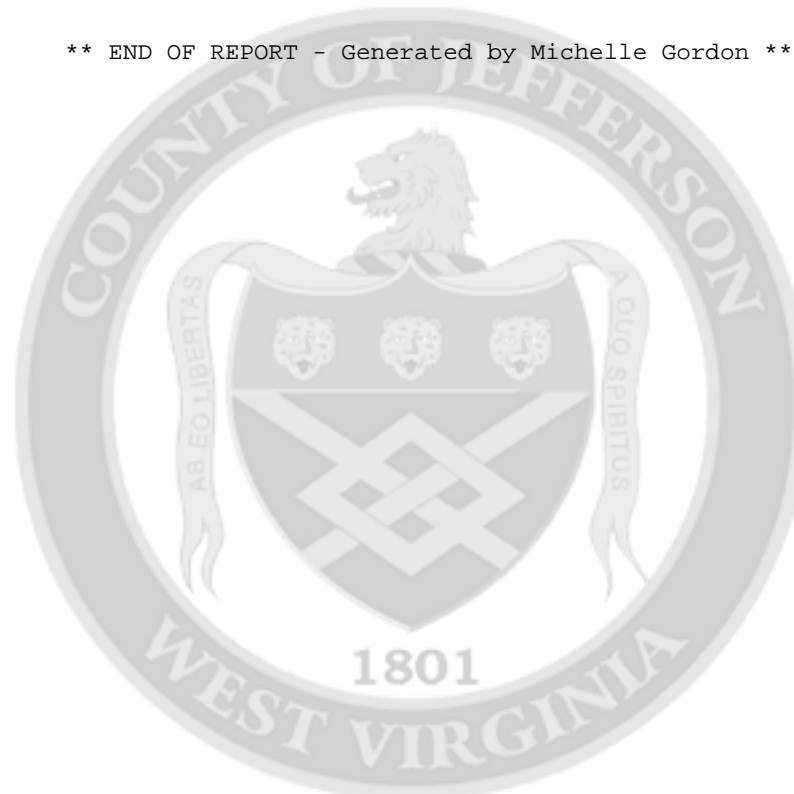
Jefferson County, WV - Production
ACCOUNT DETAIL HISTORY FOR 2021 00 TO 2021 13

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ORG YR/PR	OBJECT PROJ JNL EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
001	329CS0	SHERIFFS SERVICE OF PROCESS			REVISED BUDGET				-18,900.00
21/01	30 07/09/20	CRP 402	3481		^		-1,445.00	-1,445.00	
21/02	31 08/10/20	CRP 402	4197		^		-992.05	-2,437.05	
21/03	52 09/08/20	CRP 402	5325		^		-1,150.00	-3,587.05	
21/04	90 10/13/20	CRP 402	10203				-900.00	-4,487.05	
21/05	129 11/10/20	CRP 402	17657				-800.00	-5,287.05	
21/06	29 12/07/20	CRP 402	19234				-750.00	-6,037.05	
21/07	62 01/12/21	CRP 402	21985				-550.00	-6,587.05	
21/08	50 02/09/21	CRP 402	23176				-925.00	-7,512.05	
21/09	49 03/08/21	CRP 402	24730				-800.00	-8,312.05	
21/10	84 04/12/21	CRP 402	25815				-1,425.00	-9,737.05	
21/11	66 05/12/21	CRP 402	26917				-775.00	-10,512.05	
21/12	33 06/07/21	CRP 402	27355				-900.00	-11,412.05	
LEDGER BALANCES --- DEBITS:			.00	CREDITS:		-11,412.05	NET:	-11,412.05	
GRAND TOTAL --- DEBITS:			.00	CREDITS:		-11,412.05	NET:	-11,412.05	

12 Records printed

** END OF REPORT - Generated by Michelle Gordon **



Jefferson County Commission
 Budget Summary
 Dept 704-REGIONAL JAIL
 FY2022- 2023

1/23/2022

001704-REGIONAL JAIL	FY21 ACTUAL	FY22 BUDGET	FY22 YTD	% SPENT YTD	FY23 REQUEST	
COMMODITIES						
434400 C/F PRISONERS REG JAIL FEE	674,246	850,000	406,217	47.79%	850,000	0.00%
TOTAL COMMODITIES	674,246	850,000	406,217	47.79%	850,000	0.00%
DEPARTMENT GRAND TOTAL	674,246	850,000	406,217	47.79%	850,000	0.00%

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
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001704-REGIONAL JAIL

001704.434400	FY21 ACTUAL	FY22 YTD	FY22 BUDGET	FY23 REQUEST
C/F PRISONERS REG JAIL FEE	674,246	406,217	850,000	850,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				

DESCRIPTION	JUSTIFICATION	DEPT REQUEST
HISTORICAL TREND-MGORDON	MANDATED	850,000
Total 001704.434400 - C/F PRISONERS REG JAIL FEE		850,000

NOTES:

Jefferson County Commission
Jail Fees (001704.434400)

Month	FY16	FY18	FY19	FY20	FY21	FY22		Cumulative by Mo
						FY22	Mo-Mo	Estimated
June 2013								
July	101,808	128,828	119,226	85,886	55,392	61,326	10.7%	10.7%
August	117,489	133,604	115,366	88,732	62,436	66,440	6.4%	8.4%
September	93,460	131,626	102,628	78,358	66,006	68,081	3.1%	6.5%
October	118,792	136,789	103,641	89,890	74,932	73,871	-1.4%	4.2%
November	103,738	131,578	95,439	68,660	60,650	71,507	17.9%	6.8%
December	111,458	136,065	99,685	54,378	54,860			60,300
January	105,282	143,978	101,759	55,343	57,852			63,600
February	82,604	134,666	103,593	58,334	47,140			51,900
March	95,535	151,989	97,127	30,687	50,460			55,500
April	85,161	114,304	91,000	40,723	53,278			58,600
May	86,078	127,234	94,425	51,724	42,749			47,000
June	94,570	111,940	80,626	56,356	48,491			53,300
Total	1,195,973	1,582,600	1,204,514	759,070	674,246	341,225	10.0%	390,200
FY % Change	-2.7%	5.0%	-23.9%	-37.0%				
		16.9%						
		1,850,000	1,408,031	600,000	850,000	850,000	FY23 Budget Estimate	
		1,697,000	1,204,514	759,070	674,246	341,225	FY22 YTD	
		(153,000)	-	-	-	390,200	FY22 Projected Remaining	
		1,582,600	1,204,514	759,070	674,246	731,425	FY22 Total Projected Expense	
		1,720,000	1,850,000	1,500,000	1,050,000	850,000	FY22 Revised Budget	
		(137,400)	(645,487)	(740,931)	(375,754)	(118,575)	FY22 Budget Revision	
			1,500,000	1,050,000	850,000	850,000	FY23 Budget	

Jail Fees (001.704.03.344.000.PS.000)

Jefferson County Commission
 Budget Summary
 Dept 711-HOMELAND SECURITY
 FY2022- 2023

1/24/2022

001711-HOMELAND SECURITY	FY21 ACTUAL	FY22 BUDGET	FY22 YTD	% SPENT YTD	FY23 REQUEST	
PERSONNEL SERVICES						
410300 EMPLOYEES SALARY AND WAGES	141,565	168,940	58,878	34.85%	165,568	-2.00%
410400 FICA TAX	8,492	10,018	3,598	35.91%	10,087	0.69%
410401 MEDICARE EXPENSE	1,986	2,343	841	35.91%	2,360	0.73%
410500 HEALTH INSURANCE	21,759	31,355	5,339	17.03%	20,927	-33.26%
410599 HEALTH INSURANCE-CONTRA	(21,759)	(31,355)	(4,440)	14.16%	(20,927)	-33.26%
410600 RETIREMENT	13,831	16,895	5,888	34.85%	14,903	-11.79%
410801 OVERTIME	48	0	0	0.00%	0	100.00%
TOTAL PERSONNEL SERVICES	165,922	198,196	70,103	35.37%	192,918	-2.66%
CONTRACTUAL SERVICES						
421100 TELEPHONE	2,484	2,700	315	11.66%	2,700	0.00%
421200 PRINTING	0	1,000	0	0.00%	1,000	0.00%
421400 TRAVEL	192	1,450	0	0.00%	1,450	0.00%
421400 TRAVEL COVID	288	0	0	0.00%	0	100.00%
421600 MAINT/REP EQUIPMENT	0	1,000	0	0.00%	1,000	0.00%
422000 ADVERTISING / LEGAL PUBS	0	500	0	0.00%	500	0.00%
422100 TRAINING AND EDUCATION	0	4,575	0	0.00%	4,575	0.00%
422200 DUES AND SUBSCRIPTIONS	388	650	0	0.00%	650	0.00%
422300 PROFESSIONAL SERVICES	3,713	5,000	0	0.00%	5,000	0.00%
423000 CONTRACTED SERVICES	3,119	9,250	4,746	51.30%	9,250	0.00%
TOTAL CONTRACTUAL SERVICES	10,184	26,125	5,061	19.37%	26,125	0.00%
COMMODITIES						
434100 MATERIALS AND SUPPLIES	65	7,900	312	3.95%	7,900	0.00%
434500 UNIFORMS	0	0	0	0.00%	500	100.00%
435400 COMPUTER HARDWARE	0	6,000	0	0.00%	0	100.00%
TOTAL COMMODITIES	65	13,900	312	2.24%	8,400	-39.57%
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY	0	0	0	0.00%	0	100.00%
DEPARTMENT GRAND TOTAL	176,171	238,221	75,475	31.68%	227,443	-4.52%

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>		
001711-HOMELAND SECURITY				
001711.410300	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
EMPLOYEES SALARY AND WAGES	141,565	58,878	168,940	165,568
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION		JUSTIFICATION		DEPT REQUEST
ALLEN	STEPHEN	DIRECTOR HOMELD SEC & EMER MGT		77,178
ALLEN, STEPHEN				
MYERS	DICK	PROGRAM MANAGER HOMELAND SEC		51,163
MYERS, DICK				
VACANT008083	POSITION	PUBLIC INFO OFF/ADM ASST II-80		37,227
VACANT008083, POSITION				
Total 001711.410300 - EMPLOYEES SALARY AND WAGES				165,568

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001711.410400	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
FICA TAX	8,492	3,598	10,018	10,087
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
ALLEN, STEPHEN	DIRECTOR HOMELD SEC & EMER MGT			4,708
MYERS, DICK	PROGRAM MANAGER HOMELAND SEC			3,127
VACANT008083, POSITION	PUBLIC INFO OFF/ADM ASST II-80			2,252
Total 001711.410400 - FICA TAX				10,087

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001711.410401	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
MEDICARE EXPENSE	1,986	841	2,343	2,360
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
ALLEN, STEPHEN	DIRECTOR HOMELD SEC & EMER MGT			1,101
MYERS, DICK	PROGRAM MANAGER HOMELAND SEC			732
VACANT008083, POSITION	PUBLIC INFO OFF/ADM ASST II-80			527
Total 001711.410401 - MEDICARE EXPENSE				2,360

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001711.410500	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
HEALTH INSURANCE	21,759	5,339	31,355	20,927
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
ALLEN, STEPHEN	DIRECTOR HOMELD SEC & EMER MGT			9,808
ALLEN, STEPHEN	DIRECTOR HOMELD SEC & EMER MGT			258
ALLEN, STEPHEN	DIRECTOR HOMELD SEC & EMER MGT			77
ALLEN, STEPHEN	DIRECTOR HOMELD SEC & EMER MGT			153
MYERS, DICK	PROGRAM MANAGER HOMELAND SEC			258
MYERS, DICK	PROGRAM MANAGER HOMELAND SEC			77
MYERS, DICK	PROGRAM MANAGER HOMELAND SEC			153
VACANT008083, POSITION	PUBLIC INFO OFF/ADM ASST II-80			9,808
VACANT008083, POSITION	PUBLIC INFO OFF/ADM ASST II-80			258
VACANT008083, POSITION	PUBLIC INFO OFF/ADM ASST II-80			77
Total 001711.410500 - HEALTH INSURANCE				20,927

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001711.410599	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
HEALTH INSURANCE-CONTRA	(21,759)	(4,440)	(31,355)	(20,927)
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST

Total 001711.410599 - HEALTH INSURANCE-CONTRA

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001711.410600	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
RETIREMENT	13,831	5,888	16,895	14,903
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
ALLEN, STEPHEN	DIRECTOR HOMELD SEC & EMER MGT			6,947
MYERS, DICK	PROGRAM MANAGER HOMELAND SEC			4,605
VACANT008083, POSITION	PUBLIC INFO OFF/ADM ASST II-80			3,351
Total 001711.410600 - RETIREMENT				14,903

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001711.410801 OVERTIME	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
	48	0	0	0
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST

Total 001711.410801 - OVERTIME

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001711.421100	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
TELEPHONE	2,484	315	2,700	2,700
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
3 CELL PHONES SERVICES AND 2 MOBILE HOT SPOTS	MISSION CRITICAL			2,700
Total 001711.421100 - TELEPHONE				2,700

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001711.421200	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
PRINTING	0	0	1,000	1,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
BROCHURES, PLANS, AND NOTICES	MISSION CRITICAL			1,000
Total 001711.421200 - PRINTING				1,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001711.421400	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
TRAVEL	192	0	1,450	1,450
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
STATE MEETINGS AND TRAINING COURSES	MANDATED BY STATE FOR EMPG FUNDING			1,450
Total 001711.421400 - TRAVEL				1,450

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001711.421400 COVID TRAVEL-COVID	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
	288	0	0	0
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST

Total 001711.421400 COVID- TRAVEL-COVID

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001711.421600	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
MAINT/REP EQUIPMENT	0	0	1,000	1,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
SMALL UNANTICIPATED REPAIRS TO ANY EQUIPMENT.	MISSION CRITICAL			1,000
Total 001711.421600 - MAINT/REP EQUIPMENT				1,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001711.422000	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
ADVERTISING / LEGAL PUBS	0	0	500	500
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
REQUIRED LEGAL ADS SUCH AS BIDS, PUBLIC MEETINGS,	MANDATED			500
Total 001711.422000 - ADVERTISING / LEGAL PUBS				500

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001711.422100	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
TRAINING AND EDUCATION	0	0	4,575	4,575
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
TRAINING MANUALS/SUPPLIES FOR TRAINING COURSES	MISSION CRITICAL			4,575
Total 001711.422100 - TRAINING AND EDUCATION				4,575

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001711.422200	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
DUES AND SUBSCRIPTIONS	388	0	650	650
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
DUES STATE FLOODPLAIN MGRS ASSN.	MANDATED			650
Total 001711.422200 - DUES AND SUBSCRIPTIONS				650

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001711.422300	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
PROFESSIONAL SERVICES	3,713	0	5,000	5,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
EMERGENCY OPERATIONS PLAN UPDATE	MANDATED			5,000
Total 001711.422300 - PROFESSIONAL SERVICES				5,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001711.423000	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
CONTRACTED SERVICES	3,119	4,746	9,250	9,250
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
FUTURITY/ORION WEB-BASED	MISSION CRITICAL			
DAMAGE ASSESSMENT PROGRAM				9,250
Total 001711.423000 - CONTRACTED SERVICES				9,250

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001711.434100	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
MATERIALS AND SUPPLIES	65	312	7,900	7,900
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
EOC SUPPLIES FOR EXERCISES REQUIRED FOR EMPG EOC	MANDATED			7,900
Total 001711.434100 - MATERIALS AND SUPPLIES				7,900

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001711.434500	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
UNIFORMS	0	0	0	500
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
UNIFORM SHIRTS				500
Total 001711.434500 - UNIFORMS				500

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001711.435400 COMPUTER HARDWARE	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
	0	0	6,000	0
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
Total 001711.435400 - COMPUTER HARDWARE				<u>0</u>

NOTES:

Jefferson County Commission
Payroll Projection
FY2022- 2023

1/29/2022

Amount

001711-HOMELAND SECURITY

1155-ALLEN, STEPHEN	0804- 71103 DIRECTOR HOMELD SEC & EMER MGT	
001711.410300-EMPLOYEES SALARY AND WAGES		77,178
001711.410400-FICA TAX		4,708
001711.410401-MEDICARE EXPENSE		1,101
001711.410500-HEALTH INSURANCE		10,296
001711.410600-RETIREMENT		6,947
Totals 1155-ALLEN, STEPHEN		100,230
3186-MYERS, DICK	0512- 71102 PROGRAM MANAGER HOMELAND SEC	
001711.410300-EMPLOYEES SALARY AND WAGES		51,163
001711.410400-FICA TAX		3,127
001711.410401-MEDICARE EXPENSE		732
001711.410500-HEALTH INSURANCE		488
001711.410600-RETIREMENT		4,605
Totals 3186-MYERS, DICK		60,115
8083-VACANT008083, POSITION	0423- 71104 PUBLIC INFO OFF/ADM ASST II-80	
001711.410300-EMPLOYEES SALARY AND WAGES		37,227
001711.410400-FICA TAX		2,252
001711.410401-MEDICARE EXPENSE		527
001711.410500-HEALTH INSURANCE		10,143
001711.410600-RETIREMENT		3,351
Totals 8083-VACANT008083, POSITION		53,500
Department Total-001711-HOMELAND SECURITY		213,845

		<u>Amount</u>
001711-HOMELAND SECURITY		
001711.410300 - EMPLOYEES SALARY AND WAGES		
0-	- 0	0.00
1155-ALLEN, STEPHEN	0804- 71103 DIRECTOR HOMELD SEC & EMER MGT	77,178.00
3186-MYERS, DICK	0512- 71102 PROGRAM MANAGER HOMELAND SEC	51,163.00
8083-VACANT008083, POSITION	0423- 71104 PUBLIC INFO OFF/ADM ASST II-80	37,227.00
Total 001711.410300 - EMPLOYEES SALARY AND WAGES		165,568
001711.410400 - FICA TAX		
0-	- 0	0.00
1155-ALLEN, STEPHEN	- 71103 DIRECTOR HOMELD SEC & EMER MGT	4,708.00
3186-MYERS, DICK	- 71102 PROGRAM MANAGER HOMELAND SEC	3,127.00
8083-VACANT008083, POSITION	- 71104 PUBLIC INFO OFF/ADM ASST II-80	2,252.00
Total 001711.410400 - FICA TAX		10,087
001711.410401 - MEDICARE EXPENSE		
0-	- 0	0.00
1155-ALLEN, STEPHEN	- 71103 DIRECTOR HOMELD SEC & EMER MGT	1,101.00
3186-MYERS, DICK	- 71102 PROGRAM MANAGER HOMELAND SEC	732.00
8083-VACANT008083, POSITION	- 71104 PUBLIC INFO OFF/ADM ASST II-80	527.00
Total 001711.410401 - MEDICARE EXPENSE		2,360
001711.410500 - HEALTH INSURANCE		
1155-ALLEN, STEPHEN	- 71103 DIRECTOR HOMELD SEC & EMER MGT	10,296.00
3186-MYERS, DICK	- 71102 PROGRAM MANAGER HOMELAND SEC	488.00
8083-VACANT008083, POSITION	- 71104 PUBLIC INFO OFF/ADM ASST II-80	10,143.00
Total 001711.410500 - HEALTH INSURANCE		20,927
001711.410600 - RETIREMENT		
0-	- 0	0.00
1155-ALLEN, STEPHEN	- 71103 DIRECTOR HOMELD SEC & EMER MGT	6,947.00
3186-MYERS, DICK	- 71102 PROGRAM MANAGER HOMELAND SEC	4,605.00
8083-VACANT008083, POSITION	- 71104 PUBLIC INFO OFF/ADM ASST II-80	3,351.00
Total 001711.410600 - RETIREMENT		14,903
Department Total 001711-HOMELAND SECURITY		213,845

Jefferson County Commission
 Budget Summary
 Dept 712-COMMUNICATIONS CENTER
 FY2022- 2023

1/27/2022

001712-COMMUNICATIONS CENTER	FY21 ACTUAL	FY22 BUDGET	FY22 YTD	% SPENT YTD	FY23 REQUEST	
PERSONNEL SERVICES						
410300 EMPLOYEES SALARY AND WAGES	1,153,374	1,265,294	516,777	40.84%	1,233,514	-2.51%
410400 FICA TAX	77,399	83,131	36,976	44.48%	79,785	-4.02%
410401 MEDICARE EXPENSE	18,101	19,368	8,648	44.65%	18,677	-3.57%
410500 HEALTH INSURANCE	268,492	323,329	133,535	41.30%	339,110	4.88%
410599 HEALTH INSURANCE-CONTRA	(268,492)	(323,329)	(111,197)	34.39%	(339,110)	4.88%
410600 RETIREMENT	124,453	128,544	58,141	45.23%	116,590	-9.30%
410801 OVERTIME	110,405	61,800	75,471	122.12%	61,800	0.00%
410802 PART TIME / EXTRA HELP	50,926	39,500	29,564	74.85%	51,500	30.38%
TOTAL PERSONNEL SERVICES	1,534,658	1,597,637	747,915	46.81%	1,561,866	-2.24%
CONTRACTUAL SERVICES						
421100 TELEPHONE	57,206	78,414	28,081	35.81%	82,726	5.50%
421400 TRAVEL	0	5,680	528	9.29%	21,092	271.34%
421600 MAINT/REP EQUIPMENT	150,270	152,473	55,776	36.58%	337,314	121.23%
422100 TRAINING AND EDUCATION	7,961	23,711	2,074	8.75%	25,142	6.04%
422200 DUES AND SUBSCRIPTIONS	739	958	903	94.28%	958	0.00%
422300 PROFESSIONAL SERVICES	12,000	12,000	8,000	66.67%	12,000	0.00%
423000 CONTRACTED SERVICES	4,790	46,162	1,950	4.22%	49,862	8.02%
TOTAL CONTRACTUAL SERVICES	232,966	319,398	97,312	30.47%	529,094	65.65%
COMMODITIES						
434100 MATERIALS AND SUPPLIES	1,579	8,628	1,642	19.03%	9,508	10.20%
435300 COMPUTER SOFTWARE	0	0	0	0.00%	124,475	100.00%
435500 INFORMATION TECH SUPPORT	0	34,000	0	0.00%	0	100.00%
TOTAL COMMODITIES	1,579	42,628	1,642	3.85%	133,983	214.31%
DEPARTMENT GRAND TOTAL	1,769,203	1,959,663	846,869	43.22%	2,224,943	13.54%

Jefferson County Commission
Budget Detail
Dept 712-COMMUNICATIONS CENTER
FY2022- 2023

1/27/2022

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
001712-COMMUNICATIONS CENTER		
001712.410300	FY21 ACTUAL	FY22 YTD
EMPLOYEES SALARY AND WAGES	FY22 BUDGET	FY23 REQUEST
	1,153,374	516,777
		1,265,294
		1,233,514
MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget		
DESCRIPTION	JUSTIFICATION	DEPT REQUEST
ARRINGTON, AMANDA	DISPATCHER	37,751
ASHLEY, JESSICA	DISPATCHER	41,697
BREEDEN, SHAWN	DISPATCHER	50,026
BROWN, LORI	EMD COORDINATOR-80HR	53,087
DUTKO, ELIZABETH	ADMINISTRATIVE ASSISTANT-80HR	38,027
FARIAS, MEGAN	DISPATCHER	37,751
HAHN, RICHARD	SUPERVISOR-PUB SFTY DISPATCHER	52,868
HAYDEN, JAMES	SUPERVISOR-PUB SFTY DISPATCHER	59,764
HOVERMALE, STACI	DISPATCHER	48,451
JACKSON, AMANDA	DISPATCHER	37,751
KETCHENS, HEATHER	DISPATCHER	39,661
KING, KATHRYN	SUPERVISOR-PUB SFTY DISPATCHER	53,940
MURPHY, JOSEPH	DEPUTY DIRECTOR OF COMMUNCATN	65,864
NOONAN, ASHLEY	DISPATCHER	39,661
OLIVER-MILLER, CAILEIGH	DISPATCHER	39,661
ORR, CARRIE	DISPATCHER	37,751
POLCZYNSKI, JEFFREY	DIRECTOR OF COMMUNICATIONS	100,829
SCHWEITZER, WILLIAM	SUPERVISOR-PUB SFTY DISPATCHER	56,859
SPINKS, MALLORY	DISPATCHER	37,751
VACANT008084, POSITION	DISPATCHER	37,751

Jefferson County Commission
Budget Detail
Dept 712-COMMUNICATIONS CENTER
FY2022- 2023

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<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
VACANT008085, POSITION	DISPATCHER	37,751
VACANT008086, POSITION	DISPATCHER	37,751
VACANT008087, POSITION	DISPATCHER	37,751
VACANT008088, POSITION	DISPATCHER	37,751
VACANT008089, POSITION	DISPATCHER	37,751
VACANT008090, POSITION	DISPATCHER	37,751
WOODWARD, MAKENZIE	DISPATCHER	40,107
Total 001712.410300 - EMPLOYEES SALARY AND WAGES		<u>1,233,514</u>

NOTES:

Jefferson County Commission
Budget Detail
Dept 712-COMMUNICATIONS CENTER
FY2022- 2023

