

Jefferson County Parks and Recreation

Scholarship Application

Eligibility

The scholarship program is available to Jefferson County Residents Only. Eligibility for a scholarship is based on a cases by cases basis. Proper documentation must be submitted in ourder to be considered for eligibility (medical card, letter demonstrating need for assistance, etc.) If the applicant does not have the required documentation then they must have verification by Jefferson County West Virginia Department of Social Services, using their standard process and methods.

Benefits

The Jefferson County Parks & Recreation Commission scholarship provides a discounted fee for programs and camps based.

Restrictions

The Jefferson County Park & Recreation Commission scholarship is not valid for the following programs or services:

- Facility Rentals
- Birthday Parties
- Special Events
- Field/Court Rentals

Application Procedure

Consideration for a Jefferson County Parks & Recreation Commission Scholarship a signed application with the following documentation must be submitted.

- Proof of Residency (valid driver's license, utility bill, tax statement/bill or other proof of residency **AND**)
- Verification from the Department of Social Services **OR**
- Letter demonstrating need.

Applications with documentation may be submitted via email to: bwhittington@jcprc.org or by mail: 235 Sam Michaels Lane, Shenandoah Junction, WV 25442.

Application Review & Reward

Upon receipt of a scholarship application, Jefferson County Parks & Recreation Commission staff will review the application (10-15 business days) and will make a financial assistance determination based upon the information submitted. The application will not be processed until all necessary documents are provided. All applicants will be notified once a decision has been made and the applicant's account will be activated immediately.

Reverification

Once the scholarship has been awarded, the applicant is required to re-verify their income and household size every twelve (12) months and/or when re-applying in order to maintain their scholarship discount.

Payments & Refunds

Payment is due when registering for any Jefferson County Parks & Recreation program, without exception, JCPRC accepts Cash and Credit Cards. Refunds for cancellations are issued as a credit on your JCPRC account no cash refunds will be given. If the applicant does not attend the program without prior notice to JCPRC the entire scholarship will be forfeited.

Jefferson County Parks and Recreation

Scholarship Application

Guardian Name: _____ Date of Birth: _____
 Address: _____ Zip Code: _____
 Telephone: _____ Email: _____

Please list all adults and children living at the address listed above.
 Any changes on this part of the application after submission require a new application and review.

| Name | Age | Date of Birth | Relationship to Applicant |
|-------|-------|---------------|---------------------------|
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |

Statement of Understanding & Agreement

I have read and understand the rules restrictions for Jefferson County Parks & Recreation Scholarship Program. By signing and submitting this application, I hereby agree to the rules and restriction outlined in the scholarship program. I understand that there are legal penalties for submitting false information. I understand that I may be subject to review for eligibility once a year. Jefferson County Parks & Recreation Commission reserves the right to request more information, investigate the information and/or deny the scholarship based upon the financial information submitted.

Signature _____ Date _____

Requested Programs:

Child Name: _____ Activity # _____ Class Name: _____ Dates: _____
 Child Name: _____ Activity # _____ Class Name: _____ Dates: _____
 Child Name: _____ Activity # _____ Class Name: _____ Dates: _____
 Child Name: _____ Activity # _____ Class Name: _____ Dates: _____

JCPRC Staff Use Only

Date Received _____ Review By: _____ Date: _____

Discount Awarded _____ Applicant Notified: Email Phone Call