#### Jefferson County Parks & Recreation Commission

SUMMER CAMP COUNSELOR

***Part-Time, Seasonal***

***20-40 hours per week***

***$13.20-$16.24 per hour***

***(hourly rate is commensurate with experience)***

***Location: Sam Michael’s Park***

**CAMP DESCRIPTION:**

This position will supervise and lead groups of children in camp activities, especially active and non-active camp activities that include (but are not limited to) arts and crafts, nature-oriented activities, and sports and games (e.g., kickball, dodgeball, non-competitive games, and board games) as well as other various camp activities. Supervision is taken from the camp director.

**EXAMPLES OF WORK:**

* Plan and prepare for activities
* Lead small group activities (12-15 children) and assist with large group activities
* Help to open or close the camp daily (including set-up and/or clean-up)
* Participate in all activities (e.g., arts and crafts, hikes, singing, lunchtime, free play, etc.)
* Perform other related duties as required

**QUALIFICATIONS AND REQUIREMENTS:**

* Must be **18 years of age or older** and a minimum of 1 month experience working with children
* Must have high school degree (or equivalent) and relevant work experience or education
* Strong and effective spoken and written (English) communication skills
* Ability to develop and maintain effective working relationships with co-workers, children, and their family members, and the public
* Physical requirements include the ability to move/travel over camp-related terrain in indoor and outdoor areas
* Able organize games/daily activities for campers
* Must always supervise the campers
* Must be a positive role model for campers and employees
* Must come to work with a positive attitude and on time
* Must communicate with the Camp Director and Assistant Director
* Must provide a SAFE & FUN environment

**SPECIAL REQUIREMENTS:**

* Current certification in First Aid and CPR
* Ability to provide own transportation to assigned camp and other sessions/meetings as needed
* A pre-employment background investigation
* Preference will be given to candidates that have a degree in a related field
* Preference will be given to candidates that have more than 1 month of experience working with children

***Please send applications to:***

David Kling

Jefferson County Parks & Recreation Commission

235 Sam Michael’s Lane

Shenandoah Junction, WV 25442

OR email to: [dkling@jcprc.org](mailto:dkling@jcprc.org)