1/27/2022

Name	Justification	Amount
001712.410400	FY21 ACTUAL	FY22 YTD
FICA TAX	FY22 BUDGET	FY23 REQUEST
	77,399	36,976
		83,131
		79,785
MANDATED - Required by law or statute		
MISSION CRITICAL - Elimination would result in failure to meet critical functions		
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical		
NEW INITIATIVE - Spending not included in the prior year budget		
DESCRIPTION	JUSTIFICATION	DEPT REQUEST
FICA OVERTIME		3,832
FICA EXTRA HELP-PART TIME		3,193
ARRINGTON AMANDA ARRINGTON, AMANDA	DISPATCHER	2,341
ASHLEY JESSICA ASHLEY, JESSICA	DISPATCHER	2,199
BREEDEN SHAWN BREEDEN, SHAWN	DISPATCHER	3,029
BROWN LORI BROWN, LORI	EMD COORDINATOR-80HR	2,906
DUTKO ELIZABETH DUTKO, ELIZABETH	ADMINISTRATIVE ASSISTANT-80HR	2,301
FARIAS MEGAN FARIAS, MEGAN	DISPATCHER	2,284
HAHN RICHARD HAHN, RICHARD	SUPERVISOR-PUB SFTY DISPATCHER	3,221
HAYDEN JAMES HAYDEN, JAMES	SUPERVISOR-PUB SFTY DISPATCHER	3,320
HOVERMALE STACI HOVERMALE, STACI	DISPATCHER	2,947
JACKSON AMANDA JACKSON, AMANDA	DISPATCHER	2,284
KETCHENS HEATHER KETCHENS, HEATHER	DISPATCHER	2,402
KING KATHRYN KING, KATHRYN	SUPERVISOR-PUB SFTY DISPATCHER	3,234
MURPHY JOSEPH MURPHY, JOSEPH	DEPUTY DIRECTOR OF COMMUNCATN	3,698
NOONAN ASHLEY NOONAN, ASHLEY	DISPATCHER	2,188
OLIVER-MILLER CAILEIGH OLIVER-MILLER, CAILEIGH	DISPATCHER	2,402
ORR CARRIE ORR, CARRIE	DISPATCHER	2,284
POLCZYNSKI JEFFREY POLCZYNSKI, JEFFREY	DIRECTOR OF COMMUNICATIONS	6,139
SCHWEITZER WILLIAM SCHWEITZER, WILLIAM	SUPERVISOR-PUB SFTY DISPATCHER	3,208
SPINKS MALLORY SPINKS, MALLORY	DISPATCHER	1,955

Jefferson County Commission
Budget Detail
Dept 712-COMMUNICATIONS CENTER
FY2022- 2023

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<u>Name</u>		<u>Justificaton</u>	<u>Amount</u>
VACANT008084	POSITION		
VACANT008084, POSITION		DISPATCHER	2,284
VACANT008085	POSITION		
VACANT008085, POSITION		DISPATCHER	2,284
VACANT008086	POSITION		
VACANT008086, POSITION		DISPATCHER	2,284
VACANT008087	POSITION		
VACANT008087, POSITION		DISPATCHER	2,284
VACANT008088	POSITION		
VACANT008088, POSITION		DISPATCHER	2,284
VACANT008089	POSITION		
VACANT008089, POSITION		DISPATCHER	2,284
VACANT008090	POSITION		
VACANT008090, POSITION		DISPATCHER	2,284
WOODWARD	MAKENZIE		
WOODWARD, MAKENZIE		DISPATCHER	2,430
Total 001712.410400 - FICA TAX			79,785

NOTES:

Jefferson County Commission
Budget Detail
Dept 712-COMMUNICATIONS CENTER
FY2022- 2023

1/27/2022

Name	Justification	Amount
001712.410401	FY21 ACTUAL	FY22 YTD
MEDICARE EXPENSE	FY22 BUDGET	FY23 REQUEST
	18,101	8,648
		19,368
		18,677
MANDATED - Required by law or statute		
MISSION CRITICAL - Elimination would result in failure to meet critical functions		
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical		
NEW INITIATIVE - Spending not included in the prior year budget		
DESCRIPTION	JUSTIFICATION	DEPT REQUEST
MEDICARE OVERTIME		896
MEDICARE EXTRA HELP		747
ARRINGTON AMANDA ARRINGTON, AMANDA	DISPATCHER	548
ASHLEY JESSICA ASHLEY, JESSICA	DISPATCHER	515
BREEDEN SHAWN BREEDEN, SHAWN	DISPATCHER	709
BROWN LORI BROWN, LORI	EMD COORDINATOR-80HR	680
DUTKO ELIZABETH DUTKO, ELIZABETH	ADMINISTRATIVE ASSISTANT-80HR	539
FARIAS MEGAN FARIAS, MEGAN	DISPATCHER	535
HAHN RICHARD HAHN, RICHARD	SUPERVISOR-PUB SFTY DISPATCHER	754
HAYDEN JAMES HAYDEN, JAMES	SUPERVISOR-PUB SFTY DISPATCHER	777
HOVERMALE STACI HOVERMALE, STACI	DISPATCHER	690
JACKSON AMANDA JACKSON, AMANDA	DISPATCHER	535
KETCHENS HEATHER KETCHENS, HEATHER	DISPATCHER	562
KING KATHRYN KING, KATHRYN	SUPERVISOR-PUB SFTY DISPATCHER	757
MURPHY JOSEPH MURPHY, JOSEPH	DEPUTY DIRECTOR OF COMMUNCATN	865
NOONAN ASHLEY NOONAN, ASHLEY	DISPATCHER	512
OLIVER-MILLER CAILEIGH OLIVER-MILLER, CAILEIGH	DISPATCHER	562
ORR CARRIE ORR, CARRIE	DISPATCHER	535
POLCZYNSKI JEFFREY POLCZYNSKI, JEFFREY	DIRECTOR OF COMMUNICATIONS	1,436
SCHWEITZER WILLIAM SCHWEITZER, WILLIAM	SUPERVISOR-PUB SFTY DISPATCHER	751
SPINKS MALLORY SPINKS, MALLORY	DISPATCHER	458

Jefferson County Commission
Budget Detail
Dept 712-COMMUNICATIONS CENTER
FY2022- 2023

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<u>Name</u>		<u>Justificaton</u>	<u>Amount</u>
VACANT008084	POSITION		
VACANT008084, POSITION		DISPATCHER	535
VACANT008085	POSITION		
VACANT008085, POSITION		DISPATCHER	535
VACANT008086	POSITION		
VACANT008086, POSITION		DISPATCHER	535
VACANT008087	POSITION		
VACANT008087, POSITION		DISPATCHER	535
VACANT008088	POSITION		
VACANT008088, POSITION		DISPATCHER	535
VACANT008089	POSITION		
VACANT008089, POSITION		DISPATCHER	535
VACANT008090	POSITION		
VACANT008090, POSITION		DISPATCHER	535
WOODWARD	MAKENZIE		
WOODWARD, MAKENZIE		DISPATCHER	569
Total 001712.410401 - MEDICARE EXPENSE			18,677

NOTES:

Jefferson County Commission
Budget Detail
Dept 712-COMMUNICATIONS CENTER
FY2022- 2023

1/27/2022

Name	Justification	Amount
001712.410500	FY21 ACTUAL	FY22 YTD
HEALTH INSURANCE	FY22 BUDGET	FY23 REQUEST
	268,492	133,535
		323,329
		339,110
MANDATED - Required by law or statute		
MISSION CRITICAL - Elimination would result in failure to meet critical functions		
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical		
NEW INITIATIVE - Spending not included in the prior year budget		
DESCRIPTION	JUSTIFICATION	DEPT REQUEST
ARRINGTON, AMANDA	DISPATCHER	153
ASHLEY, JESSICA	DISPATCHER	21,244
ASHLEY, JESSICA	DISPATCHER	258
ASHLEY, JESSICA	DISPATCHER	77
ASHLEY, JESSICA	DISPATCHER	153
BREEDEN, SHAWN	DISPATCHER	9,808
BREEDEN, SHAWN	DISPATCHER	258
BREEDEN, SHAWN	DISPATCHER	77
BREEDEN, SHAWN	DISPATCHER	153
BROWN, LORI	EMD COORDINATOR-80HR	21,244
BROWN, LORI	EMD COORDINATOR-80HR	258
BROWN, LORI	EMD COORDINATOR-80HR	77
BROWN, LORI	EMD COORDINATOR-80HR	153
DUTKO, ELIZABETH	ADMINISTRATIVE ASSISTANT-80HR	9,808
DUTKO, ELIZABETH	ADMINISTRATIVE ASSISTANT-80HR	258
DUTKO, ELIZABETH	ADMINISTRATIVE ASSISTANT-80HR	77
DUTKO, ELIZABETH	ADMINISTRATIVE ASSISTANT-80HR	153
FARIAS, MEGAN	DISPATCHER	9,808
FARIAS, MEGAN	DISPATCHER	258
FARIAS, MEGAN	DISPATCHER	77
FARIAS, MEGAN	DISPATCHER	153

Jefferson County Commission
 Budget Detail
 Dept 712-COMMUNICATIONS CENTER
 FY2022- 2023

1/27/2022

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
HAHN, RICHARD	SUPERVISOR-PUB SFTY DISPATCHER	9,808
HAHN, RICHARD	SUPERVISOR-PUB SFTY DISPATCHER	258
HAHN, RICHARD	SUPERVISOR-PUB SFTY DISPATCHER	77
HAHN, RICHARD	SUPERVISOR-PUB SFTY DISPATCHER	153
HAYDEN, JAMES	SUPERVISOR-PUB SFTY DISPATCHER	21,244
HAYDEN, JAMES	SUPERVISOR-PUB SFTY DISPATCHER	258
HAYDEN, JAMES	SUPERVISOR-PUB SFTY DISPATCHER	77
HAYDEN, JAMES	SUPERVISOR-PUB SFTY DISPATCHER	153
HOVERMALE, STACI	DISPATCHER	9,808
HOVERMALE, STACI	DISPATCHER	258
HOVERMALE, STACI	DISPATCHER	77
HOVERMALE, STACI	DISPATCHER	153
JACKSON, AMANDA	DISPATCHER	9,808
JACKSON, AMANDA	DISPATCHER	258
JACKSON, AMANDA	DISPATCHER	77
JACKSON, AMANDA	DISPATCHER	153
KETCHENS, HEATHER	DISPATCHER	9,808
KETCHENS, HEATHER	DISPATCHER	258
KETCHENS, HEATHER	DISPATCHER	77
KETCHENS, HEATHER	DISPATCHER	153
KING, KATHRYN	SUPERVISOR-PUB SFTY DISPATCHER	9,808
KING, KATHRYN	SUPERVISOR-PUB SFTY DISPATCHER	258
KING, KATHRYN	SUPERVISOR-PUB SFTY DISPATCHER	77
KING, KATHRYN	SUPERVISOR-PUB SFTY DISPATCHER	153

Jefferson County Commission
 Budget Detail
 Dept 712-COMMUNICATIONS CENTER
 FY2022- 2023

1/27/2022

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
MURPHY, JOSEPH	DEPUTY DIRECTOR OF COMMUNCATN	21,244
MURPHY, JOSEPH	DEPUTY DIRECTOR OF COMMUNCATN	258
MURPHY, JOSEPH	DEPUTY DIRECTOR OF COMMUNCATN	77
MURPHY, JOSEPH	DEPUTY DIRECTOR OF COMMUNCATN	153
NOONAN, ASHLEY	DISPATCHER	17,384
NOONAN, ASHLEY	DISPATCHER	258
NOONAN, ASHLEY	DISPATCHER	77
NOONAN, ASHLEY	DISPATCHER	153
OLIVER-MILLER, CAILEIGH	DISPATCHER	9,808
OLIVER-MILLER, CAILEIGH	DISPATCHER	258
OLIVER-MILLER, CAILEIGH	DISPATCHER	77
OLIVER-MILLER, CAILEIGH	DISPATCHER	153
ORR, CARRIE	DISPATCHER	9,808
ORR, CARRIE	DISPATCHER	258
ORR, CARRIE	DISPATCHER	77
ORR, CARRIE	DISPATCHER	153
POLCZYNSKI, JEFFREY	DIRECTOR OF COMMUNICATIONS	9,808
POLCZYNSKI, JEFFREY	DIRECTOR OF COMMUNICATIONS	258
POLCZYNSKI, JEFFREY	DIRECTOR OF COMMUNICATIONS	77
POLCZYNSKI, JEFFREY	DIRECTOR OF COMMUNICATIONS	153
SCHWEITZER, WILLIAM	SUPERVISOR-PUB SFTY DISPATCHER	17,384
SCHWEITZER, WILLIAM	SUPERVISOR-PUB SFTY DISPATCHER	258
SCHWEITZER, WILLIAM	SUPERVISOR-PUB SFTY DISPATCHER	77
SCHWEITZER, WILLIAM	SUPERVISOR-PUB SFTY DISPATCHER	153

Jefferson County Commission
 Budget Detail
 Dept 712-COMMUNICATIONS CENTER
 FY2022- 2023

1/27/2022

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
SPINKS, MALLORY	DISPATCHER	21,244
SPINKS, MALLORY	DISPATCHER	258
SPINKS, MALLORY	DISPATCHER	77
SPINKS, MALLORY	DISPATCHER	153
VACANT008084, POSITION	DISPATCHER	9,808
VACANT008084, POSITION	DISPATCHER	258
VACANT008084, POSITION	DISPATCHER	77
VACANT008085, POSITION	DISPATCHER	9,808
VACANT008085, POSITION	DISPATCHER	258
VACANT008085, POSITION	DISPATCHER	77
VACANT008086, POSITION	DISPATCHER	9,808
VACANT008086, POSITION	DISPATCHER	258
VACANT008086, POSITION	DISPATCHER	77
VACANT008087, POSITION	DISPATCHER	9,808
VACANT008087, POSITION	DISPATCHER	258
VACANT008087, POSITION	DISPATCHER	77
VACANT008088, POSITION	DISPATCHER	9,808
VACANT008088, POSITION	DISPATCHER	258
VACANT008088, POSITION	DISPATCHER	77
VACANT008089, POSITION	DISPATCHER	9,808
VACANT008089, POSITION	DISPATCHER	258
VACANT008089, POSITION	DISPATCHER	77
VACANT008090, POSITION	DISPATCHER	9,808
VACANT008090, POSITION	DISPATCHER	258

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
VACANT008090, POSITION	DISPATCHER	77
WOODWARD, MAKENZIE	DISPATCHER	9,808
WOODWARD, MAKENZIE	DISPATCHER	258
WOODWARD, MAKENZIE	DISPATCHER	77
WOODWARD, MAKENZIE	DISPATCHER	153
Total 001712.410500 - HEALTH INSURANCE		<u><u>339,110</u></u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001712.410599	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
HEALTH INSURANCE-CONTRA	(268,492)	(111,197)	(323,329)	(339,110)
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST

Total 001712.410599 - HEALTH INSURANCE-CONTRA

NOTES:

Jefferson County Commission
Budget Detail
Dept 712-COMMUNICATIONS CENTER
FY2022- 2023

1/27/2022

Name		Justificaton	Amount	
001712.410600		FY21 ACTUAL	FY22 YTD	FY22 BUDGET
RETIREMENT		124,453	58,141	128,544
				FY23 REQUEST
				116,590
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION		JUSTIFICATION	DEPT REQUEST	
RETIREMENT FOR OVERTIME			5,562	
ARRINGTON AMANDA	ARRINGTON, AMANDA	DISPATCHER	3,398	
ASHLEY JESSICA	ASHLEY, JESSICA	DISPATCHER	3,753	
BREEDEN SHAWN	BREEDEN, SHAWN	DISPATCHER	4,503	
BROWN LORI	BROWN, LORI	EMD COORDINATOR-80HR	4,778	
DUTKO ELIZABETH	DUTKO, ELIZABETH	ADMINISTRATIVE ASSISTANT-80HR	3,423	
FARIAS MEGAN	FARIAS, MEGAN	DISPATCHER	3,398	
HAHN RICHARD	HAHN, RICHARD	SUPERVISOR-PUB SFTY DISPATCHER	4,759	
HAYDEN JAMES	HAYDEN, JAMES	SUPERVISOR-PUB SFTY DISPATCHER	5,379	
HOVERMALE STACI	HOVERMALE, STACI	DISPATCHER	4,361	
JACKSON AMANDA	JACKSON, AMANDA	DISPATCHER	3,398	
KETCHENS HEATHER	KETCHENS, HEATHER	DISPATCHER	3,570	
KING KATHRYN	KING, KATHRYN	SUPERVISOR-PUB SFTY DISPATCHER	4,855	
MURPHY JOSEPH	MURPHY, JOSEPH	DEPUTY DIRECTOR OF COMMUNCATN	5,928	
NOONAN ASHLEY	NOONAN, ASHLEY	DISPATCHER	3,570	
OLIVER-MILLER CAILEIGH	OLIVER-MILLER, CAILEIGH	DISPATCHER	3,570	
ORR CARRIE	ORR, CARRIE	DISPATCHER	3,398	
POLCZYNSKI JEFFREY	POLCZYNSKI, JEFFREY	DIRECTOR OF COMMUNICATIONS	9,075	
SCHWEITZER WILLIAM	SCHWEITZER, WILLIAM	SUPERVISOR-PUB SFTY DISPATCHER	5,118	
SPINKS MALLORY	SPINKS, MALLORY	DISPATCHER	3,398	
VACANT008084 POSITION	VACANT008084, POSITION	DISPATCHER	3,398	

<u>Name</u>		<u>Justificaton</u>	<u>Amount</u>
VACANT008085	POSITION		
VACANT008085, POSITION		DISPATCHER	3,398
VACANT008086	POSITION		
VACANT008086, POSITION		DISPATCHER	3,398
VACANT008087	POSITION		
VACANT008087, POSITION		DISPATCHER	3,398
VACANT008088	POSITION		
VACANT008088, POSITION		DISPATCHER	3,398
VACANT008089	POSITION		
VACANT008089, POSITION		DISPATCHER	3,398
VACANT008090	POSITION		
VACANT008090, POSITION		DISPATCHER	3,398
WOODWARD	MAKENZIE		
WOODWARD, MAKENZIE		DISPATCHER	3,610
Total 001712.410600 - RETIREMENT			<u>116,590</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001712.410801	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
OVERTIME	110,405	75,471	61,800	61,800
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
OVERTIME TO ENSURE MINIMUM STAFFING LEVELS ARE MET	MISSION CRITICAL. LINE ALSO COVERS FLEX & EMER			61,800
Total 001712.410801 - OVERTIME				61,800

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001712.410802	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
PART TIME / EXTRA HELP	50,926	29,564	39,500	51,500
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
PART-TIME STAFFING	PSDS MINIMUM STAFFING, CAD AND EMD-QA			51,500
Total 001712.410802 - PART TIME / EXTRA HELP				51,500

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001712.421100	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
TELEPHONE	57,206	28,081	78,414	82,726
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
FRONTIER 9-1-1 TARIFF & ALI DATABASE	MANDATED			60,002
AT&T LONG DISTANCE	MISSION CRITICAL			3,000
FIRSTNET WIRELESS - ECC	MISSION CRITICAL			3,132
FIRSTNET WIRELESS - MBB	MISSION CRITICAL - CTPD RPD STPD REIMBURSED TO CTY			14,792
LANGUAGE LINE	MISSION CRITICAL - 911 TRANSLATION SVCS			1,800
Total 001712.421100 - TELEPHONE				82,726

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<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001712.421400	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
TRAVEL	0	528	5,680	21,092
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
APCO CONFERENCE	DISCRETIONARY - 2 EE APCO CONF & EXPO			3,595
SPILLMAN USER CONFERENCE - SLC	MISSION CRITICAL - 1 EE - CAD ADMIN			2,359
SPILLMAN USER CONFERENCE - SLC	DISCRETIONARY - 1 EE - CAD ADMIN			2,359
NAVIGATOR - EMD-QA/EMS CONFERENCE	MISSION CRITICAL - 3 EE - EMD-Q'S			5,737
NAVIGATOR - EMD-QA/EMS CONFERENCE	DISCRETIONARY - 1 EE - EMD-Q			1,798
SIRN - WV STATE RADIO CONFERENCE	MISSION CRITICAL - 3 EE - RADIO PROGRAMMERS			1,730
NENA CONFERENCE	DISCRETIONARY - 1 EE - NATL EXPO & CONF			1,788
S.E. SPILLMAN USERS NETWORK CONFERENCE	MISSION CRITICAL - 1 EE			1,196
MISC PERDIEM	MISSION CRITICAL - MISC PERDIEM			255
MISC MILEAGE	MISSION CRITICAL - MISC MILEAGE			275
Total 001712.421400 - TRAVEL				21,092

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<u>Name</u>	<u>Justification</u>	<u>Amount</u>
001712.421600	FY21 ACTUAL	FY22 YTD
MAINT/REP EQUIPMENT	FY22 BUDGET	FY23 REQUEST
	150,270	55,776
		152,473
		337,314
MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget		
DESCRIPTION	JUSTIFICATION	DEPT REQUEST
MOTOROLA - RADIO SYSTEM SMA	MISSION CRITICAL	41,121
MOTOROLA - SPILLMAN CAD SMA	MISSION CRITICAL	48,497
MOTOROLA - FLEET EQUIPMENT MAINT	MISSION CRITICAL	6,700
MOTOROLA - FLEET EQUIPMENT MAINT	DISCRETIONARY	3,300
BIDDLE - CRITICAL SMA - CANDIDATE TESTING SOFTWARE	MISSION CRITICAL	600
CPI - OPENFOX - WEAPON CJIS SOFTWARE SMA	MISSION CRITICAL	1,800
PRIORITY DISPATCH CORP - PRO-QA/AQUA SMA	MANDATED	9,056
XEROX - COPIER SMA	MISSION CRITICAL	4,635
NETMOTION VPN SMA	MISSION CRITICAL - AGENCIES REIMBURSE CNTY	13,148
INFORMER SYSTEMS - SCHEDULE EXPRESS SMA	MISSION CRITICAL - ECC SCHEDULING SYSTEM	4,665
AGENCY 360 - CTO - TRAINEE DOR EVAL SMA	MISSION CRITICAL	1,200
XYBIX - CONSOLE REPAIR MAINTENANCE	MISSION CRITICAL	1,200
MOTOROLA - APX4000S & CHARGER	MISSION CRITICAL-REPLACE EOL XTS2500 W/APX	23,858
MOTOROLA - APX6000 & CHARGER	DISCRETIONARY - NEEDED FOR PROGRAMMING FIRE	3,327
MOTOROLA - PROGRAMMING AND TEST CABLES	MISSION CRITICAL - NEEDED FOR PROGRAMMING	110
MOTOROLA - APX BASE STATION CONSOLETTES REPLACEMENT	MISSION CRITICAL - REPLACE EOL CONSOLETTES AS B.U.	49,000
MICROWAVE RADIO BATTERY STACK AT PSAP	MISSION CRITICAL - REPLACE MW BATTERIES	54,000
MICROWAVE RADIO BATTERY STACK AT BLUE RIDGE SITE	MISSION CRITICAL - REPLACE MW BATTERIES	54,000
MOTOROLA - APX 4000 MOBILE	MISSION CRITICAL - DIR NEW VEHICLE FM FY2022	8,099
CONCEPT SEATING - DISPATCH CHAIR	DISCRETIONARY - ADD ADDITIONAL CHAIR TO ECC	3,000
PROJECTOR REPLACEMENT ECC CONF AND EOC TRAINING	MISSION CRITICAL - OUTDATED/WORN UNITS	3,398

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
SPECTRACOM TIMEVIEW NETCLOCKS	MISSION CRITICAL - REPLACE 4 BROKEN CLOCKS	2,600
Total 001712.421600 - MAINT/REP EQUIPMENT		<u>337,314</u>

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<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
001712.422100	FY21 ACTUAL	FY22 YTD
TRAINING AND EDUCATION	FY22 BUDGET	FY23 REQUEST
	7,961	2,074
		23,711
		25,142
MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget		
DESCRIPTION	JUSTIFICATION	DEPT REQUEST
PRIORITY DISPATCH - EMD RECERT	MANDATE	825
PRIORITY DISPATCH - EMD INITIAL CERTIFICATION	MANDATE - NEW STAFF FILLING VACANCIES	3,000
WVSP - WEAPON CERTIFICATION	MANDATE - NCIC NETWORK CERTIFICATION	800
CONTINUING DISPATCH EDUCATION - VARIOUS CLASSES	MISSION CRITICAL - VARIOUS CLASSES SEE NOTES	5,293
NAVIGATOR EMD CONFERENCE	MISSION CRITICAL - TRAINING COSTS FOR EMD-Q'S	2,010
SIEC - SIRM CONFERENCE	MISSION CRITICAL - REGISTRATION 2 PROGRAMMERS	300
SPILLMAN CONFERENCE REGISTRATION	MISSION CRITICAL - REGISTRATION 1 EE	900
SPILLMAN CONFERENCE REGISTRATION	DISCRETIONARY - REGISTRATION 1 EE	900
NENA CONFERENCE REGISTRATION	DISCRETIONARY - REGISTRATION 2 EE	1,250
APCO - TRAINING CERTIFICATION REGISTRATION	MANDATE - REGISTRATION FOR VACANCIES	1,032
APCO - CONFERENCE REGISTRATION	DISCRETIONARY - REGISTRATION 1 EE	500
ASSISTANT SPVR CDE REGISTRATION CERT	ASSISTANT SUPERVISOR INITIATIVE	1,556
ASSISTANT SPVR APCO CTO CERT	ASSISTANT SUPERVISOR INITIATIVE	996
NAVIGATOR EMD CONFERENCE	DISCRETIONARY - 1 EE TRAINING	650
APU - HUMAN RESOURCES UNDERGRAD CERT PROGRAM	HR PROFESSIONAL CERTIFICATE PROGRAM	5,130
Total 001712.422100 - TRAINING AND EDUCATION		25,142

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001712.422200	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
DUES AND SUBSCRIPTIONS	739	903	958	958
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
WV E911 COUNCIL	MANDATE - E911 COUNCIL VOTING MEMBER DUES			100
NENA - YEAR DUES	MISSION CRITICAL			300
THE JOURNAL	DISCRETIONARY			208
APCO - ASSOC DUES	MANDATE - MGRS, TRAINERS, SPVRS			350
Total 001712.422200 - DUES AND SUBSCRIPTIONS				958

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001712.422300	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
PROFESSIONAL SERVICES	12,000	8,000	12,000	12,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
EMD / EMS MEDICAL DIRECTOR CONTRACT	MANDATE - MEDICAL DIRECTOR OVERSEES EMD PROGRAM			12,000
Total 001712.422300 - PROFESSIONAL SERVICES				12,000

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<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001712.423000	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
CONTRACTED SERVICES	4,790	1,950	46,162	49,862
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
BACKGROUND INVESTIGATION - NEW EMPLOYEES	MISSION CRITICAL			9,600
BACKGROUND INVESTIGATION - NEW EMPLOYEES	DISCRETIONARY - ANTICIPATED OPENINGS			3,000
ATLANTIC OCCUPSYCH - NEW EMPLOYEES	MISSION CRITICAL - PRE-EMPLOYMENT PSYCHOLOGICAL			3,250
NORFOLK SOUTHERN RAILROAD	MISSION CRITICAL - RENT FOR BLUE RIDGE RADIO TOWER			12
MOTOROLA - SPILLMAN CONTRACTED SERVICES	CONTRACTED SERVICES IN LIEU OF CAD ADMINISTRATOR			34,000
Total 001712.423000 - CONTRACTED SERVICES				49,862

