



02/28/2022

ARPA-33

ARP Application - Jefferson County

Status: Active

Date Created: Nov 29, 2021

Applicant

Lee Snyder
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270 Industrial Blvd
Kearneysville, WV 25430
304-725-9140

Internal Section

STEP ONE

Please select the date for the Commission Meeting before completing the approval step

Commission Meeting Date

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STEP TWO

Please select decision, award amount (if approved) and additional comments (to be included in rejection letter)

Decision

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Award Amount

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Additional Conditions

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Certification

PLEASE CERTIFY THAT YOU HAVE REVIEWED THE US TREASURY GUIDELINES REGARDING THE ELIGIBLE USES OF AMERICAN RESCUE PLAN STATE AND LOCAL RECOVERY FUNDS

Digital Signature

Stephanie Reel
11/29/2021

Click here for more information
(<https://home.treasury.gov/policy-issues/coronavirus/assistance-for-state-local-and-tribal-governments/state-and-local-fiscal-recovery-funds>)

Contact Information

Organization Name

Shenandoah Junction Public Sewer, Inc. (ON Behalf of CTUB)

Address

270 Industrial Boulevard, Kearneysville, WV 25430

Website (if applicable)

Phone Number

Email Addresslsnyder@snyderenv.com

Project Summary**Please provide a narrative overview or summary of your proposal, including but not limited to the following:****1. Brief description of the proposal**

Allow CTUB to acquire & upgrade the collection system of SJPS; decommission SJPS WWTP; extend CTUB's system to connect and serve SJPS customers with construction of new pump station; and further extend CTUB service into Shenandoah Junction area.

2. Purpose and key anticipated outcomes

To remove the sewer moratorium in this part of the county and eliminate the existing treatment plant.

3. Individuals or communities served

The project will secure much needed sewer capacity to serve the existing 168 customers of SJPS and provide capacity for future customers in and around Shenandoah Junction.

4. How the COVID-19 pandemic has necessitated this request

No, this has been an issue for several years prior to covid-19.

5. Amount of funding requested

1,153,000

6. Amount of any bids or cost estimates received to date, if applicable

1,153,000

7a. Amount of matching funds raised or committed by your organization

0

7b. Source of matching funds raised or committed by your organization

No other private funds are to be committed.

8. How ARP funds, if awarded, will be used

The funds, if awarded, will be used to fund the construction of a sewage pump station, 100' of gravity sewer main, (2) manholes and 960' of 6" force main. This infrastructure will provide the facilities to allow all of the waste water generated from the present and future customers in Shenandoah Junction to be pumped to Charles Town for treatment and disposal. This is necessary due to the moratorium in place on adding additional customers to SJPS. Additionally upgrading the existing plant to meet the Chesapeake Bay Standards is unaffordable for the existing customer base.

9. How long it will take you to complete the project if awarded funding

Engineering and permitting should take no more than 90 days. Allowing 60 days for bidding and awarding; 210 days for construction. Total completion should be 360 days.

Proposal Details**1. Please describe the problem or need which your project seeks to address**

Providing continuation of affordable sewer service for the community of Shenandoah Junction.

2. Please describe goals and expected outcomes of your proposal.

As above, the goal is the continuation of affordable sewer service in the Shenandoah Junction Community.

3. Please provide your project timeline

360 days as reflected in item 9.

4. Please provide your project's total proposed budget.

1153000

5. Please list any partners in this proposal, and the partner's role and your relationship with them.

The grant is intended to be granted to CTUB after the project is completed; CTUB will acquire the SJPS.

6. Please describe your plan for sustainability of the project or initiative after the grant award has been exhausted.

CTUB is a much larger utility which will own the project and the existing collection system. As part of the CTUB system, the pump station and existing infrastructure will be easily maintained by CTUB.

Organization Information**1. Please provide your organization's mission statement.**

This question will be best answered by CTUB.

2. Describe the history of your organization, tell us about your current programs and activities

This question will be best answered by CTUB.

3. Please describe three significant accomplishments of your organization.

This question will be best answered by CTUB.

4. Please list your Owner(s), Board of Directors, senior staff members, or other key members of your organization:

Currently, SJPS is owned by Lee Snyder. Our directors include Jody Rosier, Treasurer; Emily McFarland, Secretary; Stephanie Reel, General Manager and Lee Snyder. CTUB does have a board members that would oversee this utility once acquired.

5. Please list the staff involved with this project and describe their roles and responsibilities:

SJPS staff will only be responsible for operating the system until it is transferred to CTUB. CTUB will need to answer this question.

6. Please upload/attach the following financial documents, if applicable:

Cash flow statement for applicant's most recent fiscal year

Uploaded by ... on

Two years of audited financial statements

Uploaded by ... on

Current operating budget

Uploaded by ... on

If the applicant has not been audited, please include an unaudited balance sheet and income statement as prepared by the applicant

Uploaded by ... on

7. List any federal, state, local or private grant awards or funding received in the last three years and the current status of those funds. If your organization has previously received funds from Jefferson County, please list the amount, nature of the project(s) and current status of the funding and project(s).

This question will be best answered by CTUB.

8. If you have made an application for funding for this project from other sources (city, state, private or non-profit organizations) please list the same here.

SJPS has applied for funding from the State of WV and the PSC under the Failed Utility Act.

Impact of the COVID-19 Pandemic

1. Please explain the impact of the COVID-19 pandemic and how it relates to your request.

There is no direct connection between COVID-19 and this application for funding.

2. How will ARP funding, if awarded, aid in the recovery from the COVID-19 pandemic?

The benefit of this projet will ensure capacity to the customers future and existing of Shenandoah Junction.

3. Are you requesting lost revenue due to COVID-19

No


Supplementary Information**1. Please enter contact information (name, email, and phone) for at least one third-party reference.**

This question is best answered by CTUB and Kristen Stolipher (Manager)

2. Please include any supplementary information or documentation (such as letters of support, newspaper articles, etc) which you feel will be essential to the County's review.

Uploaded by ... on





Attachments

 ARPA-23_Shenandoah_Junction_Public_Sewer_Initial_Letter_2021-10-08_Wed_Nov_3_2021_12-37-08 (1).pdf
 Uploaded by Lee Snyder on Nov 29, 2021 at 4:16 pm

History

Date	Activity
Nov 29, 2021 at 10:31 am	Lee Snyder started a draft of Record ARPA-33
Nov 29, 2021 at 3:11 pm	Lee Snyder submitted Record ARPA-33
Nov 29, 2021 at 3:11 pm	approval step Application Review was assigned to Michelle Gordon on Record ARPA-33
Nov 29, 2021 at 3:11 pm	changed the deadline to Nov 30, 2021 on approval step Application Review on Record ARPA-33
Nov 29, 2021 at 4:16 pm	Lee Snyder added attachment ARPA-23_Shenandoah_Junction_Public_Sewer_Initial_Letter_2021-10-08_Wed_Nov_3_2021_12-3 to Record ARPA-33

Timeline

Label	Status	Activated	Completed	Assignee	Due Date
 Request Letter of Acknowledgement	Issued	Nov 29, 2021 at 3:11 pm	Nov 29, 2021 at 3:11 pm	-	-
 Application Review	Active	Nov 29, 2021 at 3:11 pm	-	Michelle Gordon	11/29/2021
 Commission Meeting	Inactive	-	-	-	-
 Meeting Finished Yes/No	Inactive	-	-	-	-