



02/28/2022

## ARPA-32

ARP Application - Jefferson County

**Status:** Active

**Date Created:** Nov 23, 2021

### Applicant

Bradley Fritts  
frittsbradley@gmail.com  
PO Box 752  
Charles Town, WV 25414  
3047029106

### Internal Section

#### STEP ONE

Please select the date for the Commission Meeting before completing the approval step

#### Commission Meeting Date

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#### STEP TWO

Please select decision, award amount (if approved) and additional comments (to be included in rejection letter)

#### Decision

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#### Award Amount

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#### Additional Conditions

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### Certification

**PLEASE CERTIFY THAT YOU HAVE REVIEWED THE US TREASURY GUIDELINES REGARDING THE ELIGIBLE USES OF AMERICAN RESCUE PLAN STATE AND LOCAL RECOVERY FUNDS**

#### Digital Signature

Bradley Fritts  
11/23/2021

Click here for more information  
(<https://home.treasury.gov/policy-issues/coronavirus/assistance-for-state-local-and-tribal-governments/state-and-local-fiscal-recovery-funds>)

### Contact Information

#### Organization Name

Bakerton Fire Department

#### Address

891 Carter Ave Harper Ferry WV 25425

#### Website (if applicable)

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#### Phone Number

304-876-0007

**Email Address**

frittsbradley@gmail.com

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**Project Summary****Please provide a narrative overview or summary of your proposal, including but not limited to the following:****1. Brief description of the proposal**

Staffing reimbursment and continuation due to lack of Volunteers from COVID

**2. Purpose and key anticipated outcomes**

Reimbursment on payroll already payed out and to assist in continuation of staffing

**3. Individuals or communties served**

Citizens of Bakerton and Jefferson County

**4. How the COVID-19 pandemic has necessitated this request**

The Fire Department has hired staffing to assist in covering emergency calls with the lack of Volunteers due to COVID

**5. Amount of funding requested**

136,000.2

**6. Amount of any bids or cost estimates received to date, if applicable**

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**7a. Amount of matching funds raised or committed by your organization**

20,000

**7b. Source of matching funds raised or committed by your organization**

EMS income from billing

**8. How ARP funds, if awarded, will be used**

reimburse payroll from 2020 and 2021 that has ready been paid out of \$46,512.00 and to continue in the assistance of staffing from 2022-2024

**9. How long it will take you to complete the project if awarded funding**

currently in place

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**Proposal Details****1. Please describe the problem or need which your project seeks to address**

help supliment staff due to the lack of volunteers caused by COVID due to self-quarinteen and such of personnel

**2. Please describe goals and expected outcomes of your proposal.**

help cover the costs of staffing due to lack of fundraising and donations due to COVID

**3. Please provide your project timeline**

Currently in place

**4. Please provide your project's total proposed budget.**

136,003.20

**5. Please list any partners in this proposal, and the partner's role and your relationship with them.**

Bakerton Fire Department

**6. Please describe your plan for sustainability of the project or initiative after the grant award has been exhausted.**

EMS income along with donations and fundraising back to a normal situation. Along with saving the payroll currently being paid out and backed payout

**Organization Information**

**1. Please provide your organization's mission statement.**

To protect and serve the citizens of Jefferson County

**2. Describe the history of your organization, tell us about your current programs and activities**

established in 2006, currently pay staff for 40 plus a week to suppliment the volunteers

**3. Please describe three significant accomplishments of your organization.**

- 1 More trained Volunteers
- 2 Better updated equipment
- 3 Paying staffing to supliment volunteers

**4. Please list your Owner(s), Board of Directors, senior staff members, or other key members of your organization:**

Tracey Smith- President, Cyndie Thompson- Vice President, Lou Thompson- Tresurer, Ciara Schult- Secratary, John Bishop- BOD, D.J. Rodreguez- BOD, Bradley Fritts- Assistant Chief/ Acting Chief

**5. Please list the staff involved with this project and describe their roles and responsibilities:**

All Paid staffing Member of BFD/ Respond to emergancy calls and render aid to those in need, Training, Cleaning, Assist membership in tasks both on calls and around the station.

6. Please upload/attach the following financial documents, if applicable:

**Cash flow statement for applicant's most recent fiscal year**

Uploaded by ... on

**Two years of audited financial statements**

Uploaded by ... on

**Current operating budget**

Uploaded by ... on

**If the applicant has not been audited, please include an unaudited balance sheet and income statement as prepared by the applicant**

Uploaded by ... on

**7. List any federal, state, local or private grant awards or funding received in the last three years and the current status of those funds. If your organization has previously received funds from Jefferson County, please list the amount, nature of the project(s) and current status of the funding and project(s).**

FEMA for SCBA's in 2020

**8. If you have made an application for funding for this project from other sources (city, state, private or non-profit organizations) please list the same here.**

EMS billing

**Impact of the COVID-19 Pandemic**

**1. Please explain the impact of the COVID-19 pandemic and how it relates to your request.**

Lack of Volunteers due to COVID, some in fear, some in self quarintene,

**2. How will ARP funding, if awarded, aid in the recovery from the COVID-19 pandemic?**

reimbursment of payroll paid out and assisting in future payroll efforts

**3. Are you requesting lost revenue due to COVID-19**

Yes

**If yes, please explain**

\$42,819.12 already paid out from January 1, 2020 threw November 22, 2021 to staffing to supliment during COVID

**Upload supporting documentation for revenue loss**

Uploaded by ... on

**Supplementary Information****1. Please enter contact information (name, email, and phone) for at least one third-party reference.**

Bradley Fritts  
frittsbradley@gmail.com (mailto:frittsbradley@gmail.com)  
(304)702-9106 cell

Joshuah Smith  
backnblack62@yahoo.com (mailto:backnblack62@yahoo.com)  
(304)676-0987

**2. Please include any supplementary information or documentation (such as letters of support, newspaper articles, etc) which you feel will be essential to the County's review.**

Uploaded by ... on

**Attachments**

No attachments

**History**

Date	Activity
Nov 23, 2021 at 8:00 pm	Bradley Fritts started a draft of Record ARPA-32
Nov 23, 2021 at 9:34 pm	Bradley Fritts submitted Record ARPA-32
Nov 23, 2021 at 9:34 pm	approval step Application Review was assigned to Michelle Gordon on Record ARPA-32
Nov 23, 2021 at 9:34 pm	changed the deadline to Nov 25, 2021 on approval step Application Review on Record ARPA-32

**Timeline**

Label	Status	Activated	Completed	Assignee	Due Date
Request Letter of Acknowledgement	Issued	Nov 23, 2021 at 9:34 pm	Nov 23, 2021 at 9:34 pm	-	-
Application Review	Active	Nov 23, 2021 at 9:34 pm	-	Michelle Gordon	11/24/2021
Commission Meeting	Inactive	-	-	-	-
Meeting Finished Yes/No	Inactive	-	-	-	-