NOTES:

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>
001712.434100	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>
MATERIALS AND SUPPLIES			<u>FY23 REQUEST</u>
	1,579	1,642	8,628
			9,508
MANDATED - Required by law or statute			
MISSION CRITICAL - Elimination would result in failure to meet critical functions			
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical			
NEW INITIATIVE - Spending not included in the prior year budget			
DESCRIPTION	JUSTIFICATION		DEPT REQUEST
VARIOUS SUPPLIES FOR OFFICE			6,500
PUBLIC EDUCATION - COUNTY FAIR	MISSION CRITICAL - SUPPLIES FOR FAIR PROMOTING 911		2,000
PUBLIC EDUCATION - MEETINGS/TRAININGS/CLASSES	MISSION CRITICAL - SUPPLIES FOR OTHER PUB-ED		1,008
Total 001712.434100 - MATERIALS AND SUPPLIES			9,508

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001712.435300	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
COMPUTER SOFTWARE	0	0	0	124,475
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
MOTOROLA - SPILLMAN ENHANCEMENT	FUNCTIONALITY ENHANCEMENT			7,500
PRIORITY DISPATCH - FIRE PRIORITY DISPATCH SYSTEM	IMPLEMENT PROTOCOL BASED FIRE CALLTAKING SYSTEM			116,975
Total 001712.435300 - COMPUTER SOFTWARE				124,475

NOTES:

<u>Name</u>		<u>Justificaton</u>		<u>Amount</u>	
001712.435500		<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
INFORMATION TECH SUPPORT		0	0	34,000	0
MANDATED - Required by law or statute					
MISSION CRITICAL - Elimination would result in failure to meet critical functions					
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical					
NEW INITIATIVE - Spending not included in the prior year budget					
DESCRIPTION		JUSTIFICATION		DEPT REQUEST	

Total 001712.435500 - INFORMATION TECH SUPPORT

NOTES:

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3168-ARRINGTON, AMANDA 0404- 71204 DISPATCHER

001712.410300-EMPLOYEES SALARY AND WAGES	37,751
001712.410400-FICA TAX	2,341
001712.410401-MEDICARE EXPENSE	548
001712.410500-HEALTH INSURANCE	153
001712.410600-RETIREMENT	3,398

Totals 3168-ARRINGTON, AMANDA	44,191
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1158-ASHLEY, JESSICA 0404- 71220 DISPATCHER

001712.410300-EMPLOYEES SALARY AND WAGES	41,697
001712.410400-FICA TAX	2,199
001712.410401-MEDICARE EXPENSE	515
001712.410500-HEALTH INSURANCE	21,732
001712.410600-RETIREMENT	3,753

Totals 1158-ASHLEY, JESSICA	69,896
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1044-BREEDEN, SHAWN 0404- 71214 DISPATCHER

001712.410300-EMPLOYEES SALARY AND WAGES	50,026
001712.410400-FICA TAX	3,029
001712.410401-MEDICARE EXPENSE	709
001712.410500-HEALTH INSURANCE	10,296
001712.410600-RETIREMENT	4,503

Totals 1044-BREEDEN, SHAWN	68,563
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1110-BROWN, LORI 0513- 71227 EMD COORDINATOR-80HR

001712.410300-EMPLOYEES SALARY AND WAGES	53,087
001712.410400-FICA TAX	2,906
001712.410401-MEDICARE EXPENSE	680
001712.410500-HEALTH INSURANCE	21,732
001712.410600-RETIREMENT	4,778

Totals 1110-BROWN, LORI	83,183
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1173-DUTKO, ELIZABETH 0205- 71201 ADMINISTRATIVE ASSISTANT-80HR

001712.410300-EMPLOYEES SALARY AND WAGES	38,027
001712.410400-FICA TAX	2,301
001712.410401-MEDICARE EXPENSE	539
001712.410500-HEALTH INSURANCE	10,296
001712.410600-RETIREMENT	3,423

Totals 1173-DUTKO, ELIZABETH	54,586
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1156-FARIAS, MEGAN 0404- 71223 DISPATCHER

001712.410300-EMPLOYEES SALARY AND WAGES	37,751
001712.410400-FICA TAX	2,284
001712.410401-MEDICARE EXPENSE	535
001712.410500-HEALTH INSURANCE	10,296
001712.410600-RETIREMENT	3,398

Totals 1156-FARIAS, MEGAN	54,264
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1153-HAHN, RICHARD 0516- 71229 SUPERVISOR-PUB SFTY DISPATCHER

001712.410300-EMPLOYEES SALARY AND WAGES	52,868
001712.410400-FICA TAX	3,221
001712.410401-MEDICARE EXPENSE	754

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	Amount
001712.410500-HEALTH INSURANCE	10,296
001712.410600-RETIREMENT	4,759
Totals 1153-HAHN, RICHARD	71,898
1005-HAYDEN, JAMES 0516- 71228 SUPERVISOR-PUB SFTY DISPATCHER	
001712.410300-EMPLOYEES SALARY AND WAGES	59,764
001712.410400-FICA TAX	3,320
001712.410401-MEDICARE EXPENSE	777
001712.410500-HEALTH INSURANCE	21,732
001712.410600-RETIREMENT	5,379
Totals 1005-HAYDEN, JAMES	90,972
1071-HOVERMALE, STACI 0404- 71215 DISPATCHER	
001712.410300-EMPLOYEES SALARY AND WAGES	48,451
001712.410400-FICA TAX	2,947
001712.410401-MEDICARE EXPENSE	690
001712.410500-HEALTH INSURANCE	10,296
001712.410600-RETIREMENT	4,361
Totals 1071-HOVERMALE, STACI	66,745
3187-JACKSON, AMANDA 0404- 71212 DISPATCHER	
001712.410300-EMPLOYEES SALARY AND WAGES	37,751
001712.410400-FICA TAX	2,284
001712.410401-MEDICARE EXPENSE	535
001712.410500-HEALTH INSURANCE	10,296
001712.410600-RETIREMENT	3,398
Totals 3187-JACKSON, AMANDA	54,264
1211-KETCHENS, HEATHER 0404- 71237 DISPATCHER	
001712.410300-EMPLOYEES SALARY AND WAGES	39,661
001712.410400-FICA TAX	2,402
001712.410401-MEDICARE EXPENSE	562
001712.410500-HEALTH INSURANCE	10,296
001712.410600-RETIREMENT	3,570
Totals 1211-KETCHENS, HEATHER	56,491
1099-KING, KATHRYN 0516- 71231 SUPERVISOR-PUB SFTY DISPATCHER	
001712.410300-EMPLOYEES SALARY AND WAGES	53,940
001712.410400-FICA TAX	3,234
001712.410401-MEDICARE EXPENSE	757
001712.410500-HEALTH INSURANCE	10,296
001712.410600-RETIREMENT	4,855
Totals 1099-KING, KATHRYN	73,082
3023-MURPHY, JOSEPH 0706- 71233 DEPUTY DIRECTOR OF COMMUNCATN	
001712.410300-EMPLOYEES SALARY AND WAGES	65,864
001712.410400-FICA TAX	3,698
001712.410401-MEDICARE EXPENSE	865
001712.410500-HEALTH INSURANCE	21,732
001712.410600-RETIREMENT	5,928
Totals 3023-MURPHY, JOSEPH	98,087
3037-NOONAN, ASHLEY 0404- 71240 DISPATCHER	
001712.410300-EMPLOYEES SALARY AND WAGES	39,661
001712.410400-FICA TAX	2,188
001712.410401-MEDICARE EXPENSE	512

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	Amount
001712.410500-HEALTH INSURANCE	17,872
001712.410600-RETIREMENT	3,570
Totals 3037-NOONAN, ASHLEY	63,803
3038-OLIVER-MILLER, CAILEIGH 0404- 71241 DISPATCHER	
001712.410300-EMPLOYEES SALARY AND WAGES	39,661
001712.410400-FICA TAX	2,402
001712.410401-MEDICARE EXPENSE	562
001712.410500-HEALTH INSURANCE	10,296
001712.410600-RETIREMENT	3,570
Totals 3038-OLIVER-MILLER, CAILEIGH	56,491
3170-ORR, CARRIE 0404- 71213 DISPATCHER	
001712.410300-EMPLOYEES SALARY AND WAGES	37,751
001712.410400-FICA TAX	2,284
001712.410401-MEDICARE EXPENSE	535
001712.410500-HEALTH INSURANCE	10,296
001712.410600-RETIREMENT	3,398
Totals 3170-ORR, CARRIE	54,264
1033-POLCZYNSKI, JEFFREY 0900- 71234 DIRECTOR OF COMMUNICATIONS	
001712.410300-EMPLOYEES SALARY AND WAGES	100,829
001712.410400-FICA TAX	6,139
001712.410401-MEDICARE EXPENSE	1,436
001712.410500-HEALTH INSURANCE	10,296
001712.410600-RETIREMENT	9,075
Totals 1033-POLCZYNSKI, JEFFREY	127,775
1084-SCHWEITZER, WILLIAM 0516- 71230 SUPERVISOR-PUB SFTY DISPATCHER	
001712.410300-EMPLOYEES SALARY AND WAGES	56,859
001712.410400-FICA TAX	3,208
001712.410401-MEDICARE EXPENSE	751
001712.410500-HEALTH INSURANCE	17,872
001712.410600-RETIREMENT	5,118
Totals 1084-SCHWEITZER, WILLIAM	83,808
3169-SPINKS, MALLORY 0404- 71205 DISPATCHER	
001712.410300-EMPLOYEES SALARY AND WAGES	37,751
001712.410400-FICA TAX	1,955
001712.410401-MEDICARE EXPENSE	458
001712.410500-HEALTH INSURANCE	21,732
001712.410600-RETIREMENT	3,398
Totals 3169-SPINKS, MALLORY	65,294
8084-VACANT008084, POSITION 0404- 71216 DISPATCHER	
001712.410300-EMPLOYEES SALARY AND WAGES	37,751
001712.410400-FICA TAX	2,284
001712.410401-MEDICARE EXPENSE	535
001712.410500-HEALTH INSURANCE	10,143
001712.410600-RETIREMENT	3,398
Totals 8084-VACANT008084, POSITION	54,111
8085-VACANT008085, POSITION 0404- 71217 DISPATCHER	
001712.410300-EMPLOYEES SALARY AND WAGES	37,751
001712.410400-FICA TAX	2,284
001712.410401-MEDICARE EXPENSE	535

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	<u>Amount</u>
001712.410500-HEALTH INSURANCE	10,143
001712.410600-RETIREMENT	3,398
Totals 8085-VACANT008085, POSITION	54,111
8086-VACANT008086, POSITION 0404- 71218 DISPATCHER	
001712.410300-EMPLOYEES SALARY AND WAGES	37,751
001712.410400-FICA TAX	2,284
001712.410401-MEDICARE EXPENSE	535
001712.410500-HEALTH INSURANCE	10,143
001712.410600-RETIREMENT	3,398
Totals 8086-VACANT008086, POSITION	54,111
8087-VACANT008087, POSITION 0404- 71219 DISPATCHER	
001712.410300-EMPLOYEES SALARY AND WAGES	37,751
001712.410400-FICA TAX	2,284
001712.410401-MEDICARE EXPENSE	535
001712.410500-HEALTH INSURANCE	10,143
001712.410600-RETIREMENT	3,398
Totals 8087-VACANT008087, POSITION	54,111
8088-VACANT008088, POSITION 0404- 71221 DISPATCHER	
001712.410300-EMPLOYEES SALARY AND WAGES	37,751
001712.410400-FICA TAX	2,284
001712.410401-MEDICARE EXPENSE	535
001712.410500-HEALTH INSURANCE	10,143
001712.410600-RETIREMENT	3,398
Totals 8088-VACANT008088, POSITION	54,111
8089-VACANT008089, POSITION 0404- 71222 DISPATCHER	
001712.410300-EMPLOYEES SALARY AND WAGES	37,751
001712.410400-FICA TAX	2,284
001712.410401-MEDICARE EXPENSE	535
001712.410500-HEALTH INSURANCE	10,143
001712.410600-RETIREMENT	3,398
Totals 8089-VACANT008089, POSITION	54,111
8090-VACANT008090, POSITION 0404- 71225 DISPATCHER	
001712.410300-EMPLOYEES SALARY AND WAGES	37,751
001712.410400-FICA TAX	2,284
001712.410401-MEDICARE EXPENSE	535
001712.410500-HEALTH INSURANCE	10,143
001712.410600-RETIREMENT	3,398
Totals 8090-VACANT008090, POSITION	54,111
1195-WOODWARD, MAKENZIE 0404- 71224 DISPATCHER	
001712.410300-EMPLOYEES SALARY AND WAGES	40,107
001712.410400-FICA TAX	2,430
001712.410401-MEDICARE EXPENSE	569
001712.410500-HEALTH INSURANCE	10,296
001712.410600-RETIREMENT	3,610
Totals 1195-WOODWARD, MAKENZIE	57,012
Department Total-001712-COMMUNICATIONS CENTER	1,787,676

Jefferson County Commission
Payroll Projection
FY2022- 2023

			<u>Amount</u>
001712-COMMUNICATIONS CENTER			
001712.410300 - EMPLOYEES SALARY AND WAGES			
0-	- 0		0.00
3168-ARRINGTON, AMANDA	0404- 71204 DISPATCHER		37,751.00
1158-ASHLEY, JESSICA	0404- 71220 DISPATCHER		41,697.00
1044-BREEDEN, SHAWN	0404- 71214 DISPATCHER		50,026.00
1110-BROWN, LORI	0513- 71227 EMD COORDINATOR-80HR		53,087.00
1173-DUTKO, ELIZABETH	0205- 71201 ADMINISTRATIVE ASSISTANT-80HR		38,027.00
1156-FARIAS, MEGAN	0404- 71223 DISPATCHER		37,751.00
1153-HAHN, RICHARD	0516- 71229 SUPERVISOR-PUB SFTY DISPATCHER		52,868.00
1005-HAYDEN, JAMES	0516- 71228 SUPERVISOR-PUB SFTY DISPATCHER		59,764.00
1071-HOVERMALE, STACI	0404- 71215 DISPATCHER		48,451.00
3187-JACKSON, AMANDA	0404- 71212 DISPATCHER		37,751.00
1211-KETCHENS, HEATHER	0404- 71237 DISPATCHER		39,661.00
1099-KING, KATHRYN	0516- 71231 SUPERVISOR-PUB SFTY DISPATCHER		53,940.00
3023-MURPHY, JOSEPH	0706- 71233 DEPUTY DIRECTOR OF COMMUNCATN		65,864.00
3037-NOONAN, ASHLEY	0404- 71240 DISPATCHER		39,661.00
3038-OLIVER-MILLER, CAILEIGH	0404- 71241 DISPATCHER		39,661.00
3170-ORR, CARRIE	0404- 71213 DISPATCHER		37,751.00
1033-POLCZYNSKI, JEFFREY	0900- 71234 DIRECTOR OF COMMUNICATIONS		100,829.00
1084-SCHWEITZER, WILLIAM	0516- 71230 SUPERVISOR-PUB SFTY DISPATCHER		56,859.00
3169-SPINKS, MALLORY	0404- 71205 DISPATCHER		37,751.00
8084-VACANT008084, POSITION	0404- 71216 DISPATCHER		37,751.00
8085-VACANT008085, POSITION	0404- 71217 DISPATCHER		37,751.00
8086-VACANT008086, POSITION	0404- 71218 DISPATCHER		37,751.00
8087-VACANT008087, POSITION	0404- 71219 DISPATCHER		37,751.00
8088-VACANT008088, POSITION	0404- 71221 DISPATCHER		37,751.00
8089-VACANT008089, POSITION	0404- 71222 DISPATCHER		37,751.00
8090-VACANT008090, POSITION	0404- 71225 DISPATCHER		37,751.00
1195-WOODWARD, MAKENZIE	0404- 71224 DISPATCHER		40,107.00
Total 001712.410300 - EMPLOYEES SALARY AND WAGES			1,233,514
001712.410400 - FICA TAX			
0-	- 0		7,025.00
3168-ARRINGTON, AMANDA	- 71204 DISPATCHER		2,341.00
1158-ASHLEY, JESSICA	- 71220 DISPATCHER		2,199.00
1044-BREEDEN, SHAWN	- 71214 DISPATCHER		3,029.00
1110-BROWN, LORI	- 71227 EMD COORDINATOR-80HR		2,906.00
1173-DUTKO, ELIZABETH	- 71201 ADMINISTRATIVE ASSISTANT-80HR		2,301.00
1156-FARIAS, MEGAN	- 71223 DISPATCHER		2,284.00
1153-HAHN, RICHARD	- 71229 SUPERVISOR-PUB SFTY DISPATCHER		3,221.00
1005-HAYDEN, JAMES	- 71228 SUPERVISOR-PUB SFTY DISPATCHER		3,320.00
1071-HOVERMALE, STACI	- 71215 DISPATCHER		2,947.00
3187-JACKSON, AMANDA	- 71212 DISPATCHER		2,284.00
1211-KETCHENS, HEATHER	- 71237 DISPATCHER		2,402.00
1099-KING, KATHRYN	- 71231 SUPERVISOR-PUB SFTY DISPATCHER		3,234.00
3023-MURPHY, JOSEPH	- 71233 DEPUTY DIRECTOR OF COMMUNCATN		3,698.00
3037-NOONAN, ASHLEY	- 71240 DISPATCHER		2,188.00
3038-OLIVER-MILLER, CAILEIGH	- 71241 DISPATCHER		2,402.00
3170-ORR, CARRIE	- 71213 DISPATCHER		2,284.00
1033-POLCZYNSKI, JEFFREY	- 71234 DIRECTOR OF COMMUNICATIONS		6,139.00
1084-SCHWEITZER, WILLIAM	- 71230 SUPERVISOR-PUB SFTY DISPATCHER		3,208.00
3169-SPINKS, MALLORY	- 71205 DISPATCHER		1,955.00

		<u>Amount</u>
8084-VACANT008084, POSITION	- 71216 DISPATCHER	2,284.00
8085-VACANT008085, POSITION	- 71217 DISPATCHER	2,284.00
8086-VACANT008086, POSITION	- 71218 DISPATCHER	2,284.00
8087-VACANT008087, POSITION	- 71219 DISPATCHER	2,284.00
8088-VACANT008088, POSITION	- 71221 DISPATCHER	2,284.00
8089-VACANT008089, POSITION	- 71222 DISPATCHER	2,284.00
8090-VACANT008090, POSITION	- 71225 DISPATCHER	2,284.00
1195-WOODWARD, MAKENZIE	- 71224 DISPATCHER	2,430.00
Total 001712.410400 - FICA TAX		79,785
001712.410401 - MEDICARE EXPENSE		
0-	- 0	1,643.00
3168-ARRINGTON, AMANDA	- 71204 DISPATCHER	548.00
1158-ASHLEY, JESSICA	- 71220 DISPATCHER	515.00
1044-BREEDEN, SHAWN	- 71214 DISPATCHER	709.00
1110-BROWN, LORI	- 71227 EMD COORDINATOR-80HR	680.00
1173-DUTKO, ELIZABETH	- 71201 ADMINISTRATIVE ASSISTANT-80HR	539.00
1156-FARIAS, MEGAN	- 71223 DISPATCHER	535.00
1153-HAHN, RICHARD	- 71229 SUPERVISOR-PUB SFTY DISPATCHER	754.00
1005-HAYDEN, JAMES	- 71228 SUPERVISOR-PUB SFTY DISPATCHER	777.00
1071-HOVERMALE, STACI	- 71215 DISPATCHER	690.00
3187-JACKSON, AMANDA	- 71212 DISPATCHER	535.00
1211-KETCHENS, HEATHER	- 71237 DISPATCHER	562.00
1099-KING, KATHRYN	- 71231 SUPERVISOR-PUB SFTY DISPATCHER	757.00
3023-MURPHY, JOSEPH	- 71233 DEPUTY DIRECTOR OF COMMUNCATN	865.00
3037-NOONAN, ASHLEY	- 71240 DISPATCHER	512.00
3038-OLIVER-MILLER, CAILEIGH	- 71241 DISPATCHER	562.00
3170-ORR, CARRIE	- 71213 DISPATCHER	535.00
1033-POLCZYNSKI, JEFFREY	- 71234 DIRECTOR OF COMMUNICATIONS	1,436.00
1084-SCHWEITZER, WILLIAM	- 71230 SUPERVISOR-PUB SFTY DISPATCHER	751.00
3169-SPINKS, MALLORY	- 71205 DISPATCHER	458.00
8084-VACANT008084, POSITION	- 71216 DISPATCHER	535.00
8085-VACANT008085, POSITION	- 71217 DISPATCHER	535.00
8086-VACANT008086, POSITION	- 71218 DISPATCHER	535.00
8087-VACANT008087, POSITION	- 71219 DISPATCHER	535.00
8088-VACANT008088, POSITION	- 71221 DISPATCHER	535.00
8089-VACANT008089, POSITION	- 71222 DISPATCHER	535.00
8090-VACANT008090, POSITION	- 71225 DISPATCHER	535.00
1195-WOODWARD, MAKENZIE	- 71224 DISPATCHER	569.00
Total 001712.410401 - MEDICARE EXPENSE		18,677
001712.410500 - HEALTH INSURANCE		
0-	- 0	0.00
3168-ARRINGTON, AMANDA	- 71204 DISPATCHER	153.00
1158-ASHLEY, JESSICA	- 71220 DISPATCHER	21,732.00
1044-BREEDEN, SHAWN	- 71214 DISPATCHER	10,296.00
1110-BROWN, LORI	- 71227 EMD COORDINATOR-80HR	21,732.00
1173-DUTKO, ELIZABETH	- 71201 ADMINISTRATIVE ASSISTANT-80HR	10,296.00
1156-FARIAS, MEGAN	- 71223 DISPATCHER	10,296.00
1153-HAHN, RICHARD	- 71229 SUPERVISOR-PUB SFTY DISPATCHER	10,296.00
1005-HAYDEN, JAMES	- 71228 SUPERVISOR-PUB SFTY DISPATCHER	21,732.00
1071-HOVERMALE, STACI	- 71215 DISPATCHER	10,296.00
3187-JACKSON, AMANDA	- 71212 DISPATCHER	10,296.00
1211-KETCHENS, HEATHER	- 71237 DISPATCHER	10,296.00
1099-KING, KATHRYN	- 71231 SUPERVISOR-PUB SFTY DISPATCHER	10,296.00

		<u>Amount</u>
3023-MURPHY, JOSEPH	- 71233 DEPUTY DIRECTOR OF COMMUNCATN	21,732.00
3037-NOONAN, ASHLEY	- 71240 DISPATCHER	17,872.00
3038-OLIVER-MILLER, CAILEIGH	- 71241 DISPATCHER	10,296.00
3170-ORR, CARRIE	- 71213 DISPATCHER	10,296.00
1033-POLCZYNSKI, JEFFREY	- 71234 DIRECTOR OF COMMUNICATIONS	10,296.00
1084-SCHWEITZER, WILLIAM	- 71230 SUPERVISOR-PUB SFTY DISPATCHER	17,872.00
3169-SPINKS, MALLORY	- 71205 DISPATCHER	21,732.00
8084-VACANT008084, POSITION	- 71216 DISPATCHER	10,143.00
8085-VACANT008085, POSITION	- 71217 DISPATCHER	10,143.00
8086-VACANT008086, POSITION	- 71218 DISPATCHER	10,143.00
8087-VACANT008087, POSITION	- 71219 DISPATCHER	10,143.00
8088-VACANT008088, POSITION	- 71221 DISPATCHER	10,143.00
8089-VACANT008089, POSITION	- 71222 DISPATCHER	10,143.00
8090-VACANT008090, POSITION	- 71225 DISPATCHER	10,143.00
1195-WOODWARD, MAKENZIE	- 71224 DISPATCHER	10,296.00
Total 001712.410500 - HEALTH INSURANCE		339,110
001712.410600 - RETIREMENT		
0-	- 0	5,562.00
3168-ARRINGTON, AMANDA	- 71204 DISPATCHER	3,398.00
1158-ASHLEY, JESSICA	- 71220 DISPATCHER	3,753.00
1044-BREEDEN, SHAWN	- 71214 DISPATCHER	4,503.00
1110-BROWN, LORI	- 71227 EMD COORDINATOR-80HR	4,778.00
1173-DUTKO, ELIZABETH	- 71201 ADMINISTRATIVE ASSISTANT-80HR	3,423.00
1156-FARIAS, MEGAN	- 71223 DISPATCHER	3,398.00
1153-HAHN, RICHARD	- 71229 SUPERVISOR-PUB SFTY DISPATCHER	4,759.00
1005-HAYDEN, JAMES	- 71228 SUPERVISOR-PUB SFTY DISPATCHER	5,379.00
1071-HOVERMALE, STACI	- 71215 DISPATCHER	4,361.00
3187-JACKSON, AMANDA	- 71212 DISPATCHER	3,398.00
1211-KETCHENS, HEATHER	- 71237 DISPATCHER	3,570.00
1099-KING, KATHRYN	- 71231 SUPERVISOR-PUB SFTY DISPATCHER	4,855.00
3023-MURPHY, JOSEPH	- 71233 DEPUTY DIRECTOR OF COMMUNCATN	5,928.00
3037-NOONAN, ASHLEY	- 71240 DISPATCHER	3,570.00
3038-OLIVER-MILLER, CAILEIGH	- 71241 DISPATCHER	3,570.00
3170-ORR, CARRIE	- 71213 DISPATCHER	3,398.00
1033-POLCZYNSKI, JEFFREY	- 71234 DIRECTOR OF COMMUNICATIONS	9,075.00
1084-SCHWEITZER, WILLIAM	- 71230 SUPERVISOR-PUB SFTY DISPATCHER	5,118.00
3169-SPINKS, MALLORY	- 71205 DISPATCHER	3,398.00
8084-VACANT008084, POSITION	- 71216 DISPATCHER	3,398.00
8085-VACANT008085, POSITION	- 71217 DISPATCHER	3,398.00
8086-VACANT008086, POSITION	- 71218 DISPATCHER	3,398.00
8087-VACANT008087, POSITION	- 71219 DISPATCHER	3,398.00
8088-VACANT008088, POSITION	- 71221 DISPATCHER	3,398.00
8089-VACANT008089, POSITION	- 71222 DISPATCHER	3,398.00
8090-VACANT008090, POSITION	- 71225 DISPATCHER	3,398.00
1195-WOODWARD, MAKENZIE	- 71224 DISPATCHER	3,610.00
Total 001712.410600 - RETIREMENT		116,590
Department Total 001712-COMMUNICATIONS CENTER		1,787,676

