

**REVISED**

JEFFERSON COUNTY COMMISSION  
FIRST QUARTERLY SESSION - JANUARY-MARCH 2022  
THURSDAY, FEBRUARY 17, 2022  
6:00 P.M.  
County Commission Meeting Room  
located at the Old Charles Town Library  
200 E. Washington Street, Charles Town, WV

*\*\*This meeting will NOT be a LIVE broadcast on our website. Instead, it will be accessible live through GoToWebinar. Invites will be posted on Facebook and email alerts.*

*The meeting will be limited to the number of in-person attendees due to COVID 19 restrictions. Five (5) attendees will be allowed in the meeting room at a time. Please email [info@jeffersoncountywv.org](mailto:info@jeffersoncountywv.org) no later than 5:00 p.m. prior to the meeting to be added to the list. There is no registration needed for public comment.*

---

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- Special Sessions - January 5 and January 14, 2022
- Regular Meeting - February 3, 2022
- BORE - February 1, 3, 8, 10, 2022
- Budget Presentations - February 7, 9, 10, 2022

APPROVAL OF REQUISITIONS

- February 17, 2022

APPROVAL OF ACCOUNTS PAYABLE

- February 10, 2022
- February 17, 2022

APPROVAL OF MANUAL CHECKS

- February 11, 2022
- February 18, 2022

APPROVAL OF PAYROLL

- February 17, 2022

## ANNOUNCEMENTS

- Report if there are changes in the agenda if applicable

## PUBLIC COMMENT

**\*\*You may participate in public comment during the virtual meeting by raising your hand. Please submit comments via email to [info@jeffersoncountywv.org](mailto:info@jeffersoncountywv.org). Your comments will be included in the minutes and agenda correspondence. Please include your name.**

## PRESENTATIONS

1. 6:15 p.m. Angie Banks, Assessor  
- Approval of Exonerations
2. 6:20 p.m. Tom Hansen, Sheriff  
- Play Security  
- Verification Letter
3. 6:30 p.m. Ralph Blasey, Attorney, Peel Properties WVA LLC  
- Thorn Hill Subdivision (JCPC File No. 02-17) - Request for time extension on Tolling of Bonding Agreement expiration
4. 6:40 p.m. Russell Burgess, Information Technology  
- Jefferson County GigReady Program Participation  
- Request approval for new Information Technology Intern
5. 6:45 p.m. Stephen S. Allen, Director - Jefferson County Office of Homeland Security and Emergency Management  
- Emergency Management Performance Grant (EMPG) application for calendar year 2019  
- Approval to post the position of Administrative Assistant/Public Information Officer/Volunteer Coordinator
6. 7:00 p.m. Richard Thiel, Finance Director  
- Review and Approval of 2022 State Budget Revision 3 for the General County Fund  
- Review and Approval of FY2022 State Budget Revision 3 for the Coal Severance Fund
7. 7:10 p.m. Stephen Brightwell, WV Department of Arts, Culture & History  
- Request to photograph the Jefferson County Courthouse & Courtroom on Saturday, February 26, 2022

8. 7:20 p.m. Nathan Cochran, Assistant Prosecuting Attorney
1. Discussion of legal issues regarding proposed solar text amendment including bonding, comprehensive plan, and related matters, including report by Counsel regarding progress in amending comprehensive plan, and discussion of Jefferson County Circuit Court Civil Action No.'s 2021-C-33 through 37 and Jefferson County Circuit Court Civil Action No.'s 2021-C-46 through 50, Jefferson County Circuit Court Civil Action No. CC-19-2022-C-6 and WV Supreme Court No.'s 21-0727, 21-0728, and 21-0731.
  2. Consider matters involving or affecting the construction planning, or purchase, sale or lease of property.
  3. Report by counsel on opioid case. (Jefferson County Commission v. Purdue Pharmaceutical, et al. US District Court, Northern District of West Virginia, Civil Action #1:17-OP-45170).
  4. Consider renewal of two intergovernmental agreements between the County Commission, the Sheriff's Department, and the Corporation of Bolivar for collection of taxes and for public safety services.
  5. Discussion's for Article 147

#### NEW BUSINESS

9. Decision - Proposed text amendment to the Jefferson County *Envision Jefferson 2035 Comprehensive Plan* (approved 1/14/15) to clarify and/or state that solar facilities are principal permitted uses in the rural and residential zoning districts, in accordance with WV Code§8A-3-11, 8A-3-6, and related statues
10. Legislative Updates

#### COUNTY ADMINISTRATOR REPORTS

#### COUNTY COMMISSION REPORTS

11. ADJOURN

#### CORRESPONDENCE/INFORMATION

Notice of Intent to Appoint to the Jefferson County Property Safety Enforcement Agency

Letter from WVDOT concerning amendments to the 2020-2025 STIP

December 10, 2021 Harpers Ferry-Bolivar PSD meeting minutes

Letter from Lyn Widmyer, resident, in support of JCPRC

Letter from Doug Rockwell, resident, concerning the solar text amendment to the Comprehensive Plan

Letter from Mr. and Mrs. Friends, residents, regarding internet accessibility

*At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.*