Jefferson County Commission
 Budget Summary
 Dept 713-FIRE DEPARTMENTS
 FY2022- 2023

1/29/2022

001713-FIRE DEPARTMENTS	FY21 ACTUAL	FY22 BUDGET	FY22 YTD	% SPENT YTD	FY23 REQUEST	
CONTRACTUAL SERVICES						
TOTAL CONTRACTUAL SERVICES	0	0	0	0.00%	0	100.00%
CONTRIBUTIONS TO OTH						
456700 CONTR/TRSFR OTHR GOV UNIT	577,052	0	0	0.00%	0	100.00%
456711 CONTR/TRSFR-FRIENDSHIP VFD	0	70,000	0	0.00%	0	100.00%
456712 CONTR/TRSFR-CITIZENS VFD	0	70,000	70,000	100.00%	0	100.00%
456713 CONTR/TRSFR-SHEPHERDSTOWN VFD	0	70,000	0	0.00%	0	100.00%
456714 CONTR/TRSFR-INDEPENDENT VFD	0	70,000	0	0.00%	0	100.00%
456715 CONTR/TRSFR-BLUE RIDGE MTN VFD	0	70,000	42,898	61.28%	0	100.00%
456716 CONTR/TRSFR-MIDDLEWAY VFD	0	70,000	0	0.00%	0	100.00%
456717 CONTR/TRSFR-BAKERTON VFD	0	70,000	67,155	95.94%	0	100.00%
TOTAL CONTRIBUTIONS TO OTH	577,052	490,000	180,053	36.75%	0	-100.00%
DEPARTMENT GRAND TOTAL	577,052	490,000	180,053	36.75%	0	-100.00%

No Request received for FY23

Jefferson County Commission
Budget Detail
Dept 713-FIRE DEPARTMENTS
FY2022- 2023

1/29/2022

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>		
001713-FIRE DEPARTMENTS				
001713.456700	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
CONTR/TRSFR OTHR GOV UNIT	577,052	0	0	0
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION		JUSTIFICATION		DEPT REQUEST
Total 001713.456700 - CONTR/TRSFR OTHR GOV UNIT				0

NOTES:

<u>Name</u>		<u>Justificaton</u>		<u>Amount</u>	
001713.456711		<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
CONTR/TRSFR-FRIENDSHIP VFD		0	0	70,000	0
MANDATED - Required by law or statute					
MISSION CRITICAL - Elimination would result in failure to meet critical functions					
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical					
NEW INITIATIVE - Spending not included in the prior year budget					
DESCRIPTION		JUSTIFICATION		DEPT REQUEST	

Total 001713.456711 - CONTR/TRSFR-FRIENDSHIP VFD

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001713.456712	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
CONTR/TRSFR-CITIZENS VFD	0	70,000	70,000	0
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				

DESCRIPTION	JUSTIFICATION	DEPT REQUEST

Total 001713.456712 - CONTR/TRSFR-CITIZENS VFD

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001713.456713	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
CONTR/TRSFR-SHEPHERDSTOWN VFD	0	0	70,000	0
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST

Total 001713.456713 - CONTR/TRSFR-SHEPHERDSTOWN VFD

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001713.456714	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
CONTR/TRSFR-INDEPENDENT VFD	0	0	70,000	0
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST

Total 001713.456714 - CONTR/TRSFR-INDEPENDENT VFD

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001713.456715	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
CONTR/TRSFR-BLUE RIDGE MTN VFD	0	42,898	70,000	0
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST

Total 001713.456715 - CONTR/TRSFR-BLUE RIDGE MTN VFD

NOTES:

<u>Name</u>		<u>Justificaton</u>		<u>Amount</u>	
001713.456716		<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
CONTR/TRSFR-MIDDLEWAY VFD		0	0	70,000	0
MANDATED - Required by law or statute					
MISSION CRITICAL - Elimination would result in failure to meet critical functions					
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical					
NEW INITIATIVE - Spending not included in the prior year budget					
DESCRIPTION		JUSTIFICATION		DEPT REQUEST	

Total 001713.456716 - CONTR/TRSFR-MIDDLEWAY VFD

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001713.456717	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
CONTR/TRSFR-BAKERTON VFD	0	67,155	70,000	0
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
Total 001713.456717 - CONTR/TRSFR-BAKERTON VFD				

NOTES:

Michelle Gordon

From: Sandra McDonald
Sent: Wednesday, January 26, 2022 10:39 AM
To: Michelle Gordon
Subject: FW: Volunteer Budget Request

FYI

From: Bob Burner <bburner@jcesa.org>
Sent: Wednesday, January 26, 2022 10:01 AM
To: Craig Simpson <fdproud3@aol.com>; Tricia Jackson Commissioner <commissioner.triciajackson@gmail.com>
Cc: Sandra McDonald <Sandy@jeffersoncountywv.org>
Subject: Volunteer Budget Request

Chairman Simpson and Commissioner Jackson,

I received a call from Sandy this morning inquiring about the status of the FY23 volunteer budget request. I explained that the board would be determining the amount of the request at the February 15 meeting since the January meeting was canceled.

Sandy is concerned that it will be too late for the request to be considered, as the requests and calculations are being prepared this week for submission to the commission.

During the October ESA board meeting, the board advised that the volunteer budget request beginning with the FY23 submission would be handled by the board. I respect that decision, and I'm not trying to put my nose where it doesn't belong or direct the board; I just wanted to make you aware of the concern.

Bob.

The content of this email is confidential and intended for the recipient specified in message only. It is strictly forbidden to share any part of this message with any third party, without a written consent of the sender. If you received this message by mistake, please reply to this message and follow with its deletion, so that we can ensure such a mistake does not occur in the future.

Michelle Gordon

From: Bob Burner <bburner@jcesa.org>
Sent: Wednesday, January 26, 2022 9:06 AM
To: Michelle Gordon
Subject: RE: FY23 Budget Packet

Hi Michelle! I have not sent the volunteer Fire Departments' request (713) because the ESA board meeting for 1/18 was canceled. I won't have numbers until they decide what to ask for at their next meeting on Feb 15. I have provided them the due dates in your timeline.

Did you get everything you need from me for the JCESA (general & amb. Fee) budget request?

Thanks,
Bob.

From: Michelle Gordon <mgordon@jeffersoncountywv.org>
Sent: Tuesday, January 25, 2022 6:45 PM
To: Bob Burner <bburner@jcesa.org>
Subject: RE: FY23 Budget Packet

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Did you also send the Fire FY23 Budget Packet? I don't seem to have it.

Michelle Gordon
Finance Director, Jefferson County
Jefferson County Commission
O: 304.724.8425
F: 304.728.5611

From: Bob Burner <bburner@jcesa.org>
Sent: Thursday, January 6, 2022 1:51 PM
To: Michelle Gordon <mgordon@jeffersoncountywv.org>
Subject: RE: FY23 Budget Packet

Hi Michelle. Attached is our budget request for JCESA, along with our presentation. I submitted our Capital request a while back, but I've attached it here again to make sure you have it.

The JCESA board will be making the budget request for the fire departments, and I assume they will settle on a number at the next board meeting on January 18. I can't fill in the sheet for Dept. 713 until they decide on the number(s.)

If you have any questions, just let me know.

Thanks,
Bob.

From: Michelle Gordon <mgordon@jeffersoncountywv.org>
Sent: Wednesday, December 22, 2021 9:46 AM
To: Bob Burner <bburner@jcesa.org>
Subject: FW: FY23 Budget Packet

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Michelle Gordon
Finance Director, Jefferson County
Jefferson County Commission
O: 304.724.8425
F: 304.728.5611

From: Michelle Gordon
Sent: Wednesday, December 22, 2021 9:31 AM
To: Bob Burner <bburner@jcesa.org>
Subject: FY23 Budget Packet

Attached is the spreadsheet required to be submitted for FY23's budget requests. Please email the completed excel file with FY23 Budget requests to me by **Friday, January 14, 2022**.

The County Commissioners have provided FY23 Budget instructions for departments to follow. For FY23, the Commission has decided to use zero-based budgeting, which is the same planning approach that was utilized in FY22. Departments should provide detailed line item descriptions and amounts for each expenditure account to enable the Commission to efficiently allocate the County's limited resources based on department, citizen and community needs and benefits.

Departments should list specifics of each expenditure and be prepared to fully explain and justify FY23 requests to the Commission. We will again prioritize expenditures into four categories:

- **Mandated Function:** Required by law or statute.
- **Mission Critical:** Elimination of the expenditure would result in failure of the department to meet critical functions.
- **Discretionary:** Spending that is consistent with the operations of County government and is neither mandated nor mission critical.
- **New Initiative:** Spending not included in the prior year (FY22) budget.

The Commissioners have not selected budget meeting dates. Meetings are tentatively scheduled for the week of February 7-11. The Commission has asked that we schedule 1-2 days of presentations starting at noon and continuing into the evening to allow for community input from individuals or businesses unable to attend during day sessions. The presentation schedule will be similar to prior years; and, I will send out the meeting schedule with specific times for FY23's budget meetings prior to February 1st. Keep in mind that the Commissioners also have meetings unrelated to the budget scheduled on these dates; and, we need to accommodate those needs when possible. **Lastly, the Commission would like to stress that presentations should focus on department needs or new initiatives.**

Please contact me if you have any problems with the spreadsheet, need accounting transaction detail, or need additional clarification. If you have documentation supporting line items or new requests, such as pricing, formal quotes, analysis, etc., please scan and send that with your completed excel file. **Please email the completed excel file and supporting documents to me by Friday, January 14, 2022.**

Michelle Gordon

Finance Director, Jefferson County

Jefferson County Commission

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Charles Town, WV 25414

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Jefferson County Commission
 Budget Summary
 Dept 715-AMBULANCE AUTHORITY
 FY2022- 2023

1/25/2022

001715-AMBULANCE AUTHORITY	FY21 ACTUAL	FY22 BUDGET	FY22 YTD	% SPENT YTD	FY23 REQUEST	
PERSONNEL SERVICES						
TOTAL PERSONNEL SERVICES	0	0	0	0.00%	0	100.00%
CONTRACTUAL SERVICES						
TOTAL CONTRACTUAL SERVICES	0	0	0	0.00%	0	100.00%
COMMODITIES						
TOTAL COMMODITIES	0	0	0	0.00%	0	100.00%
CONTRIBUTIONS TO OTH						
456700 CONTR/TRSFR OTHR GOV UNIT	2,719,232	3,019,138	2,264,354	75.00%	5,669,638	87.79%
456731 IN-KIND CONTR-FRIENDSHIP VFD	74,081	50,000	0	0.00%	70,000	40.00%
456732 IN-KIND CONTR-CITIZENS VFD	209,663	190,000	0	0.00%	205,000	7.89%
456733 IN-KIND CONTR-SHEPHERDSTN VFD	173,436	170,000	0	0.00%	170,000	0.00%
456734 IN-KIND CONTR-INDEPENDENT VFD	337,373	365,000	0	0.00%	330,000	-9.59%
456735 IN-KIND CONTR-BLUE RIDGE VFD	108,247	83,000	0	0.00%	105,000	26.51%
456736 IN-KIND CONTR-MIDDLEWAY VFD	50,545	48,000	0	0.00%	48,000	0.00%
456737 IN-KIND CONTR-BAKERTON VFD	26,437	14,000	0	0.00%	25,000	78.57%
TOTAL CONTRIBUTIONS TO OTH	3,699,014	3,939,138	2,264,354	57.48%	6,622,638	68.12%
DEPARTMENT GRAND TOTAL	3,699,014	3,939,138	2,264,354	57.48%	6,622,638	68.12%

Jefferson County Commission
 Budget Detail
 Dept 715-AMBULANCE AUTHORITY
 FY2022- 2023

1/25/2022

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
001715-AMBULANCE AUTHORITY		
001715.456700	FY21 ACTUAL	FY22 YTD
CONTR/TRSFR OTHR GOV UNIT	FY22 BUDGET	FY23 REQUEST
	2,719,232	2,264,354
		3,019,138
		5,669,638
MANDATED - Required by law or statute MISSION CRITICAL - Elimination would result in failure to meet critical functions DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical NEW INITIATIVE - Spending not included in the prior year budget		
DESCRIPTION	JUSTIFICATION	DEPT REQUEST
FULL TIME EMPLOYEES	MISSION CRITICAL	1,791,771
29 NEW FULL TIME STAFF-NEW INITIATIVE	NEW INITIATIVE-29 POSITIONS	1,485,264
OVERTIME	MISSION CRITICAL	74,269
W/C FOR EXISTING EMPLOYEES	MISSION CRITICAL	157,409
W/C FOR 29 NEW FULL TIME STAFF-NEW INITIATIVE	NEW INITIATIVE-29 POSITIONS	135,691
FICA/MEDICARE EXISTING EMPLOYEES	MISSION CRITICAL	137,071
FICA/MEDICARE FOR 29 NEW FT STAFF-NEW INITIATIVE	NEW INITIATIVE-29 POSITIONS	119,306
HOSP INSURANCE FOR EXISTING EMPLOYEES	MISSION CRITICAL	347,438
HOSP INSURANCE FOR 29 NEW FT STAFF-NEW INITIATIVE	NEW INITIATIVE-29 POSITIONS	353,481
DENTAL, VISION, LIFE INS FOR EXISTING EMPLOYEES	MISSION CRITICAL	52,800
DEN VISN LIF EINS-29 NEW FT STAFF-NEW INITIATIVE	NEW INITIATIVE-29 POSITIONS	39,034
RETIREMENT FOR EXISTING EMPLOYEES	MISSION CRITICAL	188,136
RETIREMENT FOR 29 NEW FT STAFF-NEW INITIATIVE	NEW INITIATIVE-29 POSITIONS	163,763
FUEL	MISSION CRITICAL	13,200
MAINTENANCE	MISSION CRITICAL	8,400
LICENSE OPS	MISSION CRITICAL	30,450
LICENSE OPS FOR 29 NEW FT STAFF-NEW INITIATIVE	NEW INITIATIVE-29 POSITIONS	6,960
MEDICAL EXPENSE	MISSION CRITICAL	37,400
MEDICAL EXP FOR 29 NEW FT STAFF-NEW INITIATIVE	NEW INITIATIVE-29 POSITIONS	17,400
AUTO & LIABILITY INSURANCE	MISSION CRITICAL	51,519

Jefferson County Commission
 Budget Detail
 Dept 715-AMBULANCE AUTHORITY
 FY2022- 2023

1/25/2022

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
EMS SUPPLIES	MISSION CRITICAL	44,000
UNIFORMS SCBA	MISSION CRITICAL	82,500
UNIFORMS SCBA-FOR 29 NEW FT STAFF - NEW INITIATIVE	NEW INITIATIVE-29 POSITIONS	104,400
TECH SERVICES/TRAVEL / TRAINING	MISSION CRITICAL	25,200
TRAV/TRNG FOR 29 NEW FT STAFF-NEW INITIATIVE	NEW INITIATIVE-29 POSITIONS	5,800
PROFESSIONAL SERVICES	MISSION CRITICAL	37,800
TECHNICAL SERVICES	MISSION CRITICAL	33,000
OFFICE EXP/EQUIP RENT	MISSION CRITICAL	18,900
UTILITIES	MISSION CRITIAL	30,800
REPAIRS & MAINTENANCE	MISSION CRITICAL	3,150
AUDIT COSTS	MISSION CRITICAL	11,550
EQUIPMENT DEPRECIATION	MISSION CRITICAL	61,776
Total 001715.456700 - CONTR/TRSFR OTHR GOV UNIT		<u>5,669,638</u>

NOTES: Total for 29 new positions is \$2,505,321 (or \$86,390 each position)

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001715.456731	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
IN-KIND CONTR-FRIENDSHIP VFD	74,081	0	50,000	70,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST

Total 001715.456731 - IN-KIND CONTR-FRIENDSHIP VFD

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001715.456732	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
IN-KIND CONTR-CITIZENS VFD	209,663	0	190,000	205,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST

Total 001715.456732 - IN-KIND CONTR-CITIZENS VFD

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001715.456733	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
IN-KIND CONTR-SHEPHERDSTN VFD	173,436	0	170,000	170,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST

Total 001715.456733 - IN-KIND CONTR-SHEPHERDSTN VFD

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001715.456734	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
IN-KIND CONTR-INDEPENDENT VFD	337,373	0	365,000	330,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST

Total 001715.456734 - IN-KIND CONTR-INDEPENDENT VFD

NOTES:

<u>Name</u>		<u>Justificaton</u>		<u>Amount</u>
001715.456735		<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>
IN-KIND CONTR-BLUE RIDGE VFD				<u>FY23 REQUEST</u>
		108,247	0	83,000
				105,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION		JUSTIFICATION		DEPT REQUEST

Total 001715.456735 - IN-KIND CONTR-BLUE RIDGE VFD

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001715.456736	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
IN-KIND CONTR-MIDDLEWAY VFD	50,545	0	48,000	48,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST

Total 001715.456736 - IN-KIND CONTR-MIDDLEWAY VFD

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001715.456737	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
IN-KIND CONTR-BAKERTON VFD	26,437	0	14,000	25,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				

DESCRIPTION	JUSTIFICATION	DEPT REQUEST

Total 001715.456737 - IN-KIND CONTR-BAKERTON VFD

NOTES:



JEFFERSON COUNTY EMERGENCY SERVICES AGENCY

JCESA saves lives and preserves property by partnering with the volunteer fire organizations to provide exceptional emergency medical services, fire suppression, and community engagement.

FY2023 Budget Request

Labor 89% 11% Non-Labor

Operating Budget

22

FY22 Funding
\$3,934,498*



General Fund
\$3,019,138



Ambulance Fee
\$915,360*



Increase
\$2,681,423



Maint. of Effort
\$176,102



29 Positions
\$2,505,321

23

FY23 Request

\$6,615,921*

Capital Budget



**1 Replacement
Vehicle**
\$65k



Radio Upgrade
\$175k



**FY23 Capital
Request**
\$240k

*amount remitted to JCESA after ambulance fee administration costs.

Maintenance of Effort



Inflation

\$99k

Projected price increases – 5-10%

Most impactful:

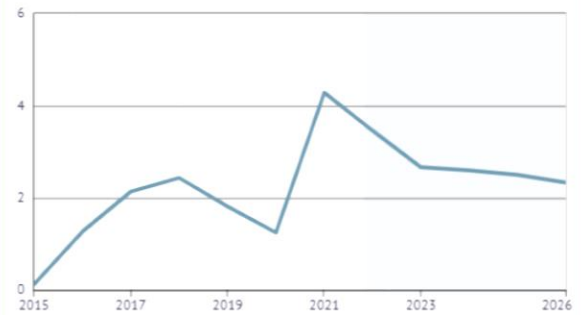
- Health Insurance
- Workers Compensation

Others:

- EMS Supplies
- Fuel, Utilities
- PPE, etc.

IMF US Inflation Forecast

CPI, % change



Year	2018	2019	2020	2021	2022	2023	2024	2025	2026
%	2.4	1.8	1.2	4.3	3.5	2.7	2.6	2.5	2.3

Increased Depreciation

\$19.5k

Prior equipment & vehicle purchases (grants/capital)

U.S. Inflation Hit 31-Year High in October as Consumer Prices Jump 6.2%

Core index was up 4.6% as pandemic-related supply shortages, strong consumer demand continue

*"an average 3 percent base pay increase would represent a **decrease** in purchasing power for employees."*

-Stephen Miller, SHRM. September 14, 2021

*"nominal wage gains are an illusion when **inflation wipes out real gains.**"*

-Judy Shelton. Wall Street Journal, July 25, 2021

YOS Increases

\$58k

JCESA Annual Salary Increases:

~~X Longevity pay~~ ✓ Years of Service (YOS)

~~X CoLA~~ ~~X Incentive pay~~ ~~X Merit raises~~

Continuation of Career Ladder implemented in FY19 based on Class & Comp. Study

1.9%

JCESA annual YOS increase

3%

US median annual increase (last 10 years)^{1,2,3,4,5}

3.3%

Projected 2022 US median annual increase.^{4,5}

¹SHRM | ²The Conference Board. Salary Increase Budget Survey. June, 2021 | ³Willis Towers Watson. General Industry Salary Budget Survey | ⁴WorldatWork. 2021-2022 Salary Budget Survey | ⁵PayScale. 2021-2022 Salary Budget Survey





29 Additional Positions

\$2.5m

Headcount	Location	Staffing Created	Total Staffing (with additions)
8	Sta 4 (Ranson)	+ 2 Responders 24/7	4 Responders 24/7
8	Sta 2 (Charles Town)	+ 2 Responders 24/7	4 Responders 24/7
8	Sta 6 (Middleway)	+ 2 Responders 24/7	2 Responders 24/7
4	Sta 1 (Harpers Ferry)	+ 2 Responders 12/7	2 Responders 24/7
1	Float	Backfills open shifts, detailed staff & unscheduled vacancies Reduces overtime & mandatory holdovers Resource for call clusters & manpower	
29 Total			

IMPACT:

★ Adds a total of 6 responders daytime, 8 overnight

★ Creates potential staffing for up to 3 additional EMS units daytime and 4 overnight.

(When not committed to fire apparatus)

★ Provides additional staff for fire incidents – a small step closer to meeting safety standards

★ Frees Lieutenant from being committed to a first-due unit

✓ Restores 24/7 supervision ✓ Reduces risk & liability ✓ Available for high acuity calls

Capital Replacement



1 Replacement Vehicle

\$65k

Continuation of Capital Replacement Plan

- Began 3 years ago
- Goal: Upgrade fleet with median age of 10yrs and median mileage of 95k.
- Older vehicles = increased maintenance cost, fewer safety features, less reliability
- For each vehicle purchased, one is decommissioned



Radio Upgrade

\$175k

- 26 portable and 10 mobile units
- Current equipment is obsolete
- Frequent failures & physical parts breakage
- Essential for responder safety & mission execution

This is a capital Request through the County's Capital Outlay Fund

Jefferson County Emergency Services Agency is an equal opportunity emergency service provider, employer, and community partner of Jefferson County, WV.

FY23 Operating Budget Request Detail

All funding sources (General Fund & Ambulance Fee)

Expenses	FY22 Forecast (less stipends)	Inflation	YOS	Mission Critical Total	29 Positions	Total
Full Time	2,072,881	-	39,385	2,112,266	1,485,264	3,597,530
Part Time	172,889	-	3,285	176,174	-	176,174
Overtime	171,275	-	3,254	174,529	74,263	248,792
Worker Comp	193,364	19,336	3,674	216,374	135,679	352,053
FICA/Med	184,904	-	3,513	188,417	119,304	307,721
Subtotal	2,795,313	19,336	53,111	2,867,760	1,814,510	4,682,270
Medical Ins	392,853	39,285	-	432,138	353,467	785,605
Ancillary (dent,visn,life)	58,000	5,800	-	63,800	39,034	102,834
Retirement	235,636	-	4,477	240,113	163,750	403,863
Subtotal	686,489	45,085	4,477	736,051	556,251	1,292,302
Fuel	12,000	1,200	-	13,200	-	13,200
Rep & Maint (Auto)	8,000	400	-	8,400	-	8,400
License / Svc Contracts	29,000	1,450	-	30,450	6,960	37,410
Medical Exp	34,000	3,400	-	37,400	17,400	54,800
Ems Supples	40,000	4,000	-	44,000	-	44,000
Uniforms/Fire Gear	75,000	7,500	-	82,500	104,400	186,900
Trav/Train (non-wage)	24,000	1,200	-	25,200	5,800	31,000
Subtotal	222,000	19,150	-	241,150	134,560	375,710
Auto & Liability Ins.	62,420	6,243	-	68,663	-	68,663
Prof Svc	36,000	1,800	-	37,800	-	37,800
Tech Svc	30,000	3,000	-	33,000	-	33,000
Office Exp/Equip Rent	18,000	900	-	18,900	-	18,900
Utilities	28,000	2,800	-	30,800	-	30,800
Rep & Maint (Facility)	3,000	150	-	3,150	-	3,150
Audit Costs	11,000	550	-	11,550	-	11,550
Other (Unemp./Conting.)	-	-	-	-	-	-
Subtotal	188,420	15,443	-	203,863	-	203,863
Equipment Dep.	42,276	19,500	-	61,776.00	-	61,776
Total	3,934,498	118,514	57,588	4,110,600	2,505,321	6,615,921



To learn more about JCESA, please visit us at jcesa.org, follow us on Facebook, and watch the livestream of our monthly board meetings via YouTube on the third Tuesday of each month at 7pm.

Jefferson County Commission
Budget Summary
Dept 716-ANIMAL CONTROL
FY2022- 2023

1/29/2022

001716-ANIMAL CONTROL	FY21 ACTUAL	FY22 BUDGET	FY22 YTD	% SPENT YTD	FY23 REQUEST	
PERSONNEL SERVICES						
410300 EMPLOYEES SALARY AND WAGES	167,217	162,469	71,301	43.89%	195,895	20.57%
410400 FICA TAX	11,515	11,349	5,099	44.93%	13,647	20.25%
410401 MEDICARE EXPENSE	2,693	2,616	1,193	45.59%	3,192	22.02%
410500 HEALTH INSURANCE	11,507	20,426	10,480	51.31%	41,184	101.63%
410599 HEALTH INSURANCE-CONTRA	(11,507)	(20,426)	(8,752)	42.85%	(41,184)	101.63%
410600 RETIREMENT	18,722	16,249	8,220	50.59%	19,882	22.36%
410801 OVERTIME	20,001	18,000	11,908	66.15%	25,000	38.89%
410802 PART TIME / EXTRA HELP	0	2,000	0	0.00%	2,000	0.00%
TOTAL PERSONNEL SERVICES	220,149	212,683	99,450	46.76%	259,616	22.07%
CONTRACTUAL SERVICES						
421100 TELEPHONE	1,559	1,200	1,084	90.36%	1,600	33.33%
421200 PRINTING	258	750	0	0.00%	750	0.00%
421400 TRAVEL	1,131	500	0	0.00%	1,500	200.00%
421600 MAINT/REP EQUIPMENT	121	0	0	0.00%	0	100.00%
422000 ADVERTISING / LEGAL PUBS	0	500	0	0.00%	500	0.00%
422100 TRAINING AND EDUCATION	1,172	3,000	0	0.00%	7,000	133.33%
422200 DUES AND SUBSCRIPTIONS	375	450	399	88.67%	450	0.00%
422300 PROFESSIONAL SERVICES	6,575	11,000	410	3.72%	11,000	0.00%
422300 PROFESSIONAL SERVICES G2130	776	0	4,847	0.00%	0	100.00%
423000 CONTRACTED SERVICES	1,652	2,000	603	30.14%	2,000	0.00%
TOTAL CONTRACTUAL SERVICES	13,618	19,400	7,343	37.85%	24,800	27.84%
COMMODITIES						
434100 MATERIALS AND SUPPLIES	3,845	3,411	2,578	75.59%	4,000	17.27%
434300 AUTO SUPPLIES	140	1,000	0	0.00%	1,000	0.00%
434500 UNIFORMS	403	2,500	144	5.76%	2,500	0.00%
TOTAL COMMODITIES	4,389	6,911	2,722	39.39%	7,500	8.52%
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY	0	0	0	0.00%	0	100.00%
DEPARTMENT GRAND TOTAL	238,156	238,994	109,515	45.82%	291,916	22.14%

Name Justificaton Amount
001716-ANIMAL CONTROL

001716.410300	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
EMPLOYEES SALARY AND WAGES	167,217	71,301	162,469	195,895
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
KENNEL TECH/ADMIN ASST				31,559
TO FIX PAY INEQUITY	USING FUNDS FROM EMPLOYEE THAT RESIGNED			5,000
ALT RAISE IF COUNTY PLAN NOT ADOPTED				3,088
DUCKETT, DANIELLE	ANIMAL CONTROL OFFICER-80HR			38,202
EBERSOLE, JESSICA	ANIMAL CONTROL SUPERVISOR-80HR			45,910
FARMER, DOROTHY	ANIMAL CONTROL OFFICER-80HR			34,385
VACANT008091, POSITION	ANIMAL CONTROL OFFICER-80HR			37,751
Total 001716.410300 - EMPLOYEES SALARY AND WAGES				195,895

NOTES:

<u>Name</u>	<u>Justificaton</u>		<u>Amount</u>
001716.410400	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>
FICA TAX			<u>FY23 REQUEST</u>
	11,515	5,099	11,349
MANDATED - Required by law or statute			
MISSION CRITICAL - Elimination would result in failure to meet critical functions			
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical			
NEW INITIATIVE - Spending not included in the prior year budget			
DESCRIPTION	JUSTIFICATION		DEPT REQUEST
FICA FOR KENNEL TECH/ADMIN ASST NEW POSITION			1,957
FICA FOR PT/EXTRA HELP			124
FICA FOR OVERTIME			1,550
COLA / MI			191
FICA FOR PAY ADJUSTMENT			310
DUCKETT DANIELLE DUCKETT, DANIELLE	ANIMAL CONTROL OFFICER-80HR		2,312
EBERSOLE JESSICA EBERSOLE, JESSICA	ANIMAL CONTROL SUPERVISOR-80HR		2,847
FARMER DOROTHY FARMER, DOROTHY	ANIMAL CONTROL OFFICER-80HR		2,072
VACANT008091 POSITION VACANT008091, POSITION	ANIMAL CONTROL OFFICER-80HR		2,284
Total 001716.410400 - FICA TAX			13,647

NOTES:

Name	Justificaton	Amount		
001716.410401				
MEDICARE EXPENSE	FY21 ACTUAL	FY22 YTD	FY22 BUDGET	FY23 REQUEST
	2,693	1,193	2,616	3,192
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
MEDICARE FOR KENNEL TECH/ADMIN ASST NEW POSITION				457
MEDICARE FOR PT/EXTRA HELP				29
MEDICARE FOR OVERTIME				362
COLA / MI				45
PAY ADJUSTMENT				72
DUCKETT DANIELLE				
DUCKETT, DANIELLE	ANIMAL CONTROL OFFICER-80HR			541
EBERSOLE JESSICA				
EBERSOLE, JESSICA	ANIMAL CONTROL SUPERVISOR-80HR			666
FARMER DOROTHY				
FARMER, DOROTHY	ANIMAL CONTROL OFFICER-80HR			485
VACANT008091 POSITION				
VACANT008091, POSITION	ANIMAL CONTROL OFFICER-80HR			535
Total 001716.410401 - MEDICARE EXPENSE				3,192

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 716-ANIMAL CONTROL
 FY2022- 2023

1/29/2022

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
001716.410500	FY21 ACTUAL	FY22 YTD
HEALTH INSURANCE	FY22 BUDGET	FY23 REQUEST
	11,507	10,480
		20,426
		41,184
MANDATED - Required by law or statute		
MISSION CRITICAL - Elimination would result in failure to meet critical functions		
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical		
NEW INITIATIVE - Spending not included in the prior year budget		
DESCRIPTION	JUSTIFICATION	DEPT REQUEST
INSURANCE FOR KENNEL TECH/ADMIN ASST NEW POSITION		10,296
DUCKETT DANIELLE		
DUCKETT, DANIELLE	ANIMAL CONTROL OFFICER-80HR	9,808
DUCKETT DANIELLE		
DUCKETT, DANIELLE	ANIMAL CONTROL OFFICER-80HR	258
DUCKETT DANIELLE		
DUCKETT, DANIELLE	ANIMAL CONTROL OFFICER-80HR	77
DUCKETT DANIELLE		
DUCKETT, DANIELLE	ANIMAL CONTROL OFFICER-80HR	153
EBERSOLE JESSICA		
EBERSOLE, JESSICA	ANIMAL CONTROL SUPERVISOR-80HR	153
FARMER DOROTHY		
FARMER, DOROTHY	ANIMAL CONTROL OFFICER-80HR	9,808
FARMER DOROTHY		
FARMER, DOROTHY	ANIMAL CONTROL OFFICER-80HR	258
FARMER DOROTHY		
FARMER, DOROTHY	ANIMAL CONTROL OFFICER-80HR	77
FARMER DOROTHY		
FARMER, DOROTHY	ANIMAL CONTROL OFFICER-80HR	153
VACANT008091 POSITION		
VACANT008091, POSITION	ANIMAL CONTROL OFFICER-80HR	9,808
VACANT008091 POSITION		
VACANT008091, POSITION	ANIMAL CONTROL OFFICER-80HR	258
VACANT008091 POSITION		
VACANT008091, POSITION	ANIMAL CONTROL OFFICER-80HR	77
Total 001716.410500 - HEALTH INSURANCE		41,184

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001716.410599	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
HEALTH INSURANCE-CONTRA	(11,507)	(8,752)	(20,426)	(41,184)
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
INSURANCE CONTRA FOR DEPT				(30,888)
CONTRA FOR KENNEL TECH/ADMIN ASST NEW POSITION				(10,296)
Total 001716.410599 - HEALTH INSURANCE-CONTRA				(41,184)

NOTES:

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>		
001716.410600	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
RETIREMENT	18,722	8,220	16,249	19,882
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION	DEPT REQUEST		
RETIREMENT FOR KENNEL		2,840		
TECH/ADMIN ASST NEW POSITION				
COLA / MI		278		
RETIREMENT FOR OVERTIME		2,250		
RETIREMENT FOR PAY ADJUSTMENT		450		
DUCKETT DANIELLE		3,439		
DUCKETT, DANIELLE	ANIMAL CONTROL OFFICER-80HR			
EBERSOLE JESSICA		4,132		
EBERSOLE, JESSICA	ANIMAL CONTROL SUPERVISOR-80HR			
FARMER DOROTHY		3,095		
FARMER, DOROTHY	ANIMAL CONTROL OFFICER-80HR			
VACANT008091 POSITION		3,398		
VACANT008091, POSITION	ANIMAL CONTROL OFFICER-80HR			
Total 001716.410600 - RETIREMENT				19,882

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001716.410801	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
OVERTIME	20,001	11,908	18,000	25,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
				25,000
Total 001716.410801 - OVERTIME				25,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001716.410802	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
PART TIME / EXTRA HELP	0	0	2,000	2,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
				2,000
Total 001716.410802 - PART TIME / EXTRA HELP				2,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001716.421100	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
TELEPHONE	1,559	1,084	1,200	1,600
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
				1,600
Total 001716.421100 - TELEPHONE				1,600

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001716.421200	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
PRINTING	258	0	750	750
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
				750
Total 001716.421200 - PRINTING				750

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001716.421400	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
TRAVEL	1,131	0	500	1,500
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
				1,500
Total 001716.421400 - TRAVEL				1,500

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001716.421600	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
MAINT/REP EQUIPMENT	121	0	0	0
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST

Total 001716.421600 - MAINT/REP EQUIPMENT

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001716.422000	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
ADVERTISING / LEGAL PUBS	0	0	500	500
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
				500
Total 001716.422000 - ADVERTISING / LEGAL PUBS				500

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001716.422100	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
TRAINING AND EDUCATION	1,172	0	3,000	7,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
				7,000
Total 001716.422100 - TRAINING AND EDUCATION				7,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001716.422200	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
DUES AND SUBSCRIPTIONS	375	399	450	450
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
				450
Total 001716.422200 - DUES AND SUBSCRIPTIONS				450

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001716.422300	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
PROFESSIONAL SERVICES	6,575	410	11,000	11,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
				11,000
Total 001716.422300 - PROFESSIONAL SERVICES				11,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001716.422300 G2130	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
PROF SVC WV SPAY NEUTER GRANT	776	4,847	0	0
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST

Total 001716.422300 G2130- PROF SVC WV SPAY NEUTER GRANT

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001716.423000	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
CONTRACTED SERVICES	1,652	603	2,000	2,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
				2,000
Total 001716.423000 - CONTRACTED SERVICES				2,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001716.434100	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
MATERIALS AND SUPPLIES	3,845	2,578	3,411	4,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
				4,000
Total 001716.434100 - MATERIALS AND SUPPLIES				4,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001716.434300	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
AUTO SUPPLIES	140	0	1,000	1,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
				1,000
Total 001716.434300 - AUTO SUPPLIES				1,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001716.434500	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
UNIFORMS	403	144	2,500	2,500
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
				2,500
Total 001716.434500 - UNIFORMS				2,500

NOTES:

Jefferson County Commission
Payroll Projection
FY2022- 2023

1/29/2022

Amount

001716-ANIMAL CONTROL

3016-DUCKETT, DANIELLE		0413- 71605 ANIMAL CONTROL OFFICER-80HR	
001716.410300-EMPLOYEES SALARY AND WAGES			38,202
001716.410400-FICA TAX			2,312
001716.410401-MEDICARE EXPENSE			541
001716.410500-HEALTH INSURANCE			10,296
001716.410600-RETIREMENT			3,439
Totals 3016-DUCKETT, DANIELLE			54,790
1066-EBERSOLE, JESSICA		0528- 71606 ANIMAL CONTROL SUPERVISOR-80HR	
001716.410300-EMPLOYEES SALARY AND WAGES			45,910
001716.410400-FICA TAX			2,847
001716.410401-MEDICARE EXPENSE			666
001716.410500-HEALTH INSURANCE			153
001716.410600-RETIREMENT			4,132
Totals 1066-EBERSOLE, JESSICA			53,708
1112-FARMER, DOROTHY		0413- 71603 ANIMAL CONTROL OFFICER-80HR	
001716.410300-EMPLOYEES SALARY AND WAGES			34,385
001716.410400-FICA TAX			2,072
001716.410401-MEDICARE EXPENSE			485
001716.410500-HEALTH INSURANCE			10,296
001716.410600-RETIREMENT			3,095
Totals 1112-FARMER, DOROTHY			50,333
8091-VACANT008091, POSITION		0413- 71602 ANIMAL CONTROL OFFICER-80HR	
001716.410300-EMPLOYEES SALARY AND WAGES			37,751
001716.410400-FICA TAX			2,284
001716.410401-MEDICARE EXPENSE			535
001716.410500-HEALTH INSURANCE			10,143
001716.410600-RETIREMENT			3,398
Totals 8091-VACANT008091, POSITION			54,111
Department Total-001716-ANIMAL CONTROL			273,800

		<u>Amount</u>
001716-ANIMAL CONTROL		
001716.410300 - EMPLOYEES SALARY AND WAGES		
0-	- 0	39,647.00
3016-DUCKETT, DANIELLE	0413- 71605 ANIMAL CONTROL OFFICER-80HR	38,202.00
1066-EBERSOLE, JESSICA	0528- 71606 ANIMAL CONTROL SUPERVISOR-80HR	45,910.00
1112-FARMER, DOROTHY	0413- 71603 ANIMAL CONTROL OFFICER-80HR	34,385.00
8091-VACANT008091, POSITION	0413- 71602 ANIMAL CONTROL OFFICER-80HR	37,751.00
Total 001716.410300 - EMPLOYEES SALARY AND WAGES		195,895
001716.410400 - FICA TAX		
0-	- 0	4,132.00
3016-DUCKETT, DANIELLE	- 71605 ANIMAL CONTROL OFFICER-80HR	2,312.00
1066-EBERSOLE, JESSICA	- 71606 ANIMAL CONTROL SUPERVISOR-80HR	2,847.00
1112-FARMER, DOROTHY	- 71603 ANIMAL CONTROL OFFICER-80HR	2,072.00
8091-VACANT008091, POSITION	- 71602 ANIMAL CONTROL OFFICER-80HR	2,284.00
Total 001716.410400 - FICA TAX		13,647
001716.410401 - MEDICARE EXPENSE		
0-	- 0	965.00
3016-DUCKETT, DANIELLE	- 71605 ANIMAL CONTROL OFFICER-80HR	541.00
1066-EBERSOLE, JESSICA	- 71606 ANIMAL CONTROL SUPERVISOR-80HR	666.00
1112-FARMER, DOROTHY	- 71603 ANIMAL CONTROL OFFICER-80HR	485.00
8091-VACANT008091, POSITION	- 71602 ANIMAL CONTROL OFFICER-80HR	535.00
Total 001716.410401 - MEDICARE EXPENSE		3,192
001716.410500 - HEALTH INSURANCE		
0-	- 0	10,296.00
3016-DUCKETT, DANIELLE	- 71605 ANIMAL CONTROL OFFICER-80HR	10,296.00
1066-EBERSOLE, JESSICA	- 71606 ANIMAL CONTROL SUPERVISOR-80HR	153.00
1112-FARMER, DOROTHY	- 71603 ANIMAL CONTROL OFFICER-80HR	10,296.00
8091-VACANT008091, POSITION	- 71602 ANIMAL CONTROL OFFICER-80HR	10,143.00
Total 001716.410500 - HEALTH INSURANCE		41,184
001716.410600 - RETIREMENT		
0-	- 0	5,818.00
3016-DUCKETT, DANIELLE	- 71605 ANIMAL CONTROL OFFICER-80HR	3,439.00
1066-EBERSOLE, JESSICA	- 71606 ANIMAL CONTROL SUPERVISOR-80HR	4,132.00
1112-FARMER, DOROTHY	- 71603 ANIMAL CONTROL OFFICER-80HR	3,095.00
8091-VACANT008091, POSITION	- 71602 ANIMAL CONTROL OFFICER-80HR	3,398.00
Total 001716.410600 - RETIREMENT		19,882
Department Total 001716-ANIMAL CONTROL		273,800

Jefferson County Commission
Budget Summary
Dept 717-CENTRAL GARAGE
FY2022- 2023

1/23/2022

001717-CENTRAL GARAGE	FY21 ACTUAL	FY22 BUDGET	FY22 YTD	% SPENT YTD	FY23 REQUEST	
PERSONNEL SERVICES						
410300 EMPLOYEES SALARY AND WAGES	49,027	49,543	27,058	54.62%	87,293	76.20%
410400 FICA TAX	3,018	3,128	1,651	52.78%	5,480	75.19%
410401 MEDICARE EXPENSE	706	706	386	54.69%	1,282	81.59%
410500 HEALTH INSURANCE	9,239	10,060	5,177	51.46%	20,592	104.69%
410599 HEALTH INSURANCE-CONTRA	(9,239)	(10,060)	(4,319)	42.93%	(20,592)	104.69%
410600 RETIREMENT	4,952	4,955	2,706	54.61%	8,037	62.20%
410801 OVERTIME	490	0	0	0.00%	2,000	100.00%
TOTAL PERSONNEL SERVICES	58,192	58,332	32,659	55.99%	104,092	78.45%
CONTRACTUAL SERVICES						
421400 TRAVEL	0	62	0	0.00%	62	0.00%
421600 MAINT/REP EQUIPMENT	0	1,000	0	0.00%	1,000	0.00%
421700 MAINT/REP AUTO	2,570	5,000	80	1.60%	5,000	0.00%
422300 PROFESSIONAL SERVICES	1,305	1,500	190	12.67%	1,500	0.00%
TOTAL CONTRACTUAL SERVICES	3,875	7,562	270	3.57%	7,562	0.00%
COMMODITIES						
434100 MATERIALS AND SUPPLIES	48,860	45,000	20,758	46.13%	45,000	0.00%
434200 RECORD BOOKS	405	500	0	0.00%	500	0.00%
434301 AUTO SUPPLIES- FUEL ONLY	149,843	200,000	112,856	56.43%	220,000	10.00%
TOTAL COMMODITIES	199,108	245,500	133,614	54.43%	265,500	8.15%
DEPARTMENT GRAND TOTAL	261,176	311,394	166,543	53.48%	377,154	21.12%

Jefferson County Commission
Budget Detail
Dept 717-CENTRAL GARAGE
FY2022- 2023

1/23/2022

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>		
001717-CENTRAL GARAGE				
001717.410300	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
EMPLOYEES SALARY AND WAGES	49,027	27,058	49,543	87,293
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION		JUSTIFICATION		DEPT REQUEST
AUTO SHOP HELPER		NEEDED FOR INCREASE WORKLOAD IN AUTO SHOP		37,750
BLACKFORD MEREDITH	BLACKFORD, MEREDITH	MAINTENANCE - AUTO MECHANIC		49,543
Total 001717.410300 - EMPLOYEES SALARY AND WAGES				87,293

NOTES: Request for new position - Grade 4 Auto Shop Helper

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001717.410400	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
FICA TAX	3,018	1,651	3,128	5,480
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
FICA FOR AUTO SHOP HELPER NEW POSITION				2,341
FICA FOR OVERTIME				124
BLACKFORD MEREDITH BLACKFORD, MEREDITH	MAINTENANCE - AUTO MECHANIC			3,015
Total 001717.410400 - FICA TAX				5,480

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001717.410401	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
MEDICARE EXPENSE	706	386	706	1,282
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
MEDICARE FOR AUTO SHOP HELPER NEW POSITION				547
MEDICARE FOR OVERTIME				29
BLACKFORD MEREDITH BLACKFORD, MEREDITH	MAINTENANCE - AUTO MECHANIC			706
Total 001717.410401 - MEDICARE EXPENSE				1,282

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001717.410500	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
HEALTH INSURANCE	9,239	5,177	10,060	20,592
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
INSURANCE FOR AUTO SHOP HELPER NEW POSITION				10,296
BLACKFORD MEREDITH BLACKFORD, MEREDITH	MAINTENANCE - AUTO MECHANIC			9,808
BLACKFORD MEREDITH BLACKFORD, MEREDITH	MAINTENANCE - AUTO MECHANIC			258
BLACKFORD MEREDITH BLACKFORD, MEREDITH	MAINTENANCE - AUTO MECHANIC			77
BLACKFORD MEREDITH BLACKFORD, MEREDITH	MAINTENANCE - AUTO MECHANIC			153
Total 001717.410500 - HEALTH INSURANCE				20,592

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001717.410599	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
HEALTH INSURANCE-CONTRA	(9,239)	(4,319)	(10,060)	(20,592)
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
DEPARTMENTAL INSURANCE				(10,296)
INSURANCE FOR AUTO SHOP HELPER NEW POSITION				(10,296)
Total 001717.410599 - HEALTH INSURANCE-CONTRA				(20,592)

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001717.410600	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
RETIREMENT	4,952	2,706	4,955	8,037
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
RETIREMENT FOR AUTO SHOP HELPER NEW POSITION				3,398
RETIREMENT FOR OVERTIME				180
BLACKFORD MEREDITH BLACKFORD, MEREDITH	MAINTENANCE - AUTO MECHANIC			4,459
Total 001717.410600 - RETIREMENT				8,037

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001717.410801	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
OVERTIME	490	0	0	2,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
OVERTIME	NEEDED FOR EMERGENCIES, SNOW REMOVAL, ETC			2,000
Total 001717.410801 - OVERTIME				2,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001717.421400	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
TRAVEL	0	0	62	62
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
TRAVEL	OCCASIONAL TRAVEL RELATING TO VEHICLES			62
Total 001717.421400 - TRAVEL				62

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001717.421600	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
MAINT/REP EQUIPMENT	0	0	1,000	1,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
MAINTENANCE/REPAIR EQUIPMENT	NEEDED FOR REPAIR OF AUTO SHOP EQUIPMENT			1,000
Total 001717.421600 - MAINT/REP EQUIPMENT				1,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001717.421700	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
MAINT/REP AUTO	2,570	80	5,000	5,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
MAINTENANCE/REPAIR AUTO	NEEDED FOR AUTO WORK PERFORMED BY OUTSIDE VENDORS			5,000
Total 001717.421700 - MAINT/REP AUTO				5,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001717.422300	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
PROFESSIONAL SERVICES	1,305	190	1,500	1,500
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
PROFESSIONAL SERVICES	SERVICES REQUIRED IN AUTO SHOP			1,500
Total 001717.422300 - PROFESSIONAL SERVICES				1,500

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001717.434100	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
MATERIALS AND SUPPLIES	48,860	20,758	45,000	45,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
MATERIALS AND SUPPLIES	ITEMS NEEDED FOR AUTO SHOP			45,000
Total 001717.434100 - MATERIALS AND SUPPLIES				45,000

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001717.434200	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
RECORD BOOKS	405	0	500	500
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
RECORD BOOKS	USED MAINLY FOR WV INSPECTION STICKERS/RECORDS			500
Total 001717.434200 - RECORD BOOKS				500

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001717.434301	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
AUTO SUPPLIES- FUEL ONLY	149,843	112,856	200,000	220,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
FUEL	COST FOR GASOLINE/DIESEL			220,000
Total 001717.434301 - AUTO SUPPLIES- FUEL ONLY				220,000

NOTES:

Jefferson County Commission
Payroll Projection
FY2022- 2023

1/29/2022

Amount

001717-CENTRAL GARAGE

1140-BLACKFORD, MEREDITH	0521- 71701 MAINTENANCE - AUTO MECHANIC	
001717.410300-EMPLOYEES SALARY AND WAGES		49,543
001717.410400-FICA TAX		3,015
001717.410401-MEDICARE EXPENSE		706
001717.410500-HEALTH INSURANCE		10,296
001717.410600-RETIREMENT		4,459
Totals 1140-BLACKFORD, MEREDITH		68,019
Department Total-001717-CENTRAL GARAGE		122,684

			<u>Amount</u>
001717-CENTRAL GARAGE			
001717.410300 - EMPLOYEES SALARY AND WAGES			
0-	- 0		37,750.00
1140-BLACKFORD, MEREDITH	0521- 71701 MAINTENANCE - AUTO MECHANIC		49,543.00
Total 001717.410300 - EMPLOYEES SALARY AND WAGES			87,293
001717.410400 - FICA TAX			
0-	- 0		2,465.00
1140-BLACKFORD, MEREDITH	- 71701 MAINTENANCE - AUTO MECHANIC		3,015.00
Total 001717.410400 - FICA TAX			5,480
001717.410401 - MEDICARE EXPENSE			
0-	- 0		576.00
1140-BLACKFORD, MEREDITH	- 71701 MAINTENANCE - AUTO MECHANIC		706.00
Total 001717.410401 - MEDICARE EXPENSE			1,282
001717.410500 - HEALTH INSURANCE			
0-	- 0		10,296.00
1140-BLACKFORD, MEREDITH	- 71701 MAINTENANCE - AUTO MECHANIC		10,296.00
Total 001717.410500 - HEALTH INSURANCE			20,592
001717.410600 - RETIREMENT			
0-	- 0		3,578.00
1140-BLACKFORD, MEREDITH	- 71701 MAINTENANCE - AUTO MECHANIC		4,459.00
Total 001717.410600 - RETIREMENT			8,037
Department Total 001717-CENTRAL GARAGE			122,684

**Jefferson County
Job Description**

Position Title:	Maintenance Shop Helper	Grade Level:	4
Department	Maintenance Department	Date:	January 2022
Reports to:	Maintenance Director	FLSA Status	NE

Statement of Duties: The employee is responsible for assisting the Auto Mechanic to ensure all assigned equipment, vehicles, operating supplies, tools and facilities are maintained. Employee is responsible for maintaining cleanliness and organization in auto shop. Employee is required to perform all similar or related duties.

Supervision Required: Under general supervision of the Maintenance Director, the employee is familiar with the work routine and uses initiative in carrying out recurring assignments independently with specific instruction. The supervisor provides additional, specific instruction for new, difficult or unusual assignments, including suggested work methods. The employee is expected to recognize instances which are out of the ordinary and which do not fall within existing instructions; the employee is then expected to seek advice and further instructions. Reviews and checks of the employee's work are applied to an extent sufficient to keep the supervisor aware of progress, and to insure that completed work and methods used are technically accurate and that instructions are being followed.

Supervisory Responsibility: Employee, as a regular and continuing part of the job, does not supervise other employees.

Confidentiality: Employee does not have access to confidential information.

Accountability: Consequences of errors, missed deadlines or poor judgment may include adverse public relations, labor/material costs or danger to public health/safety.

Judgment: Numerous standardized practices, procedures, or general instructions govern the work and in some cases, may require additional interpretation. Judgment is needed to locate, select, and apply the most pertinent practice, procedure, regulation or guideline.

Complexity: The work consists of a variety of duties which generally follow standardized practices, procedures, regulations or guidelines. The sequence of work and/or the procedures followed vary according to the nature of the transaction and/or the information involved, or sought, in a particular situation.

Work Environment: Working conditions involve occasional exposure to intermittent machine or related noise or a combination of unpleasant elements such as odors, chemical fumes, dust, smoke, heat, cold, oil, dirt or grease. Includes work under typical shop conditions or outdoor work which is suspended when weather conditions are poor. Work may involve general cleaning, occasional work at heights or in confined or cramped quarters, or work around machinery and its moving parts. Work may also involve occasional mental stress, such as completing several unrelated tasks within a relatively short period of time.

Jefferson County Job Description

Nature and Purpose of Public Contact: Relationships are primarily with co-workers incidental to the purpose of the work involving giving and receiving factual information about the work. Ordinary courtesy and tact are required. Contacts with the public may be required on an occasional basis.

Occupational Risk: Essential functions regularly present potential risk of injuries from improper exposure which could result in loss of time from work. Examples of injury include burns from chemicals, steam or fire, severe muscular strains from working with extremely heavy material, falls from heights in excess of three feet and illness from exposure to communicable diseases. Special safety precautions, training, or protective clothing such as gowns, coats, gloves, glasses, hats or boots may be required.

Essential Functions:

The essential functions or duties listed below are intended only as illustrations of the various type of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

1. Assists Automobile Mechanic to perform preventative maintenance repair on vehicles and equipment including, but not limited to: oil, transmission and other fluid changes, tire rotations, lubrications, replacement and repair of lights, windshield wipers, brakes, engine and drive train maintenance.
2. Assists Automobile Mechanic with the maintenance and repair of seasonal equipment including, but not limited to: lawn mowers, weed trimmers, and snow plows.
3. Responsible for maintaining shop cleanliness and organization including, but not limited to: sorting recyclables, operating baler, sweeping floors, cleaning restrooms, organizing & putting away supplies.
4. Ensure that safe conditions are being maintained at all times on County vehicles.
5. Perform preventative maintenance and minor equipment repairs as needed.
6. Work alone, or as a member of the Maintenance team, to ensure smooth operations and satisfaction of departments served by the Maintenance Department.
7. Ensures that safety is maintained at all times on the interior/exterior of the buildings for which responsible.
8. Maintains an awareness of security and maintenance deficiencies and correct and/or report such deficiencies to the Director of Maintenance or office staff.
9. Assist other maintenance personnel with snow removal, lawn care, election delivery, etc. on an as-needed basis and take on-site direction.

Jefferson County Job Description

10. Assists in the moving of furniture or equipment.
11. Promote positive relationships with other departments and the public.
12. Refer all requests from other departments to maintenance office staff unless the request is an emergency.
13. Performs other duties as requested by the Maintenance Director.

Recommended Minimum Qualifications:

Education and Experience: High School degree or equivalent with one to three (1-3) years related work experience; or any equivalent combination of education, training and experience which provides the required knowledge, skills and abilities to perform the essential functions of the job.

Special Requirements: A valid driver's license is required for this position. Must pass a background check.

Knowledge, Abilities and Skill

Knowledge: Common policies, practices and procedures of the department and vehicle maintenance. Working knowledge of the safety precautions, supplies and materials needed to perform duties.

Abilities: Work independently and be self-motivated.

Skills: Knowledge in vehicle repair and maintenance to ensure the highest level of operational performance and safety.

Physical and Mental Requirements

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the position's essential functions.

Physical Demands: Work requires some agility and physical strength, such as moving in or about construction sites or over rough terrain, or standing or walking most of the work period. Occasionally, work may require lifting heavy objects and carrying them. There may be need to stretch and reach to retrieve materials. Usually, the work will require extended physical effort over a significant portion of the work day. Driving in adverse weather and troublesome road conditions may be required.

Motor Skills: Essential functions involve close hand and eye coordination and physical dexterity. Manipulation and motor control under conditions which may require extreme accuracy may be critical. The manual skills required are comparable to those which might be needed in making repairs to delicate electronic instruments or complex equipment.

Visual Demands: Visual demands include reading documents for general understanding.

Jefferson County Commission
 Budget Summary
 Dept 800-LOCAL HEALTH DEPT
 FY2022- 2023

1/29/2022

001800-LOCAL HEALTH DEPT	FY21 ACTUAL	FY22 BUDGET	FY22 YTD	% SPENT YTD	FY23 REQUEST	
CONTRIBUTIONS TO OTH						
456705 IN-KIND RENT-HEALTH DEPARTMENT	80,782	81,186	81,186	100.00%	81,592	0.50%
TOTAL CONTRIBUTIONS TO OTH	<u>80,782</u>	<u>81,186</u>	<u>81,186</u>	100.00%	<u>81,592</u>	0.50%
DEPARTMENT GRAND TOTAL	<u>80,782</u>	<u>81,186</u>	<u>81,186</u>	100.00%	<u>81,592</u>	0.50%

No request received for FY23.

Jefferson County Commission
Budget Detail
Dept 800-LOCAL HEALTH DEPT
FY2022- 2023

1/29/2022

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001800-LOCAL HEALTH DEPT				
001800.456705	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
IN-KIND RENT-HEALTH DEPARTMENT	80,782	81,186	81,186	81,592
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
IN KIND RENT FOR SPACE, UTIL, ETC	MANDATED-HAS OFFSETTING IN KIND REV			81,592
Total 001800.456705 - IN-KIND RENT-HEALTH DEPARTMENT				81,592

NOTES:

Jefferson County Commission
 Budget Summary
 Dept 808-SOLID WASTE AUTHORITY
 FY2022- 2023

1/29/2022

001808-SOLID WASTE AUTHORITY	FY21 ACTUAL	FY22 BUDGET	FY22 YTD	% SPENT YTD	FY23 REQUEST	
CONTRIBUTIONS TO OTH						
TOTAL CONTRIBUTIONS TO OTH	0	0	0	0.00%	0	100.00%
DEPARTMENT GRAND TOTAL	0	0	0	0.00%	0	100.00%

No request Received for FY23

Jefferson County Commission
 Budget Summary
 Dept 900-PARKS AND RECREATION
 FY2022- 2023

1/24/2022

001900-PARKS AND RECREATION	FY21 ACTUAL	FY22 BUDGET	FY22 YTD	% SPENT YTD	FY23 REQUEST	
CONTRACTUAL SERVICES						
421100 TELEPHONE	0	2,107	0	0.00%	0	100.00%
TOTAL CONTRACTUAL SERVICES	0	2,107	0	0.00%	0	-100.00%
CONTRIBUTIONS TO OTH						
456700 CONTR/TRSFR OTHR GOV UNIT	190,120	287,445	148,462	51.65%	295,723	2.88%
456701 PARKS AND REC PERSONNEL CONTRB	443,779	258,780	194,085	75.00%	375,086	44.94%
456702 PARKS AND REC SCHOLARSHIP FUND	10,000	2,500	0	0.00%	10,000	300.00%
456706 IN-KIND RENT-PARKS AND REC	152,790	153,850	153,850	100.00%	154,920	0.70%
456777 CONTR/TRSFR ARPA FUNDS	187,648	0	0	0.00%	0	100.00%
TOTAL CONTRIBUTIONS TO OTH	984,338	702,575	496,397	70.65%	835,729	18.95%
DEPARTMENT GRAND TOTAL	984,338	704,682	496,397	70.44%	835,729	18.60%

*NOTE: Line 567-03 for FY21 includes COVID19 Stop Gap, one-time funding of \$185,000
 FY21 included ARPA funding of \$187,648 for lost revenue and an additional \$185,000 in CARES Act funding for operating costs and a pavilion.

Jefferson County Commission
Budget Detail
Dept 900-PARKS AND RECREATION
FY2022- 2023

1/24/2022

Name	Justificaton	Amount		
001900-PARKS AND RECREATION				
001900.421100	FY21 ACTUAL	FY22 YTD	FY22 BUDGET	FY23 REQUEST
TELEPHONE	0	0	2,107	0
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
Total 001900.421100 - TELEPHONE				0

NOTES: Account no longer used.

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001900.456700	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
CONTR/TRSFR OTHR GOV-HOTEL OCC	190,120	148,462	287,445	295,723
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
HOTEL OCC TAX-45.0385% MGORDON ESTIMATE	MANDATED-COUNTY DETERMINES %			295,723
Total 001900.456700 - CONTR/TRSFR OTHR GOV-HOTEL OCC				<u>295,723</u>

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 900-PARKS AND RECREATION
 FY2022- 2023

1/24/2022

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001900.456701	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
PARKS AND REC PERSONNEL CONTRB	443,779	194,085	258,780	375,086
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
8 FULL-TIME SALARIES-(FORMERLY 5 CO FUNDED)	MISSION CRITICAL			375,086
Total 001900.456701 - PARKS AND REC PERSONNEL CONTRB				375,086

NOTES:

The JCC contributes funding for full-time staff, who manages the day to day management and operations of seven county parks, the AMP and the Jefferson County Community Center. JCPRC staff handles maintenance, programming, concerts, special events, community relations, maintenance, facility rentals, grant writing, etc. JCPRC is requesting monies out of the general fund to cover all 8 full-time staff.

Last year funding level was \$258,780.

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001900.456702	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
PARKS AND REC SCHOLARSHIP FUND	10,000	0	2,500	10,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
YOUTH PROG SCHLRSHF-SERVES UNDERPRIVILEGED	DISCRETIONARY			10,000
Total 001900.456702 - PARKS AND REC SCHOLARSHIP FUND				10,000

NOTES:

Money used to provide program discounts to under privileged children that live in Jefferson County.

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001900.456706	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
IN-KIND RENT-PARKS AND REC	152,790	153,850	153,850	154,920
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
IN-KIND RENT MGORDON	MANDATED-OFFSET BY INKIND			
CALCULATION	CONTRIB REV			154,920
Total 001900.456706 - IN-KIND RENT-PARKS AND REC				<u>154,920</u>

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001900.456777	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
CONTR/TRSFR ARPA FUNDS	187,648	0	0	0
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST

Total 001900.456777 - CONTR/TRSFR ARPA FUNDS

NOTES: This will likely need a budget revision during FY22 & FY23 as we calculate the amount of lost revenue eligible for reimbursement under ARPA .

Jefferson County Commission
 Budget Summary
 Dept 903-ARTS AND HUMANITIES
 FY2022- 2023

1/23/2022

001903-ARTS AND HUMANITIES	FY21 ACTUAL	FY22 BUDGET	FY22 YTD	% SPENT YTD	FY23 REQUEST	
CONTRIBUTIONS TO OTH						
456700 CONTR/TRSFR OTHR GOV UNIT	8,443	12,764	6,593	51.65%	13,132	2.88%
456777 CONTR/TRSFR ARPA FUNDS	8,333	0	0	0.00%	0	100.00%
TOTAL CONTRIBUTIONS TO OTH	<u>16,775</u>	<u>12,764</u>	<u>6,593</u>	51.65%	<u>13,132</u>	2.88%
DEPARTMENT GRAND TOTAL	<u>16,775</u>	<u>12,764</u>	<u>6,593</u>	51.65%	<u>13,132</u>	2.88%

Jefferson County Commission
Budget Detail
Dept 903-ARTS AND HUMANITIES
FY2022- 2023

1/23/2022

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001903-ARTS AND HUMANITIES				
001903.456700	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
CONTR/TRSFR OTHR GOV UNIT	8,443	6,593	12,764	13,132
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
2.000% OF HOTEL OCCUPANCY TAX-MGORDON EST	MANDATED-JEFFERSON CO COMMISSION ESTABLISHES %			13,132
Total 001903.456700 - CONTR/TRSFR OTHR GOV UNIT				13,132

NOTES:

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001903.456777	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
CONTR/TRSFR ARPA FUNDS	8,333	0	0	0
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST

Total 001903.456777 - CONTR/TRSFR ARPA FUNDS

NOTES: This will likely need a budget revision during FY22 & FY23 as we calculate the amount of lost revenue eligible for reimbursement under ARPA .



BRINGING THE ARTS TO EVERYONE

P.O. Box 2051
Shepherdstown, WV 25443

F423

January 4, 2022

Mrs. Sandy McDonald
Ms. Michelle Gordon
Jefferson County Commission
124 E. Washington St.
Charles Town, WV 25414

Dear Budget Committee;

Jefferson Arts Council is not requesting any additional county funds. We greatly appreciate receiving our share of the Hotel Motel Tax funds.

Yours truly,

Peggy Smith, President
Judy Chesley, Treasurer

Jefferson County Commission
 Budget Summary
 Dept 908-COMMUNITY CENTER-FOOD PANTRY
 FY2022- 2023

1/25/2022

001908-COMMUNITY CENTER-FOOD PANT	FY21 ACTUAL	FY22 BUDGET	FY22 YTD	% SPENT YTD	FY23 REQUEST	
CONTRIBUTIONS TO OTH						
456800 CONTRIBUTION/ TRANSFER OTHER	0	0	0	0.00%	80,000	100.00%
TOTAL CONTRIBUTIONS TO OTH	<u>0</u>	<u>0</u>	<u>0</u>	0.00%	<u>80,000</u>	100.00%
DEPARTMENT GRAND TOTAL	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	0.00%	<u><u>80,000</u></u>	100.00%

FY19, FY20, FY21 & FY22 -One Time Funding from the Coal Severance Fund

Jefferson County Commission
Budget Detail
Dept 908-COMMUNITY CENTER-FOOD PANTRY
FY2022- 2023

1/25/2022

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
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001908-COMMUNITY CENTER-FOOD PANTRY

001908.456800	FY21 ACTUAL	FY22 YTD	FY22 BUDGET	FY23 REQUEST
CONTRIBUTION/ JC MINISTRIES	0	0	0	80,000

MANDATED - Required by law or statute
MISSION CRITICAL - Elimination would result in failure to meet critical functions
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical
NEW INITIATIVE - Spending not included in the prior year budget

DESCRIPTION	JUSTIFICATION	DEPT REQUEST
JCCM SERVICE REQUESTS HAVE GROWN OVER 75% IN 2021	MISSION CRITICAL	40,000
DRC & MRC REFERRAL INCREASE FOR RE-ENTRY CLIENTS	MISSION CRITICAL	40,000
Total 001908.456800 - CONTRIBUTION/ JC MINISTRIES		80,000

NOTES:

Grant Report : 12/1/2021 to 12/31/2021

Date	New Resident Records						Active Enrollments			Meals Served			Assistance Given		
	Accounts Created	Accounts Deactivated Buildings/Beds	Visit Enrollments	Visit Enrollments For Deactivated Buildings/Beds	Overnight Stays	Overnight Stays For Deactivated Buildings/Beds	Visits	Overnights	Stays	Total	Unique People	Unscanned Meals	Total Shelter Nights	Vouchers	Resources
12/1/2021	1	0	0	0	11	0	41	11	11	0	0	0	51	\$—	\$520.00
12/2/2021	2	0	0	0	7	0	40	7	7	0	0	0	47	\$—	\$251.00
12/3/2021	3	0	0	0	11	0	40	11	11	0	0	0	50	\$—	\$1,114.05
12/4/2021	0	0	0	0	9	0	39	9	9	0	0	0	48	\$—	\$—
12/5/2021	0	0	0	0	6	0	39	6	6	0	0	0	45	\$—	\$—
12/6/2021	7	0	3	0	7	0	42	7	7	0	0	0	49	\$—	\$2,162.50
12/7/2021	2	0	0	0	6	0	42	7	7	0	0	0	49	\$—	\$1,511.99
12/8/2021	1	0	0	0	5	0	42	5	5	0	0	0	47	\$—	\$506.08
12/9/2021	7	0	0	0	7	0	42	7	7	0	0	0	49	\$—	\$3,053.50
12/10/2021	6	0	0	0	9	0	42	9	9	0	0	0	51	\$—	\$2,187.00
12/11/2021	0	0	0	0	7	0	42	8	8	0	0	0	50	\$—	\$—
12/12/2021	1	0	0	0	6	0	42	6	6	0	0	0	48	\$—	\$—
12/13/2021	3	0	0	0	6	0	42	6	6	0	0	0	48	\$—	\$1,242.00
12/14/2021	11	0	0	0	7	0	42	8	8	0	0	0	50	\$—	\$694.00
12/15/2021	5	0	0	0	7	0	42	7	7	0	0	0	49	\$—	\$1,299.00
12/16/2021	4	0	0	0	9	0	42	9	9	0	0	0	51	\$—	\$754.77
12/17/2021	4	0	0	0	9	0	42	9	9	0	0	0	51	\$—	\$1,482.64
12/18/2021	0	0	0	0	9	0	42	9	9	0	0	0	51	\$—	\$1,519.00
12/19/2021	1	0	0	0	12	0	42	12	12	0	0	0	54	\$—	\$—
12/20/2021	8	0	1	0	12	0	43	12	12	0	0	0	55	\$—	\$2,323.00
12/21/2021	5	0	0	0	12	0	43	12	12	0	0	0	55	\$—	\$2,268.87
12/22/2021	3	0	0	0	11	0	43	12	12	0	0	0	55	\$—	\$1,803.00
12/23/2021	7	0	0	0	13	0	43	13	13	0	0	0	56	\$—	\$1,273.00
12/24/2021	0	0	0	0	0	0	43	0	0	0	0	0	43	\$—	\$—
12/25/2021	0	0	0	0	0	0	43	0	0	0	0	0	43	\$—	\$—
12/26/2021	0	0	0	0	11	0	43	11	11	0	0	0	54	\$—	\$—
12/27/2021	5	0	0	0	10	0	43	10	10	0	0	0	51	\$—	\$2,683.00
12/28/2021	1	0	0	0	12	0	41	12	12	0	0	0	53	\$—	\$95.00

Date	New Resident Records						Active Enrollments			Meals Served			Assistance Given		
	Accounts Created	Accounts Created For Deactivated Buildings/Beds	Visit Enrollments	Visit Enrollments For Deactivated Buildings/Beds	Overnight Stays	Overnight Stays For Deactivated Buildings/Beds	Visits	Overnights	Stays	Total	Unique People	Unscanned Meals	Total Shelter Nights	Vouchers	Resources
12/29/2021	1	0	0	0	7	0	41	7	7	0	0	0	48	\$ —	\$ —
12/30/2021	4	0	0	0	11	0	41	11	11	0	0	0	52	\$ —	\$4,139.00
12/31/2021	0	0	0	0	11	0	41	12	12	0	0	0	53	\$ —	\$ —
Averages	2.97	0.00	0.13	0.00	8.39	0.00	41.77	8.55	8.55	0.00	0.00	0.00	50.19	\$0.00	\$1,060.72
Totals	92	0	4	0	260	0	1295	265	265	0	0	0	1556	\$0.00	\$32,882.40

Miscellaneous Stats

Residents Departing	4 Residents
Avg. Length of Stay	45 Days

Search Given Resources			
Resident Type <div>—</div>	Resource <div> <div>×</div> Oxford House Assistance <div>×</div> Oxford House Assistance </div>	Start Date <div>12/01/2021</div>	<div>Search</div>
Selected Person <div>Person Name..</div> <div> <input type="checkbox"/> Include Resident Photos </div>	End Date <div>12/31/2021</div>		
Program <div>All</div>	Include all sub categories in results? <div> <input type="radio"/> Yes <input checked="" type="radio"/> No </div>		
Report Options <div> <input checked="" type="radio"/> List Resource Transactions In Detail <input type="radio"/> Group Results By Resource Name and Include Total Counts <input type="radio"/> Show Resource Notes On Page <input checked="" type="radio"/> Show Clickable Resource Notes Link </div>			<div>Export Details To CSV</div>

List Given Resources							
Resident	Date Given	Resource	Given By	Unit Qty	Value/Unit	Total Value	Note
Skylar Nichols	12/22/2021 9:41 am	Oxford House Assistance - Used Voucher	Gregory Petersen	1	\$120.00	\$120.00	
Skylar Nichols	12/22/2021 9:41 am	Oxford House Assistance - Used Voucher	Gregory Petersen	1	\$100.00	\$100.00	
Christopher Edwards	12/22/2021 9:39 am	Oxford House Assistance - Used Voucher	Gregory Petersen	1	\$100.00	\$100.00	
Wade Anthony Bobbit	12/21/2021 1:27 pm	Oxford House Assistance - Used Voucher	Keith A. Lowry	1	\$120.00	\$120.00	
Wade Anthony Bobbit	12/21/2021 1:27 pm	Oxford House Assistance - Used Voucher	Keith A. Lowry	1	\$100.00	\$100.00	
William Vera	12/21/2021 1:26 pm	Oxford House Assistance - Used Voucher	Keith A. Lowry	1	\$130.00	\$130.00	
William Vera	12/21/2021 1:26 pm	Oxford House Assistance - Used Voucher	Keith A. Lowry	1	\$100.00	\$100.00	
William Vera	12/21/2021 12:58 pm	Oxford House Assistance - Used Voucher	Gregory Petersen	1	\$100.00	\$100.00	
William Vera	12/16/2021 2:03 pm	Oxford House Assistance - Used Voucher	Keith A. Lowry	1	\$105.00	\$105.00	
William Vera	12/16/2021 2:03 pm	Oxford House Assistance - Used Voucher	Keith A. Lowry	1	\$105.00	\$105.00	
William Vera	12/16/2021 2:03 pm	Oxford House Assistance - Used Voucher	Keith A. Lowry	1	\$100.00	\$100.00	

Resident	Date Given	Resource	Given By	Unit Qty	Value/Unit	Total Value	Note
[REDACTED]	12/07/2021 11:44 am	Oxford House Assistance - Used Voucher	Gregory Petersen	1	\$380.00	\$380.00	

List Totals for Given Resources by Type**Dollars (\$)****Total Quantity:**

12

Total Value:

\$1,560.00

Jefferson County Commission
 Budget Summary
 Dept 909-HISTORICAL COMMISSION
 FY2022- 2023

1/23/2022

001909-HISTORICAL COMMISSION	FY21 ACTUAL	FY22 BUDGET	FY22 YTD	% SPENT YTD	FY23 REQUEST	
CONTRIBUTIONS TO OTH						
456700 CONTR/TRSFR OTHR GOV UNIT	12,501	18,901	9,762	51.65%	44,445	135.15%
456777 CONTR/TRSFR ARPA FUNDS	12,339	0	0	0.00%	0	100.00%
TOTAL CONTRIBUTIONS TO OTH	<u>24,840</u>	<u>18,901</u>	<u>9,762</u>	51.65%	<u>44,445</u>	135.15%
DEPARTMENT GRAND TOTAL	<u>24,840</u>	<u>18,901</u>	<u>9,762</u>	51.65%	<u>44,445</u>	135.15%

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
001909-HISTORICAL COMMISSION		
001909.456700	FY21 ACTUAL	FY22 YTD
CONTR/TRSFR OTHR GOV UNIT	12,501	9,762
		FY22 BUDGET
		18,901
		FY23 REQUEST
		44,445
MANDATED - Required by law or statute		
MISSION CRITICAL - Elimination would result in failure to meet critical functions		
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical		
NEW INITIATIVE - Spending not included in the prior year budget		
DESCRIPTION	JUSTIFICATION	DEPT REQUEST
HOTEL OCC TAX-2.9615% MGORDON EST	MANDATED-COUNTY DETERMINES %	19,445
DUFF DEPOT MUSEUM REHAB-WVDOH GRANT MATCH	DISCRETIONARY REQUEST-STATE GRANT MATCH	25,000
Total 001909.456700 - CONTR/TRSFR OTHR GOV UNIT		44,445
NOTES: REHABILITATION of Duffields Depot to Duffields Depot Museum. Funds would be used for grant match for a Transportation Enhancement grant from the WVDOH.		

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001909.456777	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
CONTR/TRSFR ARPA FUNDS	12,339	0	0	0
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST

Total 001909.456777 - CONTR/TRSFR ARPA FUNDS

NOTES: This will likely need a budget revision during FY22 & FY23 as we calculate the amount of lost revenue eligible for reimbursement under ARPA .



Capital Development Budget Request FY-23

Jefferson County Historic Landmarks Commission

I. Site improvements and security upgrades at Peter Burr Farm \$150,000

1. Purchase of approximately three acres of property in front of main house, from Schonstedt Instrument Co. to provide visual buffer and community garden area
2. Improve site definition and security
 - a. Relocate chain link fence away from main house & spring house
 - b. Construct perimeter fencing to define and protect site and visitors
 - c. Install additional security sensors and cameras
3. Install crushed stone paths to provide ADA access to all structures
4. Repair upstairs lath and plaster in main house
5. Restore main house fire place
6. Extend water line to kitchen garden

II. Rehabilitate Duffields Depot stationmasters' quarters as Duffields Depot Museum \$100,000

- a. Run electricity into building
- b. Solve the water problem in the crawlspace
- c. Inject Bentonite around exterior foundation
- d. Construct front steps
- e. Replace west gable end with stone
- f. Replace north side flooring with heart pine
- g. Hire contractor to do a paint analysis
- h. Hire contractor to remediate lead paint
- i. Preservation and replacement of interior details
 - i. Plaster interior walls
 - ii. Replace wood trim
 - iii. Reconstruct interior cabinet
- j. Construct/purchase a handicap access ramp to south door
- k. Begin planning interior exhibits/interpretive panels
- l. Hang exterior shutters
- m. Paint interior and exterior

III. Ruins stabilization and safety upgrades at Shepherdstown Battlefield \$150,000

1. Removal of trees and vegetation from stone foundations
2. Preservation treatment of stone and brick walls
3. Install guardrails along River Rd to protect ruins and visitors

Jefferson County Commission
 Budget Summary
 Dept 911-VISITORS BUREAU
 FY2022- 2023

1/23/2022

001911-VISITORS BUREAU	FY21 ACTUAL	FY22 BUDGET	FY22 YTD	% SPENT YTD	FY23 REQUEST	
CONTRIBUTIONS TO OTH						
456700 CONTR/TRSFR OTHR GOV UNIT	211,064	319,110	164,817	51.65%	328,300	2.88%
456710 IN-KIND CONTRIBUTION	104,098	0	0	0.00%	0	100.00%
456777 CONTR/TRSFR ARPA FUNDS	208,320	0	0	0.00%	0	100.00%
TOTAL CONTRIBUTIONS TO OTH	523,482	319,110	164,817	51.65%	328,300	2.88%
DEPARTMENT GRAND TOTAL	523,482	319,110	164,817	51.65%	328,300	2.88%

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001911-VISITORS BUREAU				
001911.456700	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
CONTR/TRSFR HOTEL OCC-CVB	211,064	164,817	319,110	328,300
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION		JUSTIFICATION		DEPT REQUEST
50% OF HOTEL OCCUPANCY TAX-MGORDON ESTIMATED		MANDATED-STATE CODE		328,300
Total 001911.456700 - CONTR/TRSFR HOTEL OCC-CVB				328,300

NOTES:

<u>Name</u>		<u>Justificaton</u>			<u>Amount</u>
001911.456710		<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
IN-KIND CONTRIBUTION		104,098	0	0	0
MANDATED - Required by law or statute					
MISSION CRITICAL - Elimination would result in failure to meet critical functions					
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical					
NEW INITIATIVE - Spending not included in the prior year budget					
DESCRIPTION		JUSTIFICATION			DEPT REQUEST

Total 001911.456710 - IN-KIND CONTRIBUTION

NOTES: This was a one-time, in-kind contribution of labor and material to construct the visitor welcome center.

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001911.456777	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
CONTR/TRSFR ARPA FUNDS	208,320	0	0	0
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST

Total 001911.456777 - CONTR/TRSFR ARPA FUNDS

NOTES: This will likely need a budget revision during FY22 & FY23 as we calculate the amount of lost revenue eligible for reimbursement under ARPA .

Jefferson County Commission
 Budget Summary
 Dept 916-LIBRARIES
 FY2022- 2023

1/23/2022

001916-LIBRARIES	FY21 ACTUAL	FY22 BUDGET	FY22 YTD	% SPENT YTD	FY23 REQUEST	
CONTRIBUTIONS TO OTH						
456700 CONTR/TRSFR OTHR GOV UNIT	330,000	330,000	247,500	75.00%	399,002	20.91%
TOTAL CONTRIBUTIONS TO OTH	<u>330,000</u>	<u>330,000</u>	<u>247,500</u>	75.00%	<u>399,002</u>	20.91%
DEPARTMENT GRAND TOTAL	<u>330,000</u>	<u>330,000</u>	<u>247,500</u>	75.00%	<u>399,002</u>	20.91%

Jefferson County Commission
Budget Detail
Dept 916-LIBRARIES
FY2022- 2023

1/23/2022

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
001916-LIBRARIES		
001916.456700	FY21 ACTUAL	FY22 YTD
CONTR/TRSFR OTHR GOV UNIT	330,000	247,500
		FY22 BUDGET
		330,000
		FY23 REQUEST
		399,002
MANDATED - Required by law or statute		
MISSION CRITICAL - Elimination would result in failure to meet critical functions		
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical		
NEW INITIATIVE - Spending not included in the prior year budget		
DESCRIPTION	JUSTIFICATION	DEPT REQUEST
BOL-HRPRS FRY-SALARIES	MISSION CRITICAL	43,175
BOL-HRPRS FRY-13.9% SALARIES INC INFLATION	NEW INITIATIVE	6,001
CHARLES TOWN-SALARIES	MISSION CRITICAL	52,000
CHARLES TOWN-SALARIES INC INFLATION	NEW INITIATIVE	3,850
SHEPHERDSTOWN-SALARIES	MISSION CRITICAL	49,500
SHEPHERDSTOWN-SALARIES INC 13.9% INFLATION	NEW INITIATIVE	6,880
SHEPHERDSTOWN-ONE PT POSITION	NEW INITIATIVE	13,000
SO JEFFERSON-SALARIES	MISSION CRITICAL	34,800
SO JEFFERSON-SALARIES INC 13.9% INFLATION	NEW INITIATIVE	4,837
BOL-HRPRS FRY-MATERIALS	MISSION CRITICAL	19,663
BOL-HRPRS FRY-MAT 13.9% INFLATION	NEW INITIATIVE	2,733
CHARLES TOWN-MATERIALS	MISSION CRITICAL	30,500
CHARLES TOWN-MAT 13.9% INFLATION	NEW INITIATIVE	3,850
SHEPHERDSTOWN-MATERIALS	MISSION CRITICAL	16,500
SHEPHERDSTOWN-MAT 13.9% INFLATION	NEW INITIATIVE	2,293
SHEPHERDSTOWN-MAT INC QTY, SOFTWR, ERESOURCES	NEW INITIATIVE	7,707
SO JEFFERSON-MATERIALS	MISSION CRITICAL	8,000
SO JEFFERSON-MAT 13.9% INFLATION	NEW INITIATIVE	1,112
BOL-HRPRS FRY-OPERATIONS	MISSION CRITICAL	19,662
BOL-HRPRS FRY-OPER 13.9% INFLATION	NEW INITIATIVE	2,733

Jefferson County Commission
 Budget Detail
 Dept 916-LIBRARIES
 FY2022- 2023

1/23/2022

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
CHARLES TOWN-OPER INFLATION INCREASE	NEW INITIATIVE	3,850
SHEPHERDSTOWN-OPERATIONS	MISSION CRITICAL	16,500
SHEPHERDSTOWN-OPER 13.9% INFLATION	NEW INITIATIVE	2,293
SHEPHERDSTOWN-OPER INDOOR/OUTDOOR MAINT	NEW INITIATIVE	2,345
SO JEFFERSON-OPERATIONS	MISSION CRITICAL	39,700
SO JEFFERSON-OPER 13.9% INFLATION	NEW INITIATIVE	5,518
Total 001916.456700 - CONTR/TRSFR OTHR GOV UNIT		<u>399,002</u>

NOTES: Increases: Bolivar-Harpers Ferry \$11,467 for 13.9% inflation; Charles Town - \$11,550 for 13.9% inflation;
 Shepherdstown - \$34,518 Total (\$9,396 for 13.9% inflation, \$13,000 for PT position, bal for other);
 South Jefferson - \$11,467 for 13.9% inflation.

BUDGET REQUEST

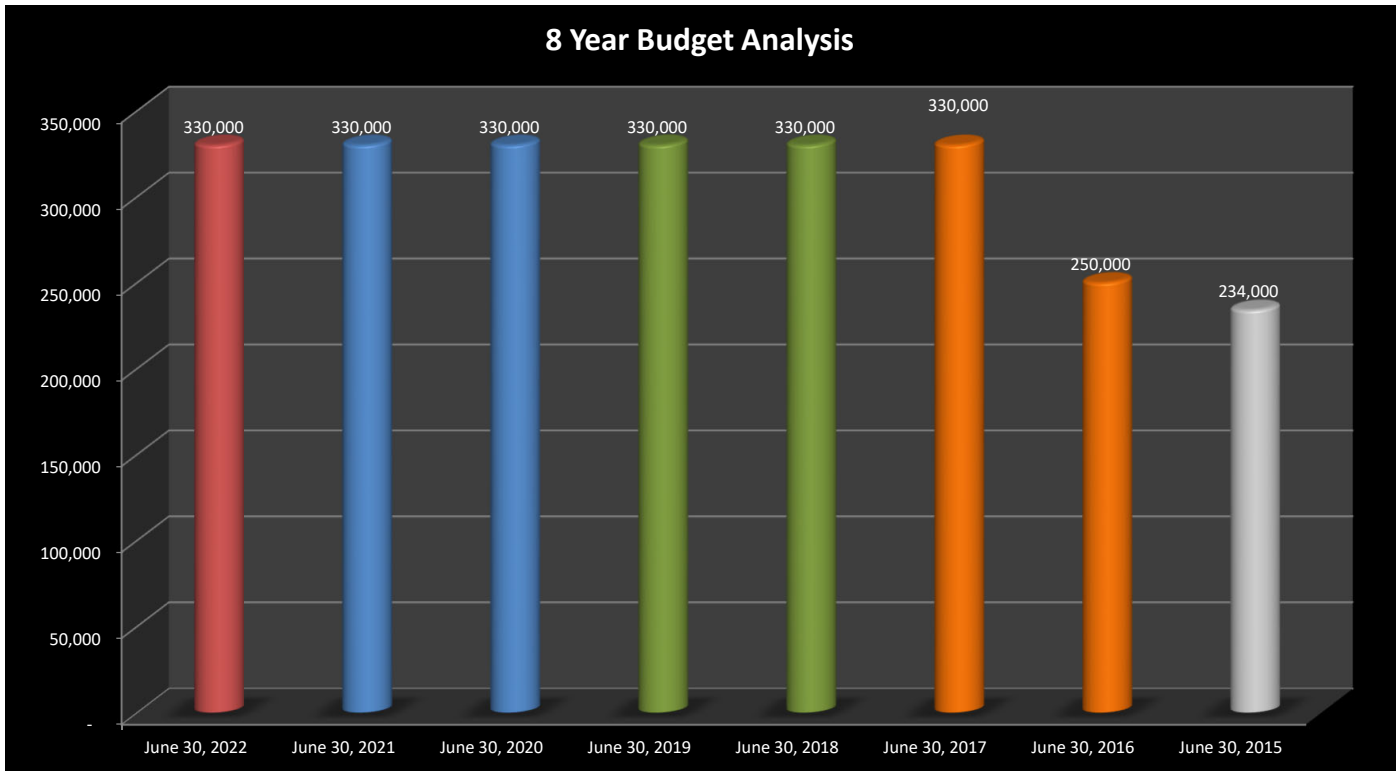
Fiscal Year: 2022 - 2023

Department: Library

Account Number: 916

Notes: Expenditure Data as of: 12/21/2021

	FY21 Actual	FY22 Budget	FY22 YTD Actual	% Spent YTD	FY23 Budget Request	Working Total	Approved FY23
Contributions/Transfers							
567 Contributions/Transfers oth Gov. Ent	\$ 330,000	\$ 330,000	\$ 165,000	50.00%	\$ 399,002		
Total Contributions/Transfers	\$ 330,000	\$ 330,000	\$ 165,000	50.00%	\$ 399,002	\$ -	\$ -
Department Grand Total	\$ 330,000	\$ 330,000	\$ 165,000	50.00%	\$ 399,002	\$ -	\$ -



567 Contributions to Other Govt Entities

FY21 Actual	FY22 YTD as of 12/21/2021	FY22 Budget	FY 23 Requested
\$ 330,000	\$ 165,000	\$ 330,000	\$399,002

[illegible]

Total	-	330,000	-	69,002
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Total Object Code	399,002
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	FY23 Increase	FY23 Total
Bolivar Harpers Ferry Public Library	11,467	93,967
Shepherdstown Public Library	34,518	117,018
South Jefferson Public Library	11,467	93,967
Charles Town Library	11,550	94,050

Jefferson County Commission
 Budget Summary
 Dept 950-SOCIAL SERVICES
 FY2022- 2023

1/23/2022

001950-SOCIAL SERVICES	FY21 ACTUAL	FY22 BUDGET	FY22 YTD	% SPENT YTD	FY23 REQUEST	
CONTRIBUTIONS TO OTH						
456800 CONTRIBUTION/ TRANSFER OTHER	0	0	0	0.00%	10,000	100.00%
TOTAL CONTRIBUTIONS TO OTH	<u>0</u>	<u>0</u>	<u>0</u>	0.00%	<u>10,000</u>	100.00%
DEPARTMENT GRAND TOTAL	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	0.00%	<u><u>10,000</u></u>	100.00%

Amounts paid for in Coal Severance Fund:

FY20 \$5,000

FY22 \$5,000

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
001950-SOCIAL SERVICES		
001950.456800	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>
CONTRIBUTION/ TRANSFER OTHER	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
	0	0
		0
		10,000
MANDATED - Required by law or statute		
MISSION CRITICAL - Elimination would result in failure to meet critical functions		
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical		
NEW INITIATIVE - Spending not included in the prior year budget		
DESCRIPTION	JUSTIFICATION	DEPT REQUEST
CASA-VOL OUTRCH, TRNG, SUPPORT - VULNERABLE CHLDN	MISSION CRITICAL DUE TO STATE CUTS	10,000
Total 001950.456800 - CONTRIBUTION/ TRANSFER OTHER		<u>10,000</u>
NOTES: Amounts paid from Coal Severance fund: FY20 \$5,000; FY22 \$5,000		

Michelle Gordon

From: Michelle Sudduth <michelle@mycasaep.org>
Sent: Friday, January 14, 2022 4:29 PM
To: Michelle Gordon
Subject: Re: FY23 Budget Packet
Attachments: Dept 95X CASA Eastern Panhandle-MS Addition.xlsm

Hi, Michelle --

First, I'm so sorry to hear about all the crazy. I can't imagine how difficult this experience was for you but happy you landed and have a new adventure! Also happy that you are hopefully helping with this budget season and can give me advice on 21/22 awards. I know we presented and were approved for a continuation of \$5K. I believe we've sent invoices, but I'm not showing we received funds. We've had some turnover, so I'm going to check on all of this and resend some invoices. I hope this is OK and please let me know if I should be doing something else.

Also, we have lost funding at the state level this year and child welfare numbers are skyrocketing (up 60% in Jefferson County!). I am asking for increased funding for 22/23 because of these critical needs.

I will be presenting this information and rationale during budget meetings. Do I also need to be filling out a request form?

Many thanks,
Michelle
773-820-2565

On Wed, Dec 22, 2021 at 9:27 AM Michelle Gordon <mgordon@jeffersoncountywv.org> wrote:

Attached is the spreadsheet required to be submitted for FY23's budget requests. Please email the completed excel file with FY23 Budget requests to me by **Friday, January 14, 2022**.

The County Commissioners have provided FY23 Budget instructions for departments to follow. For FY23, the Commission has decided to use zero-based budgeting, which is the same planning approach that was utilized in FY22. Departments should provide detailed line item descriptions and amounts for each expenditure account to enable the Commission to efficiently allocate the County's limited resources based on department, citizen and community needs and benefits.

Departments should list specifics of each expenditure and be prepared to fully explain and justify FY23 requests to the Commission. We will again prioritize expenditures into four categories:

- **Mandated Function:** Required by law or statute.
- **Mission Critical:** Elimination of the expenditure would result in failure of the department to meet critical functions.

- **Discretionary:** Spending that is consistent with the operations of County government and is neither mandated nor mission critical.
- **New Initiative:** Spending not included in the prior year (FY22) budget.

The Commissioners have not selected budget meeting dates. Meetings are tentatively scheduled for the week of February 7-11. The Commission has asked that we schedule 1-2 days of presentations starting at noon and continuing into the evening to allow for community input from individuals or businesses unable to attend during day sessions. The presentation schedule will be similar to prior years; and, I will send out the meeting schedule with specific times for FY23's budget meetings prior to February 1st. Keep in mind that the Commissioners also have meetings unrelated to the budget scheduled on these dates; and, we need to accommodate those needs when possible. **Lastly, the Commission would like to stress that presentations should focus on department needs or new initiatives.**

Please contact me if you have any problems with the spreadsheet, need accounting transaction detail, or need additional clarification. If you have documentation supporting line items or new requests, such as pricing, formal quotes, analysis, etc., please scan and send that with your completed excel file. **Please email the completed excel file and supporting documents to me by Friday, January 14, 2022.**

Michelle Gordon

Finance Director, Jefferson County

Jefferson County Commission

124 East Washington Street

PO Box 250

Charles Town, WV 25414

O: 304.724.8425

F: 304.725.5611

mgordon@jeffersoncountywv.org

www.jeffersoncountywv.org

Jefferson County Commission
 Budget Summary
 Dept 952-SENIOR CITIZENS
 FY2022- 2023

1/23/2022

001952-SENIOR CITIZENS	FY21 ACTUAL	FY22 BUDGET	FY22 YTD	% SPENT YTD	FY23 REQUEST	
CONTRIBUTIONS TO OTH						
456700 CONTR/TRSFR OTHR GOV UNIT	0	0	0	0.00%	14,382	100.00%
TOTAL CONTRIBUTIONS TO OTH	<u>0</u>	<u>0</u>	<u>0</u>	0.00%	<u>14,382</u>	100.00%
DEPARTMENT GRAND TOTAL	<u>0</u>	<u>0</u>	<u>0</u>	0.00%	<u>14,382</u>	100.00%

NOTES: For FY21, \$15,963 was approved and funded by the Coal Severance Fund
 For FY21, \$2,380 was approved and funded by the COVID19 Block Grant Fund
 For FY22, \$14,382 was approved and funded by the Coal Severance Fund

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>		
001952-SENIOR CITIZENS				
001952.456700	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
CONTR/TRSFR OTHR GOV UNIT	0	0	0	14,382
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION		JUSTIFICATION		DEPT REQUEST
LOCAL MATCH FOR GRANT-MEALS FOR OLDER CITIZENS		MISSION CRITICAL		14,382
Total 001952.456700 - CONTR/TRSFR OTHR GOV UNIT				14,382

NOTES:

JCCOA requests the funds from the county commission to cover the required local match to our Title 3 grants. These grants cover transportation nutrition, evidence based programs and family caregiver services.

The amount has remained the same from the state moving ahead; hence the request amount for the same match from the county.

Jefferson County Commission
 Budget Summary
 Dept 953-PUBLIC TRANSPORTATION
 FY2022- 2023

1/25/2022

001953-PUBLIC TRANSPORTATION	FY21 ACTUAL	FY22 BUDGET	FY22 YTD	% SPENT YTD	FY23 REQUEST	
CONTRIBUTIONS TO OTH						
456700 CONTR/TRSFR OTHR GOV UNIT	30,000	60,000	45,000	75.00%	100,000	66.67%
456802 CONTRIBUTION - AIRPORT AUTH	0	0	0	0.00%	39,370	100.00%
TOTAL CONTRIBUTIONS TO OTH	<u>30,000</u>	<u>60,000</u>	<u>45,000</u>	75.00%	<u>139,370</u>	132.28%
DEPARTMENT GRAND TOTAL	<u>30,000</u>	<u>60,000</u>	<u>45,000</u>	75.00%	<u>139,370</u>	132.28%

Jefferson County Commission
Budget Detail
Dept 953-PUBLIC TRANSPORTATION
FY2022- 2023

1/25/2022

<u>Name</u>	<u>Justificaton</u>	<u>Amount</u>
-------------	---------------------	---------------

001953-PUBLIC TRANSPORTATION

001953.456700	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
CONTR/TRSFR OTHR GOV UNIT	30,000	45,000	60,000	100,000
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
EPTA FUNDING FOR FED GR LOCAL MATCH REQUIREMENTS	MISSION CRITICAL			100,000
Total 001953.456700 - CONTR/TRSFR OTHR GOV UNIT				100,000

NOTES:

Jefferson County Commission
 Budget Detail
 Dept 953-PUBLIC TRANSPORTATION
 FY2022- 2023

1/25/2022

<u>Name</u>	<u>Justificaton</u>			<u>Amount</u>
001953.456802	<u>FY21 ACTUAL</u>	<u>FY22 YTD</u>	<u>FY22 BUDGET</u>	<u>FY23 REQUEST</u>
CONTRIBUTION - AIRPORT AUTH	0	0	0	39,370
MANDATED - Required by law or statute				
MISSION CRITICAL - Elimination would result in failure to meet critical functions				
DISCRETIONARY - Consistent with operations, Neither Mandated nor Mission Critical				
NEW INITIATIVE - Spending not included in the prior year budget				
DESCRIPTION	JUSTIFICATION			DEPT REQUEST
STATE CODE MANDATED \$5,000 PER APPOINTMENT SEAT.	MISSION CRITICAL			5,000
AIRFIELD-RELATED EXP, MAINT, VEH/EQ REPAIRS, INS	MISSION CRITICAL			4,079
AIRPORT BUILDING UPGRADES AND REPAIRS	DISCRETIONARY			30,291
Total 001953.456802 - CONTRIBUTION - AIRPORT AUTH				39,370

NOTES:

\$4079-Helps pay for airfield-related expenses. Groundskeeping/seasonal snow help, airfield vehicle and equipment repairs and fuels, electrical and insurance expenses incurred for entire airfield.

\$30,291-Funds to be used for investment in and expansion of our core business units, including airport business development, FBO and other services. Also, pro-rated share of one-time capitol improvement projects:

- Install 10-unit walls/partitions and concrete flooring in areas that are gravel at t-hangar India
- Install asphalt flooring in areas that are gravel within t-hangar Charlie
- Asphalt patch repair of Taxilane near t-hangar Foxcroft
- Asphalt seam repair at MRB West In-common Hangar Door"

NOTE: For FY21, \$5,000 was funded in Dept 431 for the appointment seat; and an additional \$14,334 was approved and funded by the Coal Severance Fund

Nothing was approved in FY22



January 10, 2022

Jefferson County Commission
124 East Washington Street
PO Box 250
Charles Town WV 25414
Attn: Michelle Gordon

Re: FY 22 Funding Request

Dear President Stolipher and County Commissioners,

Total FY 22 funding requested from the City Council

EPTA is requesting \$100,000 annual support for funding FY 22/23. As the eastern panhandles public transit provider, we are aware of the changing demographics of the service area. EPTA is committed to grow and adapt to the needs of our growing communities increased demand for public transit services. EPTA provides critical infrastructure to the communities served in Jefferson County.

COVID-19 Pandemic

With the continued challenges the pandemic has given us, EPTA is conscious of the critical need for transportation services for our residents who rely exclusively on public transit. In July 2021 EPTA returned to published services levels. The biggest crisis facing EPTA and the nation is the CDL driver shortage. The resulted in EPTA suspending Saturday service and transferring Route 19 service to Demand Response for the workforce who relied on transportation to work. A majority of EPTA vehicles require CDL class A or B with passenger endorsement. The competition in the area attracting new employees saw employers give large sign-on bonuses and much higher salaries, all of which EPTA could not compete with the higher hourly rates. EPTA did an hourly adjustment for CDL drivers in September 2021 and continues to need 3 fulltime CDL drivers to fill open positions.

EPTA has continued to provide essential travel for workforce, life sustaining medical transportation and essential shopping trips since March of 2020 to present. I continue to be extremely proud of the selflessness of our employees who continue to provide these essential services, public transit operators are overlooked as frontline employees nationwide. Please consider this request, so we may continue to provide quality transportation services to seniors, veterans, employees providing essential services and for all passengers who rely on EPTA for transportation.

446 Novak Drive, Martinsburg WV 25405 Office: 304-263-0876 Fax: 304-264-9253



EPTA significant accomplishments for FY 21

1. EPTA Transit Center Project RFQ for Design and Engineering
2. New website (mobile friendly) www.eptawv.com , updated information and links to employee videos
3. GTFS data for Google Maps and EPTA signage
4. Public Transit Agency Safety Plan
5. New on-boarding procedures for new employees, updated and improved continuing education requirements for current employees
6. Updated scheduling technology for medical transportation optimizing passenger trips (this software has allowed EPTA to move away from paper and pen and use digital tablets for signatures and trip information)
7. Updated technology for pre/post trip inspection to track and reduce preventative maintenance and routine maintenance costs
8. Real time notification of bus location for passengers (link on eptawv.com website)

What major activities are planned by EPTA for FY 22

1. EPTA Transit Center Project: Construction (5339 Grant Funding)
2. Replacement buses/vehicles: two (2) large duty buses (24+2passenger) – Delayed due to COVID from FY 20(5339 Grant Funded) Industry shortage of computer chips
3. Bus shelters – Delayed due to COVID from FY 20 (5339 Grant funded)
4. Purchase and installation of bus stop signage to enhance community transit wayfinding –finalizing and waiting on DOH approval of location and GTFS data.

What will funds be used for:

EPTA will be using all funds towards operations of the transit services provided to the elderly, disabled, veterans, workforce and all other ridership. While EPTA receives federal funds towards operation and capital expenses, these funds cannot be accessed without the local match that is allocated to EPTA. It is essential and critical support that Jefferson County provides. EPTA operates routes 16 and 20 (four buses/drivers covering the morning and afternoon shifts) in Jefferson County Monday thru Friday. Route 20 operates during the peak times of 9:30 am to 5:30 pm runs solely between the Save-a-Lot in Charles Town and Harpers Ferry covering stops in Charles Town, Bolivar and Harpers Ferry. Route 20 will also connect to route 16 via Ranson and the VA Medical Center.



Without increasing local support for our agency, it will be challenging to meet the changing and growing demands for more service for an expanding community. Attached please find the EPTA funding breakdown for FY 20/21, that shows a critical need for additional local support from our municipalities. EPTA has managed growth in a responsible manner over the last 8 years. As the population in the eastern panhandle continues to grow and welcomes new industry to the region. EPTA is an important part of the fabric of our communities contributing to the economic growth and enhancing the quality of life for residents of Jefferson County.

Respectfully,

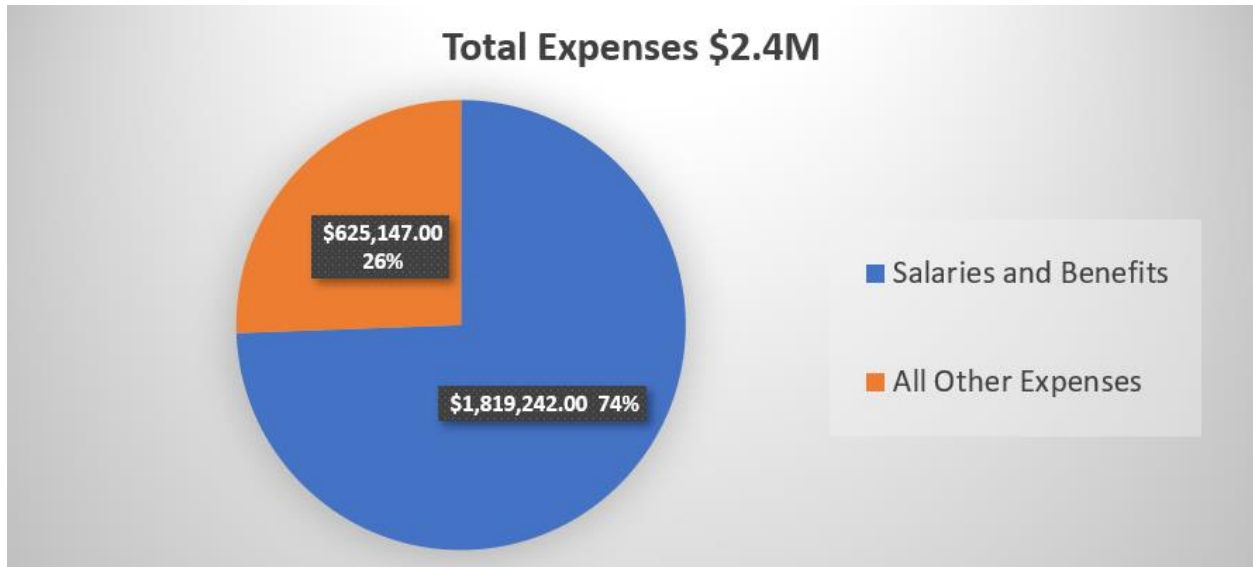
A handwritten signature in black ink that reads "Elaine Bartoldson". The signature is fluid and cursive, with the first name "Elaine" and last name "Bartoldson" clearly distinguishable.

Elaine Bartoldson, CCTM
Executive Director
Eastern Panhandle Transit Authority
446 Novak Drive, Martinsburg WV 25405
ebartoldson@eptawv.com
304-261-6525 x 8455

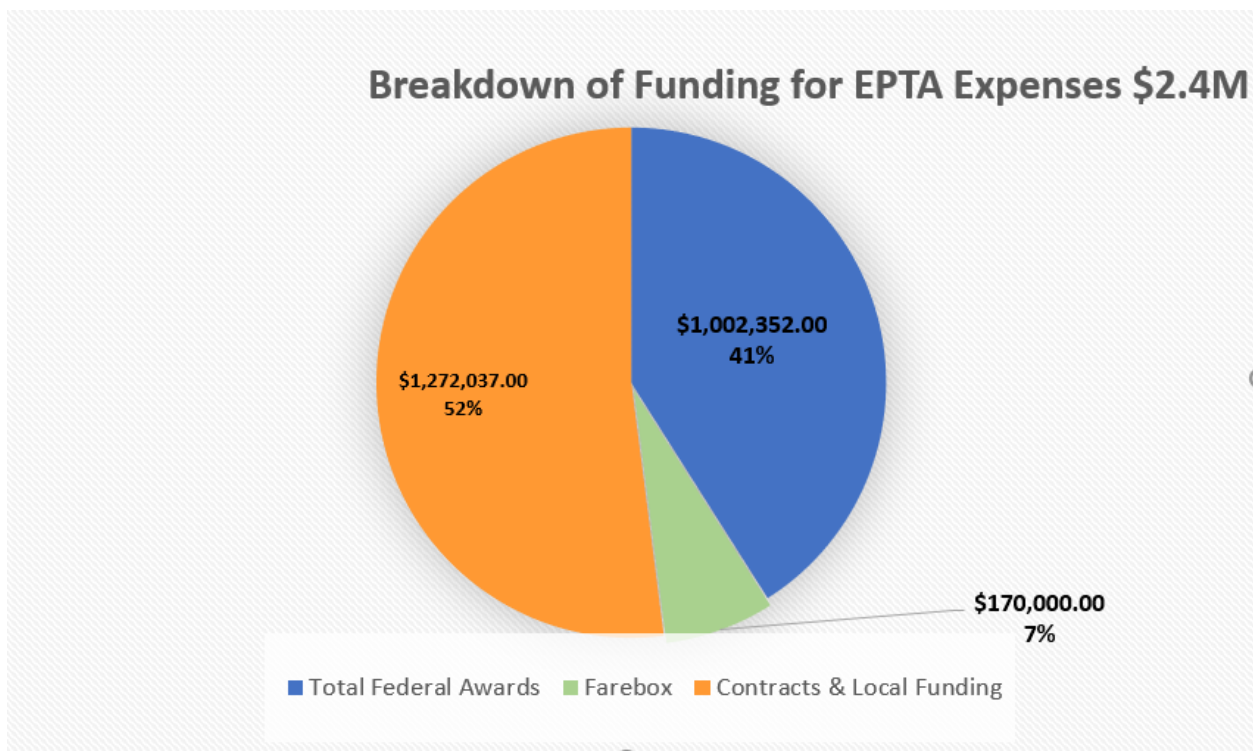
Cc:
File
Nicolas Diehl - EPTA BOD President

EPTA Funding Breakdown FY20/21 Budget

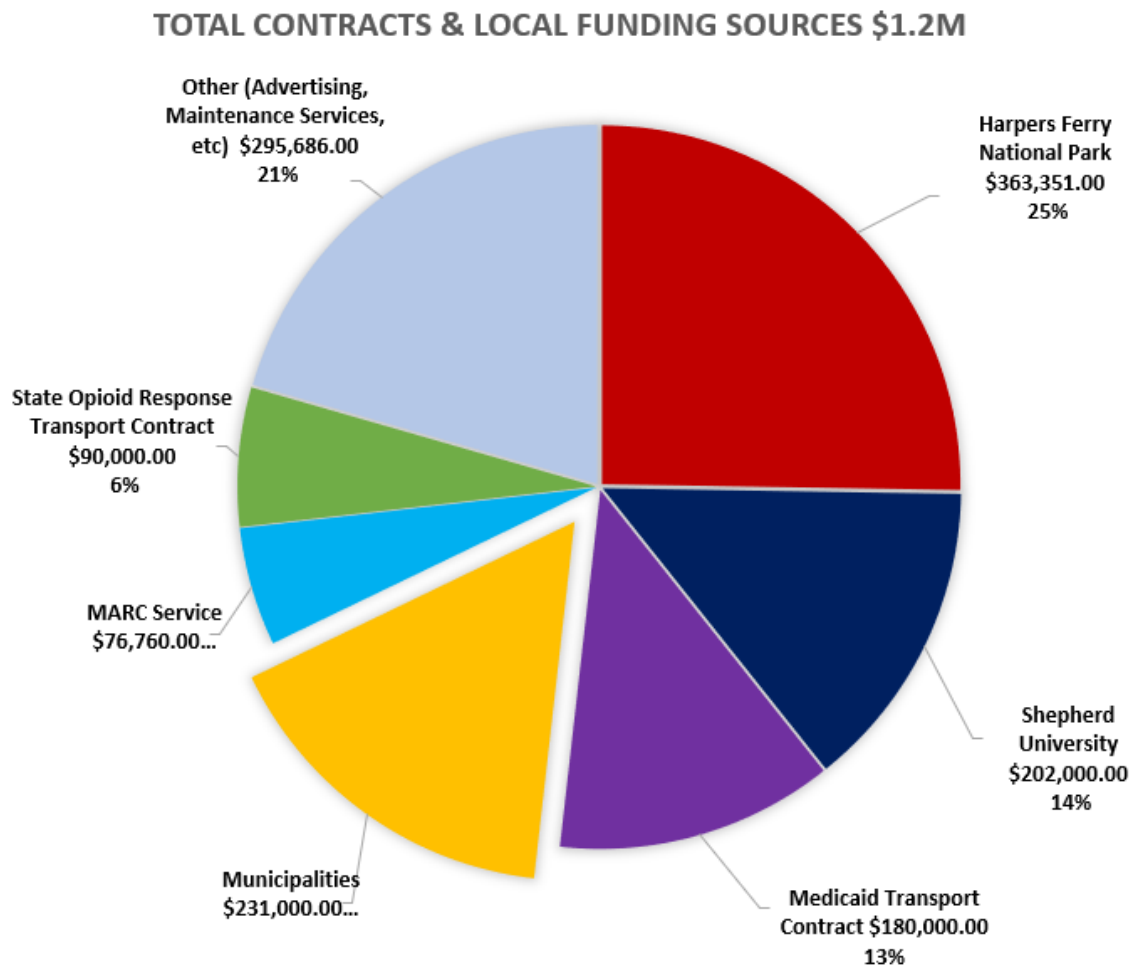
EPTA breakdown of agency expenses annually. Personnel expenses are 74% of EPTA's overall budget.



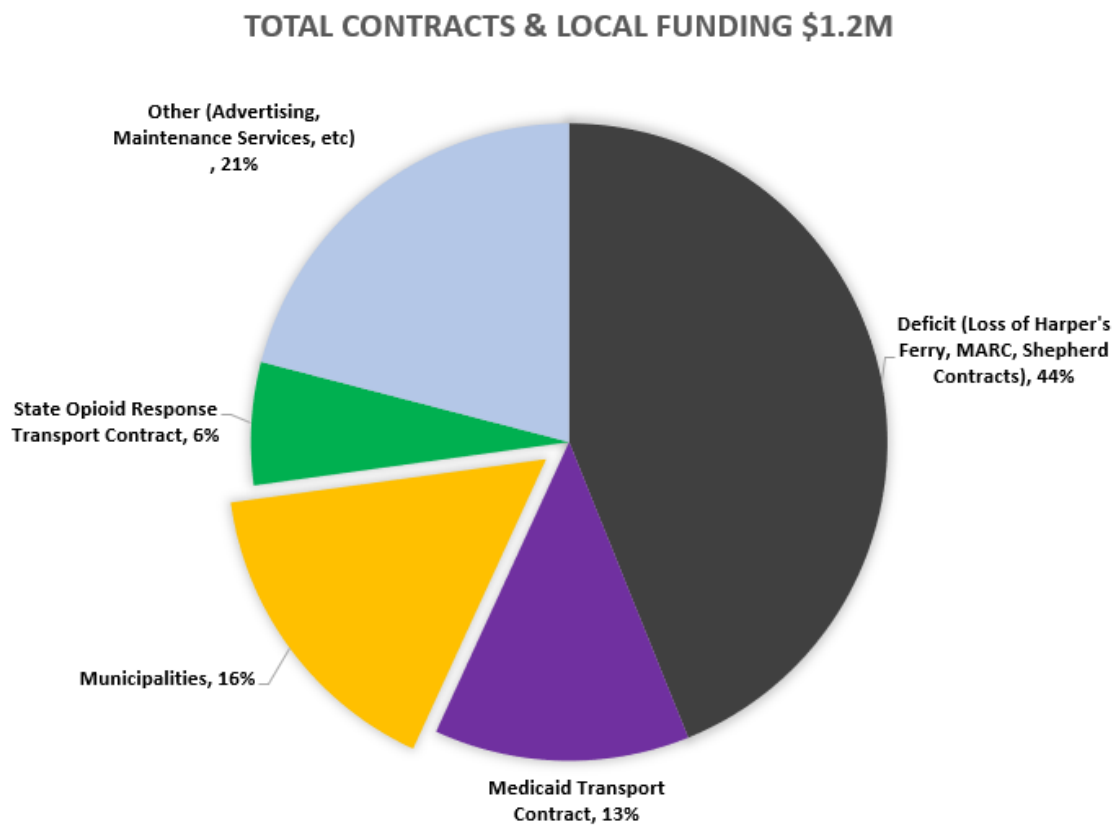
Breakdown of funding for EPTA Expenses, EPTA relies heavily on contract revenue to meet the required local match for EPTA's federal allocation.



Percentage breakdown of budgeted contract revenue.



With the onset of the COVID-19 Pandemic, we have realized the vulnerability of EPTA in regards to contract revenue.



The objective is to begin the process to create an agency that has competitive salaries and employee benefits. It will create a work environment where employees remain long term, instead of jumping to the next higher pay position. We are at a crisis point where we do not have enough CDL driver's w/ passenger endorsements to operate, nor does the agency have adequate inventory of 12 passenger vehicles to employ non-cdl drivers to run routes.

Eastern Panhandle Transit Authority Proposed Budget for FY 22

	<u>FY22/23</u>
Ordinary Income/Expense	
Income	
Farebox Cash	60,000.00
Farebox Tickets	65,000.00
Grants	
FY 21 CARES ACT /AARP	0.00
Operating Grant	762,852.00
Preventative Maintenance	215,500.00
5310 Mobility Manager WV	24,000.00
Total Grants	1,002,352.00
Local Funds	
Advertising Income	
Advertising Income	60,000.00
Total Advertising Income	60,000.00
Contract Revenue	
TANF	1,500.00
HFHNP	225,000.00
MARC/MD	1,760.00
NEMT - ModviCare	200,000.00
Shepherd University	202,000.00
Commuter Service/WV	75,000.00
Berkeley County Services	50,000.00
WVPTA	150,000.00
Total Contract Revenue	905,260.00
Local Contribution	
Berkeley County Commission	150,000.00
Bolivar Town Council	7,500.00
City of Charles Town	25,000.00
City of Martinsburg	150,000.00
City of Ranson	25,000.00
Harpers Ferry Town Council	7,500.00
Jefferson County Commission	100,000.00
Transit Contributions	2,500.00
Total Local Contribution	467,500.00
EPTA Facility Income	0.00
Miscellaneous Income	0.00
Total Local Funds	1,372,760.00
Total Income	2,560,112.00

Expense

Ad Legal, Procure, Employment	5,000.00
Audit Costs	5,400.00
Bank Service Charges	100.00
Board Expense	7,200.00
Contractual/Professional Serv.	
Consultant/Planning	30,000.00
Accounting	18,750.00
Computer Software & Maintenance	6,000.00
Total Contractual/Professional Serv.	54,750.00
Dues/Subscriptions/Memberships	6,000.00
Facility Maintenance	
Facility Maintenance	20,000.00
Security	1,000.00
Total Facility Maintenance	21,000.00
Fuel	240,000.00
Garage/Vehicles	
On -Site Vehicle Maint	15,000.00
Off-Site Vehicle Maint & Towing	10,000.00
Service Materials	6,500.00
Shop Equipment	3,500.00
Hand Tools	750.00
Total Shop Equipment	35,750.00
Tires	16,500.00
Vehicle Equipment	
Replacement Parts	25,000.00
Zonar/Passio/Fleetio	33,500.00
Vehicle Equipment	10,000.00
Total Vehicle Equipment	68,500.00
Total Garage/Vehicles	120,750.00
Insurance	
Auto & Property/Casualty	110,000.00
Workers Comp	39,000.00
Total Insurance	149,000.00
Marketing	
Advertising	2,000.00
Bus Logo	500.00
Promotional Items	1,000.00
Marketing Supplies	1,000.00
Text Alert	500.00
Web	750.00

Total Marketing	5,750.00
Office Expenses	
Office Equipment	8,000.00
Personnel Expenses	1,200.00
Office Supplies	3,500.00
Advertising Commision	7,500.00
Total Office Expenses	20,200.00
Payroll Expenses	
Dental Ins Company	9,500.00
Life,AD/D,STD,LTD	30,000.00
Pay Exp. - FICA	110,000.00
Pay Exp. - SUTA Exp.	15,000.00
Vision Ins Company Expense	3,500.00
Total Payroll Expenses	168,000.00
Postage and Delivery	750.00
Printing/Copying	12,000.00
Safety/Training Supplies	
Drug/Alc, Phys, Back Ground	6,000.00
Safety/Training Supplies	7,646.00
Total Safety/Training Supplies	13,646.00
Salaries	
Driver's Salaries	
EPTA Driver	510,300.00
HFHNP Driver	195,215.00
MARC Driver	36,400.00
NEMT Driver	181,700.00
Demand Response Driver	121,148.00
Shepherd University Driver	61,950.00
Total Driver's Salaries	1,106,713.00
Maintenance	
Mechanics (3 FT)	108,160.00
Total Maintenance	108,160.00
Staff Salaries	
Deputy Director/Marketing	54,075.00
Director	66,950.00
Dispatchers (2 FT/1 PT)	64,700.00
Operations Manager	51,500.00
Admin Assit/Mktg	31,200.00
Assist. Operations/Safety Specilist	35,568.00
Overtime	40,000.00
Mobilty Manager	31,200.00
Total Staff Salaries	375,193.00
Total Salaries	1,590,066.00

	Travel & Training	10,000.00	
	Uniforms (Employee)		
	Uniforms - Maintenance/Mechanic	3,000.00	
	Uniforms (Employee)	4,000.00	
	Total Uniforms (Employee)	7,000.00	
	EPTA Facility Expense	87,500.00	
	Utilities		
	Gas and Electric	13,500.00	
	Communications	16,000.00	
	Waste/Trash	3,750.00	
	Water & Sewer	2,750.00	
	Total Utilities	36,000.00	
Total Expense		2,560,112.00	
	Capital 5339 Bus Replacement	Waiting on FTA 5339 Award	
	5310 Van Replacement		
	Local Match	Unknown	20%
		0.00	

Eastern West Virginia Regional Airport Authority

226 Pilot Way
Martinsburg, WV 25405
www.FlyMRB.com

TEL (304) 263-2106
FAX (304) 267-6350
nic@flymrb.com



The **Eastern West Virginia Regional Airport Authority (MRB)** is a twelve-member board appointed and supported by the City of Martinsburg, Berkeley County Council and Jefferson County Commission. For FY21-22, MRB employed a staff of eleven full time employees to oversee the airport management office, fixed base operation (FBO), air charter, economic development and property maintenance functions. MRB covers an area of approximately 1,000 acres, including the 250-acre John D. Rockefeller IV Science and Technology Park.

BASIS OF LOCAL GOVERNMENT REQUEST

Accordingly, during FY 2022-2023, we respectfully request:

- | | | | | | | | | | | |
|---|--|---|----------|---|----------|---|---------|---|---------|--|
| A) | State-mandated funds for regional airport authority members as appointed | \$60,000 | | | | | | | | |
| | <ul style="list-style-type: none">• \$40,000 from Berkeley County Council• \$15,000 from City of Martinsburg Council• \$5,000 from Jefferson County Commission• Funds to be used in support of MRB's operational budget | | | | | | | | | |
| B) | AJUA Subsidy / Yearly Airfield Maintenance Funds | \$48,879 | | | | | | | | |
| | <ul style="list-style-type: none">• \$32,600 from Berkeley County• \$12,200 from City of Martinsburg• \$4,079 from Jefferson County Commission• <i>Airfield Maintenance Funds \$76,127* – \$27,248 AJUA payment = \$48,879 shortfall</i>• *Based upon \$45,000 AJUA payment in 1999 base year. Adjusted for CPI-U inflation. Helps pay for airfield-related expenses. Groundskeeping/seasonal snow help, airfield vehicle and equipment repairs and fuels, electrical and insurance expenses incurred for entire airfield. | | | | | | | | | |
| C) | Assistance for FY2022-2023 – Airport Capital Improvement Projects | \$62,125 | | | | | | | | |
| | <ul style="list-style-type: none">• \$41,620 from Berkeley County• \$15,530 from City of Martinsburg• \$4,975 from Jefferson County Commission <p><u>One-time funds</u> to be used to:</p> <table border="0" style="width: 100%;"><tr><td>• Install 10-unit walls/partitions and concrete flooring in areas that are gravel at t-hangar India</td><td style="text-align: right;">\$40,000</td></tr><tr><td>• Install asphalt flooring in areas that are gravel within t-hangar Charlie</td><td style="text-align: right;">\$15,000</td></tr><tr><td>• Asphalt patch repair of Taxilane near t-hangar Foxcroft</td><td style="text-align: right;">\$3,375</td></tr><tr><td>• Asphalt seam repair at MRB West In-common Hangar Door</td><td style="text-align: right;">\$3,750</td></tr></table> | • Install 10-unit walls/partitions and concrete flooring in areas that are gravel at t-hangar India | \$40,000 | • Install asphalt flooring in areas that are gravel within t-hangar Charlie | \$15,000 | • Asphalt patch repair of Taxilane near t-hangar Foxcroft | \$3,375 | • Asphalt seam repair at MRB West In-common Hangar Door | \$3,750 | |
| • Install 10-unit walls/partitions and concrete flooring in areas that are gravel at t-hangar India | \$40,000 | | | | | | | | | |
| • Install asphalt flooring in areas that are gravel within t-hangar Charlie | \$15,000 | | | | | | | | | |
| • Asphalt patch repair of Taxilane near t-hangar Foxcroft | \$3,375 | | | | | | | | | |
| • Asphalt seam repair at MRB West In-common Hangar Door | \$3,750 | | | | | | | | | |
| D) | Critical New Initiative Funding | \$243,996 | | | | | | | | |
| | <ul style="list-style-type: none">• \$160,780 from Berkeley County• \$57,270 from City of Martinsburg• \$25,946 from Jefferson County Commission• Funds to be used for investment in and expansion of our core business units, including airport business development, FBO and other services. | | | | | | | | | |

TOTALS

- **Total Funds Requested of Berkeley County for FY 2022-2023** **\$275,000**
- **Total Funds Requested of the City of Martinsburg for FY 2022-2023** **\$100,000**
- **Total Funds Requested of Jefferson County for FY 2022-2023** **\$40,000**

Total Funds Requested from all local governments for FY2022-2023 **\$415,000**

*The airport's businesses, military presence and jobs provide a huge monetary impact on the 3-counties of the Eastern Panhandle and their governments. The airport's organizations provide approximately 2,142+ full time equivalent jobs, with a **total local economic impact of \$354.64 million dollars annually by 2019**[^]. Our general aviation facilities provide for private aircraft travel to and from our local area and support Eastern Panhandle local and state corporate recruitment efforts.*

See: * https://www.heraldmillmedia.com/news/tri_state/west_virginia/study-eastern-panhandle-airport-s-economic-impact-tops-m/article_581023bc-d1a6-11e8-9399-7b00154a5e64.html

[^]2019 West Virginia Aviation Economic Impact Study – See: <https://www.wvaeis.com/>

Note: We've grown significantly since this data was collected. This was before we acquired the FBO assets and "went into business".

FAA Airport Improvement Projects (AIP)

We plan to install a precision approach path indicator (PAPI) on the west end of Runway 08-26 during CY2021 and have been awarded an FAA grant and a Military Cooperative Construction Agreement (MCCA) to completely replace airfield lights with LEDs, IR and Incandescent technology, install embedded assault landing zone lights, new wind-socks, transformers, electrical wiring circuits, runway end identification lights and new guidance signs on the runway and taxiways of our airfield. This is anticipated to be a \$3.5-4.0 million dollar project in total.

CRITICAL NEW INITIATIVE FUNDING JUSTIFICATION

We have taken on a larger number of employees and acquired numerous buildings that need to be maintained. We are growing our customer base and seeing more visitors to the airport than ever before in recent decades. We are receiving favorable reviews and a positive atmosphere and regional reputation is being built. We are learning how to best grow and conduct business as a charter operator and FBO. Additionally, we are marketing our industrial property, promoting hangars to business aircraft owners in the DC Metro area, and seeking cargo and third-party logistics carriers for MRB. This will require significant investment to bring each initiative to fruition.

Your support of the Airport Authority is not just support for Aviation and transportation – it is support of vitally important economic development efforts and the growth of jobs in our community.

FY 2021-2022 ACCOMPLISHMENTS

This is a partial list of what we have accomplished in the first half of FY21-22 with your support:

- Unprecedented growth seen in both operations (CY2021 - 48,000 takeoffs/landings #2 in WV) and fuel sales despite pandemic (+18% when compared with CY2020)
- Charter was very busy – hours increased during CY2021 (365 hours flown versus 222 in CY2020)
- Flight School hours increased during CY2021 nearly 170% (778 hours flown versus 292 in CY2020)

Economic Development / Community Benefit:

- ROW negotiated for new 120,000 sf logistics warehouse on adjacent parcel to airport
- 90k+ SF expansion to the Bowman property (former Polo Ralph Lauren) at 748 Novak Drive
- Welcomed Region 9, the HEPMPO, and two companies (ARS, Titan) to new offices at the airport

- Creation of the MRB Foundation, a 501c3 organization
- Sale of property at 731 Novak Drive (former Sino-Swearingen).
- Currently working with site selectors and prospects on sale of our industrial property south of Novak Drive. Some projects are being developed in partnership with the BCDA.
- Working with Neon Cloud on upcoming Drone video to feature available land/properties
- Preparing new Novak South survey parcels in business park. Grading/site plans procured.
- Attended Aviation Career Expo in Leesburg, James Rumsey Aerospace STEM Advisory meetings, NBAA events
- Hosted many community events: several flying clinics, Commemorative Air Force, Drive Solar events, upcoming Berkeley250 music/fireworks event, 2023 Air Show being planned.
- Hosted numerous meetings of local, state and federal government officials in hangars and conference rooms.
- Installed electric charging stations for ground vehicles with plans to add chargers for aircraft.
- Received grant-funded electric vehicle.
- Working on playground equipment for local community use.
- A portion of the FAA Sector Service Center (SSC) on airport will be used by a new office called the "TSO". They have built several storage buildings and a new access drive and gate off Aviation Way. Other portions of the SSC property will be returned to the airport for our future development of t-hangars.

Facility Maintenance / Improvements:

- Portions of Taxiway Alpha and the military ramp received new paint markings.
- New terminal wall mural photo with matte lamination installed.
- Cleaning and renovations to MRB South (former Arcadia) Corporate Hangar.
- Implemented new smart phone application for tracking staff maintenance-related work orders assignments and completions.
- Completed overhaul of flight school C172 aircraft N311EH engine.
- Completed Hangar India project in Northeast (former Howard area). Removal and haul away of trash; hangar service doors - broken knob replacements and frame repairs; hangar overhead material project; additional replacement pad locks; roof ridge cap.
- Purchase of two Tow-Bar heads for the Gulfstream and Challenge series aircraft.
- Repairs and return to service for large aircraft tug and air stairs

CONCLUSION

There is a lot happening at MRB. We are moving quickly – being simultaneously engaged in several economic development projects and implementation of our Strategic Business Plan. Our goal is to become more independent. While these plans for growth are aggressive, they signal MRB's willingness to improve the airport as an economic engine for our community. The projects mentioned above along with the addition to our team has positioned us to execute the exciting vision now being conceptualized by community leaders, Strategic Business Plan participants and the Airport Authority Board. We need your help in our pursuit of an aggressive growth plan. We need the support of the county council to meet these aggressive strategic goals.

MRB is a vital economic asset for our community. We believe the airport can be leveraged to a greater degree in the future and provide enhanced benefits to the residents of Jefferson County. The Jefferson County Commission plays a significant role in this process and will reap the economic rewards associated with the implementation of this exciting vision. We hope that you will recognize and believe in our potential. Thank you for your support of MRB.

Nicolas Diehl

Executive Director & CEO, **Eastern West Virginia Regional Airport Authority dba MRB Aviation**

